

# WASSA AMENFI WEST MUNICIPAL ASSEMBLY



## 2020 ANNUAL PROGRESS REPORT

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MPCU

## Content

EXECUTIVE SUMMARY .....	6
CHAPTER ONE .....	8
1.0 INTRODUCTION.....	8
1.1 SUMMARY OF ACHIEVEMENTS AND CHALLENGES WITH THE IMPLEMENTATION OF THE DMTDP ..	9
1.1. 1. Achievements.....	10
1.1.2 Challenges.....	12
1.2 PURPOSE OF THE MONITORING AND EVALUATION (M&E) FOR THE YEAR 2020 .....	13
1.3 PROCESSES INVOLVED AND DIFFICULTIES ENCOUNTERED .....	14
1.3.1 Processes Involved.....	14
1.3.2 Difficulties Encountered.....	15
CHAPTER TWO .....	17
2.0 MONITORING & EVALUATION (M&E) ACTIVITIES REPORT .....	17
2.1 PROGRAMME / PROJECT STATUS FOR THE YEAR, 2020 .....	17
2.1.1 STATUS OF IMPLEMENTATION OF COMPOSITE ANNUAL ACTION PLAN AS AT 31 <sup>ST</sup> DECEMBER, 2020 .....	9
2.1.2. PROJECT REGISTER.....	36
2.2 UPDATE ON FUNDING SOURCES AND DISBURSEMENTS.....	50
2.2.1 UPDATE ON FUNDING SOURCES.....	50
2.2.2 UPDATE ON DISBURSEMENT .....	52
2.3 UPDATE ON INDICATORS AND TARGETS .....	54
2.3.1 PERFORMANCE OF CORE INDICATORS AT THE MUNICIPAL LEVEL.....	55
2.4 UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES IN 2019.....	70
2.4.1 Ghana School Feeding Programme.....	76
2.4.2 Livelihood Empowerment against Poverty (LEAP).....	77
2.4.3 Alternative Livelihood Programme (ALP).....	80
2.4.4 National Health Insurance Scheme (NHIS).....	81
2.4.5 Youth Employment Agency.....	82
2.4.6 HIV/AIDS.....	82
2.4.7 Free Senior High School (S.H.S) Policy .....	83
2.4.8. Restoration of Nursing Training Allowance .....	84
2.4.9 Basic Education Certificate Examination (BECE) Registration.....	84
2.4.10 Implementation of Infrastructural for Poverty Eradication Programme (IPEP) .....	84

2.4.11 National Disaster Management Organization (NADMO).....	84
2.4.12 Gender Mainstreaming .....	86
2.4.13 Citizens Participation in Governance .....	86
2.4.14 Nation Builders Corps (NABCO) .....	87
2.4.15 Child Protection Activities.....	87
2.5 EVALUATIONS CONDUCTED; THEIR FINDINGS AND RECOMMENDATIONS .....	88
2.6 PARTICIPATORY M & E (PM&E) APPROACHES USED AND THE RESULT.....	91
CHAPTER THREE .....	100
3.0 THE WAY FORWARD .....	100
3.1 Key issues addressed and those yet to be addressed.....	100
3.1.1 Key issues addressed.....	100
3.1.2 Issues not addressed.....	102
3.2 Recommendations .....	102
PICTURES OF SOME ASSEMBLY PROJECTS.....	104
REPORT ON PARTICIPATORY MONITORING AND EVALUATIONS CONDUCTED BY GIZ AND SOCIAL AUDIT COMMITTEE .....	114

## List of Tables

Table 1.0: Implementation of 2020 Annual Action Plan .....	10
Table 1.1: Proportion of MTDP Implemented .....	10
Table 2.1: Status of Implementation of Non-Physical Programmes as at 31st December, 2020 .....	9
Source: MPCU, 2020 .....	35
Table 2.2: Project Register as at 31st December, 2020 .....	36
Source, MPCU, 2020 .....	44
Table: 2.3 Project Register on Counter-part funded, GoG and other Donor Funded/Interventions.....	45
Table 2.4: Revenue Sources .....	50
Table 2.5: Update on Disbursement.....	52
Table 2.6 : Municipal Core Indicators .....	55
Table 2.7: Municipal Specific Indicators .....	63
Table 2.8: Update on Critical Development and Poverty Issues in 2020 .....	72
Table 2.9: Beneficiaries of School Feeding Programme .....	76
Table 2.10: Beneficiary Schools.....	77
Table: 2.12: ALP Attachment Beneficiaries.....	80
Table 2.13: Modules and Beneficiaries Youth Employment Programme .....	82
Table 2.14: HIV/AIDS Trend Analysis.....	82
Table 2.15: Free S.H.S .....	83
Table 2.17: Town Hall Engagements .....	87
Table 2.18: NABCO Beneficiaries.....	87
Table 2.19: Updates on Evaluations Conducted .....	89
Table 2.20: Update on PM & E Conducted (GIZ) .....	92
Table 2.21: Update on PM & E Conducted (SAC) .....	97
Annex 1: Progress Report on GETFund Projects .....	111

**List of Figures**

Figure 2.1: Update on Revenue Sources.....48

Figure 2.2: Internally Generated Funds.....48

## **ACRONYMS**

AIDS	Acquired Immune Deficiency Syndrome
APR	Annual Progress Report
DACF	District Assembly Common Fund
GETFUND	Ghana Education Trust Fund
HIV	Human Immune Deficiency Virus
IGF	Internally Generated Funds
JHS	Junior High School
M and E	Monitoring and Evaluation
PM&E	Participatory Monitoring and Evaluation
MTDP	Medium Term Development Plan
NDPC	National Development Planning Commission
NGO	Non-Governmental Organization
NRD	No Reliable Data
NA	Not Applicable
SEIP	Secondary Education Improvement Project
SHS	Senior High School

## EXECUTIVE SUMMARY

The 2020 Annual Progress Report (APR) is the second to be prepared under the current Medium-Term Development Plan (MTDP) 2018-2021 anchored on four out of the five Development Dimensions listed below under the 'An Agenda for Jobs: Creating Prosperity and Equal Opportunity for all 2018-2021' policy framework

- Economic Development
- Social Development
- Environment, Infrastructure and Human Settlement
- Governance, Corruption and Accountability

The 2020 APR present a single source document on the performance of the Assembly towards the implementation of its planned activities.

The Assembly was able to implement 98.2% of the planned activities for the year as compared to 95.9% for 2019. 72.2% of interventions were completed while 26.0% were on-going.

On Assembly finances, apart from MPs CF, all the other revenue sources did not meet their targets. The Assembly had an additional GH C50,000.00 from Government as COVID-19 Fund . The Assembly was able to receive 65.7% of revenue from all of its sources. This percentage is lower comparable to 116.7% achievement in 2019. The Assembly was able to generate 52.3% of its budgeted figure in 2020 as compared to 87.9% in 2019. This situation can be attributed to the emergence of COVID-19 in 2020.

The expenditure on Compensation was more (121.7%) than budgeted. This is however different from previous years on same item. The year witnessed more expenditure on Goods and Services than all Expenditure items. Expenditure on Goods and Services was 75.9% in 2020 as compared to 7.3% in 2019 and 65.5 in 2018. The Assembly in 2020 spent 31.8% on Compensation, 40.6% on Goods and Services and 27.6% on Assets out of the total expenditure of **GH¢ 7,753,896.09**.

The electricity coverage of the municipality is excellent (100%) for the three urban centres. 127 rural communities representing communities 64% have been hooked to the National grid, an improvement over 2019 percentage (59%).

The year 2020 has for the first time in many years recorded 4 child trafficking cases in the municipality. There is a lot of pressure on the Police because the current Police-Citizen ratio of 1: 2.689 does not meet the UN recommended ratio of 1:500.

On health-related indicators, the Municipality has continuously recorded 0% for 2018 and 2019 on Institutional Under Five Malaria Case Fatality, a sustained improvement for three consecutive years.

The municipality is an agrarian economy. The major cash crop grown which has also attracted lots of people into the municipality is Cocoa. Furthermore, the percentage of farmers receiving extension services keeps on increasing every year eg 87% (2018), 91% (2019) and 98% in 2020

Some of the critical development and poverty reduction interventions being enjoyed by citizens to alleviate poverty and improve the standard of living are the National Health Insurance Scheme, the Capitation Grant, Free Senior High School Policy, Alternative Livelihood Programme, Livelihood Empowerment Against Poverty (LEAP) etc

Cross cutting issues such as gender mainstreaming, climate change was also looked at in this report.

The COVID-19 Pandemic affected the municipality. Wassa Amenfi West Municipality was ranked third among the Assemblies seriously hit by the pandemic in 2020.

The conduct of Evaluations on specific interventions for the first time in the history of the municipality as well as Participatory Monitoring and Evaluation (PM&E) used to capture perceptions of citizens to assess whether interventions have met expectations, especially of the poor and the vulnerable in society were employed in the year under review



# CHAPTER ONE

## 1.0 INTRODUCTION

The Wassa Amenfi West Municipal Assembly (WAWMA) with Asankrangwa as its capital was elevated from a district status to municipal through Legislative Instrument (L.I) 2288 and inaugurated on 15<sup>th</sup> March, 2018. It has a total land area of 1448.6 Square Kilometres with over 198 communities.

WAWMA is enjoined by the Local Governance Act, 2016, ACT 936, the National Development Planning (System) Regulations, 2016 (L.I 2232) among other enactments to submit to the National Development Planning Commission (NDPC), Regional Coordinating Council, Progress Report on the status of implementation of planned programmes in a prescribed format.

The 2020 Annual Progress Report (APR) which is the third to be prepared under the current Medium-Term Development Plan (MTDP) 2018-2021 anchored on the ‘An Agenda for Jobs: Creating Prosperity and Equal Opportunity for all 2018-2021’ policy framework presents a single source information on the performance of the Assembly towards the implementation of its planned activities. It uses a set of performance indicators as the basis for assessing the progress of implementation of the year’s Annual Action Plan towards the achievement of the development goals and objectives outlined in the Assembly’s MTDP 2018 – 2021.

The report which is the output of a participatory process involving the Municipal Planning Coordinating Unit (MPCU), Heads of Institutions/Agencies, Hon Assembly members and other key Stakeholders also takes into cognisance output of a number of monitoring exercises conducted in 2020, review meetings, town hall engagements and other consultative meetings.

The report is structured in three chapters: Chapter One consist of the introduction, summary of achievements and challenges with the implementation of the 2020 Composite Annual Action Plan prepared out of the 2018-2021 Medium Term Development Plan, the purpose of the Monitoring and Evaluation for the year under review and ends with the processes the MPCU used to produce the report.

Chapter Two discusses the status of implementation of planned activities for 2020, funding sources and disbursements, Updates on indicators and targets, Update on critical development and poverty issues, Evaluations conducted; their findings and recommendations and ends with Participatory Monitoring and Evaluations undertaken and their results.

The final Chapter of this report looks at the way forward for the municipality by taking retrospective view of the challenges that confronted the Assembly in 2020, key issues that were addressed out of the challenges, those yet to be addressed and finally ends with recommendations to help advance the development agenda of the Wassa Amenfi West Municipal Assembly.

## **1.1 SUMMARY OF ACHIEVEMENTS AND CHALLENGES WITH THE IMPLEMENTATION OF THE DMTDP**

The goal of the Medium Term Development Plan (MTDP) 2018-2021 of WAWMA is *“improving the standard of living of the people by reducing poverty through the provision of infrastructure development with emphasis on education, health, roads, water and sanitation, creating opportunities for local economic development, agriculture to thrive as well as an enabling environment through good governance for public private partnership and tackling cross-cutting issues”*. This goal forms the basis of programme/projects identification, selection, prioritization and implementation. Every activity/ project in the 2020 Annual Action Plan (AAP) of the Assembly falls under four out of the five Development Dimensions of the Medium-Term National Development Policy Framework (MTNDPF), An Agenda for Jobs: Creating Prosperity and Equal Opportunity for All- 2018-2021 adopted by the Assembly: These are:

- Economic Development
- Social Development
- Environment, Infrastructure and Human Settlement
- Governance, Corruption and Accountability

In assessing the implementation status of the MTDP of the Assembly, an analysis of the progress made in implementing the key activities outlined in the 2020 AAP was based on these four areas: Completed, On-going and Yet-to-start /not implemented and abandoned.

The Municipal Assembly planned a total number of One Hundred and Ninety-Four (194) interventions in the 2020 Composite Annual Action Plan which includes some rolled over projects

from previous years. It encompasses One Hundred and Forty-Three (143) Non-physical Programmes and Fifty-One (51) Projects

### 1.1. 1. Achievements

In spite of the emergence of the novel COVID-19 pandemic which the Municipality was not spared, the Assembly was able to implement 98.2% of the planned activities for 2020 as compared to 95.9% for 2019 under the adopted four (4) Development Dimensions despite being third among Assemblies with worst recorded cases of COVID-19. The 2020 achievement represent 35.4% implementation of the over-all MTDP 2018-2021. Details on the AAP implemented under the Development Dimensions as well as the proportion of MTDP-2018-2021 implemented are presented in tables 1.0 and 1.1.

**Table 1.0: Implementation of 2020 Annual Action Plan**

s/n	Development dimension	2020 Annual Action Plan			
		Planned	Executed	Not-Executed	Abandoned
1	Economic Development	25	25	0	0
2	Social Development	52	51	0	1
3	Environment, Infrastructure and Human Settlements	34	33	1	0
4	Governance, Corruption and Public Accountability	58	57	1	0
	<b>TOTAL</b>	<b>169</b>	<b>166</b>	<b>2</b>	<b>1</b>

Source: MPCU, 2020

**Table 1.1: Proportion of MTDP Implemented**

s/n	Indicator	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
1	Proportion of the Annual Action Plan implemented	95%	100%	83%	100%	96%	100%	98.2%
a.	Percentage completed	69.0	100%	70.6	100%	73.2 %	100%	72.2%
b.	Percentage of ongoing interventions	26.0	0%	12.6	0%	23.2%	0%	26.0%
c.	Percentage of interventions yet to start	4.0	0%	16.3	0%	3.1 %	0%	1.2%

d.	Percentage of interventions abandoned	1.0	0%	0.5	0%	0.5%	0%	0.6%
2	Proportion of the overall medium-term development plan implemented	62% in the MTDP 2014-2017	20%	19.2%	20%	20.2%	40%	35.4%

Source: MPCU, 2020

The Municipal Assembly as presented in table 1.1 was able to complete 72.2% of planned interventions in 2020 fallen short by 1% of the proportion completed in 2019. The percentage (26.0%) of on-going interventions surpassed that of 2019 (23.2%) by 2.8%. Also, the year under review witnessed 1.2% and 0.6% of planned interventions fallen in yet-to-start and abandoned categories respectively. were on-going while 0.5% was abandoned as presented in table 1.1. The year witnessed for the first time the organization of Participatory Monitoring and Evaluation (PM&E) of interventions in the municipality. The summary of achievements made by the Municipal Assembly includes:

- The completion of the Construction of 1 No. Lavatory at Light Industrial Site, Asankrangwa
- The completion of an ICT centre into a COVID-19 Isolation centre
- The Construction and completion of 1 No. Market Shed at Asankrangwa Main Market funded from the Internally Generated Funds
- The completion of Storm Drains in Asankrangwa
- The dredging of the Kwama River
- Improved community disease surveillance systems
- The year also witnessed the start and completion of a number of water projects as presented in the project register as at helping prevent the spread of COVID-19 in the municipality.

Examples of COVID-19 water projects started and completed are presented below

1. *Mechanize 1No. Borehole, extend, erect 1.5 metres high Polytank stand with 10,000 litres capacity Polytank for Moseaso Lorry Park*
2. *Mechanize 1No. Borehole, extend, erect 1.5 meters high Polytank stand with 8,500 litres capacity Polytank for Wassa Dunkwa Market*
3. *Mechanize 1No. Borehole, extend, erect 1.5 metres high Polytank stand with 15,000 litres capacity Polytank for Attobrakrom Market*

4. *Drill 1 No. mechanized Borehole, erect 1.5 metres high Polytank stand with 10,000 litres capacity Polytank at Samreboi Market*

- The completion of a 1 No. CHPS Compound with accommodation at Prestea Nkwanta started in previous years
- Inauguration of the 8<sup>th</sup> Wassa Amenfi West Municipal Assembly on 23<sup>rd</sup> January, 2020 by Hon. Catherine Afeku, Minister of State at the Office of the Senior Minister, Presidency.
- Delivery of Amenfi West Constituency Ambulance 31<sup>st</sup> January 2020,
- Sod-cutting for the construction of a new ultra modern polyclinic at Wassa Dunkwa on 20<sup>th</sup> February 2020,
- Inauguration of the Wassa Amenfi West Municipal Assembly census implementation committee on Thursday, 20<sup>th</sup> February 2020
- The receiving of a brand new pick-up vehicle by the Municipal Education Directorate on 12<sup>th</sup> March, 2020

### 1.1.2 Challenges

The Municipal Assembly although was able to achieve some successes in collaboration with the various Departments, Stakeholders etc during the period, there were however some challenges.

These are summarized as follows:

- The emergence of COVID-19 negatively affected the implementation of planned activities and also revenue generation
- Inadequate Office Space
- Inadequate Commission Revenue Collectors due to the existence and lucrative nature of illegal mining activities which attracts most of the youth
- Inadequate Internally Generated Funds (IGF)
- The erratic flow of Central Government`s Funds e.g. DACF
- Inadequate logistics e.g. Vehicles, machines etc for monitoring of interventions
- Inadequate Staff Accommodation
- Non-functional Sub-Structures due to personnel and Office space
- GETFund abandoned projects
- Poor road conditions within the municipality
- Untimely release of information/data from Departments/Units
- Broken down revenue vehicle

## **1.2 PURPOSE OF THE MONITORING AND EVALUATION (M&E) FOR THE YEAR 2020**

Primarily, the functions of the Wassa Amenfi West Municipal Assembly in accordance with the Local Governance Act, 2016, Act 936 is to ensure overall development of the municipality. The pursuit for effective and efficient service delivery in the midst of limited resources coupled with the ever-rising expectations of citizens for the Assembly to address societal challenges, enjoins the municipal to find more cost-effective options to meeting these demands with less resources.

A well-functioning M&E system is a critical part of good governance and accountability. M&E also provides reliable and timely information to support the implementation of programmes and projects; contributes to organizational learning and knowledge sharing; and provides opportunities for feedback to support reshaping of interventions as well as to inform policy formulation.

The Municipal Planning Coordinating Unit (MPCU) has instituted an effective and efficient system for the continuous process of collecting and analyzing data on specified indicators and comparing actual results to the expected goals and objectives in the DMTDP (2018-2021)

The purpose of the Monitoring & Evaluation (M&E) for the period under review therefore is:

1. Assessing whether the Core Municipal Indicators, Municipal Specific Indicators and targets outlined for 2020 were met.
2. Fulfill one of the functions of the Municipal Assembly and the MPCU to submit to the appropriate quarters, report on the progress of all programmes and projects being implemented in accordance with established laws and guidelines
3. To ensure effective and efficient tracking of programmes and projects being implemented by the various Departments/Units of the Municipal
4. Furthermore, it is also geared towards providing stakeholders with information on whether progress was made in achieving stated objectives, targets for 2020.
5. Identify achievements, challenges, lessons in other to improve upon projects/programmes implementation.
6. Whip up community enthusiasm to champion their own developmental agenda as well as for communities to better appreciate efforts of the Assembly.

## **1.3 PROCESSES INVOLVED AND DIFFICULTIES ENCOUNTERED**

### **1.3.1 Processes Involved**

The Municipal Planning Coordinating Unit with its Secretariat being the Development Planning Unit coordinates all M & E activities in the municipality. M & E activities are carried out in a participatory manner and involves major key stakeholders including development partners.

The WAWMA in accordance with the Local Governance Act, 2016, ACT 936 section 83 subsection 1 (g) which mandate the Municipal Assembly to monitor and evaluate the development policies, programmes and projects in the municipal; has formed a Monitoring Team led by the Municipal Development Planning Officer and also includes the Municipal Coordinating Director, Municipal Chief Executive, Municipal Budget Analyst, Municipal Internal Auditor, Municipal Environmental Health Analyst, the Head of Works, Municipal Finance Officer together with the various user Departments. The team is always met at respective communities and projects site by Hon. Assemblymembers, as well as beneficiary communities.

M & E Review meetings involving Heads of Departments, Units is convened to confirm data provided as well as have critical discussions on the Draft Quarterly/ Annual Progress Reports presented, make comments, suggestions and recommendations to ensure improvement in programme/projects implementation and reporting better for the municipality. Power points presentations are made encompassing both Physical Projects monitored as well as Non-Physical programmes at review meetings. Heads of Departments/ Units provide answers to questions/issues raised in their respective areas.

A stakeholders meeting involving the Traditional authorities of the three (3) Divisional Areas of the Municipality, Heads of Agencies, Institutions, Departments, Units is organized Quarterly and Annually to disseminate the Draft Quarterly/ Annual Progress Reports for them to have insights about the status of planned activities as well as make inputs for finalization before the Draft Reports are submitted to the appropriate quarters. The leadership of the Assembly, also liaises with the media (Ahobraseyiel FM) and CODESULT Network (A civil society operating within the municipality) to disseminate the progress reports to the various communities.

In 2020, the monitoring team, media, Hon. Assemblymembers including other stakeholders monitored the implementation of Assembly's Physical Projects and programmes. On Non-

Physical Programmes, templates are prepared and sent to the various Units/Departmental Heads to provide update on the status of implementation of the Annual Action Plan after which the Monitoring Team also visit to authenticate the data provided.

Further to this, four (4) MPCU, Projects/Programme monitoring activities and M & E Review meetings were held by the Municipal Assembly including three (3) major Town Hall engagements to disseminate Status of implementation of Assembly`s planned interventions and Government`s Flagship Programmes to the citizenry.

In preparing this 2020 Annual Progress Report, the MPCU organized a workshop on the Core Indicators and information/templates which institutions/Departments/Units needs to submit for onward incorporation into the report on Tuesday, 5<sup>th</sup> January, 2021. Data collection followed immediately from Wednesday, 6<sup>th</sup> January, 2021 to Wednesday, 20<sup>th</sup> January, 2021. Projects monitoring exercise was conducted from Thursday, 21<sup>st</sup> -Wednesday, 27<sup>th</sup> January, 2021 by the monitoring team to ascertain first-hand information on projects and programmes.

The MPCU including other Heads of Departments/Units/Institutions/Agencies met on Tuesday, 2<sup>nd</sup> February, 2021 to validate data submitted as well as digest the report on Projects/programmes monitoring exercise conducted.

The Assembly held a Stakeholders meeting on Thursday, 25<sup>th</sup> February, 2021 to deliberate on the Draft 2020 Annual Progress Report. Inputs from the stakeholders meeting were compiled and incorporated into the final report.

The various Departments eg. Health, Education, Social Welfare & Community Development, Business Advisory Centre etc also held their Annual Review Meetings between January-19<sup>th</sup> February, 2020 to take stock of 2019 planned programmes.

### **1.3.2 Difficulties Encountered**

M & E activities in the municipality always faces challenges ranging from uncooperative nature of Heads of Departments/Units due to inadequate funding to the difficulty in both getting and the untimely release of data/information from centralized and decentralised departments. The emergence of COVID-19 also seriously affected M&E activities as the fear and restrictions obstacle the citizenry from fully participating.



The unwillingness of Management to release funds for Projects Monitoring and Review Meetings place serious burdens on the MPCU Secretariat as lead Officers. At times proposals are sent to other organizations for their assistance and support. When the support delays, especially on disseminating status of implementation of projects/programmes to stakeholders and the citizenry during Town Hall engagements, the activity in question is either cancelled or postponed.

Apart from funding issues, logistics also poses serious challenge to M & E activities in the Municipality coupled with the issue of representatives of the various Departments/Units who are constantly changed to represent the Heads of those concerned and their attitude of not reporting deliberations on field visits to respective heads for them to be abreast with actual situations on the ground. Adding to the already established areas also include:

- The absence of telephone networks in some communities makes it difficult assessing information from stakeholders e.g. Assembly members etc.
- The use of different reporting format by departments which has existed for a long time eg, Health Department and Department of Education Youths and Sports of the Assembly pose lots of challenges for reporting. This makes harmonization of data very difficult.
- The unwilling nature of some agencies/institutions eg. Electricity Company of Ghana to release information due to perceived politicization of information by key actors in the municipality does not augur well for sustainable planning and reporting purposes
- The bad nature of some of the feeder roads which makes it impossible to access certain areas especially in the rainy season
- The 2020 General Elections also affected M&E activities as most people misconstrue Assembly work from that of political parties.

## **CHAPTER TWO**

### **2.0 MONITORING & EVALUATION (M&E) ACTIVITIES REPORT**

This section presents information on monitoring and evaluation activities carried out in the municipal with emphasis on Programme/Project status for the year, Update on funding sources and disbursements, Update on Indicators (both Municipal Core Indicators and Municipal Specific Indicators) & Targets, Update on Critical Development and Poverty Issues. It also present information on Evaluations conducted by the Assembly on planned interventions; their findings and recommendations, Participatory Monitoring & Evaluation undertaken in 2020 and their results.

#### **2.1 PROGRAMME / PROJECT STATUS FOR THE YEAR, 2020**

The Assembly planned 169 interventions comprising of 25 interventions under Economic Development representing 14.8%, 52 Social Development programmes representing 30.8%, 34 Environment, Infrastructure and Human Settlements interventions representing 20.1%, and 58 under Governance, Corruption and Public Accountability representing 34.3%.

Furthermore, on Physical projects of the Assembly in relation to their funding sources, 23 projects were planned under the District Assembly Common Fund-Responsive Factor Grant / District Development Facility, 16 projects under District Assembly Common Fund, 1 under under the Internally Generated Funds. Aside this the municipality also benefitted from other Government interventions such as IPEP, Social Investment Fund projects, Secondary Education Improvement Project and the Ghana Education Trust Fund.

Details on the status of implementation of all programmes and projects for the year as at 31<sup>st</sup> December, 2020 are presented in table 2.1, table 2. 2. and table 2.3. On Non-Physical Programmes, beneficiaries or the number of participants for each programme have been added for gender inclusivity. Update on GETFund projects is also presented in Annex 1.

**2.1.1 STATUS OF IMPLEMENTATION OF COMPOSITE ANNUAL ACTION PLAN AS AT 31<sup>ST</sup> DECEMBER, 2020**

**Table 2.1: Status of Implementation of Non-Physical Programmes as at 31st December, 2020**

S/N	Activities	Location	Development Dimension	Source of Funding	Expenditure to date GHC	Percentage (%) of implementation	Implementing Department /Unit/ /Agencies		Remarks Eg. On-going, completed /abandoned etc	Participation / Beneficiaries		
							Lead	Collaborating		M	F	Total
A	<b>BUSINESS ADVISORY CENTRE (BAC)</b>											
1	Organize business counselling training for both men and women	Selected locations	Economic Development	NBSSI	3000	100%	BAC	MA	Completed	18	29	47
2	Distribute Start-up kits to groups	Bakers Cassava producers Palm oil producers Soap makers	Economic Development	Donor	-	100%	BAC	IUCN CODES ULT NETW ORK	Completed	-	6	6
3	Organize orientation and business incorporation seminar for selected	Selected youth	Economic Development	NBSSI	2000	100%	BAC	MA	Completed	44	9	53

	youth male & female											
4	Train selected groups male and female on Allanblakia value chain	Members of kamaso & Donkorkrom CRMCs	Economic Development	NBSSI	4,500	100%	BAC	MA	Completed	23	7	30
5	Organize entrepreneurship and financial literacy training for male and females	Mumuni Camp	Economic Development	NBSSI	1000	100%	BAC	MA	Completed	33	35	68
6	Organize Technology Improvement and Packaging Training in beads decoration for hairdressers	Oda Kotamso	Economic Development	NBSSI	500	100%	BAC	MA	Completed		22	22

**B . DEPARTMENT OF AGRICULTURE**

1.	Organize training of AEAs/DDOs on yield studies	Asankrangwa	Economic Development	MAG	1750	100%	Dept. of Agric	RAD	Completed	18	4	22
2.	Establishment plot and conduct yield	All Operational Areas	Economic Development	MAG	660	100%	Dept. of Agric	Farmers	Completed Started in 1 <sup>st</sup> quarter and	13	1	14

	studies in the communities.								Completed in 4 <sup>th</sup> quarter			
3.	Train DDOs and AEAs on FBO organization and development.	Asankrangwa	Economic Development	MAG	10675	100%	Dept. of Agric	Farmers	Completed.1 <sup>st</sup> quarter and 2 <sup>nd</sup> quarter activities	19	3	22
4.	Organize zonal planning sessions in the municipality.	All operational areas	Economic Development	MAG	3480	100%	Dept. of Agric	DAEs and Farmers	Completed	189	45	234
5.	Train 10 AEAs and 20 farmers on vegetable production.	All Operational Areas	Economic Development	MAG	1440	100%	Dept. of Agric	Farmers	Completed	15	9	24
6.	Design and facilitate adaptive research and demonstrations in the districts.	All Operational Areas	Economic Development	MAG	440	100%	Dept. of Agric	DAEs	Completed	13	1	14
7.	Train farmers on post-harvest handling and demonstration.	All Operational Areas	Economic Development	MAG	900	100%	RADU	CSIR, NGOs and Farmers	Completed	34	27	61
8.	Disseminate extension information through DDOs and AEAs.	All operational areas	Economic Development	MAG	39,600	100%	Dept. of Agric	DAEs	Completed	16	1	17

9.	Train farmers on off-farm livelihood activities in communities	All operational areas	Economic Development	MAG	500	100%	Dept. of Agric	Farmers	Completed	31		31
10	Organise Municipal RELC planning session for Agriculture Sector.	Asankrangwa	Economic Development	MAG	3,000	100%	Dept. of Agric	RADU	Completed	40	15	50
11	Participate in stakeholder meeting on RELC.	Asankrangwa	Economic Development	MAG	1000	100%	Dept. of Agric	RADU	Completed	1	1	2
12	Organise quarterly monitoring visits to operational areas.	All Operational Areas	Economic Development	MAG	9000	100%	Dept. of Agric	DAEs	Completed	3	0	3
13	Sensitize AEAs and farmers on HIV/AIDs, Malaria prevention and control and gender mainstreaming.	All Operational Areas	Economic Development	MAG	1800	100%	Dept. of Agric	DAEs and Farmers	Completed	85	15	100
14	Organize Farmers Day Celebration	Kwabeng	Economic Development	MAG	50,000	100%	Dept. of Agric	Municipal Assembly	Completed	700	365	1065
15	Build capacity of rice farmers on	Municipal-wide	Economic Development	MAG	1200	100%	Dept. of Agric	Municipal	Completed	43	9	52

	improved technologies							Assembly				
16	Organize study tour for AEAs, 3MAOs and 20 farmers to agriculture technology centres	Asankrangwa	Economic Development	MAG	2160	100%	Dept. of Agric	Farmers	Completed	31	16	47
17	Organize nutritional education for 30 women group	All operational areas	Economic Development	MAG	600	100%	Dept. of Agric	Farmers	Completed	35	15	50
<b>C. WATER AND SANITATION</b>												
1.	Construct 2 No. Mechanized Borehole	Selected communities	Social Development	DACF	16,000	50%	MWS T	MA, Chiefs	On-going	5	2	7
2.	Monitor Water and Sanitation Facilities	Municipal-Wide	Social Development	IGF	2000	30%	MWS T	MA, Chiefs	On-going	3	3	6
<b>D. ENVIRONMENTAL HEALTH</b>												
1.	Organise Domiciliary, Hospitality and industrial inspection of premises	Municipal-wide	Environment, Infrastructure and Human Settlements	DACF	500	74%	EHSD	MA	On-going	400	340	740

2.	Organise Health and Hygiene Education and Promotion	Municipal-wide	Environment, Infrastructure and Human Settlements	IGF	150	80%	EHSD	MA	On-going	1800	950	2,750
3.	Control of Straying Animals	Municipal-wide	Environment, Infrastructure and Human Settlements	IGF	400	75%	EHSD	MA	On-going	10	-	10
4.	Market Sanitation	Asankrangwa Samreboi, Mumuni	Environment, Infrastructure and Human Settlements	IGF	300	70%	EHSD	MA	On-going	2	1	3
5.	Disinfection and Disinfestation Activities	Major communities in the municipality	Environment, Infrastructure and Human Settlements	DACF	5000	90%	EHSD	Zoomlion Ghana Ltd	On-going	3	1	4
6.	Organise School Health Activities in Fifty (50) Basic Schools	Selected schools	Environment, Infrastructure and Human Settlements	IGF	6000	80%	EHSD	GES	On-going	10	2	12
7.	Organise Medical Screening for Food Vendors/Handlers	Municipal-wide	Environment, Infrastructure and Human Settlements	IGF	3000	70%	EHSD		On-going	1212	96	1308
8.	Management of Cemetery and Pauper Burial	Asankrangwa	Environment, Infrastructure	IGF	2000	100%	EHSD	MA	Completed	3	1	4



			and Human Settlements									
9.	Health Education on the Construction of Household Latrines	Twelve (12) selected communities	Environment, Infrastructure and Human Settlements	USAID	30,000	70%	EHSD	Global Communities	On-going	-	-	-
10	Desilting of Drains	Asankrangwa Samreboi	Environment, Infrastructure and Human Settlements	DACF	20000	100%	EHSD NAD MO	MA	Completed	95	5	100
11	Supervision of Labourers	Municipal Wide	Environment, Infrastructure and Human Settlements	DACF	100	80%	EHSD NAD MO		On going	3	0	3

## **E. SOCIAL DEVELOPMENT**

1	Sensitize and support PWDs on good management of PWD funds	Municipal-Wide	Social Development	DACF	108,710.00	50%	Social Devpt	Municipal Assembly	On-going	28	27	55
2	Sensitize families on good parental care	Municipal-Wide	Social Development	GOG	5000.00	60%	Social Devpt		On-going	59	78	137
3	Organize training programme for day care centres	Municipal-Wide	Social Development	DACF	-	40%	Social Devpt	GES, MOH, MA	On-going	-	21	21

4	Conduct enquiries on children coming into conflict with the law	Municipal-Wide	Social Development	DACF	-	70%	Social Devpt	MA	On-going	3	-	3
5	Sensitize and train the youth in craft through Alternative Livelihood Programme(ALP)	Municipal-Wide	Social Development	GOG	-	80%	Social Devpt	MA	On-going	-	-	-
6	Support children who needs care and attention	Municipal-Wide	Social Development	GOG	-	80%	Social Devpt	MA	On-going	-	-	-

## **F. EDUCATION**

1.	Supply 1,875 furniture to schools	20 schools	Social Development	MP's common Fund	25,000	26%	Municipal Education Directorate	MA	On-going	873	627	1500
2.	Conduct 3 mock exams for the BECE Candidates annually	JHS	Social Development	Donors	43,400	100%	Municipal Education Directorate	MA	Completed	1150	1010	2160

3.	Organize Orientation and in-service training to improve quality	Schools	Social Development	Donors	3000	7%	Municipal Education Directorate	MA	Completed	27	25	52
4.	Organize My First at School	29 KG/Primary schools	Social Development	IGF		100%	Municipal Education Directorate	MA	Completed	1241	1120	2361
5.	Monitor instructions and activities in schools	All schools at all Levels (91 KG / pry , 54 JHS)	Social Development	GOG	10,000	100%	GES-Supervision	MA	Completed	22	6	28

## **G. HEALTH**

1	Organize disease surveillance programmes	MHD	Social Development	IGF	500	100%	GHS	MA	Completed	26	33	59
2	Organize Tuberculosis Control Programmes	MHD	Social Development	Global Funds	500	100%	GHS	MA	Completed	42	15	57
3	Expand Immunization Programme	All facilities	Social Development	IGF	1000	100%	GHS	MA	Completed	26	31	57

4	Organize reproductive and child health programmes	MHD	Social Development	IGF	650	100%	GHS	MA	Completed	20	39	59
5	Organize nutrition and child health programmes	MHD	Social Development	IGF	455	100%	GHS	MA	Completed	26	31	57
6	Neglected tropical diseases	MHD	Social Development	IGF	500	100%	GHS	MA	Completed	175	50	225
7	Intensify preparedness and education on pandemics eg. COVID-19	MHD	Social Development	IGF	-	100%	GHS	MA	On-going	-	-	All health Personnel

## H. HIV/AIDS

1	Organize know your status campaign for male and females	Prestea Nkwanta	Social Development	DACF-HIV, Donor	950	100%	HIV/AIDS Focal person	MA	Completed	35	7	42
2	Hold quarterly Radio/local FM talk show to sensitize the general public on HIV/AIDS	Ahobraseyie FM & Obour FM in Asankrangwa	Social Development	DACF-HIV, Donor	500	100%	HIV/AIDS Focal person	GHS, Media, MA	Completed	-	-	Municipal wide radio coverage

3	Celebrate World AIDS Day Annually	Prestea Nkwanta	Social Development	DACF-HIV	1300	100%	HIV/AIDS Focal person	GHS MA	Completed	-	-	-
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**I. NATIONAL DISASTER MANAGEMENT ORGANIZATION (NADMO)**

1	Compile reports and assess disasters	Prestea, Nkwanta, Asouhyiam, Asankragua, Gyaman, Yirase	Governance, Corruption and Public Accountability	DACF	6,000	50%	Operations	Assembly member, Unit committee members	On going	1,319	1,195	
2	Identify 10 safe Havens	Asankragua, Breman, Samreboi, Mumuni, Wassa, Dunkwa, Prestea Nkwanta, Gravel Yard, Nsabrekwa, Torlonpan	Governance, Corruption and Public Accountability	DACF	10,000	100%	Operations	Assembly member, Unit committee members	Completed	10	2	12

3	Evacuate disaster victims to the centres	Prestea Nkwanta, Asuohyam, Asankragua, Gyamang, Yirase	Governance, Corruption and Public Accountability	DACF	12,000	100%	Operations	Assembly member, Unit committee member	Completed	659	547	
4	Provide tents, relief materials to victims of Disasters	Asankragua, Breman, Samreboi, Mumuni, Wassa Dunkwa, Prestea Nkwanta, Gravel Yard, Nsabrekwa, Torompan	Governance, Corruption and Public Accountability	DACF	50,000	80%	Stores	Assembly member, Unit committee members	Completed	659	547	
5	Conduct simulation exercises	Asankragua	Governance, Corruption and Public Accountability	DACF	8,000	70%	HR	GNFS, EPA	Completed	220	80	
6	Monitor disaster prone areas	Asankragua, Breman, Samreboi, Mumuni, Wassa Dunkwa,	Governance, Corruption and Public Accountability	DACF	7,000	60%	Hydro met	DVGs, Zonal Officers	On-going	10	2	12

		Prestea Nkwanta										
7	Organize public education on disasters and environment	Asankrangwa	Governance, Corruption and Public Accountability	DACF	5,000	60%	Municipal Secretariat	Municipal Assembly	On-going	5	3	8
<b>J. FORESTRY SERVICES DIVISION</b>												
1	Consult, identify, select and plant up key degraded watershed within ecological corridor	Sureso Beng	Environment, Infrastructure and Human Settlements	World Bank	-	60%	FSD	Sureso , Gonukrom Beng fringe communities	Completed 3 <sup>rd</sup> round tending is Complete	20	-	20
2	Engage work gang to undertake maintenance of planted degraded watersheds	Sureso, Gonukrom, Beng, Koduakrom	Environment, Infrastructure and Human Settlements	World Bank	28,000	100%	FSD	Sureso , Gonukrom Beng fringe communities	Completed	20	-	20
3	Liaise with COCOBOD to identify farmers for climate smart/ trees on farms /	Amenfi West , Central	Environment, Infrastructure and Human Settlements	World Bank	60,000	100%	FSD	Cocobod	completed	660	634	1294

	plantations, Amenity planting											
4	To select interested seedling producers and sign contracts to produce quality trees seedlings	-	Environment, Infrastructure and Human Settlements	World Bank	-	100%	FSD	Private Nursery Contractors	completed	15	5	20
5	Facilitate community durbar to sensitize FIP/ Forestry issues	Amenfi West, Central and East	Environment, Infrastructure and Human Settlements		-	66.5%	FSD	Traditional chiefs and fringe communities	On going	20	10	30
6	Identify degraded compartments for enrichment planting	Buras, Totua, Fure Head waters F/R's	Environment, Infrastructure and Human Settlements	GOG			FSD		Completed Five (5) Compartment identified	6	7	13
7	Engage YAP Beneficiaries to undertakes Amenity and Direct planting off-reserve areas	Selected communities	Environment, Infrastructure and Human Settlements	GOG		100%	FSD	YAP	Completed	140	60	200

**K. PHYSICAL PLANNING DEPARTMENT**



1	Organize Public education and sensitization programme on building permits procedures and regulations	Oda Kotoamso Amoaku Asankran Saa Wassa Dunkwa Breman	Environment, Infrastructure and Human Settlements	GoG  IGF  DACF	6000	100%	TCDP	Works Dept.	Completed	70	50	120
2	Continue with street Naming and Property Addressing in the Municipal	Asankrangwa  Samreboi	Environment, Infrastructure and Human Settlements	GoG	30630	70%	TCDP	MA	On-going	16	4	20
3	Conduct inspection on all application received for permit processes	  Municipal- wide	Environment, Infrastructure and Human Settlements	IGF	2000	100%	TCDP	Woks Dept.	Completed	5	0	5
4	Continuously carry out correspondence with other Land Sector Agencies, EPA, National Petroleum Commission, Ghana National Fire service etc to assist the citizenry carry out	  Municipal- wide	Environment, Infrastructure and Human Settlements	IGF	1000	50%	TCDP	Woks Dept.	On-going	5	0	5

	their Land Documentation											
5	Organise periodic Development control monitoring exercises in the Municipal	Municipal-wide	Environment, Infrastructure and Human Settlements	IGF DACF	2000	50%	TCDP	Woks Dept.	On-going	5	0	5
6	Organize quarterly Technical sub-committee meetings	Assembly Hall	Environment, Infrastructure and Human Settlements	IGF	6000	100%	TCDP	SPC	Completed	14	1	15
7	Organise quarterly Statutory planning committee meetings	Assembly Hall	Environment, Infrastructure and Human Settlements	IGF	8000	100%	TCDP	SPC	Completed	14	1	15
8	Prepare New Local Plans for communities in the Municipal	Municipal-wide	Environment, Infrastructure and Human Settlements	GoG IGF DACF	15000	40%	TCDP	Traditio nal Authorit ies	On-going	4	0	4
9	Retracing of Existing but old Planning schemes	TCDP Office	Environment, Infrastructure and Human Settlements	IGF DACF	400	100%	TCDP	Traditio nal Authorit ies	Completed	4	0	4

10	Revision of existing local plans and extension of local plans to new areas outside existing local plans	TCDP Office	Environment, Infrastructure and Human Settlements	IGF GoG	20000	100%	TCDP	Traditional Authorities	Completed	4	0	4
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## L. CENTRAL ADMINISTRATION

1	Organize General Assembly Meetings & sub-committee Meetings	Asankrangwa		DACF	42,000	100%	Central Adm	MA	Completed	120	82	202
2	Prepare Procurement Plan	Municipal Assembly	Governance, Corruption and Public Accountability	IGF	500	100%	PO	PPA, HODs/Units, ETC	Completed	17	5	22
3	Organize Tender Committee Meetings	Municipal Assembly	Governance, Corruption and Public Accountability	IGF	2000	100%	PO	PPA, HODs/Units, ETC	Completed	23	7	30
4	Procure tyres for light and heavy duty vehicles	Municipal Assembly	Governance, Corruption and Public Accountability	IGF/DA CF	12000	100%	MA	Anighart Motors	Completed	7	2	9
5	Organize MUSEC Meetings	Municipal Assembly	Governance, Corruption and	IGF/DA CF	8000	100%	MA	Security Agencies	Completed	11	3	14

			Public Accountability									
6	Organize 4 HODs and Management Meetings	Municipal Assembly	Governance, Corruption and Public Accountability	IGF	2000	100%	MA	HODs etc	Completed	36	3	39
7	Repair and Maintain Official Vehicles	Municipal Assembly	Governance, Corruption and Public Accountability	IGF/DA CF	20,000	100%	MA	Anighar t motors etc	Completed	-	-	-
8	Maintain Assembly`s Heavy Duty Equipment eg. Grader	Municipal Assembly	Governance, Corruption and Public Accountability	IGF	20,000	100%	MA	Feeder Roads, Transpo rt	Completed	-	-	-
9	Support the Implementation of Government Flagship programme peg. IDIF	Municipal wide	Governance, Corruption and Public Accountability	IGF, GoG	2000	50%	MA	Nanano m, IDIF, BAC etc	On-going	10	1	11
10	Develop 2 tourism potential sites  (Unique tree behind FSD Office)  (Big stone with stone door & water emission-Kwabeng)	Asankrangwa Kwabeng,	Governance, Corruption and Public Accountability	IGF	1500	10%	MA	GTB, Traditio nal authoriti es, RCC etc	On-going	5	1	6

11	Support community-initiated projects	Municipal Assembly, selected communities	Governance, Corruption and Public Accountability	IGF, DACF, MPs-Common Fund	50,000	100%	MA	MP, Communities, Chiefs etc	Completed	-	-	-
12	Provide Logistics for Sub-Structures	Municipal Assembly	Governance, Corruption and Public Accountability	DACF	5000	100%	MA	Zonal Councils	Completed	22	6	28
13	Organize Independence Day Celebrations	Municipal Assembly	Governance, Corruption and Public Accountability	IGF/DA CF	38,000	100%	MA	GES Schools, Security, Media	Completed	615	605	1220
14	Procure Stationeries, Office equipment etc	Municipal Assembly	Governance, Corruption and Public Accountability	DACF/D ACF-RFG	15,000	100%	MA	Suppliers	Completed	2	1	3
15	MPs programmes / projects	Municipal wide	Governance, Corruption and Public Accountability	MPs Common Fund	25,000	100%	MP	MA, Chiefs, communities, individuals	On-going	-	-	-
16	Support the implementation of School Feeding programme	Municipal-Wide	Governance, Corruption and Public Accountability	GoG/IGF	1000	100%	Administration. School	GES, caterers	Completed	1787	3667	5454

							Feeding Coordinator					
17	Support Donor funded/counter-part funded projects eg. SIF projects	Municipal-Wide	Governance, Corruption and Public Accountability	Donors etc	2255,000	50%	Donors DPs SIF	MA	On-going	-	-	-
18	Organize Community Visitations annually	Municipal Assembly, Selected communities eg. Domeabra, Aborikrom etc	Governance, Corruption and Public Accountability	IGF	10,000	88%	MA	Nanano m, Communities, HODs, Assembly members	Completed	4106	2900	7006
19	Municipal preparedness /response to pandemics/emergences eg. COVID-19	Asankrangwa		DACF IGF	100,000	-	PHEC	MA Health Security agencies etc	On-going	-	-	-
<b>M. DEVELOPMENT PLANNING</b>												

1	Organize 4 Quarterly MPCU Meetings	MA	Governance, Corruption and Public Accountability	DACF	9,700	100%	MPCU Secretariat	MA, Assembl ymembers, Media	Completed	97	67	164
2	Organize 4 Quarterly Projects Monitoring Exercise	Municipal-wide	Governance, Corruption and Public Accountability	DACF	15000	100%	MPCU Secretariat	MA, Assembl ymembers, Media	Completed	99	27	126
3	Prepare Quarterly and Annual Progress Reports	MA	Governance, Corruption and Public Accountability	DACF	1,200	100%	MPCU Secretariat	MA, Assembl ymembers, Stakeholders	Completed	42	23	65
4	Organize Participatory Monitoring and Evaluation (PM&E) Meetings	Selected projects	Governance, Corruption and Public Accountability	DACF	8000	100%	MPCU Secretariat	MPCU	Completed	248	113	361
5	Conduct Evaluations on Interventions	Selected projects	Governance, Corruption and Public Accountability	DACF	8000	100%	MPCU Secretariat	MPCU User Agencies	Completed	49	20	69

6	Prepare Annual Action Plan	MA	Governance, Corruption and Public Accountability	Donor/IGF	3,200	100%	MPCU Secretariat	MA	Completed	18	9	27
7	Review Annual Action Plan Mid-Year	MA	Governance, Corruption and Public Accountability	Donor	2,900	100%	MPCU Secretariat	MA	Completed	17	8	25
8	Organize 3 Town Hall meetings	Zonal Council centres	Governance, Corruption and Public Accountability	DACF	10,000	100%	MPCU Secretariat. MA	Codesult Network, Assembly members, Stakeholders	Completed Meetings held at Breman, Kwabeng, Gravel Yard etc	180	95	275
9	Sensitize women to participate in Municipal Planning and Budgeting Processes	Zonal Councils	Governance, Corruption and Public Accountability	DACF /IGF/	100	100%	Gender Desk	MPCU, Communities, women groups, MBA etc	Completed	10	95	105
10	Sensitize women artisans and traders to form association for easy access to information and	Zonal Councils	Governance, Corruption and Public Accountability	DACF/IGF	200	100%	Gender Desk	MPCU, Communities, women	Completed	-	170	170



	other forms of support in 3 zonal							groups, MA etc				
<b>AUDIT</b>												
1	Organize Audit Committee Meeting	Asankrangwa	Governance, Corruption and Public Accountability	DACF	21,600	100%	IA	MA	Completed	8	1	9
2	Submission of Quarterly Reports	Accra	Governance, Corruption and Public Accountability	IGF	2,500		IA	IAA	Completed	1		1
<b>O. BUDGET</b>												
1	Prepare annual MA budget and fee fixing resolution	Asankrangwa	Governance, Corruption and Public Accountability	DACF	30,000	100%	MBA	MA	Completed	21	3	24
2	Monitor municipal budget implementation quarterly	Asankrangwa	Governance, Corruption and Public Accountability	IGF	0	100%	MBA	MA	Completed	6	-	6
3	Implement Municipal Budget Support programme	MA	Governance, Corruption and Public Accountability	IGF	400	50%	MBA	MA	Completed	3	-	3

<b>P. HUMAN RESOURCE MANAGEMENT UNIT</b>												
1	Organize Training for Assembly Members	Asankrangwa	Governance, Corruption and Public Accountability	DACF-RFG / IGF	8,000	100%	HR	Municipal Assembly	Completed	26	2	28
2	Training Heads of Departments on GIFMIS	Asankrangwa	Governance, Corruption and Public Accountability	DACF-RFG	15,000	100%	Finance	HR	Completed	25	5	30
3	Build capacity of Staff on the SSNIT pension scheme	Asankrangwa	Governance, Corruption and Public Accountability	DDF/IGF	5,000	100%	HR	WRCC	Completed	65	30	95
4	Build capacity of Assembly Drivers on defensive driving, road safety, regulations etc	Asankrangwa	Governance, Corruption and Public Accountability	DDF/IGF	1,000	100%	HR	Municipal Assembly	Completed	27	3	30
<b>Q. FINANCE</b>												
1	Train revenue collectors on good revenue techniques	Asankrangwa, Breman, Samreboi	Governance, Corruption and Public Accountability	IGF	5000	100%	Finance	MA	Completed	35	10	45

2	Organize revenue mobilization campaign	Municipal-wide	Governance, Corruption and Public Accountability	IGF	8000	100%	Finance	MA	Completed	10	2	12
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**R. INFORMATION SERVICE DEPARTMENT**

1	Educate the citizens about the need to pay Property Rates and Fee Fixing approved by the Assembly	Municipal wide	Governance, Corruption and Public Accountability	IGF	8,000	100%	ISD	Municipal Assembly	Completed	306	204	510
2	Radio Discussion to show Assembly Programs.	Asankrangwa	Governance, Corruption and Public Accountability	IGF	15,000	100%	ISD	Municipal Assembly	Completed	19	1	20
3	Sensitize the citizenry on COVID-19 pandemic	Municipal Wide	Governance, Corruption and Public Accountability	IGF	2000	-	ISD	NCCE MA Communities MOH	On-going	1	1	2

**S. WORKS DEPARTMENT (The Remaining /Projects are attached as Projects Register)**

1	Prepare Operation and Maintenance Plan	Municipal Office	Environment, Infrastructure and Human Settlements	IGF	5001	100%	HOWs	MBA, MPO, Procurement	Completed. O&M Plan prepared	5	1	6
<b>T. NON FORMAL EDUCATION</b>												
1	Organize Community Entry/Sensitization to establish new classes	Municipal-wide	Governance, Corruption and Public Accountability	IGAF	1000	100%	NFED Office and field staff	Community Information	Completed	8	-	8
2	Train Staff of Non-Formal Education	Asankrangwa	Governance, Corruption and Public Accountability	IGAF	600	100%	NFED Training Unit		Used 2 days, Completed	3	3	6
3	Establish Income Generation Groups (IGA)	Asankrangwa, Breman, Mosease, Asankranda, Bokakora, Frodjokrom	Governance, Corruption and Public Accountability	IGAF/ Collaborator(Kojogyan construction)	12,460	100%	NFEDI GA Unit	Kojogyan Construction, Learners, Farmers, groups, Mun. Assembly &	Raised 83,000for Assembly completed	8	8	16

								COCOB OD				
4	Organize Supervision and monitoring exercises	Municipal- wide	Governance, Corruption and Public Accountability	IGAF	1,200	40%	NFED		Done in the 1 <sup>st</sup> quarter.  On-going	4	-	4

Source: MPCU, 2020

## 2.1.2. PROJECT REGISTER

**Table 2.2: Project Register as at 31st December, 2020**

ITEM	PROJECT DESCRIPTION	LOCATION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	CONTRACT SUM GH¢	CONTRACTOR/CONSULTANT	SOURCE OF FUNDING	DATE OF AWARD	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	REMARKS
<b>DISTRICT DEVELOPMENT FACILITY / DISTRICT ASSEMBLY COMMON FUND-RESPONSIVE FACTOR GRANT</b>												
1	Mechanize 1No. Borehole, extend, erect 1.5 metres high Polytank stand with 10,000 litres capacity Polytank for Moseaso Lorry Park	Moseaso	Social Development	20,000	AndyMill Enterprise	DACF-RFG	June, 2020	September, 2020	20000	0	100%	Completed 16 <sup>th</sup> November, 2020. Project undertaken to help prevent the spread of COVID-19
2	Mechanize 1No. Borehole, extend, erect 1.5 meters high Polytank stand with 8,500 litres capacity Polytank for Wassa Dunkwa Market	Wassa Dunkwa	Social Development	20,000	AndyMill Enterprise	DACF-RFG	June, 2020	September, 2020	20000	0	100%	Completed 16 <sup>th</sup> November, 2020. Project undertaken to help prevent the spread of COVID-19
3	Mechanize 1No. Borehole, extend, erect 1.5	Attobrakraom	Social Development	21,000	AndyMill Enterprise	DACF-RFG	June, 2020	September, 2020	20000	1000	100%	Completed 16 <sup>th</sup> November, 2020.

	metres high Polytank stand with 15,000 litres capacity Polytank for Attobrakrom Market											Project undertaken to help prevent the spread of COVID-19
4	Drill 1No.mechanized Borehole, erect 1.5 metres high Polytank stand with 10,000 litres capacity Polytank at Samreboi Market	Samreboi	Social Development	35,000	Solopaul & Sons Company Ltd	DACF-RFG	June, 2020	September, 2020	35000	0	100%	Completed 16 <sup>th</sup> November, 2020. Project undertaken to help prevent the spread of COVID-19
5	Erect 2 No. 1.5 metres high Polytank Stand with 10,000 litres capacity Polytank for Asankrangwa Main Market and connect to the mains	Asankrangwa	Social Development	18,180.62	AndyMill Enterprise	DACF-RFG	June, 2020	September, 2020	18,180.62	0	100%	Completed 16 <sup>th</sup> November, 2020. Project undertaken to help prevent the spread of COVID-19
6	Erect 1 No. 1.5 metres high Polytank Stand with 8,500 litres capacity Polytank and extend water to Moseaso Market	Moseaso	Social Development	11,000	AndyMill Enterprise	DACF-RFG	June, 2020	September, 2020	11,000	0	100%	Completed 16 <sup>th</sup> November, 2020. Project undertaken to help prevent the spread of COVID-19

7	Drill 1No.mechanized Borehole, erect 1.5 metres high Polytank stand with 10,000 litres capacity Polytank at Saa Market	Saa	Social Development	35,000	Solopaul & Sons Company Ltd	DACF-RFG	June, 2020	September, 2020	35,000	0	100%	Completed 16 <sup>th</sup> November, 2020. Project undertaken to help prevent the spread of COVID-19
8	Purchase Veronica (80 litres) buckets to all market centres	Selected places eg. (Asankrangwa, Samreboi, Tigarikrom, Aboi-Nkwanta, Moseaso, Kwabeng, Wassa Dunkwa, Domeabra, Woman-No-Good, Breman, Saa, Asuohyiam, Yirase, Pantooso, Mumuni, Prestea	Social Development	5,600	MA	DACF-RFG	12 <sup>th</sup> March, 2020	12 <sup>th</sup> April, 2020	5,600	0	100%	Completed. Project undertaken to help prevent the spread of COVID-19



		Nkwanta etc)										
9	Provide stands for veronica buckets to all market centres	Market centres	Social Development	500	MA	DACF-RFG	12 <sup>th</sup> March, 2020	12 <sup>th</sup> April, 2020	500	0	100%	Completed. Project undertaken to help prevent the spread of COVID-19
10	Reshaping of Roads (83.3km) Gonukrom-Kamaboi	Gonukrom-Kamaboi Road	Social Development	48,000	Works Dept.	DACF-RFG	November, 2020	December, 2020	48,000	0	100%	Completed.
11	Reshaping of Roads (83.3km) Ohiamatuo-Kwaomensah	Ohiamatuo-Kwaomensah Road	Social Development	60,000	Works Dept.	DACF-RFG	November, 2020	December, 2020	60,000	0	100%	Completed.
12	Reshaping of Roads (83.3km) Asankrangwa Township	Asankrangwa	Social Development	92,000	Works Dept.	DACF-RFG	November, 2020	December, 2020	92,000	0	100%	Completed.
13	Supply of Furniture (Hexagonal Desk ) to Kwabeng KG School	Kwabeng	Social Development	25,000	Works Dept.	DACF-RFG	25 <sup>th</sup> February, 2020	28 <sup>th</sup> February, 2020	24,000	1000	100%	Completed.
14	Levelling of Market Complex Space at Cuba, Asankrangwa	Asankrangwa	Social Development	40,797	Works Dept.	DACF-RFG	12 <sup>th</sup> March, 2020	12 <sup>th</sup> April, 2020	40,797	0	100%	Completed. Project undertaken to help prevent the spread of COVID-19. Some traders were moved

												to the market for the observance of the social distancing protocols
15	Construct 1No. Market Shed Samreboi	Samreboi	Social Development	35,000	Solopaul & Sons Company Ltd	DACF-RFG	12 <sup>th</sup> March, 2020	12 <sup>th</sup> April, 2020	35,000	0	100%	Completed. Project undertaken to help prevent the spread of COVID-19
16	Dredge Kwama River (3km)From Uptown Junction-Kramofoplotso	Asankrangwa	Social Development	56,080.38	Works Dept.	DACF-RFG	12 <sup>th</sup> March, 2020	12 <sup>th</sup> April, 2020	56,080.38	0	100%	Completed. Project undertaken to help stop the perennial flooding of the Kwama River in Asankrangwa
17	Completion of ICT centre into COVID-19 Isolation Centre	Asankrangwa	Social Development	NRD	Direct Labour	NRD	NRD	NRD	NRD	NRD	100%	Completed
18	Construction of CHPS Compound with Accommodation	Prestea Nkwanta	Social Development	391,849.30	Esikuman Ltd	DDF	May, 23 <sup>rd</sup> 2016	September, 2016	174,644.10	217,205.20	100%	Completed
19	Construction of 1 No. 3 Unit Classroom Block with an Ancillary Facility	Kwabeng	Social Development	259,967.74	M/S Figencoventures	DDF	May, 23 <sup>rd</sup> 2016	September, 2016	168,304.55	91,663.19	100%	Completed
20	Construct 1200 Double mm	Asankrangwa	Environment,	66,148.01	Messrs Oluman	DDF	January, 2019	April, 2019	62,698.07	3,449.94	100%	Completed

	Diameter Pipe Culvert Link Bridge to SIF market		Infrastructure and Human Settlements		Addae Enterprise							
21	Construct 1 No. 6-Unit Water Closet Toilet with 1 No. Mechanized Water System	Asankranga Light Industrial area.	Economic Development	99,787.60	M/S Appijeo Company Limited	DDF	January, 2019	October, 2019	88,720.10	11,067.50	100%	Completed
22	Construction of 1No. 3-Unit Classroom Block with Ancillary facilities	Kwakukrom	Social Development	277,106.65	K.Armah Company Limited	DDF	31 <sup>st</sup> October, 2019	31 <sup>st</sup> April, 2020	40,552.19	236,554.44		On-going Contractor to provide remaining facilities
23	Construction of 2 Storey office complex for Municipal Education Directorate	Asankranga	Social Development	708,968.59	M/S Appijeo Company Limited	DACF-RFG	29 <sup>th</sup> November, 2020	29 <sup>th</sup> May, 2020			80%	On-going
<b>DISTRICT ASSEMBLY COMMON FUND</b>												
24	Const. of 1no.3unit classroom block with an ancillary facility	Nyame Nnae	Social Development	195,185.63	M/S Punctual Company Limited	DACF	Dec. 10, 2014	May, 2015	146,637.58	48,548.05	62%	On-going, Roofed (Ridge and hip cup is not complete) Contractor however is not on site due to payment issues

25	Construction of 1 No. 6 Unit Classroom Block with an Ancillary Facility	Moseaso	Social Development	521,486.23	Ekjow Boison	DACF	Oct. 7 <sup>th</sup> 2016	June 2017	160,000.00	361,486.23	69%	On-going Roofed
26	Construction of District Court	Asankran gwa	Governance, Corruption and Public Accountability	473,255.14	M/S Anyah const. works	DACF	May, 23 <sup>rd</sup> 2016	Nov. 2017	152,038.32	321,216.82	50%	On-going. However, Contractor not on site due to payment issues
27	Construction of 1NO. CHPS Compound	Woman No Good	Social Development	241,180.45	M/S Aduaba and Son Co. Ltd.	DACF	Jan. 28, 2014	July, 2015	129,375.38	111,805.07	90%	On-going. However, Contractor not on site due to payment issues
28	Construction of 1NO. CHPS Compound	Toropan	Social Development	259,351.65	M/S Ascoturk com. Ltd	DACF	Jan. 30, 2014	May, 2015	78,319.73	181,031.92	31%	On-going. However, Contractor not on site due to payment issues
29	Construction of 1NO. CHPS Compound	Mumuni	Social Development	457,749.00	Joftwa Ltd	DACF	Oct. 7 <sup>th</sup> 201	Aug. 2017	20,000.00	437,749.00	-	Yet-to-start

30	Construction of District Assembly Hall Complex (Phase III)	Asankran gwa	Governan ce, Corruptio n and Public Accontabi lity	261,304.1 8	M/S Bembo Ent.	DACF	July 2, 2008	July, 2009	161,544 .51	99,759.6 7	61%	On-going project
31	Construction of 1 No. 10-Units Squatting WC	Asankran gwa	Social Developm ent		Anyah Const. Ltd	DACF RF	NRD	NRD	NRD	NRD	60%	On-going. However, Contractor not on site due to payment issues
32	Supply building materials to communities	Municipa l wide	Environme nt, Infrastructu re and Human Settlements	NRD	Works Departm ent	NRD	NRD	NRD	NRD	NRD	100%	Completed
33	Supply Streets bulbs	Municipa l wide	Social Developm ent	NRD	Works Departm ent	NRD	NRD	NRD	NRD	NRD	100%	Completed
34	Maintain street Lights	Municipa l wide	Social Developm ent	NRD	Works Departm ent	NRD	NRD	NRD	NRD	NRD	100%	Completed
35	Reshaping of feeder roads	Municipa l wide	Environme nt, Infrastructu re and Human Settlements	100,000	Feeder Roads	DACF	January , 2020	Decembe r, 2020	100,000	0	50%	Completed
36	Reshape Township Roads		Environme nt, Infrastructu re and Human Settlements	10,000	Feeder Roads	DACF	January , 2020	Decembe r, 2020	10,000	0	100%	Completed

37	Construct access roads/By-passes	Asankran gwa	Environment, Infrastructure and Human Settlements	-	Works Department	DACF/IGF	-	-	-	-	-	Yet to start
38	Renovation of Staff Bungalows and Offices	Asankran gwa	Governance, Corruption and Public Accountability	-	Works Department	DACF/IGF	-	-	-	-	-	Yet to start
39	Outstanding Payments for completed projects	All projects site	Governance, Corruption and Public Accountability	-	Works Department	-	-	-	-	-	-	On-going. Payments for some completed projects
<b>INTERNALLY GENERATED FUNDS (IGF)</b>												
40	Refurbishment of Market Shed at Main Market	Asankran kwa	Economic Development	30,111.00	M/S Appijeo Company Limited	IGF	13 <sup>th</sup> September, 2019	27 <sup>th</sup> September, 2019	30,111.00	0	100%	Completed and in use

Source, MPCU, 2020

**Table: 2.3 Project Register on Counter-part funded, GoG and other Donor Funded/Interventions**

ITEM	PROJECT DESCRIPTION	LOCATION	DEVELOPMENT DIMENSION OF POLICY FRAME WORK	CONTRACT SUM GH¢	CONTRACTOR/CONSULTANT	SOURCE OF FUNDING	DATE OF AWARD	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	REMARKS
<b>SOCIAL INVESTMENT FUND (SIF-Counter-Part Funding)</b>												
1	Const. of 1no.6-unit classroom block with an ancillary facility at Asankrangwa Model	Asankrangwa	Social Development	593,602	KKF Classic Const. LTD	SIF/DAC F	March, 2016	December, 2016	255,000	338,602	100%	Completed. Handed Over
2	Const. of Teachers Quarters	Amuaku	Social Development		KKF Classic Const. LTD	SIF/DAC F	March, 2016	December, 2016			100%	Completed. Handed Over
3	Drilling of Borehole	Nkekensu	Social Development		KKF Classic Const. LTD	SIF/DAC F	March, 2016	December, 2016			100%	Completed. Handed Over
4	Construction of Market Complex	Asankrangwa	Social Development		KKF Classic	SIF/DAC F	December, 2017	December, 2017			90%	On-going

					Const. LTD							
<b>GoG</b>												
1	Const. of Community Senior High School at Samreboi	Samreboi	Social Developme nt		M/S Kasmo Compan y Limited	GoG	Sep. 29, 2014	March, 2016	N/A	N/A	70%	Halted Contractor not on site
2	Construction of Storm Drains	Asankran gwa (Roman Ridge- Presby Church) (SIF Market Area)	Social Developme nt	N/A	Tiwa Constru ction Limited  A-3 Constru ction Limited	GoG	2019	2019	N/A	N/A	85%	On-going
3	Construction of Cyber Labs	Selected communi ties eg. Torompa n, Bene, Bene Nkwanta, Asankran gwa etc	Environme nt, Infrastructu re and Human Settlements	N/A	GIFFEC	GoG	January , 2018	Decembe r, 2019	N/A	N/A	100%	Completed and in use
5	Construction of Polyclinic	Wassa Dunkwa	Social Developme nt	-	-	GoG	-	-	-	-	-	Sod-cutting Done
7	Construct/comple te the construction of	Asankran gwa-	Environme nt, Infrastructu re and	N/A	Asabea Constru	GoG	2018	2020	N/A	N/A	40%	On-Going



	all major roads/cocoa roads	Fordjorkrom	Human Settlements		ction Limited							Asankrangwa-Fordjorkrom (25km)
8	Construct Electricity Substation (33000kv)	Asankrangwa	Environment, Infrastructure and Human Settlements	N/A	Genser Energy	GoG	2019	2020	N/A	N/A	20%	On-going
<b>IMPLEMENTATION OF INFRASTRUCTURE FOR POVERTY ERADICATION PROGRAMME (IPEP)</b>												
1	Construct 5 No. Mechanized Boreholes	Fordjorkrom Odumase Odaa Anwiem Tigarikrom Kwabeng	Social Development	N/A	Gyekye Enterprise	IPEP	2018	2019	N/A	N/A	NRD	On-Going
2	Construct 3No. 10-Seater Toilet Facility with Mechanized Water System	Asankrangwa Secondary Technical School (ASECTEC) Moseaso Kwabeng	Social Development	N/A	Gyekye Enterprise	IPEP	2018	2019	N/A	N/A	N/A	On-Going
<b>SECONDARY EDUCATION IMPROVEMENT PROJECT (SEIP)</b>												
1	Construction of 1No. 3-unit classroom Block with Ancillary facility	ASANCO - Asankrangwa	Social Development	N/A	KADN A Construction LTD	SEIP	2019	2019	N/A	N/A	60%	On-going
2	Construction of 1No. 3-unit classroom Block	ASECTEC Asankrangwa	Social Development	N/A	KADN A Constru	SEIP	2019	2019	N/A	N/A	60%	On-going

	with Ancillary facility				ction LTD								
3	Construction of 1 No. 8-Unit Toilet Facility	ASECTE C Asankrangwa	Social Development	N/A	KADN A Construction LTD	SEIP	2019	2019	N/A	N/A	50%		On-going
4	Construction of 1 No. 8-Unit Toilet Facility	ASECTE C Asankrangwa	Social Development	N/A	KADN A Construction LTD	SEIP	2019	2019	N/A	N/A	25%		On-going
5	Renovation of Library	ASECTE C Asankrangwa	Social Development	N/A	KADN A Construction LTD	SEIP	2019	2019	N/A	N/A	80%		On-going
<b>GHANA EDUCATIONAL TRUST FUND EMERGENCY PROJECTS</b>													
1	Construction of 2 storey 12-unit classroom Block	ASECTE C Asankrangwa	Social Development	1470000	Nathawo Investment Properties	GETFund	February, 2019	October, 2019	88,720.10	1,381,279.9	50%		On-going
2	Construction of 3-unit classroom Block with Ancillary facility	Adamkakra	Social Development	275076.9	Madabu construction limited	GETFund	2019	2020	0	275076.9	56%		On-going
3	Construction of 3-unit classroom Block with Ancillary facility	Ohiamatuo Tanaa	Social Development	275,888.95	Hardroc construction limited	GETFund	2019	2020	0	275,888.95	56%		On-going
4	Construction of 3-unit classroom	ASECTE C model	Social Development	275,791.95	Marion construc	GETFund	2019	2020	0	275,791.95	56%		On-going

	Block with Ancillary facility	Asankrang wa			tion limited							
5	Construction of Single Storey Dormitory	ASANCO - Asankrang wa	Social Development	99,787.60	Raycoff Construction Limited	GETFund	August, 2019	April, 2020	88,720.10	11,067.50	88%	On-going

Source: MPCU, 2020

## 2.2 UPDATE ON FUNDING SOURCES AND DISBURSEMENTS

### 2.2.1 UPDATE ON FUNDING SOURCES

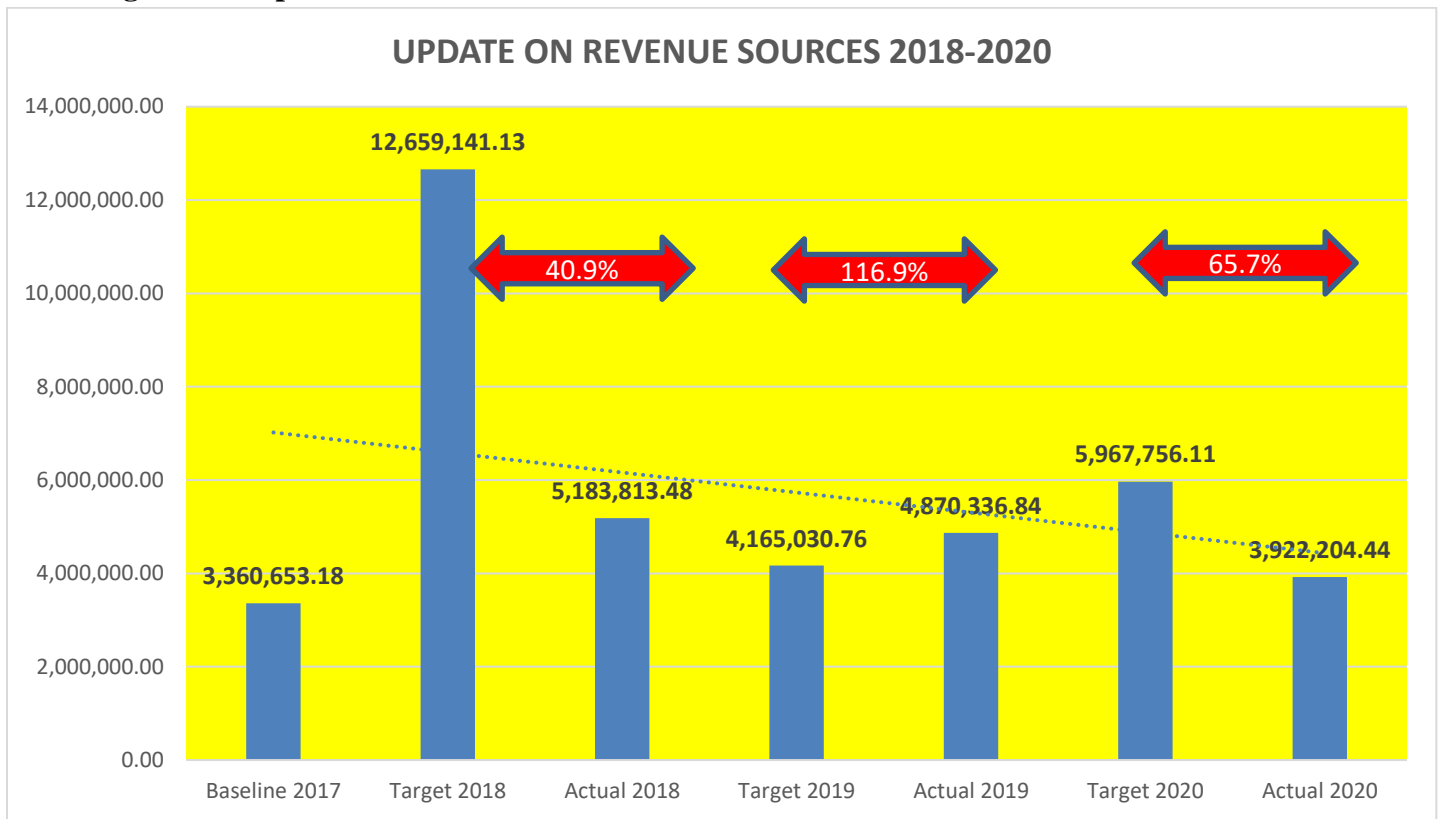
**Table 2.4: Revenue Sources**

REVENUE SOURCES	Baseline 2017 GHC	Target 2018 GHC	Actual 2018 GHC	Target 2019 GHC	Actual 2019 GHC	Target 2020 GHC	Actual 2020 GHC
<b>IGF (All Sources)</b>	3,124,045.08	7,553,430.18	3,001,860.20	692,863.50	609,105.50	874,208.00	457,489.44
<b>DACF</b>	203,176.74	2,797,305.59	1,193,297.46	3,065,315.19	3,447,239.81	3,338,026.49	1,546,351.00
<b>MP's CF</b>	33,269.43	295,067.07	174,211.88	295,067.07	368,886.10	295,067.07	321,412.27
<b>PWDs CF</b>	81.92	106,000.00	304,854.31	0	162,260.44	0	98,813.97
<b>MSHAP/ HIV/AIDS</b>	0	0	23,606.20	0	51,807.39	0	5,498.45
<b>DDF</b>	0	711,163.00	485,984.00	111,785.00	116,917.60	1,460,454.55	1,243,414.26
<b>LEAP</b>	0	1,196,176.31	0	0	219,120.00	0	0
<b>COVID-19 FUND</b>	0	0	0	0	0	0	50,000.00
<b>MAG</b>	0	0	0	0	0	0	143,049.47
<b>GoG</b>	0	0	0	0	0	0	56,175.58
<b>Total GHC</b>	<b>3,360,653.18</b>	<b>12,659,141.13</b>	<b>5,183,813.48</b>	<b>4,165,030.76</b>	<b>4,870,336.84</b>	<b>5,967,756.11</b>	<b>3,922,204.44</b>

Source: Finance Department, 2020

It can be deduced from table 2.4 that apart from MPs CF, all the other revenue sources did not meet their targets (IGF,DDF,DACF) although the Assembly did not make target provisions for PWDs CF, MSHAP, GoG, MAG and LEAP funds. The Assembly however had an additional 50,000.00 from Government as COVID-19 Fund. There were reductions in actual amounts received for DACF, MPs CF, PWDs CF, HIV/AIDS in 2020 as compared to 2019. The table also shows that revenue received by the Assembly in 2020 is the lowest compared to 2018 and 2019. Furthermore, from figure 2.1, the Assembly was able to receive 65.7% of revenue from all of its sources. This percentage is lower comparable to 116.7% achievement in 2019.

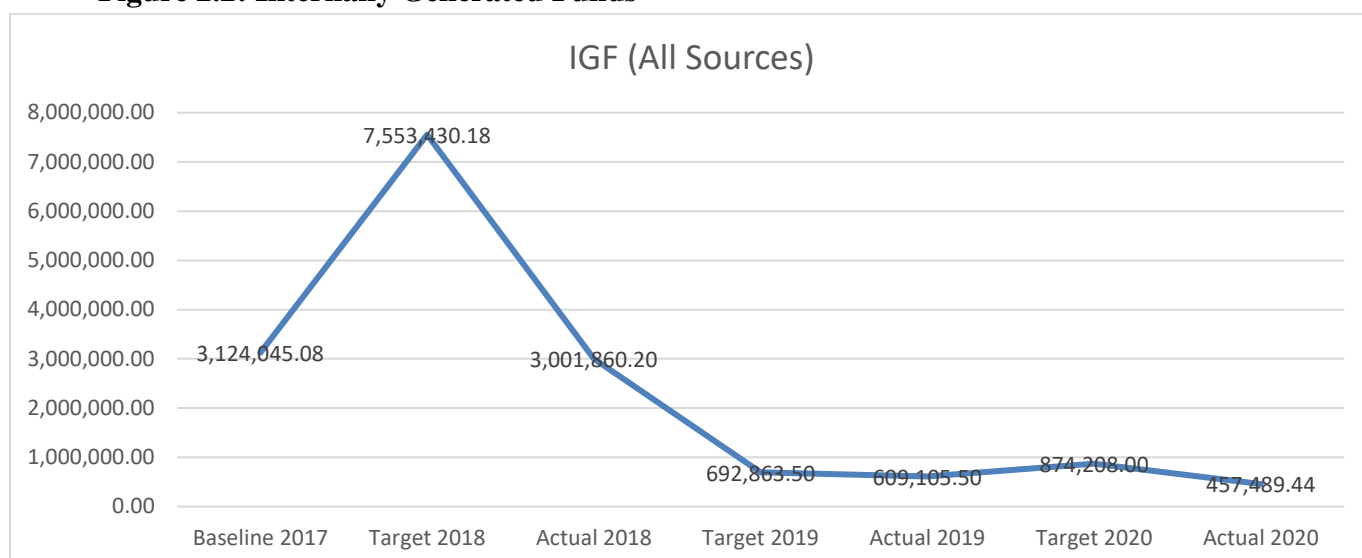
**Figure 2.1: Update on Revenue Sources**



Source: MPCU, 2020

An analysis on the IGF pattern as presented in figure 2.2 shows that, the Assembly was able to generate 52.3% of its budgeted figure in 2020 as compared to 87.9% in 2019. This situation can be attributed to the emergence of COVID-19 in 2020. The municipality ranked third in the Western Region for areas seriously affected by the pandemic. However, aside the emergence of the pandemic, the Assembly is not doing enough to tackle revenue generation with all seriousness. An Assembly valued its properties in 2018 should have been generating more IGFs. The WAWMA must also check revenue leakages as well as take steps to block all loopholes in revenue generation. NABCO and National Service personnel should be involved in revenue generation

**Figure 2.2: Internally Generated Funds**



Source: MPCU, 2020

## 2.2.2 UPDATE ON DISBURSEMENT

**Table 2.5: Update on Disbursement**

EXPENDITURE ITEM	Baseline 2017 GHC	Target 2018 GHC	Actual 2018 GHC	Target 2019 GHC	Actual 2019 GHC	Target 2020 GHC	Actual 2020 GHC
COMPENSATION	1,220,236.09	1,451,732.18	88,621.04	1,870,147.93	1,621,329.27	2,025,440.90	2,464,226.13
GOODS AND SERVICES	1,618,627.45	3,986,146.08	2,610,358.98	2,587,954.00	189,831.60	4,145,143.81	3,147,089.86
ASSETS	428,694.45	2,095,552.00	224,451.80	2,302,851.00	335,473.78	2,408,282.45	2,142,580.07
<b>TOTAL GHC</b>	<b>3,267,557.99</b>	<b>7,533,430.26</b>	<b>2,923,431.82</b>	<b>6,760,952.93</b>	<b>2,146,634.65</b>	<b>8,578,867.16</b>	<b>7,753,896.09</b>

Source: Finance Department, 2020

Table 2.5 presents information on the expenditure items of the Municipality. Disbursement of funds in the Assembly are based on approved projects/programmes in the 2020 Annual Action Plan and corresponding budget. Management during the year under review was strict on complying with the Government Integrated Financial Management System (GIFMIS) for all transactions of the Assembly. From the table, it is deduced that, expenditure on Compensation was more (121.7%) than budgeted. This is however different from previous years on same item. The year witnessed more expenditure on Goods and Services than all Expenditure items. Expenditure on Goods and Services was 75.9% in 2020 as compared to 7.3% in 2019 and 65.5 in 2018. The Assembly in 2020

spent 31.8% on Compensation, 40.6% on Goods and Services and 27.6% on Assets out of the total expenditure of **GHC 7,753,896.09**.

### **2.3 UPDATE ON INDICATORS AND TARGETS**

An indicator is a quantitative or qualitative measure that provides information on performance, achievement and compliance. It forms the basis for the collection of data on the state of a situation or condition, progression of an activity, project or programme. Indicators are used at all levels of the M&E results chain to monitor progress with respect to inputs, outputs, outcomes and impacts.

WAWMA tracked and reported on both the 20 Core Municipal Indicators issued by the National Development Planning Commission (NDPC) which every Metropolitan, Municipal and District Assembly in Ghana is enjoined to report on as well as the Assembly's own specific indicators embedded the MTDP-2018-2021. Details on implementation of each indicator both Core and Municipal Specific are presented in tables 2.5 and 2.6 respectively

Each of the two tables have targets and actuals for 2020 as well as the previous year. Analysis at the end of each table is provided by comparing the achievements made in relation to set targets as well as comparing the actuals made for 2018, 2019 and 2020 to ascertain the level of progress or decline being made on each indicator. A target therefore is the quantifiable level of performance to be achieved by a given time.



### 2.3.1 PERFORMANCE OF CORE INDICATORS AT THE MUNICIPAL LEVEL

**Table 2. 6 : Municipal Core Indicators**

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
	<b>ECONOMIC DEVELOPMENT</b>					
1.	<b>Total output in agricultural production</b>					
	i. Maize	1,615	1540	1848	20328	1356
	ii. Rice (milled),	184	180	203	310.75	430
	iii. Millet	NA	NA	NA	NA	NA
	iv. Sorghum	NA	NA	NA	NA	NA
	v. Cassava	10,087	10,350	10,230	11253	943
	vi. Yam	327	330	340	374	321
	vii. Cocoyam	262	268	324	356.4	345
	viii. Plantain					
	ix. Groundnut	6,360	6,450	6574	7231.4	7452
	x. Cowpea	NA	NA	NA	NA	NA
	xi. Soybean	NA	NA	NA	NA	NA
	xii. Cocoa	116,487	128,131	133,954	13395.4	13585
	xiii. Shea butter	NA	NA	NA	NA	NA
	xiv. Oil palm	100	110	118	129.8	120
	xv. Cashew nut	NA	NA	NA	NA	NA
	xvi. Cotton	NA	NA	NA	NA	NA
	xvii. Cattle	526	802	864	950	626
	xviii. Sheep	4938	5400	5695	62645	2846
	xix. Goat	1262	1800	2164.8	722	602
	xx. Pig	2367	2840	3145	3459.5	2846
	xxi. Poultry	8,750	17,250	1902	3822	7241

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
2.	<b>Percentage of arable land under cultivation</b>	63.8%	75%	82%	90.2	99.22
3.	<b>Number of new industries established</b>	0	0	0	1	0
	i. Agriculture,	1	0	0	1	1
	ii. Industry, iii. Service	0	0		0	0
4.	<b>Number of new jobs created</b>	672	738.6	856-MOFA	941	10358
	iv. Agriculture			Afforestation		
	v. Industry			-406		
vi. Service	Cocoa					
				Health-2,063		
		0	0	17	0	0
		0	0	79	100	69
5	Percentage of farmers who received extension services	70%	80%	87%	91%	98%
6	No. of cash crop farmers trained	234	257	339	348	410
<b>SOCIAL DEVELOPMENT</b>						
5.	<b>Net enrolment ratio</b>	110.5%	108.39%	109.1	106.30	106.30
	i. Kindergarten	115.0%	119.67	119.7%	124.4%	124.4%
	ii. Primary	54.3%	52.5%	54.2%	49.9%	49.9%
	iii. JHS					
6.	<b>Gender Parity Index</b>	1.05	1.05	1.07	1.02	1.02

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
	i. Kindergarten	0.98	0.97	0.98	1.16	1.16
	ii. Primary	0.97	1.05	1.05	0.01	0.01
	iii. JHS	0.99	0.96	0.97	0.98	0.98
	iv. SHS					
7.	BECE pass rate	51.5%	48.5%	50.6%	100%	Not Available now. WAEC has not release the information to GES
8.	Completion rate	111.4	111.4	111.4	100%	97.1
	i. Kindergarten					
	ii. Primary	106.0	108.4	106.0	107	92.7
	iii. JHS					
	iv. SHS	72.8	83.4	84.2	69.7%	48.6
		8.1	7.9	8.3	9.9%	52
9.	<b>Number of operational health facilities</b>	47	49	49	49	49
	i. CHP Compound	3	3	3	3	3
	ii. Clinic	3	3	3	3	3
	iii. Health Centre	3	3	3	3	3
	iv. Hospital	0	0	0	1	1
	v. Polyclinic					
10.	<b>Proportion of population with valid NHIS card</b>	52.9%	52.2%	56.4%	78.1%	53.1%-
	i. Total (by sex)	-	-	0.3%	0.6%	5.7%

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
	ii. Indigents	17.6%	17.9%	20.7%	30%	19.7%
	iii. Informal					
	iv. Aged	1.4%	1.4%	1.4%	3.5%	43.1%
	v. Under 18years					
	vi. pregnant women	28.3%	28%	28.6%	40.2%	1.5%
	<b>NB:</b> The actuals used to calculate the proportions is for only Wassa Amenfi West Mun	4.9%	4.2%	3.6%	3.8%	3.3%
11.	<b>Number of births and deaths registered</b>				3837	
	i. Birth (sex)	3796	Actual 3604 Male 1832 Female 1772	<b>Actual</b> 3407 Male 1971 Female 1430		<b>Actual</b> 2571 Male 1434 Female 1137
	ii. Death (sex, age group)	Actual 51 Male 32 Female 19	Actual 41 Male 23 Female 18	<b>Actual</b> 56 Male 32 Female 24		<b>Actual</b> 78 <b>Male</b> 40 <b>Female</b> 38
12.	<b>Percent of population with sustainable access to safe drinking water sources<sup>1</sup></b>				100%	

<sup>1</sup> CWSA defines access to safe water to include the following elements:

1. Ensuring that each person in a community served has access to no less than 20 litres of water per day
2. Ensure that walking distance to a water facility does not exceed 500 meters from the furthest house in the community

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
	i. District	42.29%	51%	55%		58%
	ii. Urban	10%	14%	25%	50%	30%
	iii. Rural	32.29%	37%	30%	50%	35%
13.	<b>Proportion of population with access to improved sanitation services</b>	30%	41%	20%	40%	35%
	i. District	18%	22%	10%	20%	10%
	ii. Urban	12%	19%	10%	20%	15%
	iii. Rural					
14.	<b>Maternal mortality ratio (Institutional)</b>	189/100,000LB	104/100,000 LB	76.3/100,000 LB	76.3/100,000 LB	76.3/100,000 LB
15.	<b>Malaria case fatality (Institutional)</b>	NRD	NRD	0%	0%	0%
	i. Sex	0.04%	0%	0%	0%	0%
	ii. Age group					
16.	<b>Number of recorded cases of child trafficking and abuse</b>	0	0	0	0	4
	i. Child trafficking (sex)	0	0	69	0	0
	ii. Child abuse (sex)					
17.	<b>Reported cases of crime</b>	37	17	436	0	30
	i. Men,	86	114	177	0	9
	ii. Women					

- 
3. That each sprout of borehole or pipe system must serve no more than 300 persons and 150 for a hand dug well
  4. The water system is owned and managed by the community
  5. Water facility must provide all year-round potable water to community members

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
	iii. Children	18	20	37	0	0
	<b>ENVIRONMENT, INFRASTRUCTURE, AND HUMAN SETTLEMENTS</b>					
18.	<b>Percentage of road network in good condition</b>					
	Total	70km	95km	70%	95km	75%
	Urban	-	-	-	-	
	Feeder	80km	95km	70%	95km	90%
19.	<b>Percentage of communities covered by electricity</b>	NRD	NRD	60%	100%	65%
	District	NRD	NRD	59%	100%	64%
	Rural			i.e 117/200*100		
	Urban			100%	100%	100%
	<b>NB:</b> The municipal is made up of 200 communities with 3 being Urban and 197 rural. 120 communities have access to electricity			3/3*100		3/3*100
20.	<b>Number of communities affected by disaster</b>	3	3	2		
		8	7	5	3	3
	i. Bushfire	7	6	5	7	6
	ii. Floods	8	7	5	5	4
	iii. Rainstorm	3	2	1	6	5

	<b>Indicator (Categorised by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>
	iv. Domestic fires v. Commercial fires	0	0	0	1	1

Source: MPCU, 2020

**NOTE:** *NRD means No Reliable Data, NA means Not Applicable*

Table 2.6 presents information on data collated from the various Departments /Agencies /Institutions on the progress of the Core Indicators in the municipality. The electricity coverage of the municipality is excellent (100%) for the three urban centres in the municipality. 127 rural communities representing communities 64% have been hooked to the National grid, an improvement over 2019 percentage (59%).

The year 2020 has for the first time in many years recorded 4 child trafficking cases in the municipality. With the fast intrusion of tricycles popularly referred as ‘Pragyia’ for commercial purpose as a result of the high patronage as most of the riders come from adjoining districts at times with unregistered tricycles to work. Crime among the various groups is likely to rise in the coming years with the ban on illegal mining which is also a major source of income for the youth especially Adult Male. Further to this, data from the Ghana Police Service, Asankrangwa indicates that in 2020, 24 armed robbery cases, 13 defilement cases and 1 rape case were recored in some communities within the municipality especially Asankrangwa and Samreboi. There is a lot of pressure on the Police because the current Police-Citizen ratio of 1: 2.689 does not meet the UN recommended ratio of 1:500. The municipality therefore needs more Police Personnel.

On health-related indicators, the Municipality has continuously recorded 0% for 2018 and 2019 on Institutional Under Five Malaria Case Fatality, a sustained improvement for three consecutive years. It also implies that malaria cases in the municipality amongst children are managed well.

The municipality is an agrarian economy. The major cash crop grown which has also attracted lots of people into the municipality is Cocoa. The Samreboi Cocoa District within the municipality has continuously remained the leading producer of the commodity in the Western Region and Ghana as a whole for the past five years. Output of cocoa keeps on increasing every year. Interestingly, the municipality was able to exceed its target for poultry production in 2020 indicating that the numerous interventions by the Agric Directorate in that field is yielding positive results. Furthermore, the percentage of farmers receiving extension services keeps on increasing every year eg 87% (2018), 91% (2019) and 98% in 2020 as presented in table 2.6

Apart from the core indicators, the assessment of progress on the implementation of the planned interventions in the 2020 AAP also hinges on the Municipal Specific Indicators as presented in table 2.7.



**Table 2.7: Municipal Specific Indicators**

Indicators	Indicative Definition	Indicator Type	Baseline 2017	Actual 2018	Actual 2019	Actual 2020	Disaggregation	Monitoring Frequency	Responsibil ity
<b>ECONOMIC DEVELOPMENT</b>									
<b>Objectives:</b> Support Entrepreneurs-hip and SME Development									
Number of Technology Improvement and Packaging Trainings organized	Total no. of people trained in Technology Improvement and Packaging	Output	35	465	19	1	Sex	Quarterly	BAC
<b>Objective:</b> Improve Post-Harvest Management									
No. of Post-harvest losses management programmes organised	The total number of groups received training in post-harvest Management	Output	10	10		1	Location/Sex / Groups	Annually	Dept. of Agric
<b>Objective:</b> Promote livestock and poultry development for food security and income generation									
Number of improve livestock breeds introduced to beneficiaries through credit-in-kind system.	No of improved livestock supplied	Output	5	5	158	50	Sex/location/gro ups	Annually	Dept. of Agric
<b>Objective:</b> Improve production efficiency and yield									

No. of Farmers' Day Organised	The total number of farmers day celebrations organised in a given period	Output	1	1	1	1	Sex/location/groups	Annually	Dept. of Agric
<b>Objective:</b> Improve Post-Harvest Management									
Total number of Market sheds constructed	The total number of market constructed and completed for use at various locations	Output	3	-	2	2	Location	Annually	MA
No. of Market complex constructed		Output	1	1	1	1	Location	Annually	MA
<b>SOCIAL DEVELOPMENT</b>									
<b>Objective:</b> Improve access to safe and reliable water supply services for all									
Number of Mechanized Boreholes constructed	The total number of Mechanized Boreholes constructed and in use	Output	5	1	1	0	Locations	Quarterly	MWST
<b>Objective:</b> Strengthen social protection, especially form children, women, persons with disability and the elderly									
Number of new schools enrolled unto the School Feeding Programme	Total Number of new schools enrolled unto the School Feeding Programme as well as the	Output	14	0	0	0	Sex/ School	Annually	Focal person

	number of children benefitting								
<b>Objective:</b> Enhance inclusive and equitable access to, and participation in quality education at all levels									
GES Office with ancillary facilities constructed	Office accommodation constructed and in use	Output	1	-	-	1	Location	MA	GES
Number of Teachers quarters constructed	Total number of Teachers Quarters constructed and in use	Output	7	1	1	1	Location	Annually	SIF, MA
No. of Pupil's desks & Teachers furniture supplied	The total number of pupils/teachers furniture supplied to schools in a given period	Output	0	1500	2000	240	Schools/Location	Annually	GES, MA
No. of Mock Exams organised	The total number of mock exams conducted for all JHS schools in the district	Output	2	3	3	1	Sex	Annually	MA
Number of My First at School organized	Total Number of My First at School programmes organized to usher children to school	Output	1	1	1	1	Sex/Location/School	Annually	GES, MA
<b>Objective:</b> Ensure affordable, equitable, easily accessible and Universal Health Coverage (UHC)									

No. of Health facilities (blocks) constructed	The total number of CHPS, health centres, hospitals, etc blocks constructed within a given period	Output	58	10	10	1	Location	Annually	GHS	
<b>Objective:</b> Ensure the reduction of new HIV and AIDS/STIs infections, especially among the vulnerable groups										
Number of CHOs trained in HIV/AIDS testing and counselling	Total Number of CHOs trained in HIV/AIDS testing and counselling	Output	0	20	20	1	Sex	Annually	DDHD,Focal Person	
<b>ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS</b>										
<b>Objective:</b> Promote a sustainable, spatially integrated, balanced and orderly development of human settlements										
Number of communities benefitting from the street Naming and Property Addressing in the district	Total Number of communities benefitting from the street Naming and Property Addressing in the district	Output	1	1	1	2	Locations	Annually	DTCPD	
<b>GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY</b>										
<b>Objective:</b> Strengthen fiscal decentralization										
Number of General Assembly Meetings organized	Total Number of General Assembly Meetings organized	Output	4	4	4	3	Sex	Quarterly	MA	
Number of capacity building programmes	Total Number of capacity building programmes	Output	3	4	4	4	Sex	Quarterly	HRM	

for Assembly members and Staff organized	organized to improve performance								
Number of Independence Day Celebrations organized	Total Number of Independence Day Celebrations organized	Output	1	1	1	1	Location	Annually	MA, GES
Number of town hall meetings held	Number of town hall meetings held	Output	3	0	3	3	Location	Annually	MA
<b>Objective: Deepen political and administrative decentralization</b>									
<b>Objective: Promote access and efficiency in delivery of Justice</b>									
Number of Court buildings constructed	Total Number of Court buildings constructed and in use for the dispensation of justice in the district	Output	1	0	1	1	Location	Annually	MA
<b>Objective: Improve decentralised planning</b>									
Number of MPCU Meetings organized	Total Number of MPCU Meetings organized within a given period	Output	4	4	4	4	Location	Quarterly	MPCU
<b>Objective: Improve popular participation at regional and district levels</b>									
Number of annual DA budget and fee fixing	Total Number of budget and fee fixing	Output	1	1	1	1	Sex, Location	Annually	MBA

resolution prepared/organized	organized within a period								
Number of Projects Monitoring Exercises conducted	Total Number of DPCU Projects Monitoring Exercises conducted to strengthen projects implementation	Output	4	4	4	4	Sex, Location	Quarterly	MPCU
<b>Objective:</b> Enhance security service delivery									
Police Citizens Ratio	The total number of Police Personnel to Citizens	Output	1:2004	1:1563	1:1603	1:2,689	Sex	Annually	Ghana Police Service, Asankrangwa
Source: MPCU, 2019									



## **2.4 UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES IN 2019**

The Wassa Amenfi West Municipal is beneficiary to most critical development and poverty reduction interventions being implemented by Government to alleviate poverty and improve the standard of living of the citizenry as presented in table 2.8.

The National Health Insurance Scheme (NHIS) which started in the municipality in 2004 has made tremendous gains and increased clients` base to 65,086 representing 56.4% of the population. The scheme is the 3<sup>rd</sup> best in the Western Region in terms of performance and fresh registration as well as the 33<sup>rd</sup> best out of the 165 NHIS Offices nationwide on mobile renewals. In the year under review however, the client`s base of the scheme reduced to 53.1%

The capitation grant has also relieved parents the burden of paying school fees from Primary School to the Junior High School level. This has made it possible for cocoa farmers not to engage the children on cocoa farms during school hours under the pretext of owing school fees. The municipality has seen reduction in child labour related issues from 2017 to date from its 2017 record of being the district with the highest prevalence of child labour in cocoa growing areas in Ghana.

On One-District-One Factory intervention, the contractor for the construction of the Enable Youth Cocoa Processing Factory at Saa reported to commence work in 2020. This project and the Waste -to-Diesel Project at Amoamang will open up the municipal`s economy, create employment for the youth and also attract other interventions to the respective communities.

The coming of the Free Senior High School Policy by government has helped saved one of the two Secondary Schools in the municipality. Asankrangwa Senior High Technical School which was on the verge of collapse for low patronage has seen tremendous improvement in enrolment and other school infrastructure. The policy has also relieved most parents especially the poor, the burden and pain of paying school fees at the secondary level which hitherto was the preserve of those who can afford.

The geological formation of the municipal indicates the presence of gold in most of the communities especially Amoaman, Kwabeng, Asankrangwa, Wassa Dunkwa etc. This has attracted lots of young men and women in pursuit of gold through illegal mining (galamsey). The Government`s ban on illegal and small-scale mining therefore took away the livelihoods of most young people. As a way of providing alternative source of livelihood for the citizenry, especially



the youth in galamsey communities across the country affected by the ban, Government introduced the Alternative Livelihood Programme (ALP) to equip the youth in those communities with employable skills that will serve as a source of livelihood for them not to become burden to society.

The municipal as presented in table 2.8 has had 60 of its youth being trained in various Vocational Institutions with other huge numbers also benefitting from the community-based master craftsmen trainings

**Table 2.8: Update on Critical Development and Poverty Issues in 2020**

Critical Development and Poverty Issues	2018 Actual Receipt GH¢	Actual No. Of Beneficiaries (2018)	2019 Actual Receipt GH¢	2020 Allocation GH¢	2020 Actual Receipt GH¢	No. of Beneficiaries (2020)	
						Target	Actual
<b>Capitation Grants</b>	112,994.56	28,247 Males =14,427 Females=13,820	184,459.58	0	83,773.98	30,000	29, 535
<b>National Health Insurance Scheme</b>	656,581	58,730	773,014.00	0	0	92,354	62, 877
<b>Livelihood Empowerment against Poverty (LEAP) Programme</b>	11,724.00	114	219,120.00	219,120.00	219,120.00	500 households	421 households' caregivers Comprising-1133 households made up of 130 males and 291 females
<b>National Youth Employment Programme</b>	NRD	254 Males=134 Females=121	NA	0	0	200	176 Community Police & Sanitation Module
<b>One District – One Factory</b>	0	0	0	0	0	3 Factories	Preliminary works have started on Enable Youth Cocoa Processing Factory

							Preparations are advanced for the setting up of Waste - to-Diesel Project at Amoamang
<b>One Village – One Dam Programme</b>	0	0	0	0	0	0	0
<b>Planting for Food and Jobs Programme</b>	Only inputs were supplied	176	12,640		98025	2500 farmers	2456 farmers
<b>Planting for Export and Rural Development</b>	0	0	100,000 cocoa seedlings	60,000	4980	700 farmers	836 farmers
<b>Ghana School Feeding Programme</b>  <ul style="list-style-type: none"> <li>• Feeding Final Year Students (Covid-19 era)</li> <li>• Feeding Form Two Students Covid-19 era)</li> </ul>	NRD	5451 (Males=1787, Females=3664)	NA	NRD	NRD	5330	5330 (Males=2816, Females=2514)  2,958 (Males=1623, Females=1335)  3,366 (Males=1983, Females=1383)
<b>Free S.H.S</b>	244,161.00	461 (Males 245, Females 216)	200,000.00	2,201,894 .00	548,184.4 9	1,261	1,237 students Male- 613

Asankrangwa Senior High Technical School							Female- 624
Asankrangwa Senior High School	88,041.00	1062 (Males ....., Females ...)	76,567.00	825,129.00	641,699.56	1800	1524 students Male- 745 Female-779
<b>National Entrepreneurship and Innovation Plan (NEIP)</b>	NA	NA	0			0	107 participants Male- 86 Female-21
<b>Implementation of Infrastructural for Poverty Eradication Programme (IPEP)</b>	NA	<u>On-Going Projects</u> Construction of 1 No. Mechanized Borehole at Fordjorkrom Odumase Oda Anwiem Tigarikrom Kwabeng Construction of 1 No. 10-Seater Toilet Facilities with Mechanized Water System at Asankrangwa Secondary Technical School (ASECTEC) Moseaso Kwabeng	NA			Completion of all on-going projects	<u>Completed projects</u> Construction of 1 No. Mechanized Borehole at <ul style="list-style-type: none"> <li>• Oda Anwiem</li> <li>• Kwabeng</li> </ul> <u>On-Going Projects</u> Construction of 1 No. Mechanized Borehole at Fordjorkrom Odumase Tigarikrom Construction of 1 No. 10-Seater Toilet Facilities with Mechanized

							Water System at Asankrangwa Secondary Technical School (ASECTEC) Moseaso Kwabeng
<b>Modernizing Agriculture in Ghana (MAG)</b>	77592.32	2634	166,458.30	143,049.47	143,049.47	2765	3189
<b>Nation Builders Corps (NABCO)</b>	NRD	NRD	NA	0	0	364	152 Male-116 Female-36
<b>Alternative Livelihood Programme (Selected illegal Mining Districts)</b>	NRD	33	NA	0	0	60	60

Source: MPCU, 2020

### 2.4.1 Ghana School Feeding Programme

The Ghana School Feeding Programme (GSFP) has been in implementation since 2005 in the context of the Comprehensive African Agricultural Development Programme (CAADP) Pillar III, and in response to the first and second Millennium Development Goals (MDGs) on eradicating extreme poverty and hunger and achieving universal primary education

Over the period of implementation, the basic idea of the program has been to provide children in public primary schools and kindergartens with one hot nutritious meal, prepared from locally grown foodstuffs, on every school-going day. The broad and specific policy objectives of the programme were to:

- improve school enrolment,
- attendance and retention among pupils in the most deprived communities in Ghana as a strategy
- increase domestic food production,
- reduce hunger as well as improve the nutritional and health status of children

In the municipal, a total of 14 schools are benefitting from the programme with pupil's population decreasing from 5451 in 2019 to 5,330 in 2020. The breakdown of beneficiaries according to the age cohorts is detailed in table 2.9, while table 2.10 also captures the beneficiary schools and caterers:

**Table 2.9: Beneficiaries of School Feeding Programme**

MALES				FEMALES			
KG	Age Group	Primary	Age Group	KG	Age Group	Primary	Age Group
768	3-5 years	1852	6-12 years	809	3-5 years	1091	6-12 years
Sub-Total= 2,620				Sub-Total= 2,710			

Source: EMIS, GES, 2020

**Table 2.10: Beneficiary Schools**

S/N	NAME OF SCHOOL	NAME OF CATERER	NUMBER OF BENEFICIARIES	SEX DISAGGREGATION	
				MALE	FEMALE
1	ASUOHYAIM D/A PRY & KG	FAUSTINA ADJEI	402	195	207
2	GUNUKROM D/A PRY & KG	AMA SEKYIAH	163	101	62
3	WANSEMA CAMP PRY & KG	AMINA NUHU	340	201	139
4	BENA-NKWANTA PRY & KG	DARKWAH ESTHER	398	208	190
5	BREMAN R/C PRY & KG	AKUA TABUA	493	257	236
6	AYENSUKROM D/A PRY & KG	ELIZABETH AMOAH	209	125	84
7	AMOAMAN D/A PRY & KG	EUNICE ADJEI	445	221	224
8	ASANKRAN SAA D/A PRY & KG	ROSEMOND AYEWE	533	265	268
9	KWABENG D/A PRY & KG	JANET O. TWUMASI	450	225	225
10	WOMAN-NO-GOOD PRY & KG	FUSTIANA APPIAGYEI	315	176	139
11	DOMEBRA PRY & KG	ELIZABETH KWAKYE	267	136	131
12	ATOBRAKROM PRY & KG	COMFORT BISSIE	336	192	144
13	YIRASE D/A PRY & KG	DOROTHY EWUSI	576	296	280
14	ABOI FIE PRY & KG	THERESA USSHER	403	218	185
<b>TOTAL</b>			<b>5,330</b>	<b>5330</b>	

Source: School Feeding Desk, 2020

#### 2.4.2 Livelihood Empowerment against Poverty (LEAP)

Livelihood Empowerment Against Poverty (LEAP) programme, is a social cash transfer programme that provides cash and health insurance to the extremely poor households across the country. Its main aim is to alleviate short-term poverty and encourage long-term human capital development.

In 2016, the municipal had 126 beneficiary households covering 18 communities, this number reduced to 114 in 2017 when auditing was conducted by the Ministry of Gender and Social Protection. In the year under review (2020), a total of Three Hundred and Seven (307)

beneficiaries from 33 communities are benefiting from the intervention. This comprise of 421 household care givers, 1133 households comprising of 130 males and 291 females. From the 2017 base year to the end of December, 2020, a total of 307 households have been added thereby helping to bridge the poverty gap in the municipality. Details of LEAP is presented in table 2.11.



**Table 2.11: LEAP Beneficiary Communities**

Source: SD, 2020

S/N	Community	No. Of Beneficiary		Sex Disaggregation	
		Ben. Hh. Caregivers	Actual Hh. Bens.	Male	Female
1	Wassa Dunkwa	22	87	7	15
2	Domeabra	9	24	4	5
3	Mpokuase	4	10	1	3
4	Yirase	5	17	1	4
5	Asuohyam	27	66	5	22
6	Patakro	23	59	7	16
7	Adam-Kakra	6	13	2	4
8	Tigarikrom	11	42	1	10
9	Aboifie	37	103	2	35
10	Brodzekrom	7	24	3	4
11	Sika Nti	2	7	0	2
12	Bremang (Old & New)	24	43	5	19
13	Odumase	3	10	1	2
14	Kwabeng (Old & New)	13	28	3	10
15	Saa	5	20	1	4
16	Moseaso	5	18	1	4
17	Amoamang/Aboi Nkwanta	19	31	8	11
18	Appiahkrom	44	108	13	31
19	Ohiamatuo				
20	Aggreyso	18	33	12	6
21	Simpa-Kwaw-Mensah	10	24	7	3
22	Attobrakrom	12	48	3	9
23	Gonokrom	9	35	4	5
24	Nyamennae/Nsabrekwa	14	55	6	8
25	Torompan	15	30	14	1
26	Ayensukrom	11	24	4	7
27	Gravel Yard	10	18	2	8
28	Tekpekrom	10	27	0	10
29	Bisaaso	17	32	6	11
30	Mumuni	16	47	5	11
31	Oda Kotoamso	3	11	1	2
32	Afiena	8	31	0	8
33	Oda Ahwiam/ Ahenkro	2	8	1	1
	Totals	421	1133	130	291

### 2.4.3 Alternative Livelihood Programme (ALP)

The geological formation of the municipal indicates the presence of gold in most of the communities especially Amoaman, Kwabeng, Asankrangwa, Wassa Dunkwa etc. This has attracted lots of young men and women in pursuit of gold through illegal mining (galamsey). The Government's ban on illegal and small-scale mining therefore took away the livelihoods of most young people. As a way of providing alternative source of livelihood for the citizenry, especially the youth in galamsey communities across the country affected by the ban, Government introduced the Alternative Livelihood Programme (ALP) to equip the youth in those communities with employable skills that will serve as a source of livelihood for them not to become burden to society.

The ALP aims at enrolling prospective beneficiaries into Vocational Institutions as well as apprenticeship training with community Master Craftsmen/women.

The Municipality was fortunate to have Thirty-three (33) ALP beneficiaries placed in various Vocational Institutions in 2018, the number increased to sixty (60) in 2019 and have remained same in 2020 as presented Table 2.12

**Table: 2.12: ALP Attachment Beneficiaries**

S/N	Name of Beneficiary	Sex		Institution/ Area/ Module
		Male	Female	
1	Cudjoe Adeti		✓	Welding
2	Abraham Tawiah		✓	Welding
3	Joseph Mensah		✓	Welding
4	Patrick Gyinah		✓	Welding
5	Gladys Cobbinah		✓	Soapmaking, Decoration & Beadmaking
6	Felicia Cobbinah		✓	Soapmaking, Decoration & Beadmaking
7	Theresah Boadi		✓	Soapmaking, Decoration & Beadmaking
8	Ampong Mavis		✓	Soapmaking, Decoration & Beadmaking
9	Amadi Eunice		✓	Soapmaking, Decoration & Beadmaking
10	Mabel Adwoa Mensah		✓	Soapmaking, Decoration & Beadmaking
11	Mabel Adjei		✓	Soapmaking, Decoration & Beadmaking

12	Ampong Mavis		✓	Soapmaking, Decoration & Beadmaking
13	Dorcas Jovetey		✓	Soapmaking, Decoration & Beadmaking
14	Edith Mensah		✓	Soapmaking, Decoration & Beadmaking
15	Charity Letsah		✓	Soapmaking, Decoration & Beadmaking
16	Ruth Ampong		✓	Soapmaking, Decoration & Beadmaking
17	Philomina Arkoh		✓	Decoration
18	Prince Cudjoe	✓		Soapmaking, Decoration & Beadmaking
19	Monica Agyakwa		✓	Soapmaking, Decoration & Beadmaking
20	Comfort Adin		✓	Flour Confectioneries
21	Lucky Asiedu		✓	Flour Confectioneries
22	Rita Adjei		✓	Flour Confectioneries
23	Afua Wahabu		✓	Flour Confectioneries
24	Abigail Appiah		✓	Flour Confectioneries
25	Mavis Arthur		✓	Flour Confectioneries
26	Adwoa Amena		✓	Flour Confectioneries

Source: Focal Person, ALP, WAWMA, 2020

#### 2.4.4 National Health Insurance Scheme (NHIS)

The purpose of the National Health Insurance Scheme (NHIS) is to provide impartial access and financial coverage in areas relating to basic health care services to Ghanaians. The main focus of the National Health Insurance Scheme is to ensure quality health care for citizens especially the poor and vulnerable population. The Scheme which started in the municipality in 2004 is currently the 3<sup>rd</sup> best in the Western Region in terms of performance with respect to renewals and fresh registration. The total membership of the scheme as at 31<sup>st</sup> December, 2020 is 62, 877 comprising of 25,722 males and 37, 155 females. This figure falls short of the 2019 membership of 65,086 comprising of 27,364 males and 37,722 females. The Scheme Management must intensify efforts at encouraging citizens to enrol unto the scheme. The Municipal Assembly must also assist the Scheme with other logistics such as vehicles to enable them reach out to the hinterlands.

### 2.4.5 Youth Employment Agency

The Youth Employment Agency (YEA) was established under the Youth Employment Act 2015 (Act 887) to empower young people to contribute meaningfully to the socio-economic and sustainable development of the nation. Its objective is to support the youth between the ages of 15 to 35 years through skills training and internship modules to transit from a situation of unemployment to that of employment.

The number of modules implemented in 2018 reduced to only one for 2020 as shown in table 2.13

**Table 2.13: Modules and Beneficiaries Youth Employment Programme**

S/N	MODULE	MALE	FEMALE	TOTAL
1.	Community Police & Sanitation	119	57	176

Source: AWDA, YEA, September, 2020

### 2.4.6 HIV/AIDS

The fight against HIV/AIDS is global as well as national and municipal issue. The trend analysis of HIV/AIDS in the municipality by the Municipal Health Directorate during their 2020 Annual Performance Review indicates an increase in HIV/AIDS cases in the municipality as presented in table 2.14. from the table, it is deduced that the number of people who get tested at the Health facilities in the municipality increases every year probably due to the numerous awareness creation and sensitization programmes embarked on by the Health Directorate. However, the reported positive cases also increase yearly eg. From 52 in 2017, to 300 in 2020.

**Table 2.14: HIV/AIDS Trend Analysis**

HIV/AIDS	2018			2019			2020		
	Total	Male	Female	Total	Male	Female	Total	Male	Female
# Tested	395	176	219	2,080	1028	1052	6,441	3582	2859
# Tested Positive	52	32	20	229	59	170	300	137	163

Source: MOH, Asankrangwa, 2020

The HIV/AIDS Focal Person in collaboration with the Municipal Health Directorate undertook a number of activities geared towards awareness creation, sensitization and prevention of the disease. The Municipal Assembly observed the world AIDS day on 6<sup>th</sup> November, 2020 under the theme ‘*Stay safe, let’s end AIDS by 2030*’ at Prestea Nkwanta. On the said date, ‘know your

status’ was conducted and participants numbering 42 comprising 35 males and 7 females voluntarily tested to know their HIV/AIDS status. The test results for all participants were negative. Condoms were distributed to citizens within the municipality.

#### 2.4.7 Free Senior High School (S.H.S) Policy

Education and skills training are the most important source of empowering and providing opportunities to the youth to help drive Ghana’s development and in the process create jobs.

The Free S.H.S Policy launched by Government on Tuesday, 12th September, 2017 is a means to creating a society of opportunities and empowerment for every citizen has also given full effect to the Sustainable Development Goal (SDG) 4 ‘Ensure inclusive and equitable education and promote lifelong learning opportunities for all’.

In the municipality, the free SHS policy which is in its fourth year of implementation has helped increase enrolment in the two Senior High Schools as shown in table 2.15. The Double Track System which commenced in 2018 is however being implemented in only Asankrangwa Senior High School.

**Table 2.15: Free S.H.S**

<b>ACADEMIC YEAR</b>	<b>ENROLMENT</b>		
<b>ASANKRANGWA SENIOR HIGH SCHOOL</b>			
	<b>MALE</b>	<b>FEMALE</b>	<b>TOTAL</b>
2019/2020: SHS 3	207	209	416
2019/2020: SHS 2	277	300	577
2019/2020: SHS 1	261	270	531
2020/2021			
2019/2021: SHS 3	247	265	512
2019/2021: SHS 2	261	270	531
2019/2021: SHS 1	-	-	-
<b>ASANKRANGWA SENIOR HIGH TECHNICAL SCHOOL</b>			
<b>ACADEMIC YEAR</b>	<b>MALE</b>	<b>FEMALE</b>	<b>TOTAL</b>
2018/2019	515	459	974
2019/2020	613	624	1,237
2020/2021	431	441	875 (excluding SHS1)

Source: ASEC TEC and ASANCO, 2020

#### 2.4.8. Restoration of Nursing Training Allowance

Government restored allowances of Teachers and Nursing Trainees in 2017 after its stoppage in 2014 to enable them cater for certain school needs as well as serving as a motivation for their respective professions under which their being trained. Data from the Asankrangwa Midwifery and Nursing Training College indicates that in 2019, the number of beneficiary students was 856 comprising 568 females and 288 males. During the year under review the beneficiaries sum up to 696 comprising of 152 males and 544 females.

#### 2.4.9 Basic Education Certificate Examination (BECE) Registration

A total number of 2,160 candidates comprising of 1,150 boys and 1010 girls registered for the 2020 BECE which started from 14<sup>th</sup> -21<sup>st</sup> September, 2020. The Municipal Education Directorate is still yet to get the result sheet from WAEC for their analysis.

#### 2.4.10 Implementation of Infrastructural for Poverty Eradication Programme (IPEP)

IPEP is a special Government of Ghana initiative designed to prioritize development by investing \$1m annually in all constituencies in Ghana. In the municipality a number of projects under various stages of completion are being constructed. These are captured in table 2.16

**Table 2.16: IPEP Projects**

S/N	NAME OF PROJECT	BENEFICIARY COMMUNITIES
1	Construction of 1 No. Mechanized Boreholes	<ul style="list-style-type: none"><li>• Fordjorkrom</li><li>• Odumase</li><li>• Oda Anwiem</li><li>• Tigarikrom</li><li>• Kwabeng</li></ul>
2	Construction of 1 No. 10-Seater Toilet Facilities with Mechanized Water System	<ul style="list-style-type: none"><li>• Asankrangwa Secondary Technical School (ASECTEC)</li><li>• Moseaso</li><li>• Kwabeng</li></ul>

Source: MPCU, 2020

#### 2.4.11 National Disaster Management Organization (NADMO)

##### 2.4.11.1 Disaster occurrence and management

The municipality witnessed the occurrence of a number of disasters in 2020 thereby calling on the Municipal Assembly to activate the Municipal Disaster Management Committee to respond

to issues. The Committee having studied then occurrence of disasters and their patterns targeted the number expected to occur within the period and made adequate preparations.

However, despite the effort made to prevent disasters, rainstorms and market fire were recorded at Amoaku and Asankrangwa. The roof of the Amuoku M/A basic School had its roof ripped off from Class 1-6. In Asankrangwa, a market fire destroyed two provision stores, one dressmaking shop including five sewing machines and a flour mill. Other disasters recorded during the year is presented in table 2.6

#### ***2.4.11.2 Climate Change and Disaster Risk Reduction Activities***

##### **➤ Public Education and Sensitization**

During the third quarter, 2020 NADMO officials undertook climate change awareness creation, education and sensitization at Samreboi, Yirase, Attobrakrom, Breman, Wassa Dunkwa, Woman-No-Good and Mumuni Camp to discuss the meaning, causes, impacts effects and control of climate change with the citizenry.

Participants in the aforementioned communities numbering about 5634 comprising 3486 males and 2148 females were duly informed that climate change occurs when changes in Earth`s climate system result in new weather patterns.

Being predominantly farmers, they were informed of the causes which includes:

- Indiscriminate cutting down of trees without replacing,
- Bush fires
- Pollution of water bodies, fluorinated gases,
- Indiscriminate use of chemical fertilizers

a community forum was organized at Oda Kotoamso to educate and sensitize the local people to the adverse effects of desertification, bush fires, illegal mining and felling of trees.

##### **➤ Climate Change Actions**

The Forestry Services Division planted 284,800 trees of different species as part of the Afforestation programme in some communities eg. Asuohyam, Yirase, Nyamennae, Gonukrom the municipality. Examples of the tree species planted are Dahoma, Ofra, Kroma, Esia, Asanfena, Wawa, Mahogany etc

Further to this, the Municipal Assembly ensured that landscaping or planting of trees were added to all Assembly`s Projects that were started in 2020 eg. The Construction of education Office complex at Asankrangwa.

#### ➤ **Disaster Risk Reduction Activities**

In the year under review, three (3) major pre-disaster clean up exercises and desilting of drains were carried out in Asankrangwa. The Municipal Assembly in collaboration with NADMO, Security agencies, Nananom and the general public undertook cleaning and desilting around the principal streets and gutters.

#### **2.4.12 Gender Mainstreaming**

The Wassa Amenfi West Municipal Assembly has Gender Desk Unit headed by the Development Planning Officer who oversee to all gender related activities of the Assembly. The Officer collaborated with the various Heads of Departments/ Units to ensure that all programmes that are gender related are reported on with sex disaggregated data in their quarterly report submissions to the MPCU Secretariat.

Further to this, the Unit also sensitized citizens during Town Hall meetings in Kwabeng, Gravel Yard and Breman on the need for people especially women to participate in the Municipal Assembly`s Planning and Budget Processes as well as gender mainstreaming issues.

#### **2.4.13 Citizens Participation in Governance**

Section 40 of the Local Governance Act of 2016, ACT 936 states that ‘A District Assembly shall enable the residents and other stakeholders in the district to participate effectively in the activities of the District Assembly and the sub-district structures of the District Assembly’. In view of this including the Public Financial Management Act, the Municipal Assembly organized Town Hall Fora in a number of communities aimed at informing the public of Assembly`s planning and budgeting processes, annual budget performance and the status of implementation of projects and programmes including their respective cost.

In view of the above, the Municipal Assembly organized four Town Hall Meetings at Kwabeng, Gravel Yard and Breman in February, May and September, 2020. These Town Hall engagements were supported by CODESULT Network and the Catholic Diocese of Sekondi. Table 2.17 details the participants.



**Table 2.17: Town Hall Engagements**

S/N	Community	Male	Female	Total
1	Kwabeng	58	63	121
2	Gravel Yard	129	79	208
3	Breman	52	24	76

Source: MPCU, 2020

#### 2.4.14 Nation Builders Corps (NABCO)

NABCO is a government initiative to address graduate unemployment to solve social problems. The Municipal Assembly completed interviews for all the under listed models of the programme and successful applicants were posted to the various institutions. The number of NABCO beneficiaries performing various duties in the municipality including revenue mobilization is presented in table 2.18.

**Table 2.18: NABCO Beneficiaries**

S/N	MODULES	MALE	FEMALE	TOTAL
1	EDUCATE GHANA	50	18	68
2	HEAL GHANA	3	8	11
3	FEED GHANA	8	0	8
4	REVENUE GHANA	23	3	26
5	DIGITIZE GHANA	11	1	12
6	CIVIC GHANA	11	5	16
7	ENTERPRISE GHANA	10	1	11
<b>Total</b>		116	36	152

Source: NABCO Coordinator, 2020

#### 2.4.15 Child Protection Activities

##### ➤ Child Maintenance Cases

The Department of Social Welfare and Community Development (SW/CD) handled and settled thirty-eight (38) child maintenance cases during the year under review.

##### ➤ Juvenile Justice Administration

During the third Quarter, 2020, five (5) cases were referred from DOVVSU Unit. Out of the number, three (3) juveniles came into conflict with the law. The Social Enquiry Report recommendation was upheld by the court and two of the offenders were released on probation for twelve months with the remaining offender committed to the Senior Correctional Centre at Maamobi, Accra for three (3) years. Again, two babies who needed care and protection were recommended for the court to send them to the Angel of Hope Orphanage at Tarkwa. One of the babies however died barely a month after being admitted to the orphanage.

##### ➤ Monitoring of Day Care Centres

The Department of SW/CD monitored Seventeen (17) Day Care Centres in Asankrangwa in December, 2020 ascertain the level of compliance with regulations, know challenges and also provide the needed advice for the safety of kids enrolled.

## **2.5 EVALUATIONS CONDUCTED; THEIR FINDINGS AND RECOMMENDATIONS**

Evaluations are conducted primarily to improve decision making, resource allocation and accountability. It also provides management with the performance of an intervention. The Municipal Assembly in collaboration with Codesult Network, a civil society organization conducted evaluation in Alavanyo Primary School to ascertain the reasons for the dwindling school enrolment comparable to the adjoining community, Domeabra. Being a development issue, the MPCU charged Codesult Network whose Executive Director is a member to assist the Assembly to conduct an assessment in the school to enable the Municipal Education Directorate find lasting solution to the issue. The exercise was conducted in October, 2020. The key findings as well as recommendations is presented in table 2.19.

**Table 2.19: Updates on Evaluations Conducted**

<b>Name of the Evaluation</b>	<b>Policy / Programme / Project Involved</b>	<b>Consultant or Resource Persons Involved</b>	<b>Methodology Used</b>	<b>Findings</b>	<b>Recommendations</b>
Ex-ante Evaluation	School Enrolment at Alavanyo DA Primary School	Codesult Network	Needs Assessment and Focus Group Discussions	<ul style="list-style-type: none"> <li>• There is no school feeding programme in Alavanyo</li> <li>• Pupils want to be fed daily in school like the nearby community</li> <li>• Most children come to school on empty stomachs</li> <li>• Pupils run away to their homes during school hours to eat, majority do not return</li> <li>• Good students leave the school to nearby school enjoying school feeding</li> <li>• Pupils in Domeabra are enjoying School Feeding</li> <li>• An NGO in Takoradi has been supporting the Domeabra School</li> <li>• There are no Staff quarters to</li> </ul>	<ul style="list-style-type: none"> <li>• Assembly must lobby for the enrolment Alavanyo Primary School unto the School Feeding Programme</li> <li>• Assembly must supply free school uniforms to pupils to serve as motivation</li> <li>• The Assembly should complete the Teachers accommodation started by the community</li> <li>• Parents should be sensitized on the need to let their wards to attend school in the community</li> </ul>

				<p>accommodate teachers</p> <ul style="list-style-type: none"><li>• Most teachers reside in Domeabra and commute daily</li><li>• Parents are willing to pull back wards in other communities to attend School in Alavanyo if the school is enrolled unto the School Feeding Programme</li></ul>	
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## **2.6 PARTICIPATORY M & E (PM&E) APPROACHES USED AND THE RESULT**

Participatory Monitoring and Evaluation (PM&E) is a valuable tool that the Municipal Planning Coordinating Unit (MPCU) used to capture perceptions and assess whether interventions have met expectations, especially of the poor and the vulnerable in society.

It is based on the premise that programmes/projects have multiple stakeholders who have different perspectives as to what constitutes programme success and failures. The different PM&E methods recognize the vitals of local knowledge in promoting successful community development planning, implementation, monitoring and evaluation. They also help to bring creativity in citizens to take active and participatory role in community projects aimed at improving the quality of life.

The Municipal Assembly during the period under review and for the very first time employed one of the recognised PM&E methods, the Community Score Card to solicit people's views, opinions and perceptions on educational infrastructure constructed for Kwabeng (I No. 3-Unit Classroom Block with ancillary facilities), Moseaso (I No. 6-Unit Classroom Block with ancillary facilities) and Amuaku (I No. 4-Units Teachers Quarters) communities. This was a collaboration between the MPCU secretariat and GIZ. GIZ procured a consultant (Mr. Augustine Antwi -0244640276) for this important exercise. (copy of the report is attached and the key findings and recommendations also presented in table 2.20)

Further to this, the Assembly through its engagements with CDD-Ghana, have established a Social Audit Committee (SAC) to improve on service deliveries in the various communities by the Assembly. The SAC also conducted its exercise using the Community Score Card in Nyamennae community. The report of the aforementioned PM&E exercise is also attached to this report with its key findings and recommendations presented in table 2.21.

**Table 2. 20: Update on PM & E Conducted (GIZ)**

Name of The PM & E Tool	Policy / Programme / Project Involved	Consultant or Resource Persons Involved	Methodology Used	Findings	Recommendations
Community Score Card	Construction of I No. 3-Unit Classroom Block with ancillary facilities at Kwabeng	GIZ procured consultant- Mr. Augustine Antwi. A freelance consultant with GOPA Consulting Group, Accra	Focus Group Discussion	<ul style="list-style-type: none"> <li>• The Chiefs and community members were not involved in the selection of the project</li> <li>• The chiefs and community members not aware of the cost, design and implementation of the project</li> <li>• The chiefs were involved in site selection</li> <li>• There is enough land to implement the project and also for future expansion</li> <li>• The location of the project provides a safer environment</li> <li>• Nearness of project to existing school</li> <li>• Less noise in the area where the project is sited</li> <li>• Inadequate logistics in the facility</li> <li>• Inadequate teachers at primary especially nursery level.</li> </ul>	<ul style="list-style-type: none"> <li>• The MA should involve the Chiefs and community members in project selection to enhance ownership</li> <li>• The MA should involve them and share the cost and design of the project</li> <li>• Fence wall should have been included in the project to secure the students and teachers</li> <li>• Since the school has enough land, the MA should help develop and secure it for future</li> <li>• Provision of culvert to allow water flow out of the school compound to prevent flooding</li> <li>• More teachers should be posted to the community</li> <li>• The MA should provide enough logistics and hand over project for effective utilisation</li> <li>• The project should be commissioned and handed over to the</li> </ul>

				<ul style="list-style-type: none"> <li>• Insufficient teaching materials and equipment (tables and chairs)</li> <li>• Parents themselves hiring teachers to teach</li> <li>• The building has not been handed over to the community hence it is not in use</li> <li>• The students are schooling at the durbar center which is not the best.</li> </ul>	<p>community for effective utilisation</p> <ul style="list-style-type: none"> <li>• Forestry commission should help the MA get enough boards to make dual desks and chairs</li> </ul>
Community Score Card	Construction of I No. 6-Unit Classroom Block with ancillary facilities at Moseaso	GIZ procured consultant- Mr. Augustine Antwi. A freelance consultant with GOPA Consulting Group, Accra	Focus Group Discussion	<ul style="list-style-type: none"> <li>• Community members and the traditional authority were involved in project selection</li> <li>• The Chiefs and people were not aware of the design of the project</li> <li>• The building is not completed hence third party/miscreants can easily have access.</li> <li>• Chiefs were involved in the selection of site for the project</li> <li>• No noise at site and safety of the students are assured</li> </ul>	<ul style="list-style-type: none"> <li>• The Assembly should always involve community members in future projects</li> <li>• The Assembly should help the community to complete the JHS block (initiated by the community but has ran out of funds)</li> <li>• The community members and Chiefs should be involved in selecting designs and plans for their community projects</li> <li>• The design would have been different if they included us</li> </ul>

				<ul style="list-style-type: none"> <li>• It has reduced the size of the playing ground</li> <li>• Inadequate learning materials</li> <li>• Learning facilitation is very low even though there are teachers</li> <li>• It has increased the level of enrolment in the community</li> <li>• It has created a conducive and safer learning environment</li> </ul>	<ul style="list-style-type: none"> <li>• The Contractor needs to be officially introduced to the community to facilitate follow-ups and monitoring</li> <li>• The involvement of the community and chiefs in selecting sites for projects is essential and must should be adopted</li> <li>• Circuit supervisors should help get enough logistics to facilitate teaching and learning</li> <li>• The MA should provide more logistics</li> <li>• Supervision should be effective</li> <li>• The Assembly should facilitate the early completion and handing over of project to the community for effective utilization</li> </ul>
Community Score Card	Construction of I No. 4-Units Teachers Quarters at Amuaku	GIZ procured consultant- Mr. Augustine Antwi. A freelance consultant with GOPA Consulting Group, Accra	Focus Group Discussion	<ul style="list-style-type: none"> <li>• The chiefs and community members were involved in the project selection</li> <li>• The chiefs and community members were not engaged on</li> </ul>	<ul style="list-style-type: none"> <li>• It is always better to involve beneficiaries in the selection of projects</li> <li>• The MA should follow-up on projects it initiates so as to fully complete them</li> </ul>



				<p>the design and implementation</p> <ul style="list-style-type: none"> <li>• Poor design making it impossible for other teaching staff to occupy the facility apart from the headteacher</li> <li>• Not enough rooms in the projects</li> <li>• The chiefs were involved in the selection of the site for the project</li> <li>• The project is very close to the school premises</li> <li>• Though the community was not involved in selection of the site, it suited the interest of the whole community</li> <li>• Inadequate learning materials</li> <li>• Inadequate rooms for staff to occupy</li> <li>• Only 4 teachers are in the school</li> </ul>	<ul style="list-style-type: none"> <li>• The MA should create awareness on project designs for inputs by community members</li> <li>• Fence wall should be constructed for security reasons</li> <li>• More spacious room should be added to the design for future projects</li> <li>• Project should be completed within a given time frame</li> <li>• The MA should keep on involving the chiefs and the elders/opinion leaders in the selection of site in future projects</li> <li>• The topography of project sites should be analysed to avoid flooding or waterlogged areas</li> </ul>
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				<ul style="list-style-type: none"> <li>• Punctuality of teachers has improved (hitherto the head teacher was staying outside the community)</li> <li>• Enrolment has increased</li> <li>• Monitoring and supervision of the teachers and pupils by the head teacher have improved a lot</li> </ul>	<ul style="list-style-type: none"> <li>• Provision of more learning materials and furniture</li> <li>• Water from the teacher's quarters should be extended outside to enable pupils fetch water rather than entering the building to do so</li> <li>• Posting of more teachers to the school especially those from the community</li> <li>• More rooms should be added to the existing facility with modification in the design to enable more teachers stay in the community</li> <li>• Other ancillary facilities like sporting equipment and kits should be provided to complement teaching and learning for the pupils to develop their sporting talents and skills</li> </ul>
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**Table 2.21: Update on PM & E Conducted (SAC)**

<b>Name of The PM &amp; E Tool</b>	<b>Policy / Programme / Project Involved</b>	<b>Consultant or Resource Persons Involved</b>	<b>Methodology Used</b>	<b>Findings</b>	<b>Recommendations</b>
Community Score Card	Construction of I No. 3-Unit Classroom Block with ancillary facilities at Nyamennae	Social Audit Committee (SAC) facilitated by Codesult Network	Focus Group Discussion	<ul style="list-style-type: none"> <li>• It was identified that; only key community leaders were consulted during the planning and initiation of the project through the Community Needs Assessment.</li> <li>• The project was captured in the MTDP and the AAP and was duly discussed at the General Assembly Meetings.</li> <li>• Project contractor was elicited through competitive tendering and bid for the project was advertised as required by the PPA.</li> </ul>	<ul style="list-style-type: none"> <li>• The SAC recommends that, the MA should do everything possible to ensure that all ongoing projects are completed before new ones are awarded to avoid delays in project implementation.</li> </ul>

				<ul style="list-style-type: none"> <li>The MA has not satisfactorily honored its payment to the contractor as required.</li> </ul> <table border="1"> <tr> <td>Total Sum</td> <td><b>195185.63</b></td> </tr> <tr> <td>Payment honored</td> <td><b>146637.58</b></td> </tr> <tr> <td>Outstanding as at 16/01/2020</td> <td><b>48548.05</b></td> </tr> </table> <ul style="list-style-type: none"> <li>The project is far behind the completion schedule.</li> </ul> <table border="1"> <tr> <td>Commencement date</td> <td><b>Dec 2014</b></td> </tr> <tr> <td>Expected date of completion</td> <td><b>May 2015</b></td> </tr> </table> <ul style="list-style-type: none"> <li>All Community members have equal access to the project. There is a disability pave way to be used by beneficiaries with disabilities.</li> </ul>	Total Sum	<b>195185.63</b>	Payment honored	<b>146637.58</b>	Outstanding as at 16/01/2020	<b>48548.05</b>	Commencement date	<b>Dec 2014</b>	Expected date of completion	<b>May 2015</b>	<ul style="list-style-type: none"> <li>The MA and contractors on projects should do well to effectively engage the primary beneficiaries of the projects by providing them with project information to ensure receptive and accountable governance.</li> </ul>
Total Sum	<b>195185.63</b>														
Payment honored	<b>146637.58</b>														
Outstanding as at 16/01/2020	<b>48548.05</b>														
Commencement date	<b>Dec 2014</b>														
Expected date of completion	<b>May 2015</b>														

				<ul style="list-style-type: none"><li>• Though the project is not completed and handed over, the community has started using it.</li><li>• There is no sign post at the project site that could give citizens some basic information about their project (Project duration, Cost name of contractor etc)</li><li>• It was indicated by the citizens that they really appreciate the project because it was their felt need. However, they are not fully satisfied because, the project is still not completed for them to realize fully the intended benefit.</li></ul>	
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## CHAPTER THREE

### 3.0 THE WAY FORWARD

#### 3.1 Key issues addressed and those yet to be addressed

##### 3.1.1 Key issues addressed

- On Thursday, 23<sup>rd</sup> January 2020, the 8<sup>th</sup> Wassa Amenfi West Municipal Assembly was duly inaugurated by Hon. Catherine Afeku, Minister of state at the Office of the Senior Minister, Presidency.
- On 31<sup>st</sup> January 2020, the Amenfi West Municipal Assembly took delivery of its Constituency Ambulance.
- On 20<sup>th</sup> February 2020, the MCE of Amenfi West, Hon. George Agyiri joined Nananom and the good people of Wassa Amenfi to cut sod for the construction of a new Ultra-Modern Polyclinic at Wassa Dunkwa
- On Thursday, 20<sup>th</sup> February 2020, the Wassa Amenfi West Municipal Census Implementation Committee (MCIC) was inaugurated by the Municipal Chief Executive, Hon. George Agyiri at the Health Directorate's Conference room. Eight (8) members were inaugurated (The Municipal Coordinating Director (Chairman), Health Director, Education Director, Information Officer, NCCE Director, Statistician, Census Officer (Secretary) and a Rep from the Traditional Authorities.)
- On Wednesday, 11<sup>th</sup> March 2020, the dredging of the Kwama River commenced. The dredging of the river is to remove accumulated debris, pollutants and trash that have gathered from the bottom, banks and sides of the river to allow for easy flow of water during the rainy seasons. The dredging has been necessitated to preserve the natural flow of the river to reduce the potential of a likely disaster occurring and also to avoid flooding during the rainy seasons.
- In line with government commitment to ensuring that logistics are available to institutions for efficient and effective administration, Hon. George Agyiri, received a brand new pick up on, 12<sup>th</sup> March 2020 on behalf of Amenfi Municipal Education Directorate.
- On Monday, 16<sup>th</sup> March 2020, the Public Health Emergency Management Committee was inaugurated in Asankrangwa to help in the fight against the Novel COVID-19 in the Amenfi West Municipality. The committee had its first meeting on the same date to plan the way forward.

- On 23<sup>rd</sup> March, 2020, in line with President Akufo-Addo's call to observe the necessary precautionary measures to deal with the spread of the deadly coronavirus pandemic, the Municipal Assembly distributed Veronica Buckets, hand sanitizers, liquid washing soap and tissues to public markets within the municipality. The beneficiary public markets are; Asankrangwa Main Market, Asankrangwa Evening market, Kwabeng market, Saa market and Breman market. The market women were admonished to observe the highest level of personal hygiene in all their endeavours.
- The Assembly was able to complete an uncompleted I.C.T building and convert it into an isolation centre to accommodate COVID-19 patients
- The Assembly has completed the construction of the 1NO. CHPS Compound at Prestea Nkwanta funded from District Development Facility (DDF)
- The Assembly has valued properties in some major communities and two out of the three zonal councils e.g. Asankrangwa, Samreboi etc to improve the IGF base of the municipal.
- Some Departments have been made to share Office Space with Others as temporary steps in solving the Office accommodation issue
- Government has procured Pick-ups and distributed to all Assemblies of which WAWMA is a beneficiary. This has added to the fleet of vehicles in the Assembly
- Assembly is accommodating Staff without residential accommodation at the Assembly's Guest House temporarily.
- The logistics base of the MPCU Secretariat has been beefed
- The challenge of inadequate Staff for most of the Departments/Units was resolved through the posting of newly recruited Local Government Staff to the Assembly
- The Municipality was privileged to benefitted from the construction of four (4) emergency GETfund Projects to improve on educational infrastructure.
- A number of schools in the municipality also benefitted from the construction of cyber laboratories
- Some communities also benefitted from the construction of communication mast within their zones which has helped improve on telecommunication
- A number of road projects are on-going within the municipality are progressing steadily. Notable among them are:
  - Surface Dressing of Asankrangwa Moseaso Road-9.5km
  - Sectional Improvement of Mumuni Camp-Prestea Nkwanta-17.2km

- Asankrangwa Fordjorkrom road- 32.0km
- Surface Dressing of Asankrangwa-Ankwaso road-57km
- Asankrangwa Town roads-5.6km

### **3.1.2 Issues not addressed**

The Assembly is however yet to address the under listed:

- The Assembly does not have a Presiding Member
- Inadequate funds leading to not implementing all planned Departmental/Unit activities
- Revenue collectors of the Assembly only work on Tuesdays
- A lavatory project at a proposed artisanal village started and completed in 2019 has not been put to use.
- Inability to take property rates
- Lack of infrastructure for Sub-Structures.
- The status of some projects which have been abandoned for many years thereby not serving their intended purposes still remain unresolved.
- The poor road conditions leading to most communities
- Inadequate Office and Residential accommodation
- A counter-part funded Market Complex project between the Social Investment Fund (SIF) and the Assembly has not been put to use thereby not serving intended purposes
- Some Departments/Units failure or delay in releasing information for M & E activities
- Broken down vehicles
- There is no dedicated vehicle for projects monitoring

### **3.2 Recommendations**

It is hereby recommended that:

- The timely release of funds to enable the Assembly complete all planned programmes and projects is also recommended
- Revenue collectors are to work throughout working days and not only Tuesdays
- The Assembly should take the necessary steps at taking property rates on valued properties.
- Road Contractors executing projects within the municipality should speed up pace of work and must on site all the time
- The prioritization of projects to ensure completion should be of concern to the Assembly
- The Assembly must intensify its efforts at reshaping most of the deplorable feeder roads



- The Assembly Office Complex which has been abandoned by the Assembly should be relooked at to solve the inadequate Office Space challenge. Further to this, efforts should also be intensified to construct more residential accommodation
- Heads of Departments/Units should be sensitized on the need for timely release of information/ data
- The Assembly should take the necessary steps to repair most of the broken-down Official vehicles and properly maintain the existing moving ones which breaks down frequently
- Efforts should be made to complete all abandoned projects to ease pressure on existing facilities
- The Assembly must write to GETFund Secretariat to find the best ways of completing all the abandoned GETFund projects
- Measures should be put in place by the Assembly to improve the mobilization of internally generated funds
- The operationalization of the sub-structures must be given the needed attention
- The Assembly must prioritize MPCU activities

**PICTURES OF SOME ASSEMBLY PROJECTS**

**1 NO. MECHANIZED BOREHOLE AT NKEKENSU-  
COMPLETED**



**CONSTRUCTION OF 1NO. CHPS COMPOUND AT  
WOMEN-NO-GOOD- ON-GOING**



**CONSTRUCTION OF 1 NO.3-UNIT CLASSROOM BLOCK  
WITH ANCILLIARIES FACILITIES AT KWABENG-  
COMPLETED**



**CONSTRUCTION OF TEACHERS QUARTERS WITH  
POTABLE WATER AT AMUAKU-COMPLETED**



**CONSTRUCTION OF STORM DRAIN @ SIF MARKET-ON-GOING**



**CONSTRUCTION OF 1NO.6-UNIT CLASSROOM BLOCK WITH ANCILLARY FACILITIES AT ASANCO MODEL-COMPLETED**



**CONSTRUCTION OF 2 STOREY -12 UNIT CLASSROOM  
BLOCK AT ASECTECH**



**CONSTRUCTION OF 1NO-10-UNIT TOILET AT  
MOSEASO-ON-GOING**



**CONST. OF 2 NO. 2/1200 MM PIPE CULVERT AT ASANKRANGWA NEW MARKET & ASANKRANGWA-YIREHO ROAD-COMPLETED**



**CONST. OF ELECTRICITY SUB-STATION @ ASANKRANGWA-ON-GOING**



**CONSTRUCTION OF MECHANIZED BOREHOLE AT  
TIGARIKROM-ON-GOING**



**CONST. OF 1 NO. LAVATORY LIGHT INDUSTRIAL  
AREA, ASANKRANGWA- COMPLETED**



**REFURBISHMENT OF MARKET SHED AT ASANKRANGWA MARKET CENTER-COMPLETED**



**CONST. OF MARKET COMPLEX AT ASANKRANGWA-ON-GOING**





### Annex 1: Progress Report on GETFund Projects

ITEM	PROJECT DESCRIPTION	LOCATION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	CONTRACTOR/CONSULTANT	CONTRACT SUM GH¢	SOURCE OF FUNDING	DATE OF AWARD	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	REMARKS	
1	Construction of 1No. 6-unit classroom block with ancillary facilities	Wasa Dunkwa Anglican School	Social Development		97,450.58	M/S Danoks Ltd.	GETFUND	Nov. 28, 2008	May, 2009	NRD	NRD	87%	Roofed (abandoned) Project is in-use
2	Construction of 1No. 6-unit classroom block at Methodist primary	Affiena	Social Development		141,940.59	M/S Mokaro Ent.	GETFUND	24th Sept. 2010	May, 2011	NRD	NRD	60%	(Abandoned) super structure
3	Construction of 1No. 6-unit classroom block at Methodist primary	Gonokrom	Social Development		141,117.79	M/S Kintoh Complex	GETFUND	24th Sept. 2010	May, 2011	NRD	NRD	35%	(Abandoned) Substructure not complete
4	Construction of 1No. 3-unit classroom block with ancillary facilities	Amoamang	Social Development		NRD	NRD	GETFUND	NRD	NRD	NRD	NRD		Foundation level, Abandoned
5	Construction of 1No. 3-unit classroom block with ancillary facilities	Oda-Kotoamso	Social Development		NRD	NRD	GETFUND	NRD	NRD	NRD	NRD		Poor construction. Contractor is back to site. (Quality of work not good)
6	Construction of 1No. 3-unit class	Ohiamatuo	Social Development		NRD	NRD	GETFUND	NRD	NRD	NRD	NRD		

	room block with ancillary facilities											
7	Construction of 1No. 3-unit class room block with ancillary facilities	Nope	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Yet-to-start
8	Construction of 1No. 6-unit class room block with ancillary facilities	Preastea Nkwanta	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Abandoned at roofing level due to inferior roofing sheets
9	Construction of 1No. 6-unit class room block with ancillary facilities	Breman g	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Abandoned
10	Construction of 1No. 6-unit class room block with ancillary facilities	Amoak u	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Abandoned at substructure
11	Construction of 1No. 6-unit class room block with ancillary facilities	AlhajiT oyo (Asankrangwa)	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Abandoned Roofed
12	Construction of 1No. 6-unit class room block with ancillary facilities	Mmofra nfadwe n	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Yet-to-start
13	Construction of 1No. 6-unit class room block with ancillary facilities	Woman -No- Good	Social Development	NRD	NRD	GETFUN D	NRD	NRD	NRD	NRD	NRD	Abandoned at lintel

<b>14</b>	Construction of 1No. 6-unit classroom block with ancillary facilities	Gonokrom	Social Development	NRD	NRD	GETFUND	NRD	NRD	NRD	NRD	NRD	Abandoned Partly at lintel level and half wing at substructure level
<b>15</b>	Construction of 1No. 3-unit classroom block with ancillary facilities	Anwim	Social Development	NRD	NRD	GETFUND	NRD	NRD	NRD	NRD	NRD	Completed, yet to be commissioned
<b>16</b>	Const. of Dining Hall, Kitchen complex	Asankrangwa Senior High School	Social Development	NRD	NRD	GETFUND	NRD	NRD	NRD	NRD	NRD	Project has been reawarded. On-going

**REPORT ON PARTICIPATORY MONITORING AND EVALUATIONS CONDUCTED BY GIZ AND SOCIAL  
AUDIT COMMITTEE**



Accra, 28 February 2020

# Facilitation of participatory Monitoring and Evaluation exercise in Wassa Amenfi West Municipal Assembly- process report

Short-term expert mission by

Augustine Opoku Antwi

*Support for Decentralisation Reforms (SfDR)*

Implemented by



A project assisted by the German Government via the

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Zusammenarbeit (GIZ) GmbH.

## **Table of Contents**

List of acronyms and abbreviations .....	117
1. Introduction.....	118
2. Objective of assignment.....	118
3. Methodology .....	118
4. Outputs of the Community Score Card exercise.....	120
4.1 Output of dialogue with beneficiary communities.....	120
4.2 Results of Community Score Card.....	125
4.3 Action plans .....	125
5. Emerging issues and recommendations .....	137
6. Conclusion .....	139
Annex 1: List of Municipal Facilitation Team.....	140
Annex 2: Workshop objectives and programme outline.....	141
Annex 3: List of Participants – Community Score Card Exercise.....	143

### **List of acronyms and abbreviations**

CSC	Community Score Card
KG	Kindergarten
MA	Municipal Assembly
MCD	Municipal Coordinating Director
MCE	Municipal Chief Executive
M&E	Monitoring and Evaluation
MED	Municipal Education Directorate
MFT	Municipal Facilitation Team
MMDA	Metropolitan, Municipal and District Assembly
NDPC	National Development Planning Commission
PM&E	Participatory Monitoring & Evaluation
PTAs	Parent Teacher Associations
SfDR	Support for Decentralisation Reforms
SMCs	School Management Committees
WAWMA	Wassa Amenfi West Municipal Assembly

## 1. Introduction

The National Development Planning Commission (NDPC) has issued guidelines that make it mandatory for each Metropolitan, Municipal and District Assembly (MMDA) in Ghana to submit progress reports on developmental activities in the various districts including outcome of Participatory Monitoring and Evaluation (PM&E). PM&E is premised on the fact that development programmes/projects have multiple stakeholders at various levels of the programme/project cycle, who have different perspectives as to what constitute success and failures. It is therefore imperative that such views and perspectives are sought periodically to learn lessons and improve programme/project design and implementation to enhance the impacts of such programmes/projects on the citizenry. Regrettably, the Wassa Amenfi West Municipal Assembly (WAWMA) has not been able to execute the PM&E processes over the years thus seriously affecting its performance and ranking by NDPC on Annual Progress Reports the Municipal Assembly submit.

It is in view of the above that based on request by the Municipal Assembly, the SfDR programme provided support to enable the Municipal Assembly undertake PM&E of some selected projects in the municipality. The process for facilitating the participatory M&E exercise in the Municipal Assembly and the resultant outputs are contained in this report, in fulfilment of the Terms of Reference for the assignment, and also to provide inputs for the preparation of progress report on developmental activities in the Municipal Assembly to NDPC as required per the guidelines. The assignment kick-started with an entry visit to the Municipal Assembly on the 26 November 2019 and ended on the 21 February 2020 with an interface meeting in Kwabeng, one of the three selected communities that participated in the process. The details are provided in the sections below.

## 2. Objective of assignment

The main objective of the assignment is to execute Participatory Monitoring and Evaluation (PM&E) exercise in the Wassa Amenfi West Municipal Assembly using the Community Score Card (CSC) assessment process as a beneficiary assessment tool.

## 3. Methodology

The Community Score Card was the main tool used in facilitating the PM&E exercise in the municipality. The Community Score Card (CSC) process is a community-based monitoring tool meant to exact social and public accountability and responsiveness from service providers, like the Wassa West Municipal Assembly. The process uses the “community” as the unit of analysis and focus on monitoring at the facility level. The process is more useful in a rural setting.

Figure 1 below illustrates the process for implementing the CSC tool in WAWMA. It comprises 5 phases as explained below:

**Phase 1 – Planning and preparation:** This phase included an inception meeting held on 26 November 2019 at the Municipal Planning office and later at the Municipal Chief Executive’s office with heads of departments and the Municipal Coordinating Director in attendance. The inception meeting enhanced stakeholders’ understanding of the assignment, clarified expectations and deliverables, and provided inputs for detailed design and implementation. The process and activities for carrying out the assessment were discussed and timelines for major activities agreed upon. A Municipal Facilitation Team (MFT) was formed and tasks to be carried out were outlined. The list of the MFT members and their designation is attached as Annex 1 to this report.



The projects and communities selected for the assessment process are the following:

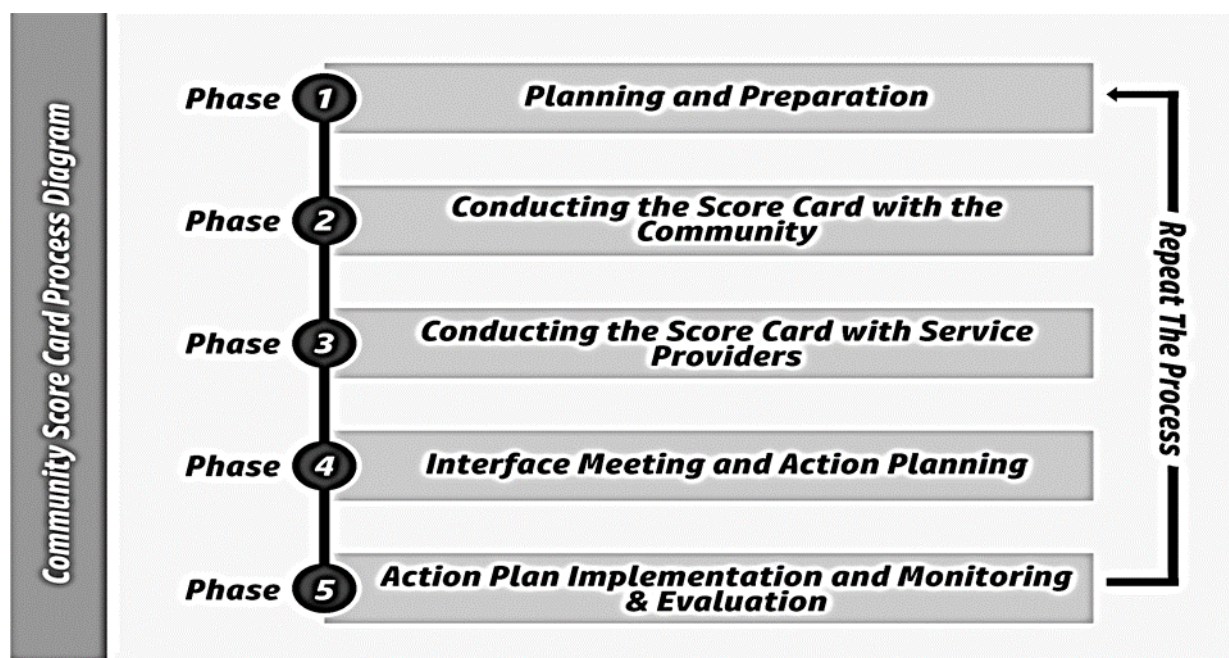
- Construction of Teachers Quarters – Amuaku
- Construction of 1 No. 3-Unit Classroom Block with ancillary facilities – Kwabeng
- Construction of 1 No. 6-Unit Classroom Block with ancillary facilities – Moseaso

Among the activities carried out by the MFT included the following:

- Undertook community entry in Amuaku, Kwabeng and Moseaso to prepare them for the main assessment exercise and also gathered information on their views and perspectives about the projects/facilities using focus-group discussion technique. The team also visited the project/facility sites during the community entry to interact with some teachers, pupils and parents.
- The outcomes of the dialogues were documented using an agreed format.
- The outputs were shared with the facilitator for review and to serve as input into designing a training session for the MFT in undertaking the community score card exercise in the selected communities.

A training session was conducted on 4 February 2020 for the MFT to among others improve the knowledge of the team on Participatory M&E and the application of the Community Score Card tool in assessing selected projects in the 3 beneficiary communities in the Municipal Assembly. The objectives and programme outline for the training is attached to this report as Annex 2.

**Figure 1: The Community Score Card process**



**Phase 2 – Conducting Community Score Card with the communities:** This involved the generation of indicators for assessing the Municipal Assembly in the provision of the facilities in each of the selected communities. Based on analysis of the outcome of the dialogue sessions the following indicators were agreed upon:

1. Participation in project selection
2. Awareness of project design and implementation
3. Siting/location of project
4. Availability of logistics and human resources
5. Impacts of project

The CSC exercise with selected communities was started with Kwabeng on the morning of 5 February 2020 and in Moseaso on the same day in the afternoon. It was concluded on 6 February 2020 at Amuaku in the afternoon. The results are presented in section 2 of this report. The list of participants in the 3 communities is attached to this report as Annex 3.

**Phase 3 – Conducting Community Score Card with service provider:** In view of the fact that all the 3 selected projects are in the educational sector, only the Municipal Education Directorate was involved in the scoring exercise. The MFT team met representatives of the directorate on 11 February 2020 to conduct the exercise after an earlier meeting on 6 February to explain the process to the team.

**Phase 4 – Interface Meeting and Action Planning:** The interface meeting involved interactions among representatives of the beneficiary communities and representatives of the Municipal Education Directorate and the Municipal Assembly, with the MFT facilitating the meeting, to exchange views and ideas on the facilities. The main objective of the interface meeting was to deliberate on issues of concern emerging from the Community Score Card exercises (as feedback to the Municipal Assembly) for solutions to maximise benefits from the utilisation of the selected projects/facilities. Action plans were prepared for each community after each meeting. The interface meetings were held as follows:

Moseaso: Wednesday, 19 February 2020 at 2.00pm

Amuaku: Thursday, 20 February 2020 at 9.00am

Kwabeng: Friday, 21 February 2020 at 8.00am

**Phase 5 – Action Plan implementation and Monitoring & Evaluation:** Following the production of the action plans for each community, it is incumbent on the MFT to liaise with the leadership of the Municipal Assembly and community representatives especially the Assembly Members to ensure that the planned actions are implemented accordingly. The MFT should prompt responsible persons and departments as and when required to ensure that all needed actions are implemented. Through diligent follow-up on the implementation of the action plans and monitoring and evaluation, the expected benefits from the projects and facilities would be realised by the beneficiary communities.

#### **4. Outputs of the Community Score Card exercise**

This section of the report contains the main outputs of the Community Score Card exercise conducted in Amuaku, Kwabeng and Moseaso communities in the Wassa Amenfi West Municipal Assembly.

##### **4.1 Output of dialogue with beneficiary communities**

A summary of the outcome of the dialogue with the project beneficiary communities selected to participate in the PM&E exercise is presented tables 1 to 3 below:

**Table 1: Summary of dialogue at Amuaku on the construction of Teachers Quarters**

Assessment Area	What Worked Well	What Did Not Work Well	Recommendations
1. Project identification and selection of process	<ul style="list-style-type: none"> <li>The chief and community members in discussion with the MCE brought the project</li> </ul>	<ul style="list-style-type: none"> <li>Teachers were not involved</li> <li>Contractor was not introduced to the community</li> </ul>	<ul style="list-style-type: none"> <li>Teachers should be involved fully in project identification and selection process</li> <li>Contractor should be introduced to the community members</li> </ul>
2. Location of project	<ul style="list-style-type: none"> <li>Good location</li> </ul>	<ul style="list-style-type: none"> <li>Teachers were left out in the selection of site for the project</li> <li>Some part of the location is water-logged</li> </ul>	<ul style="list-style-type: none"> <li>The water-logged area should be raised</li> </ul>
3. Design and quality of infrastructure	<ul style="list-style-type: none"> <li>Quality materials were used in the construction</li> </ul>	<ul style="list-style-type: none"> <li>Few rooms are in the quarters</li> <li>No dwarf-wall</li> <li>Poor design of project making it difficult to accommodate 4 teachers and their families</li> </ul>	<ul style="list-style-type: none"> <li>There should have been more rooms at the quarters</li> <li>Dwarf wall should have been constructed</li> <li>Stakeholders should be involved in the project design</li> </ul>
4. Functionality of the facility	<ul style="list-style-type: none"> <li>The facility has ancillary facilities</li> </ul>	<ul style="list-style-type: none"> <li>Only one kitchen provided as per the design</li> </ul>	<ul style="list-style-type: none"> <li>There should be more than one kitchen at the quarters</li> </ul>
5. Human resources	<ul style="list-style-type: none"> <li>Headteacher currently occupying the quarters</li> </ul>	<ul style="list-style-type: none"> <li>Not all staff are occupying the quarters due to its poor design</li> </ul>	<ul style="list-style-type: none"> <li>More rooms should have been built to occupy almost all staff</li> </ul>
6. Use of the facility	<ul style="list-style-type: none"> <li>Quarters in use now by headteacher</li> </ul>	<ul style="list-style-type: none"> <li>Most of the staff are not in staying in the quarters</li> </ul>	<ul style="list-style-type: none"> <li>More rooms should have been built</li> </ul>
7. Project beneficiaries' and community involvement	<ul style="list-style-type: none"> <li>Community members were engaged as labourers in the initial stages</li> </ul>	<ul style="list-style-type: none"> <li>Community was not involved in all the stages of the construction</li> <li>Not all staff are occupying the bungalow</li> </ul>	<ul style="list-style-type: none"> <li>Community members should be included in all stages and implementation to evaluation of the project</li> <li>More rooms should have been built</li> </ul>

**Table 2: Summary of dialogue at Kwabeng on the construction of 1 No. 3-Classroom Block with ancillary facilities**

Assessment Area	What Worked Well	What Did Not Work Well	Recommendations
1. Project identification and selection of process	<ul style="list-style-type: none"> <li>The project is a felt need of the community</li> </ul>	<ul style="list-style-type: none"> <li>Community members and chiefs not involved in project selection</li> <li>Contractor not introduced to community</li> </ul>	<ul style="list-style-type: none"> <li>Proper consultations required in project selection</li> <li>Contractor should be introduced to the community</li> </ul>
2. Location of project	<ul style="list-style-type: none"> <li>Good location</li> </ul>	N/A	<ul style="list-style-type: none"> <li>Community members should be included in selecting the location of the projects</li> </ul>
3. Design and quality of infrastructure	<ul style="list-style-type: none"> <li>Good design and quality of infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>No electricity</li> <li>Nobody knows the cost of the project</li> <li>Painting was not quality</li> <li>No furniture</li> </ul>	<ul style="list-style-type: none"> <li>Electricity should be provided to enhance learning</li> <li>Cost of projects should be made known</li> <li>Provision of furniture</li> </ul>
4. Functionality of the facility	<ul style="list-style-type: none"> <li>Some pupils attend classes though it has not yet been commissioned and handed over</li> </ul>	<ul style="list-style-type: none"> <li>Not fully functional</li> <li>Lack of teaching materials</li> </ul>	<ul style="list-style-type: none"> <li>Assembly should commission and hand over to the community</li> </ul>
5. Human resources	<ul style="list-style-type: none"> <li>Enough teachers and student to occupy the building</li> </ul>	<ul style="list-style-type: none"> <li>KG pupils not occupying or using the facility</li> </ul>	<ul style="list-style-type: none"> <li>Assembly should commission and hand over to the community</li> </ul>
6. Use of the facility	-	<ul style="list-style-type: none"> <li>Not in use</li> </ul>	<ul style="list-style-type: none"> <li>Assembly should commission and hand over to the community</li> </ul>
7. Project beneficiaries' and community involvement	<ul style="list-style-type: none"> <li>Teachers organize classes during weekends in the structure</li> </ul>	<ul style="list-style-type: none"> <li>Community members were not employed as labourers</li> </ul>	<ul style="list-style-type: none"> <li>We have lots of good artisans here and they should have been engaged on the project</li> <li>Project has to be fully completed and handed over to the community</li> </ul>

**Table 3: Summary of dialogue at Moseaso on the Construction of 1 No. 6-Classroom Block with ancillary facilities**

Assessment Area	What Worked Well	What Did Not Work Well	Recommendations
1. Project identification and selection of process	<ul style="list-style-type: none"> <li>Community was involved in the selection process and identification of project</li> </ul>	<ul style="list-style-type: none"> <li>Contractor not introduced to community</li> </ul>	<ul style="list-style-type: none"> <li>Contractor should be introduced to the community</li> </ul>
2. Location of project	<ul style="list-style-type: none"> <li>Good location</li> <li>The chiefs and the community were informed and involved in the selection of the location</li> </ul>	<ul style="list-style-type: none"> <li>Project was built on the school playing field without the consent of the school authorities</li> </ul>	<ul style="list-style-type: none"> <li>Teachers should be included in selecting the location of the projects</li> </ul>
3. Design and quality of infrastructure	<ul style="list-style-type: none"> <li>Good design and quality of infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>No ancillary facilities yet, no electricity, no ceiling, no dwarf-wall and no gate</li> <li>Nobody knows the cost of the project</li> <li>Leakages in the roof</li> <li>The floor is not plastered</li> </ul>	<ul style="list-style-type: none"> <li>Complete the construction of the ancillary facilities</li> <li>Electricity should be provided to enhance learning</li> <li>Cost of projects should be made known</li> <li>Provide two exit doors for all classrooms</li> </ul>
4. Functionality of the facility	<ul style="list-style-type: none"> <li>Pupils attend classes though project is not yet completed and commissioned</li> </ul>	<ul style="list-style-type: none"> <li>Not fully functional</li> <li>Lack of teaching materials</li> </ul>	<ul style="list-style-type: none"> <li>Assembly should commission and hand over to the community</li> </ul>
5. Human resources	<ul style="list-style-type: none"> <li>The building can accommodate more pupils and teachers</li> </ul>	<ul style="list-style-type: none"> <li>Teachers are not enough in the school</li> </ul>	<ul style="list-style-type: none"> <li>The GES should help post more teachers to the school upon completion of the project</li> </ul>
6. Use of the facility	<ul style="list-style-type: none"> <li>Teachers organize classes during weekends in the structure</li> </ul>	<ul style="list-style-type: none"> <li>Community is not deriving benefits from the school at the moment – not in official use</li> </ul>	<ul style="list-style-type: none"> <li>Assembly should commission and hand over to the community</li> </ul>
7. Project beneficiaries' and community involvement	<ul style="list-style-type: none"> <li>Community involvement in the project was very minimal – only few artisans were initially engaged</li> </ul>	<ul style="list-style-type: none"> <li>Community members were not employed as laborers</li> </ul>	<ul style="list-style-type: none"> <li>There are a lot of unemployed youth and workers here and they should be the ones to be employed on community projects such as this</li> <li>Project has to be handed over to the community</li> </ul>



## **4.2 Results of Community Score Card**

The Community Score Card (CSC) exercises were undertaken in the three selected project beneficiary communities with a cross-section of the community members, chiefs and elders and some teachers in attendance. The list of participants in the 3 communities is attached to this report as Annex 3.

The discussions and scoring for each indicator were done in focus groups (3 in each community; namely chief and elders, women's group and men's group) and a composite score generated to represent each community that participated in the exercise. The results are presented below in tables 4 to 6. Pictures on the exercise are also presented as well.

The MFT undertook similar exercise with staff of the Municipal Education Directorate on the 3 projects in Amuaku, Kwabeng and Moseaso. The results of the scoring of the same indicators, reasons for the scoring and suggestions are presented in tables 7 to 9 below.

## **4.3 Action plans**

The interface meetings were held in each participating community. It brought together representatives of the selected project beneficiary communities, staff of the education directorate and other staff representing the leadership of the MA (who could not participate due to other engagements in the municipality). The output of the discussions in each community is an action plan to address critical issues affecting the operations and utilisation of the selected projects/facilities. The overall intention was to ensure that the facilities provided by the Municipal Assembly are utilised optimally for the community to derive maximum benefits and impacts from the projects. The action plans produced at the interface meetings are presented below in tables 10 to 12.

Table 4: Results of CSC in Amuaku

PROJECT: CONSTRUCTION OF TEACHERS' QUARTERS						DATE: 6 <sup>th</sup> February, 2020	
INDICATOR	SCORES (1-5)					REASONS	SUGGESTIONS
	1 Very Bad	2 Bad	3 Just Okay	4 Good	5 Very Good		
<b>Participation in project selection</b>					√	<ul style="list-style-type: none"> <li>The chiefs and community members were involved in the project selection</li> </ul>	<ul style="list-style-type: none"> <li>It is always better to involve beneficiaries in the selection of projects</li> <li>The MA should follow-up on projects it initiates so as to fully complete them</li> </ul>
<b>Awareness of project design and implementation</b>	√					<ul style="list-style-type: none"> <li>The chiefs and community members were not engaged on the design and implementation</li> <li>Poor design making it impossible for other teaching staff to occupy the facility apart from the headteacher</li> <li>Not enough rooms in the projects</li> </ul>	<ul style="list-style-type: none"> <li>The MA should create awareness on project designs for inputs by community members</li> <li>Fence wall should be constructed for security reasons</li> <li>More spacious room should be added to the design for future projects</li> <li>Project should be completed within a given time frame</li> </ul>
<b>Siting/location of project</b>					√	<ul style="list-style-type: none"> <li>The chiefs were involved in the selection of the site for the project</li> <li>The project is very close to the school premises</li> <li>Though the community was not involved in selection of the site, it suited the interest of the whole community</li> </ul>	<ul style="list-style-type: none"> <li>The MA should keep on involving the chiefs and the elders/opinion leaders in the selection of site in future projects</li> <li>The topography of project sites should be analysed to avoid flooding or waterlogged areas</li> </ul>



<b>Availability of logistics and human resources</b>			√			<ul style="list-style-type: none"> <li>• Inadequate learning materials</li> <li>• Inadequate rooms for staff to occupy</li> <li>• Only 4 teachers are in the school</li> </ul>	<ul style="list-style-type: none"> <li>• Provision of more learning materials and furniture</li> <li>• Water from the teacher's quarters should be extended outside to enable pupils fetch water rather than entering the building to do so</li> <li>• Posting of more teachers to the school especially those from the community</li> </ul>
<b>Impacts of the project</b>					√	<ul style="list-style-type: none"> <li>• Punctuality of teachers has improved (hitherto the head teacher was staying outside the community)</li> <li>• Enrolment has increased</li> <li>• Monitoring and supervision of the teachers and pupils by the head teacher have improved a lot</li> </ul>	<ul style="list-style-type: none"> <li>• More rooms should be added to the existing facility with modification in the design to enable more teachers stay in the community</li> <li>• Other ancillary facilities like sporting equipment and kits should be provided to complement teaching and learning for the pupils to develop their sporting talents and skills</li> </ul>

**Table 5: Results of CSC in Kwabeng**

<b>PROJECT: CONSTRUCTION OF 1.NO 3 UNIT KG CLASSROOM BLOCK</b>						<b>DATE: 5<sup>th</sup> February, 2020</b>	
<b>INDICATOR</b>	<b>SCORES (1-5)</b>					<b>REASONS</b>	<b>SUGGESTIONS</b>
	<b>1 Very Bad</b>	<b>2 Bad</b>	<b>3 Just Okay</b>	<b>4 Good</b>	<b>5 Very Good</b>		
<b>Participation in project selection</b>	√					<ul style="list-style-type: none"> <li>• The Chiefs and community members were not involved in the selection of the project</li> </ul>	<ul style="list-style-type: none"> <li>• The MA should involve the Chiefs and community members in project selection to enhance ownership</li> </ul>

<b>Awareness of project design and implementation</b>	√					<ul style="list-style-type: none"> <li>• The chiefs and community members not aware of the cost, design and implementation of the project</li> </ul>	<ul style="list-style-type: none"> <li>• The MA should involve them and share the cost and design of the project</li> <li>• Fence wall should have been included in the project to secure the students and teachers</li> </ul>
<b>Siting/location of project</b>					√	<ul style="list-style-type: none"> <li>• The chiefs were involved in site selection</li> <li>• There is enough land to implement the project and also for future expansion</li> <li>• The location of the project provides a safer environment</li> <li>• Nearness of project to existing school</li> <li>• Less noise in the area where the project is sited</li> </ul>	<ul style="list-style-type: none"> <li>• Since the school has enough land, the MA should help develop and secure it for future</li> <li>• Provision of culvert to allow water flow out of the school compound to prevent flooding</li> </ul>
<b>Availability of logistics and human resources</b>		√				<ul style="list-style-type: none"> <li>• Inadequate logistics in the facility</li> <li>• Inadequate teachers at primary especially nursery level.</li> <li>• Insufficient teaching materials and equipment (tables and chairs)</li> <li>• Parents themselves hiring teachers to teach</li> </ul>	<ul style="list-style-type: none"> <li>• More teachers should be posted to the community</li> <li>• The MA should provide enough logistics and hand over project for effective utilisation</li> </ul>
<b>Impacts of the project</b>					√	<ul style="list-style-type: none"> <li>• The building has not been handed over to the community hence it is not in use</li> <li>• The students are schooling at the durbar center which is not the best.</li> </ul>	<ul style="list-style-type: none"> <li>• The project should be commissioned and handed over to the community for effective utilisation</li> <li>• Forestry commission should help the MA get enough boards to make dual desks and chairs</li> </ul>

Table 6: Results of CSC in Moseaso

PROJECT: CONSTRUCTION OF 1 NO. 6-UNIT CLASSROOM BLOCK						DATE: 5 <sup>th</sup> February, 2020	
INDICATOR	SCORES (1-5)					REASONS	SUGGESTIONS
	1 Very Bad	2 Bad	3 Just Okay	4 Good	5 Very Good		
<b>Participation in project selection</b>					√	<ul style="list-style-type: none"> <li>Community members and the traditional authority were involved in project selection</li> </ul>	<ul style="list-style-type: none"> <li>The Assembly should always involve community members in future projects</li> <li>The Assembly should help the community to complete the JHS block (initiated by the community but has ran out of funds)</li> </ul>
<b>Awareness of project design and implementation</b>	√					<ul style="list-style-type: none"> <li>The Chiefs and people were not aware of the design of the project</li> <li>The building is not completed hence third party/miscreants can easily have access.</li> </ul>	<ul style="list-style-type: none"> <li>The community members and Chiefs should be involved in selecting designs and plans for their community projects</li> <li>The design would have been different if they included us</li> <li>The Contractor needs to be officially introduced to the community to facilitate follow-ups and monitoring</li> </ul>
<b>Siting/location of project</b>				√		<ul style="list-style-type: none"> <li>Chiefs were involved in the selection of site for the project</li> <li>No noise at site and safety of the students are assured</li> <li>It has reduced the size of the playing ground</li> </ul>	<ul style="list-style-type: none"> <li>The involvement of the community and chiefs in selecting sites for projects is essential and must should be adopted</li> </ul>
<b>Availability of logistics and human resources</b>		√				<ul style="list-style-type: none"> <li>Inadequate learning materials</li> <li>Learning facilitation is very low even though there are teachers</li> </ul>	<ul style="list-style-type: none"> <li>Circuit supervisors should help get enough logistics to facilitate teaching and learning</li> <li>The MA should provide more logistics</li> <li>Supervision should be effective</li> </ul>

Impacts of the project					√	<ul style="list-style-type: none"> <li>• It has increased the level of enrolment in the community</li> <li>• It has created a conducive and safer learning environment</li> </ul>	<ul style="list-style-type: none"> <li>• The Assembly should facilitate the early completion and handing over of project to the community for effective utilisation</li> </ul>
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**Community Score Card Exercise in pictures – Amuaku community**



**Community Score Card exercise in pictures – Kwabeng community**



**Community Score Card exercise in pictures – Moseaso community**



**Table 7: Results of CSC of MED for Moseaso Teachers Quarters project**

INDICATOR	SCORES (1-5)					REASONS	SUGGESTIONS
	1 Very Bad	2 Bad	3 Just Okay	4 Good	5 Very Good		
<b>Participation in project selection</b>			√			<ul style="list-style-type: none"> <li>Educational directorate was not fully involved</li> </ul>	<ul style="list-style-type: none"> <li>The educational directorate should be involved from the initiation of the project</li> </ul>
<b>Awareness of project design and implementation</b>	√					<ul style="list-style-type: none"> <li>Inputs were not sought in the design and during the implementation of the project</li> </ul>	<ul style="list-style-type: none"> <li>Awareness must be created for the directorate to be part of the design and during construction as well</li> </ul>
<b>Siting/location of project</b>	√					<ul style="list-style-type: none"> <li>The facility is sited on a water-logged area</li> </ul>	<ul style="list-style-type: none"> <li>The directorate should be involved in the siting of future projects</li> </ul>
<b>Availability of logistics and human resources</b>			√			<ul style="list-style-type: none"> <li>Security around the quarters is poor</li> </ul>	<ul style="list-style-type: none"> <li>There must be fence around the quarters</li> </ul>
<b>Impacts of the project</b>				√		<ul style="list-style-type: none"> <li>The teachers can now be accommodated in the quarters without travelling from far places to the community</li> </ul>	<ul style="list-style-type: none"> <li>More rooms must be added in future project designs</li> </ul>



**Table 8: Results of CSC of MED for Kwabeng 3 – Unit Classroom KG Block**

INDICATOR	SCORES (1-5)					REASONS	SUGGESTIONS
	1 Very Bad	2 Bad	3 Just Okay	4 Good	5 Very Good		
<b>Participation in project selection</b>		√				<ul style="list-style-type: none"> <li>The directorate was partially involved</li> </ul>	<ul style="list-style-type: none"> <li>Better participation in future projects</li> </ul>
<b>Awareness of project design and implementation</b>	√					<ul style="list-style-type: none"> <li>The Directorate was not involved in the project design</li> </ul>	<ul style="list-style-type: none"> <li>Better participation in future projects</li> </ul>
<b>Siting/location of project</b>					√	<ul style="list-style-type: none"> <li>Good location selected</li> </ul>	<ul style="list-style-type: none"> <li>The MA should make maximum use of the land space</li> </ul>
<b>Availability of logistics and human resources</b>	√					<ul style="list-style-type: none"> <li>The project is not yet commissioned for use</li> </ul>	<ul style="list-style-type: none"> <li>The necessary logistics and teaching materials should be provided and outstanding work completed</li> </ul>
<b>Impacts of the project</b>					√	<ul style="list-style-type: none"> <li>It will improve teaching and learning conditions in the community</li> </ul>	<ul style="list-style-type: none"> <li>The school must be commissioned and handed over to the community for use</li> </ul>



**Table 9: Results of CSC of MED for Moseaso 6 – Unit Classroom Block**

INDICATOR	SCORES (1-5)					REASONS	SUGGESTIONS
	1 Very Bad	2 Bad	3 Just Okay	4 Good	5 Very Good		
<b>Participation in project selection</b>			√			<ul style="list-style-type: none"> <li>• Education directorate was involved</li> </ul>	<ul style="list-style-type: none"> <li>• The directorate must always be involved in future projects</li> </ul>
<b>Awareness of project design and implementation</b>				√		<ul style="list-style-type: none"> <li>• Directorate was not properly informed of the design but aware of it</li> </ul>	<ul style="list-style-type: none"> <li>• Directorate should be involved in the design of projects in the future and make inputs as well</li> </ul>
<b>Siting/location of project</b>				√		<ul style="list-style-type: none"> <li>• Directorate was involved in the site selection</li> </ul>	<ul style="list-style-type: none"> <li>• This should be replicated for all educational projects in the municipality</li> </ul>
<b>Availability of logistics and human resources</b>				√		<ul style="list-style-type: none"> <li>• Not enough logistics for the school project</li> </ul>	<ul style="list-style-type: none"> <li>• Provision of enough logistics to enhance teaching and learning is important</li> </ul>
<b>Impacts of the project</b>					√	<ul style="list-style-type: none"> <li>• It has increased enrolment rate in the community</li> <li>• It has enhanced head teacher's supervision of teachers and students</li> </ul>	<ul style="list-style-type: none"> <li>• The MA should endeavour to complete projects early for full utilisation</li> </ul>

**Table 10: Moseaso community Action Plan – 19 February 2020**

<b>ISSUES REQUIRING CHANGE</b>	<b>WHO</b>	<b>WHEN</b>
1. Complete primary school project as early as practicable	MA/Contractor	By end of December 2020
2. Provide furniture and other teaching materials	<u>MA</u>	By end of December 2020
3. Improve community – teacher relationship	Headteacher/Chief	March to June 2020
4. MA liaises with Forestry Department to secure permit for community to fell trees to make tables and chairs for the school	MA/Assembly Member/Unit Committee Chairman	By end of December 2020
5. Community formally submit request for the construction of Teachers’ Quarters to the Planning Unit	Assembly Member	By end of September 2020
6. Liaise with Education Directorate to facilitate transfer of indigene teachers to Moseaso in order to curb frequent transfer of teachers from the community and lateness to classes (most teachers stay out of town and arrive at school late)	Assembly Member/Chief	By end of July 2020 (end of academic year)
7. Place emphasis on physical education to develop sporting skills and talents of school pupils	Headteacher	September 2020 (Starting next academic year)

**Table 11: Amuaku Community Action Plan – 20 February 2020**

<b>ISSUES REQUIRING CHANGE</b>	<b>WHO</b>	<b>WHEN</b>
1. Complete Teachers’ quarters project – including well secured back door, repair of plumbing works in the 2 <sup>nd</sup> flat, well secured balustrade metal door and extension of pipeline outside the building to serve the school (instead of pupils fetching water in the bathroom of the Headteacher)	MA/Contractor	By end of December 2020
2. Provide sporting materials and equipment to help unearth skills and talents of school pupils and also to attract other pupils to the school	MA	By September 2020 (next academic year)
3. Construct drains to address flooding of school compound during rainy season	MA	As early as practicable
4. Prioritise the reconstruction of 6-classroom block by the GETFUND Secretariat which has been abandoned	MA	By end of December 2020
5. Renovate JHS block initiated by the community	PTA/MA	June 2021

**Table 12: Kwabeng Community Action Plan – 21 February 2020**

<b>ISSUES REQUIRING CHANGE</b>	<b>WHO</b>	<b>WHEN</b>
1. Post professional teachers with knowledge in early child education to the school as a matter of urgency	Education Directorate	September 2020 (next postings)
2. Recruit temporal teachers from the community for the Kindergarten school	PTA	As early as practicable (next PTA meeting)
3. Provide tables and chairs for teachers in the classrooms and the headteacher's office	MA	By April 2020
4. Renovate teachers' quarters and the primary school block	PTA/Community/MA	July 2020
5. Construct borehole to supply water to the school for both pupils and teachers	MA	By December 2020
6. Address lateness of teachers and some headteachers to school (because they stay in Asankragua and commute daily) and absenteeism under the pretext of doing national assignments like the National ID Card, national elections etc	Education Directorate	As early as practicable (say March 2020)

## **5. Emerging issues and recommendations**

This section of the report discusses key issues that emerged from the implementation of the PM&E exercise and recommendations for the attention and action by the leadership and top management of the Wassa Amenfi West Municipal Assembly. These include:

- a) **Delay in the completion of the projects:** All the 3 projects selected for the PM&E exercise were not completed (as at the time of the assessment) and handed over to MED and the communities for operationalisation even though the 3-unit classroom block at Kwabeng and the teachers quarters in Amuaku were started in 2016 and the 6-unit classroom block at Moseaso was started in 2017. As a result, the projects are not yielding the desired results and impacts for the beneficiary communities. It emerged that the KG pupils were using part of the Kwabeng community durbar center as their classroom. Classes are thus disrupted anytime there is a programme at the center, as it happened during the PM&E exercise in the community. It is worth noting that just a day after the scoring of indicators exercise the MA opened the school (though not fully completed) and provided furniture for the pupils.

In the case of Amuaku, an arrangement had to be made between the MA and the contractor to enable the headteacher who had been posted to the school use the part of the quarters as his residence. The 6-unit classroom block in Moseaso is also being used by the school pupils as an interim measure since there is no other alternative. The above shows that the projects are of extreme importance to the communities and the benefits to be accrued upon completion cannot be underestimated.

The delay in completing the projects has consequences for project cost overruns for an MA which is already financially handicapped. It is therefore essential for the MFT to impress upon the leadership of the MA to prioritise and complete the projects as early as practicable. Defects and anomalies in the project design and implementation should also be corrected to enable the communities derive maximum benefits from the projects.

- b) **Inadequate logistics, learning materials and teaching staff:** It was observed and also reiterated by the community members during discussions about the inadequacy of furniture, textbooks and teaching staff, and the lack of ICT centers, teaching aids and others. The above have seriously affected teaching and learning in the schools. For example, there is no trained teacher with early child education in Kwabeng KG MA school. In the interim, a lower primary school teacher also teaches the KG pupils in addition to his/her assigned class.

It must be noted that the mere provision of educational infrastructure does not guarantee education for the pupils. The required logistics, teaching and learning materials and teaching staff have to be made available by the MA as a matter of urgency to complement the use of the educational facilities in delivering quality and comprehensive education to the school children. There is also the need for continuous supervision of the teachers and appropriate backstopping support by the MED to ensure quality education in the municipality.

- c) **Lateness and absenteeism of teachers:** It emerged from the discussions with community members that they are concerned with lateness and the absenteeism of teachers in the schools. It was learnt that most of the teachers posted to the schools stay in Asankragua and commute to their respective schools including some headteachers. They therefore come to school late and also leave early thereby reducing the contact hours with the pupils. The above situation has created truancy among some pupils who use the absence of the teachers as alibi to engage in other non-school activities. A baffling situation shared in Kwabeng is *why a teacher who already has an accommodation in the community decided to rent another room in Asankragua, stay there and come to school late*. The situation has improved in Amuaku with the headteacher's stay at the teachers' quarters located on the school compound and monitoring the reporting times of teachers to the school.

The above requires immediate intervention by the Director of MED. It is also expected that henceforth, headteachers should be made to stay in the communities they are posted to and go to school early to serve as example for other teachers to emulate. Teachers serve as role models for school pupils and so it is absolutely crucial for lateness and absenteeism to be nipped in the bud in the municipality.

- d) **Building healthy relationship between teachers and community members:** It was revealed that the relationship between some teachers and community members is not the best especially in Moseaso and Kwabeng. It emerged in Moseaso that though some teachers have had problems with some parents in the past no attempt has been made to amicably resolve the issues. This has resulted in some parents withdrawing their wards and sending them to schools outside the community whilst the affected teachers also seek transfer every academic year without replacement.

It is therefore imperative that PTAs and SMCs in the municipality are revitalised to engage with respective traditional authorities in finding solutions to the problems and to build healthy

community-teacher relationship for the sake of the school children. It is also recommended that the Director of MED should use all laid down rules, regulations and protocols to help improve teacher-community relationships in the municipality.

- e) **Unearthing sporting skills and talents of school children:** Education is said to be the process of facilitating learning, or the acquisition of knowledge, skills, values, beliefs and habits. Education thus prepare learners for the future. If the above statement is true then the chiefs and elders and the community members wonder why sports is not given prominence just like classroom tuition in the municipality. Most schools lack football and athletics pitches and sporting kits, equipment and facilities. It is the belief of the community members that if the above are provided and sports is given the prominence it deserves, it will unearth a lot of skills and talents in the municipality for the future in view of the important role sports play in child's mental and physical development. Sporting activities and events will also serve as catalyst to attract the children to attend school regularly and improve their interest in education. It is therefore recommended that the leadership of the MA should liaise with the education directorate in the municipality to develop strategies and seek support for the development of sporting facilities and the provision of kits and equipment.

## 6. Conclusion

The PM&E exercise in the WAWMA has brought to the fore key issues affecting education in the municipality. The process has also empowered beneficiary communities to seek redress to issues affecting the full operationalisation and functionality of the facilities provided by the MA as part of the developmental agenda of the municipality. It is worth noting that in all the 3 communities selected for the PM&E exercise, the chiefs and community members have initiated school projects to complement what the MA has done. Though the projects have not yet been completed by the communities, they must be commended for their efforts in projecting education in their communities and therefore urge the leadership of the MA to support the communities in completing such facilities instead of starting new projects which never get completed on time and causes project cost overruns in the long term.

Going forward, it is expected that the PM&E exercise should be integrated into the annual workplan/action plans of the MA with budgetary allocations so as to enable the MA seek constructive feedback from project beneficiary communities, and to address what did not go so well with project designs and implementation. By so doing, the MA will be enhancing participatory decision making and citizen participation in local governance in the municipality as enshrined in the Local Governance Act (2016), Act 936.

It is hoped that the issues raised in this report will be studied and taken into consideration by the leadership of the MA and support the implementation of the action plans that emanated from the interface meetings in the 3 selected communities. The MA should also learn lessons from the PM&E exercise to improve upon its design and implementation of future projects in the municipality.

### Annex 1: List of Municipal Facilitation Team

<b>NAME</b>	<b>DESIGNATION</b>	<b>CONTACT NUMBER</b>
1. AUGUSTINE OPOKU ANTWI	FACILITATOR	0244640276
2. DUKER BISMARCK BATHOLOMEW	MUNICIPAL PLANNING OFFICER	0246489396
3. LINDA ASIEDU	PLANNING OFFICER	0244128947
4. CYRIL BRIGHT ANKOMAH	PLANNING OFFICER	0549543009
5. ISAAC ATTA NSIAH	BUDGET OFFICER	0207260581
6. JOSEPH KENNEDY ARTHUR	PROCUREMENT OFFICER	0246454698
7. ABDUL SALAM	REGISTRAR -RECORDS UNIT	0243441704
8. DANIEL AWUAH	SOCIAL WELFARE OFFICER	0247070052
9. ANDREWS SOMPAYE	BUDGET OFFICER	0246984413
10. FRANCIS KWOFIE	INTERNAL AUDIT UNIT	0546272224
11. ERIC KOBINA ESHUN	EDUCATION DIRECTORATE	0245036879
12. RICHARD YAW ANANE	PLANNING UNIT	0542141531
13. MARTHA BONAHA	WORKS DEPARTMENT	0246820306
14. JAMES BAIDEN-TAWIAH	PROCUREMENT OFFICER	0245399481

**Annex 2: Workshop objectives and programme outline**  
**WORKSHOP ON PARTICIPATORY M&E IN WASSA AMENFI**  
**WEST MUNICIPAL ASSEMBLY**

**OBJECTIVE:**

1. Introduce the Municipal Facilitation Team (MFT) to dialogue technique and process in engaging project beneficiary communities in assessing selected projects using agreed criteria
2. Improve knowledge of cross-section of staff on Participatory M&E and the application of Community Score Card tool in assessing selected projects in the 3 beneficiary communities in the Municipal Assembly.

**PROGRAMME OUTLINE:**

TIME	ACTIVITIES	METHODS
9.30 - 10.00am	<ul style="list-style-type: none"> <li>• Opening prayer</li> <li>• Opening remarks</li> <li>• Introduction Exercise</li> <li>• Share workshop objective, programme outline etc</li> </ul>	Speech by MCD/MPO Self-Introductions Facilitator-input
10.00 - 10.45am	<ul style="list-style-type: none"> <li>• Discussions on dialogue technique and its application to assessing selected projects</li> </ul>	Plenary discussions Practical assignment
10.45 - 11.15am	<ul style="list-style-type: none"> <li>• Understanding Participatory M&amp;E               <ul style="list-style-type: none"> <li>- What is PM&amp;E?</li> <li>- Advantages of PM&amp;E</li> </ul> </li> </ul>	Brainstorming, facilitator-input, plenary discussions
11.15 - 11.30am	<b>SNACK BREAK</b>	
11.30 - 12.30pm	<ul style="list-style-type: none"> <li>• Understanding Community Score Card               <ul style="list-style-type: none"> <li>- What is CSC?</li> <li>- Importance of CSC</li> <li>- Process in conducting CSC</li> </ul> </li> </ul>	Brainstorming, facilitator-input, plenary discussions
12.30 - 1.30pm	<b>LUNCH BREAK</b>	
1.30 - 2.30pm	<ul style="list-style-type: none"> <li>• Application of CSC in the selected 3 communities</li> </ul>	Plenary discussions
2.30 - 4.00pm	<ul style="list-style-type: none"> <li>• Preparation towards facilitation of CSC in the selected communities</li> <li>• Mobilisation of logistics</li> <li>• Wrap-up, Way Forward &amp; Closure</li> </ul>	Group task Plenary discussions

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### Annex 3: List of Participants – Community Score Card Exercise

AMUAKU COMMUNITY		
NAME	ORGANISATION/DESIGNATION	CONTACT NUMBER
1. Nana Kofi Yeboah	Chief	0244542368
2. James Kojo Opoku	Farmer	0244702382
3. Richard Ayisi	District Manager -	0208814884
4. Mawell Quasie	Famer	0249500408
5. Isaac Adjei	Farmer	0550247844
6. Joseph Mensah	Farmer	0243171097
7. Akosua Amankwaah	Farmer	0554173965
8. Evans Addae	Assembly Member	0249745933
9. Peter Boja	Snr. Communicator	0200336969
10. Lydia Appiah	Farmer	0554116219
11. Comfort Wirekoh	Seamstress	0546818648
12. Afua Kwakyewaah	Farmer	-
13. Mary Wirekoh	-	0591300360
14. Rebecca Asiewie	Trader	0548272356
15. Ama Tebuah	Trader	-
16. Ama Duku	Farmer	-
17. Patricia Aboagye	Trader	-
18. Adamu Seidu	Farmer	0246290821
19. John Mensah	Farmer	0245612518
20. Edward Mensah	Farmer	0506540285
21. Bosomtwe Daniel	Farmer	0240854188
22. Hannah Mahama	Farmer	0249500813
23. Martha Takyi	Farmer	-
24. Philip Yeboah	Farmer	0244542368
25. Allugre Daniel	Farmer	0553767131
26. Gozeh Emmanuel	Farmer	0541087804
27. Ernest Obeng	Farmer	0246015733
28. David Seyoo	Farmer	
29. Stephen Asare	Farmer	0274187858
30. Dancosta Aboagye	Farmer	0541821491
31. Kwame Buraah	Farmer	0547661087
32. Alhassan Salifu	Farmer	-
33. Daniel Awuah	Social Welfare Officer	0247070052
34. Isaac Atta Nsiah	Budget Analyst	0553136110
35. Francis Kwofie	Internal Audit Unit	0546272224
36. Cyril B. Ankomah	Planning Unit	0549543009
37. Abdul Salam	Records Unit	0243541764
38. Martha Bonah	Works Dept.	0246820306
39. Baiden- Tawiah James	Procurement Unit	0245399481
40. Joseph Kennedy Arthur	Procurement Unit	024645698
41. Linda Asiedu	Planning Unit	0244128947
42. Solomon Donkor	Farmer	0242983893
43. Salifu Achalagruma	Farmer	-
44. Seth Danful	Teacher	0248127017

45. Mawuta Aframa	Farmer	0245337824
46. Arthur Philemon	Warehouse Keeper	0240579749
47. Bright Oppong	Farmer	0547661087
48. Isaac Mensah	Auto-electrician	0591300354
49. Bismark Asare	-	0549800006
50. Ibrahim Kwabena	Farmer	0240763866
51. Ibrahim Haruna	Farmer	-
52. Mathew K. Appiah	Dispenser	0240418871
53. Ibrahim Ayaaba	Farmer	0241841792
54. Joseph K. Armah	Farmer	0245054817
55. Abdul Karim	Farmer	0240855877
56. Akoumah John	Farmer	0555993617
57. Richard Kwoffie	Farmer	0242983893
58. Ishatu Seidu	-	0240120452
59. Esi Aboraa	Farmer	-
60. Hawa Kabasi	Farmer	-
61. Agnes Adansi	Farmer	0242591079
62. Janet Abakah	Trader	0206889761
63. Joyce Nyarko	Hairdresser	0591502724
64. Victoria Nkrumah	Teacher	0548107570
65. Anita Obeng	-	0557085728
66. Emelia Opinar	Seamstress	0555569735
67. Charles Aziale	Carpenter	0545591951
68. Abigail Amoah	Trader	0246405000
69. Goldie Issa	Banker	0543155113
70. Naomi Twumasi	Hairdresser	0549530019
71. Augustina Awusi	Trader	0556553009
72. Hannah Donkor	Farmer	0557359596
73. Grace Ayepah	Farmer	0545927531
74. Abena Asinga	Farmer	0555855793
75. Alima Walah	Farmer	-
76. Janet Donkor	Trader	0591960010
77. Hannah Quaicoo	Hairdresser	0556594688
78. Mamuna Nasiri	Farmer	-
79. Vida Quayson	Hairdresser	0546025269
80. Adiza Ibrahim	Farmer	-
81. Alima Desmane	Farmer	-
82. Salamatu Nambilla	Farmer	0591300183
83. Mary Animah	Farmer	0245399860
84. Abena Amesewa	Farmer	-
85. Regina Tweneboah	Farmer	0556082776
86. Ganiewu Zinabu	Farmer	0554866462
87. Anastasia Buah	Farmer	0556554579
88. Comfort Amoh	Trader	0543863583
89. Ama Tawiah	Farmer	0248064914
90. Janet Cobbina	Farmer	0245995483
91. Esi Kwartemaah	Farmer	-
92. Adwoa Antwiwaa	Trader	0548287554
93. Mamuna Osman	Trader	0550907064

94. Mary Armah	Farmer	0543449559
95. Ama Dufaa	Farmer	0545512801
96. Portia Ablasa	Farmer	0545728920
97. Paulina Antwi	Farmer	-

98. Akua Mansah	Farmer	-
99. Joyce Arthur	Trader	-
100. Faustina	Trader	0549058236
101. Elizabeth Donkor	-	0548250509
102. Abena Hagar	-	0592523171
103. Lamatu Alhassan	-	0549086457
104. Felilah Salifu	Farmer	-
105. Regina Tebuah	Farmer	0556546035
106. Vivian Kwasi	Farmer	-
107. Alhassan Salifu	Farmer	0557890603
108. Clement Issah	Student	0546610589
109. Richard Antwi	Farmer	0207738970
110. Isaac Asaah	Agric. Field Officer	0548227144
111. Abu Karim	Driver	0551268515
112. Seth Mensah	Electrician	0555556837
113. Bright Ampofo	Farmer	0244584329
114. Peter K. Dadzie	Farmer	0541650751
115. Patience Antwi	Farmer	0247644516
116. Naomi Asare	Farmer	0591300122
117. Comfort Quaicoo	Farmer	0557545795
118. Christiana Amoako	Farmer	-
119. Janet Agrabu	Farmer	0542956019
120. Augustine O. Antwi	Facilitator	0244640276

<b>KWABENG COMMUNITY</b>		
<b>NAME</b>	<b>ORGANISATION/DESIGNATION</b>	<b>CONTACT NUMBER</b>
1. Benjamin Baidoo	Farmer	0546124103
2. Kojo Atta	Farmer	-
3. Anastasia Mensah	Farmer	0207798507
4. Mary Vorsah	Farmer	0240220605
5. Yaw Amankwa	Farmer	0559827308
6. Kwabena Ababio	Farmer	0549767283
7. Efua Aba	Farmer	0592839729
8. Grace Asamoah	Farmer	-
9. Efia Korkor	Farmer	-
10. Cecilia Ofori	Farmer	-
11. Vorsah Belinda	Student	0248456387
12. Emmanuel Quaicoe	Carpenter	0245102242
13. Sule Mohammed	Electric Welder	0549783775
14. Joseph W. Baidoo	Pensioner	0249926623
15. Hamidu Ali	Mechanic	0246459704
16. Grace Sam	Farmer	0241719182
17. Dora Mensah	Pensioner	0552664281
18. Nana Agyiri	Nkondwahene	0541031067
19. John Coffie	Benkumhene	0241205854
20. Peter Kwoffie	Unit Committee Chairman	0542090910
21. Kwame Gyamfi	Asafoakye	0240731439
22. Nana Amponsah Kakabo	Akwamuhene	0248901578

23. Kwasi Gyamfi	Unit Committee Member	0240658274
24. Nana Kojo Asare-Ayensu	Ayokohene	0246071035

25. Beatrice Tweneboah	Seamstress	0242537869
26. Richard Antwi	Carpenter	0243144533
27. Kwaku Annor	Farmer	0247266756
28. Michael Amponsah	Farmer	0543147919
29. E. K. Frimpong	Farmer	0242389469
30. Samuel Gyimah	Farmer	0242389469
31. Mary Quarm	Farmer	-
32. Emelia Quarm	Farmer	0592839764
33. Patricia Quaison	Mobile Banker	0592841554
34. Emelia Bia	Trader	0240488477
35. Amadu Salifu	-	0553829128
36. Kwame Ofori	Miner	0245102545
37. Christopher Williams	Miner	0545450628
38. Ernest Abeyaw	Farmer	0243423274
39. Appiah Isaac	Farmer	0545706578
40. Kwadwo Asumah	Farmer	0244282063
41. Danso Abeberese	Farmer	0243062618
42. John Quarm	Farmer	0548217164
43. Alhassan Haruna	Farmer	0554756312
44. David Ansah	Farmer	-
45. Rebecca Quayson	Farmer	0553514710
46. George Mensah	Farmer	0548920957
47. Eric Amponsah	Farmer	0554641865
48. Yenbartey Yinotey	Farmer	0249552685
49. Jorbontey Laramiitey	Farmer	0241756102
50. Kwabena Pepra	Farmer	0547519090
51. Simon Sanntari	Farmer	0541834228
52. Yaa Nsowaa	Farmer	-
53. Kwabena Amoako	Farmer	0546595835
54. Victoria Mensah	Farmer	0549143118
55. Collins Kwadwo Attobrah	Assembly Member	0247720633
56. Cecilia Coffie	Farmer	0543877724
57. Afua Gyetua	Farmer	-
58. Dora Frimpong	Farmer	0246211203
59. Philip Twumasi	Farmer	0594218488
60. Paulina Coffie	Farmer	-
61. Abraham K. Arhin	Farmer	0551119275
62. Jones Bassanyin	Farmer	0549766483
63. Thomas Oppong	Farmer	0549783008
64. Bedford Kwame	Carpenter	0207174628
65. Moses Abugre	Farmer	024705640?
66. Peter Quainoo	Carpenter	0542090104
67. Kwadwo Kodua	Farmer	024959766?
68. Barnabas Adom	Farmer	0241349448
69. Kofi Sakyi	Driver	0242963496
70. Cecelia Quainoo	Farmer	0555565889
71. Gladys Quainoo	-	0240334847
72. Abena Donkor	Farmer	-
73. Adwoa Korkor	Farmer	0592823854

74. Afua Kobi	Farmer	-
75. Martha Larteh	Farmer	0556271891

76. Augustina Donkor	Trader	0247030816
77. Stephen Arthur	Carpenter	0554332907
78. Bernard Asamoah	Farmer	0554639676
79. Ibrahim Mohammed	Farmer	0248078408
80. Nuakoh Ebenezer	Farmer	0555995597
81. Abukwaw Kwasi	Farmer	0246206792
82. Edem Ahianor	Farmer	0245694651
83. Kofi Asamoah	Farmer	0540755423
84. Martin Baidoo	Farmer	0544460280
85. Emmanuel Cudjoe	Farmer	0542628660
86. Eric Armah	Farmer	0547993458
87. Cecilia Quayson	Farmer	-
88. Vida Quarm	Farmer	-
89. Aisha Saaba	Farmer	0548684401
90. Naana Philomena Yabeey	Farmer	-
91. Kwasi Abatey	Farmer	054623770
92. John Tweneboah	Farmer	0541450476
93. Sakwanti Chedilti	Farmer	0557224281
94. Kwasi Debra	Farmer	0546761986
95. Amponsah Solomon	Trader	0545708054
96. Edward Ayisi	Farmer	0243724723
97. Nana Arko	Farmer	0550247678
98. Yaw Oppong	Farmer	0246208407
99. Yaw Kattah	Farmer	0553529664
100. Samuel Ennin	Businessman	0242768530
101. Michael Oppong	Electrician	0559997130
102. Mary Okyere	Farmer	-
103. Esi Amponsah	-	-
104. Doris Anane	-	-
105. Comfort Mossi	Seamstress	0555778239
106. Afua Boafowaah	Farmer	-
107. Georgina Gyan	Hairdresser	0540988340
108. Ayakoo	Farmer/Trader	0551119893
109. Vida Coffie	Farmer	-
110. Felicia Arthur	Farmer	-
111. Eric Kobina Eshun	GES – Records & Research	0245036879
112. Duker Bismark Bartholomew	Municipal Planning Officer	0246489396
113. Isaac Atta Nsiah	Asst. Budget Analyst	0207260581
114. Joseph Kennedy Arthur	Procurement Unit	0246454698
115. Abdul Salam	Records Unit - Registrar	0243441704
116. Daniel Awuah	Social Welfare Officer	0247070052
117. Richard Yaw Anane	Planning Unit	0542141531
118. Augustine O. Antwi	Facilitator	0244640276
119. Francis Addo	Driver	0244614477
120. Francis Kwofie	Internal Audit Unit	0546272224
121. Andrews Sompayeh	Budget Unit	0246984413
122. Cyril B. Ankomah	Planning Unit	0549543009





<b>MOSEASO COMMUNITY</b>		
<b>NAME</b>	<b>ORGANISATION/DESIGNATION</b>	<b>CONTACT NUMBER</b>
1. Adusei Augustine	Assembly Member	0556588788
2. Comfort Tikwa	Unit Committee Member	0544490098
3. Mensah Bismark	Unit Committee Member	0247907700
4. Dogbey Promise	Unit Committee Member	0547275721
5. Lordson Bimpong	Unit Committee Member	0245094406
6. Nana Kusi-Amoah	Chief Linguist	0544355302
7. Okyeame Asiedu	Okyeamehene	0241249104
8. Stephen Lewis Ato Mensah	Secretary	0556272286
9. Nana Kofi Adu	Abontenhene	0241683688
10. Nana Gyamfi Amornu	Chief	0249960908
11. Nana Kwame Anu II	Bammuhene	0548885088
12. Nana Asua Dade	Abususpanyin	0544490065
13. Nana Amoah-Mensah	Ammamahene	0547949721
14. Nana Yaw Dio	Ankobeahene	0246644237
15. Eric Wiredu	Vulcanizer	0248078770
16. Joseph Abukwa	Farmer	0555907278
17. Paul Osei	Unemployed	-
18. Edmond Ntiful	Farmer	05484699447
19. John Fobil	Farmer	-
20. Nyamekeh Anthony	Carpenter	0240220546
21. Bashiru Azuma	Farmer	0240906858
22. Joseph Kyei	Farmer	0249005742
23. Beng Magdalene	Buisnesswoman	0541146204
24. Janet Sampong	Seamstress	0551499435
25. Grace Asare	Farmer	0592841841
26. Esther Cobbinah	Trader	0547533671
27. Helen Agbasah	Farmer	0241735535
28. Daniel Obeng	Welder	0240091944
29. Nana Dankwah	Chief Farmer	0555566847
30. Okyeame Alhassan	Farmer	0553503600
31. Nana Gyimah Ankwanah II	Farmer	0543855072
32. Nana Kwamoah	Farmer	0240630414
33. Nana Ackaah	Farmer	0242395407
34. Kwasi Boateng	Farmer	-
35. Nana Kwesi Gyan	Farmer	0247926900
36. Obeng Kingsford	Farmer	0240902553
37. Philip Kwadwo Fobil	Farmer	0546138019
38. Alfred Kwame	Farmer	-
39. Osei Kojo	Driver	0247907771
40. Kwaku Fosu	Farmer	0553926864
41. Ata Kofi	Farmer	0559996033
42. Bernard N. Atwere	Driver	0248578787
43. Isaac Asare	Plumber	0240342011
44. Samuel Nyarko	Driver	0549900247
45. Nyame Stephen Victor	Teacher	0240732291
46. Nana Apuri	Ahohohene	0245635372
47. Obed Adomako	Ahenkwaa	0248181330

48. Zintey Wuobaar	Farmer	0248210469
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49. James Kofi Sam	Farmer	0551499560
50. Francis Cudjoe	Farmer	0241669483
51. Emelia Ofori	Trader	0240137082
52. Martha Asare	Seamstress	0241398018
53. Mercy Cobbinah	Farmer	-
54. Kofi Tweneboah	Farmer	-
55. Robert Mensah	Farmer	0542459101
56. Enoch Abakoli	Teacher	0276237121
57. Isaac Baffour Essilfie	Teacher	0247786379
58. Charles K. Appiah	Farmer	-
59. Kwaku Animah	Mason	0543927562
60. Samuel Osei	Farmer	0550006760
61. Emmanuel A. Twumasi	Farmer	0547048077
62. Joseph Fobil	Farmer	0552681892
63. Ayi Kwasi	Farmer	0242702251
64. Paul Amoh	Farmer	0554813231
65. Lawrence Nyame	Farmer	0243935831
66. Sarah Ayensu	Trader	0248540247
67. Afua Darkoah	Farmer	-
68. Kwabena Anyasa	Farmer	0249824165
69. Daniel Fobil	Farmer	0547625929
70. Afua Gyamfua	Farmer	-
71. Agnes Buah	Farmer	0241143769
72. Afia Benewaah	Farmer	0241609715
73. Agnes Coffie	Farmer	0549545205
74. Samuel G. K. Aidooh	Teacher	0246875373
75. Tawiah Tom	Farmer	0591299728
76. Isaac T. Kweku	Farmer	0555565813
77. James Donbortey	Farmer	0540487707
78. Mark Yawson	Driver	0240329382
79. Vivian Bassanyi	Farmer	0548686516
80. Patricia N. Baidoo	Hairdresser	0540660032
81. Vida Fosu	Unemployed	0240796512
82. Jonathan Nkrumah	Driver	0246921272
83. Kwabena Nketsia	Electrician	0544532494
84. Isaac Prah	Driver	0241399267
85. Daniel Awere	Driver	0549766845
86. Joseph Nketsia	Farmer	0540546247
87. Martha Mensah	Farmer	0548687175
88. Efua Annan	Farmer	0592823845
89. Lawrence Oppong	Farmer	0546378954
90. Kwabena Appiah	Farmer	0545787456
91. Efua Aso	Farmer	0240071351
92. Mercy Baidoo	Hairdresser	0243019778
93. Joseph Addae	Farmer	0245682913
94. John K. Siaw	Photographer	0249006398
95. Cynthia Osei	Farmer	0548220587
96. Yaa Tabuaah	Farmer	-
97. Stephen Kwesi	Farmer	0548883759

98. Kofi Biney	Farmer	0248501327
99. Ama Kokor	Farmer	0240274468

100. Agnes Baidoo	Farmer and Trader	0546400773
101. Clement Afoakwa	Farmer	0547464597
102. Hagar Dormetey	Trader	0246750687
103. Victor Cobbina	Farmer	-
104. Lydia Anum	Farmer	-
105. Faustina Asampong	Trader	0248173191
106. Susana Abu	Trader	0242086261
107. Emmanuel Mensah	Farmer	0549148080
108. Norbert O. Quainoo	Farmer	0243759076
109. Theresa Adorku	Farmer	0247900886
110. Cecilia Amuah	Farmer	0207351437
111. Adwoa Appiah	Farmer	0540546286
112. Lucy K. Mensah	Farmer	0249595601
113. Vincent Antwi	Farmer	0243402989
114. Augustine O. Antwi	Facilitator	0244640276

# CODESULT NETWORK

## NON – Governmental Organization

OUR Ref: CDS/YDK/01 A

Telephone:  
0208900386  
0240164881

Sub – Office  
Bibiani Anwiaso Bekwai  
District –Bibiani

Head Office:  
P.O.Box 63  
Amenfi WestMunicipal.  
Asankrangwa  
26<sup>th</sup> January, 2020.

Your Ref: .....

Email: [desultoby@yahoo.com](mailto:desultoby@yahoo.com)

Website: [www.codesultnetwork.org](http://www.codesultnetwork.org)

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## WASSA AMENFI WEST MUNICIPAL SOCIAL AUDIT COMMITTEE (SAC)

### REPORT FOR THE PERIOD:

June, 2019 to Jan. 2020

DATE SUBMITTED: 26<sup>th</sup> January, 2020

NAME OF PERSON REPORTING: **Addowah Emmanuel**  
(CODESULT Network)

CONTACT: **0245086959**

## **Glossary**

<b>SAC</b>	- <b>Social Audit Committee</b>
<b>WAWMA</b>	- <b>Wassa Amenfi West Municipal Assembly</b>
<b>MCE</b>	- <b>Municipal Chief Executive</b>
<b>MCD</b>	- <b>Municipal Coordinating Director</b>
<b>MPO</b>	- <b>Municipal Planning Officer</b>
<b>GSWG</b>	- <b>Gender Sub-working Group</b>
<b>WAWMA</b>	- <b>Wassa Amenfi West Municipal Assembly</b>
<b>MA</b>	- <b>Municipal Assembly</b>
<b>PPA</b>	- <b>Public Procurement Act</b>
<b>DACF</b>	- <b>District Assembly Common Fund</b>
<b>DDF</b>	- <b>District Development Facility</b>



## **PROJECT REPORT**

### **Introduction**

The implementation of the Social Audit Committees (SACs) forms part of the provisions under the P2 Action Plan and the National Decentralization Policy aimed at promoting participatory local governance in Ghana.

CDD-Ghana with support from GIZ has facilitated the process to form the SAC in the Amenfi West Municipality and was inaugurated on the 19<sup>th</sup> March, 2019 as part of the project dubbed ‘‘Promoting Social Accountability through Citizen Participation in Local Governance’’

From June to December, 2019 the following activities was conducted;

- Organizational Assessment
- Formation of SAC
- Training of SAC members
- Meeting with the Wassa Amenfi West Municipal Assembly
- SAC members meeting
- Community Entry and Project monitoring
- Development of Community Scorecard
- Community Interface Meeting

### **Organizational Assessment**

Organizational assessment was conducted by Nana Aborampa the program manager for CDD-Ghana. The purpose was to assess the capacity of CODESULT Network to ascertain whether it is capable of supporting the implementation of the project. Some of the Documents that was requested and provided include; Registration certificates, Social welfare certificate, financial manual and systems, Number of staff, organizational structure and several other questions and answers about the Organization.

## FORMATION OF SAC

From the 8<sup>th</sup> to 12<sup>th</sup> of March 2019, the people enlisted for the Wassa Amenfi West Social Audit Committee were contacted to seek their consent and readiness to be part of the SAC for the Municipal Assembly. The SAC was formed based on the MLGRD guideline for the composition of SAC. This composition is highlighted as;

1. 2 Local resident citizens
2. 2 Local CSO representatives
3. 1 Focal Person from the Assembly

The list of members of the Wassa Amenfi West Municipal SAC

S/N	Name	Institution	Position	Contact
1	Dorothy Ewusi	Concerned Citizen	Gender Sup-Working Group,	0554332142
2	Hon. Gilbert Nyame	Assembly Member (Breman Electoral Area)	<b>Chairman for the SAC</b>	0249120897
3	Linda Asiedu	Wassa Amenfi West Municipal Assembly	<b>Focal Person</b> (Deputy Planning Officer)	0244128947
4	Emmanuel Addowah	CODESULT Network	Project Officer	0245086959
5	Mr. Isaac Enimil	Asankrangwa People's Development Forum –(APDF) (CBO)	Secretary,	0557653568

## TRAINING OF SAC MEMBERS

A three day Training workshop was organized on the 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> June 2019 for the SAC members at Animens Hotel in Takoradi. The objective of the Training workshop was to empower

the SAC members in processes in social auditing to be well prepared ahead of their assignment of social audit in their various MMDAs. Also to bring all members and other stakeholders on a common platform to share experiences and insights to improve the local governance system.

## **FIELD WORK**

### **Meeting with the Wassa Amenfi West Municipal Assembly**

On the 9<sup>th</sup> of July, 2019 the SAC members met with the key officials of the Assembly.

The purpose was to introduce the project to the Assembly and also seek their support for the successful implementation of the activities. In attendance were;

	<b>Name</b>	<b>Position</b>
1	Hon. George Agyiri	Municipal Chief Executive
2	Ibrahim Saakah	Municipal Coordinating Director
3	Bartholomew Duker	Municipal Planning Officer
4	Emmanuel Addowah	SAC member
5	Animil Isaac	SAC member
6	Dorothy Ewusi	SAC member
7	Linda Asiedu	SAC member (FP)
8	Gilbert Nyame	SAC member (Chainman)

Mr. Gilbert Nyame the SAC Chairman briefly highlighted on various activities the SAC will be undertaken. He also, mentioned CDD-Ghana, CODESULT, the Assembly and GIZ as the partners for the project where GIZ provides the financial resources for the project. He further said the SAC members will meet to select the project for the monitoring.

Mr. Emmanuel Addowah assured the Assembly that, the activities of the SAC will be based on professionalism, integrity, objectivity and community development ethics will strictly followed in the activity implementation.

The Municipal Coordinating Director, Mr. Saakah Ibrahim said this SAC process will help the Assembly to get feedback from the communities on the various developmental activities the Assembly undertakes.

The Municipal Chief Executive thanked the partners for helping the Assembly in this direction. He further assured the SAC members that the MA will support them with all necessary documentations to make the project a success.

### **SAC members meeting**

The five member SAC on the 16<sup>th</sup> of July 2019, held a meeting at the Municipal Assembly Hall to audit the District Assembly's Medium Term Development Plan and the Annual Action Plan. Also, to select a project for monitoring and Audit. At the end of the meeting, **Construction of 1 No. 3-Unit Classroom Block with Auxiliary facilities at Nyame Nnae** was selected. The reasons being that;

- The project has been abandoned and the SAC Audit was to find out why the project is halted.
- Also, it is a DACF funded project and was awarded by the Assembly. This means that, all the necessary documentations can be access at the MA level

### **Community Entry and Project monitoring**

On the 25<sup>th</sup> of August 2019, the SAC Team embarked on a Community Entry process to Nyame Nnae the project community. The team met Nana Agyekum the Chief of the community, Kwaku Agyekum, a Unit Committee member, Francis Boateng, the Unit Committee Chairman and several other opinion leaders. The purpose of this exercise was to introduce the project to the community and seek their concern for the subsequent activities. The chief and elders suggested Tuesday 27<sup>th</sup> August 2019 for the communitywide meeting. Also, the chief and elders as well as other community members joined the SAC team to the project site for monitoring

## Development of Community Scorecard

On the 27<sup>th</sup> August 2019, the SAC met the Nyame Nae community. The purpose for the meeting was to facilitate the process for the citizenry to assess the key stakeholders of the project through the use of the Community Scorecard Tool. There was a total of **46** participants comprising **5** Females and **41** males. The detail of the scores is as follows;

COMMUNITY SCORE CARD: <b>TITLE OF PROJECT: CONSTRUCTION OF 1 NO. 3-Unit Classroom Block with Auxiliary facilities</b>						
INDICATOR	Score (1-5)					Reasons/ Evidence
	1 Very Bad	2 Bad	3 Just Okay	4 Good	5 Very Good	
P1. To what extent was the project realistic to be implemented within the given timeframe? (Reflected in the MTDP and Annual Action Plan)			3			The project implementation was not realistic in respect to timelines because it is a DACF project and it has been delayed for number of quarters now.
P2. To what extent was the project identified as a community need before starting?			3			Only community leaders were involved in identifying the Community Need.
P3. To what degree did citizen participate in the sighting of the project facility?					5	The Community was adequately consulted in the siting of the project
P4. To what extent are the needs of marginalized groups (e.g. women,					5	The needs of all primary beneficiaries especially,

PWDs, illiterate etc.) addressed in the planning?						PWDs were considered in the project designing.
P5. How satisfied are you with the level of involvement of the community in the initiation of the project?				4		The community leaders and few other community members were involved.
Total Score Planning	.... Out of 25 Points					20
<b>Contracting</b>	<b>1</b> Very Bad	<b>2</b> Bad	<b>3</b> Just Okay	<b>4</b> Good	<b>5</b> Very Good	<b>Reasons/ Evidence</b>
C1. To what extent did the public tender avoid conflict of interests?					5	The tender committee adhered to all due processes that prevented any conflict of interest.
C2. To what extent was the public tender published in the print media and community notice boards?					5	The project was aptly published in the print media and the notice boards.
C3. To what extent were local contractors given the opportunity to bid on the public tender?					5	Posters pasted on various notice boards to notify all contractors.
C4. To what extent is the assembly honoring its payments to the contractor as required?				4		The MA has not satisfactorily honored its payment to the contractor as required.
Total Score Contracting	.... Out of 20 Points					19
<b>Implementation</b>	<b>1</b> Very Bad	<b>2</b> Bad	<b>3</b> Just Okay	<b>4</b> Good	<b>5</b> Very Good	<b>Reasons/ Evidence</b>

I1. To what degree was the project completed within the scheduled timeframe?	1						The project is behind completion schedule.
I2. To what extent are all necessary items provided so that the project can fully operate?			3				The project is not completed. Therefore, not all items are provided.
I3. To what extent is the project/facility being used? (handed over and operational)			3				The project is not completed and handed over but the community has started using the facility.
I4. To what extent does the project fulfill the quality standards as per official record? (quality of materials, construction)				4			The quality standard is good. The community detected and reported some defects on the roofing and the windows
I5. To what extent does the project fulfill the approved design, quantities and other specifications?					5		The project is implemented strictly according to the project designs and specifications.
I6. To what extent do community members have equal access to the project?					5		All Community members have equal access to the project. There is a disability pave way to be used by beneficiaries with disabilities.
Total Score Implementation	.... Out of 30 Points						21
<b>Monitoring</b>	<b>1</b> Very Bad	<b>2</b> Bad	<b>3</b> Just Okay	<b>4</b> Good	<b>5</b> Very Good		<b>Reasons/ Evidence</b>

M1. To what extent was monitoring conducted by the duty bearers?		2				The MA has not been monitoring the project as required.
M2. To what extent was monitoring conducted by the citizens?					5	The citizens monitored the project and through that, they detected some defects on the roofing and window frames of which the contractor corrected.
M3. To what extent are you satisfied with the level of information given to the community about the project (e.g. project specifications, costs, duration, name of contractor etc.)			3			The citizens indicated that they were not aware of key project information as the project sum, duration etc. However, they knew the name of the contractor.
M4. To what extent was feedback/concerns from the citizens acted upon by the duty bearers?					5	Concerns raised by the citizens on the quality of work was heard and acted upon by the contractor.
M5. To what degree are beneficiaries satisfied with the project/ facility?			3			It was indicated by the community that they really appreciate the project because it was their felt need. However, they are not fully satisfied because, the project is still not completed for the community to realize fully the intended benefit.



Total Score Monitoring	.... Out of 25 Points	<b>18</b>
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**TOTAL SCORE: ...78.... out of 100 Points**

## **Community Interface Meeting**

### WASSA AMENFI WEST MUNICIPAL SOCIAL AUDIT COMMITTEE (SAC) INTERFACE MEETING'S MINUTES ON A THREE UNIT CLASSROOM BLOCK AT NYAMENNAE

**Date: 9-01-2020**

#### OPENING

The meeting started with an open prayer by John Buah an elder from Nyamennae at 9:30am at Amenfi West Assembly Hall. There was a total of **53** participants comprising **40 Males and 13 Females**.

#### WELCOME ADDRESS

Mr Osei the Deputy Municipal Coordinating Director of the Assembly who represented MCE welcomed all who attended the meeting and informed the gathering that the MCE and MCD have been invited to Accra for a National assignment. He added that the duty of SAC is so important, in that, the audit process will help improve and projects in the Municipality.

#### PURPOSE OF GATHERING

SAC chairman Mr Gilbert Nyame told the house that the gathering is to review the audit report put together by the stakeholders. He thanked the staff of all offices at the Municipal Assembly who offered SAC the needed assistance and the Chief and elders of Nyamennae for their support.

#### PRESENTATION OF REPORT

The secretary of SAC Emmanuel, presented the audit report using power point.

He briefly presented the overview of the presentation as;

- Project Background
- Reasons for the audit
- Methods
- Challenges
- Findings and Recommendations

### **Details of the presentation**

#### **➤ Project Background**

As part of the background he said **CDD-Ghana** with support from **GIZ** has facilitated the process to form the SAC in the Amenfi West Municipality and was inaugurated on the 19<sup>th</sup> March, 2019.

#### **➤ Reasons for the audit**

To ascertain;

- Why such a felt need of the community is still not completed to be fully operational.
- Whether the DA involved the people in the identification, selection and siting of project
- Whether the DA procured contractors in accordance with the PPA&PPM
- Whether the project fulfills the approved design, quantities and other specifications?
- Whether the project has addressed the identified needs within the beneficiary community.

#### **➤ Methods**

He highlighted on some methodologies employed during the Audit;

- Documents review
- Interviews
- Inspections/monitoring
- The use of Community Scorecard

#### **➤ Challenges**

- There Was an intermittent breaks during the project implementation which made citizens and Assembly officials to lose focus in the implementation
- Limited financial resource

➤ **Key Findings**

The facilitator presented the assessment areas which included;

- Project Planning
- Contracting
- Implementation
- Monitoring

He further highlighted on some of the findings such as;

- It was identified that, only key community leaders were consulted during the planning and initiation of the project through the Community Needs Assessment.
- The project was captured in the MTDP and the AAP and was duly discussed at the General Assembly Meetings.
- Project contractor was elicited through competitive tendering and bid for the project was advertised as required by the PPA.
- The MA has not satisfactorily honored its payment to the contractor as required.

Total Sum	<b>:195185.63</b>
Payment honored	<b>:146637.58</b>
Outstanding as at 16/01/2020	<b>:48548.05</b>

- The project is far behind the completion schedule.

Commencement date	<b>:Dec 2014</b>
Expected date of completion	<b>:May 2015</b>

- All Community members have equal access to the project. There is a disability pave way to be used by beneficiaries with disabilities.
- Though the project is not completed and handed over, the community has started using it.
- There is no sign post at the project site that could give citizens some basic information about their project (Project duration, Cost name of contractor etc)
- It was indicated by the citizens that they really appreciate the project because it was their felt need. However, they are not fully satisfied because, the project is still not completed for them to realize fully the intended benefit.

**Recommendation**

- The SAC recommends that, the MA should do everything possible to ensure that all ongoing projects are completed before new ones are awarded to avoid delays in project implementation.
- The MA and contractors on projects should do well to effectively engage the primary beneficiaries of the projects by providing them with project information to ensure receptive and accountable governance.

## **CONTRIBUTIONS/QUESTIONS**

Mr Obiri Executive Director of CODESULT network suggested to the MA that projects are distributed equally in the Municipal to ensure equal development across the Municipal and added that Codisort is mentioned as one of the sponsors of SAC in the report

Mr J K Appiah a participant wanted to find out whether the uncompleted classroom block is as a result of the non-payment of the full contract sum. The planning officer answered by saying that the common fund is not enough to complete all projects at a go.

Still on the incomplete three unit classroom block, an engineer at the MA added that the report received from the contractor indicates that the contractor on the project is indisposed

Ebenezer Twum submitted that the failure of contractors to meet deadlines is the cause of the losses incurred at the Municipal Assembly

The chief of Nyamennae, Nana Agyekum told the house that he personally questioned the contractor about the delay of the project who answered that he needed money from the MA to do the finishing but was not getting the needed fund. Nana advised that the MA strengthens its monitoring processes to fast-track on-going projects

Nana Abroampa of CDD made known at the meeting that SAC has become a part of local governance structure and must be maintained

## **CLOSING REMARKS**

Chairperson Mr Azure, said there is the need for SAC to continue its work to enhance its development. He charged that all stakeholders assist the SAC in its dispensations

At 11:30 am Shaikh Ishmail Muhammad prayed to bring the meeting to a close.

## **Conclusion**

Though there were some challenges which included; Limited financial resources, the implementation of the activities were very successful. The MA and the citizenry are better informed and embracing the Social Audit concept to improve Local Governance transparency, accountability and performance.

### **Activity Pictures**



*Community Engagement during Scorecard development*



*Community Interface Meeting at Wassa Amenfi West Municipal Assembly Hall*

