

AGOTIME-ZIOPE DISTRICT ASSEMBLY



2020 ANNUAL PROGRESS REPORT (APR)

PREPARED BY:

DISTRICT PLANNING CO-ORDINATING UNIT
AGOTIME-ZIOPE DISTRICT ASSEMBLY
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TABLE OF CONTENTS

TABLE OF CONTENTS	ii
ACRONYMS	iv
EXECUTIVE SUMMARY	vi
CHAPTER ONE	8
INTRODUCTION	8
1.1 Background	8
1.1.1 Key Objectives of the Report	8
1.2 Summary of achievements and challenges with the implementation of the DMTDP	9
1.3 Purpose of the M&E for the stated period	12
1.4 Processes Involved and Difficulties Encountered	12
CHAPTER TWO	16
2.1 Introduction	16
2.2 Physical Projects.....	16
2.3 Programme Register	30
2.4 Programme (Status in the Agotime-Ziope District as at 31st December, 2019).....	31
2.4.1 Environmental Health & Sanitation Department	31
2.4.2 Department of Social Welfare & Community Development	34
2.4.3 District Agriculture Development Unit.....	46
2.4.4 National Commission for Civic Education	52
2.4.5 Centre for National Cultural.....	Error! Bookmark not defined.
2.4.6 National Disaster Management Organization	53
2.5 Update on funding sources and disbursements	60
2.5.1 Income and Expenditure Trends	60
2.6 Update on Core Indicators and Targets	62
2.7 Update on Critical Development and Poverty Issues	Error! Bookmark not defined.
2.7.1 Youth Employment Agency.....	69

2.7.2 Ghana School Feeding Programme (GSFP) 69

2.7.5 Free Senior High School 70

2.7.6 National Health Insurance Scheme 70

2.8 Update on Evaluations conducted; their findings and recommendations 71

2.8 Findings and Recommendations of the Evaluation Conducted..... 72

2.9 Participatory Monitoring and Evaluation (PM&E) Conducted..... 73

CHAPTER THREE..... 75

THE WAY FORWARD 75

3.1 Introduction 75

3.2 Key Issues Addressed and those yet to be addressed 75

3.3 Recommendations 75

3.4 The Way Forward..... 76

3.5 Conclusion..... 76

ACRONYMS

AIDS	Acquired Immune Deficiency Syndrome
CBO	Community Based Organization
DACF	District Assemblies Common Fund
DCE	District Chief Executive
DDE	District Directorate of Education
DMTDP	District Medium Term Development Plan
DPCU	District Planning Co-ordinating Unit
DPO	District Planning Officer
DWD	District Works Department
EAP	Environmental Action Plan
FOAT	Functional Organisational Assessment Tool
GERMP	Ghana Environmental Resource Management Project
GES	Ghana Education Service
GIFEC	Ghana Investment Fund for Electronic Communications
GPI	Gender Parity Index
GPRTU	Ghana Private Road Transport Union
GSGDA	Ghana Shared Growth and Development Agenda
GSS	Ghana Statistical Service
HIV	Human Immune Virus
IEC	Information, Education and Communication
JHS	Junior High School
LED	Local Economic Development
M&E	Monitoring and Evaluation
MLNR	Ministry of Lands and Natural Resources
MOE	Ministry of Education
MOF	Ministry of Finance
MOFA	Ministry of Food and Agriculture
MOH	Ministry of Health
MPCF	Member of Parliament Common Fund
NADMO	National Disaster Management Organization
NER	Net Enrolment Rate

NGO	Non-Governmental Organization
O&M	Operation and Maintenance
PAF	Poverty Alleviation Fund
PoA	Programme of Action
SHEP	Schools Health Education Program

EXECUTIVE SUMMARY

District Assemblies are mandated by Act 936 as Planning Authorities at the local level to initiate, plan, implement and monitor development programmes and projects within the district. This Annual Progress Report (APR) is the Third to be prepared under the policy document ‘*An Agenda for Jobs: Creating Prosperity and Equal Opportunity for All, 2018-2021*’. This was prepared in January, 2021 and covered activities/projects implemented in the year, 2020. It is important to mention that the preparation of Annual Progress Report has become one of the major tools used to facilitate the tracking of year by year projects and programmes implementation towards the achievement of objectives in the Assembly’s Medium Term Development Plan (MTDP) 2018-2021.

The Agenda for Jobs, 2018-2021 is driven by the vision of: “*Create an optimistic, self-confident and prosperous nation, through the creative exploitation of our human and natural resources, and operating within a democratic, open and fair society in which mutual trust and economic opportunities exist for all*” as informed by the President’s Coordinated Programme of Economic and Social Development Policies, 2017-2024.

It has been mainstreamed with the Sustainable Development Goals (SDGs), African Union Agenda 2063 and the Paris Climate Change Agreement (COP21).

Overall, the Agenda for Jobs 2018-2021 of the District is to improve the living standard of the people in the District by facilitating effective sustained growth and poverty reduction through effective resource mobilization and management.

Agenda for Jobs, 2018-2021 has four main goals in relation to the vision as follows;

- i. Create opportunities for all Ghanaians;
- ii. Safeguard the natural environment and ensure a resilient, built environment;
- iii. Maintain a stable, united and safe society; and
- iv. Build a prosperous society.

These goals were grafted into policy as objectives, strategies and flagship initiatives of the Government contained in Agenda for Jobs (2018-2021) are organised under the following broad themes;

- Economic Development
- Social Development
- Environment, Infrastructure and Human Settlements
- Governance, corruption and Public Accountability
- Ghana’s role in International Affairs

The broad themes are translated into the Programme of Action (POA) from which the Annual Action Plan is deduced.

The 2020 Annual Progress Report (APR) presents the results of the assessment of the status of indicators and targets adopted for monitoring the progress of key policy and programme interventions undertaken in 2020. It also documents key policy measures and strategies implemented during the year to bring about the expected changes in these indicators.

The result shows that as compared to the previous years, the implementation of the 2020 Action Plan did not run smoothly. The Action Plan was also reviewed to include activities to combat Corona Virus (Covid-19). The emergence of the Covid -19 also hinders mobilization and generation of revenue for development. There was a general delay in delivery of expected funding to implement the approved programs and projects.

In the light of the above, most of the projects are still on-going due largely to delays and inadequacy of funds. This greatly affected the realization of some of the core district indicators and set target. Also, Monitoring and Evaluation which also constitute a major component for planning and implementation process of programmes and projects had not been adequately pursued.

CHAPTER ONE

INTRODUCTION

1.1 Background

District Assemblies are mandated by Act 936 as Planning Authorities at the local level to initiate, plan, implement and monitor development programmes and projects within the district. The District Assembly commits significant resources annually to the implementation of activities aimed at improving the living conditions of its people.

The Agotime-Ziope District Assembly as part of its commitment to ensure the total development of the District has been implementing a four-year Medium Term Development Plan (MTDP), (2018-2021) under the National Medium Term Development Framework.

The Annual Progress Report assesses the progress made in the implementation of programmes outlined in the District Annual Development Plan for 2020 and further assess achievements made in realizing the goal of the District Medium Term Development Plan 2018-2021. The ultimate goal of the District Medium Term Development Plan 2018-2021 is to achieve an improvement in socio-economic development through the pursuance of infrastructure development and the development of human capital whilst enhancing good governance.

In line with the District Assembly's vision and mission, an Annual Action Plan was prepared for 2020 out of the District Medium Term Development Plan to advance the implementation of development projects and programmes in the District.

This report throws more light on the outcome of implementation of the 2020 Annual Action Plan and progress of work on other development initiatives in the District. The report also covers the financial performance of the Assembly as well as the performance of all Government priority programmes as at December, 2020.

1.1.1 Key Objectives of the Report

Key objectives include:

- ◆ To assess the performance and progress of work on the implementation of 2020 Annual Action Plan (AAP) as well as assessing their impacts on their beneficiaries and 2018-2021 District Medium Term Development Plan (DMTDP).
- ◆ To determine the implementation status of the 2020 AAP by the decentralized departments of the District Assembly and agencies in the District.

- ◆ To provide basic and local level information needed for the preparation of National Annual Progress Report.

1.2 Summary of achievements and challenges with the implementation of the DMTDP

Achievements of the implementation of the MTDP

Programmes and projects implemented within the 2020 were taken out of the 2018-2021 Medium Term Development Plan of the Agotime-Ziope Assembly which was based on the National Medium-Term Development Framework. Implementation of the plan entailed the construction of physical infrastructure which includes roads, health, educational and sanitation facilities. Also being implemented are specific technical and professional services like agricultural extension, community health services and literacy programmes, environmental sanitation, sustainable Agriculture, HIV/AIDS issues, support to Persons living with Disability, local economic development as well as security among others. The objectives and strategies to ensure the goal of the Agenda for Jobs are achieved through the harmonization of the development focus and priorities of the District with national priorities and strategies.

To access the overall status of implementation of 2020 projects and programmes, an annual review workshop was organized with presentations by the Heads of Department. The information on the overall status of implementation of 2020 projects and programmes were presented during the meeting by the Heads of Department. This notwithstanding, in line with the M&E calendar, quarterly review meetings and a midyear review were organized with heads of decentralized departments out of which quarterly progress reports were collated and forwarded to the Regional Co-ordinating Council (RCC), Ministry of Local Government and Rural Development (MLGRD) and the National Development Planning Council (NDPC).

It was observed at the review meeting that most of the projects had not been completed; others were on-going while some could not be implemented due to various challenges and constraints. Underlisted are some of the challenges that impeded the implementation process.

- Budgetary allocations to departments are not always backed by release of funds.
- External funds especially the DACF were not received regularly.
- Many businesses and properties remain uncaptured on the field.
- The emergence of the Covid-19 has also slow down process of funds mobilization and collection since workers in this department were to run shift and others take leave to observe the protocols of the pandemic.

The District Assembly focused much on completion of on-going projects mainly in the area of education, health, water and sanitation. However, some new projects under education and health were also tackled by the District Assembly.

Revenue mobilization through property rate collection, farmers' day celebration as well as public health programmes etc were not carried out during the year under review. There were 107 activities and projects captured in the 2020. Annual Action Plan to be implemented by the Assembly and other Departments/ Units.

A total of 99 activities representing 94 percent were being implemented as at the end of the year, 2020. Table 1.1 and 1.2 depict the details on the 2020 Annual Action Plan Implemented under the Agenda for Jobs Policy Framework and the proportion of the DMTDP implemented by the end of the year respectively.

Table 1.1: Details on the 2019 Annual Action Plan Implemented under the Agenda for Jobs Policy Framework

S/No	Development Dimension	2019	
		Plan	Execute
1	Economic Development	24	22
2	Social Development	43	40
3	Environment, Infrastructure and Human Settlements	20	18
4	Governance, corruption and Public Accountability	13	14
5	Ghana's role in International Affairs	5	5
	Total	105	99

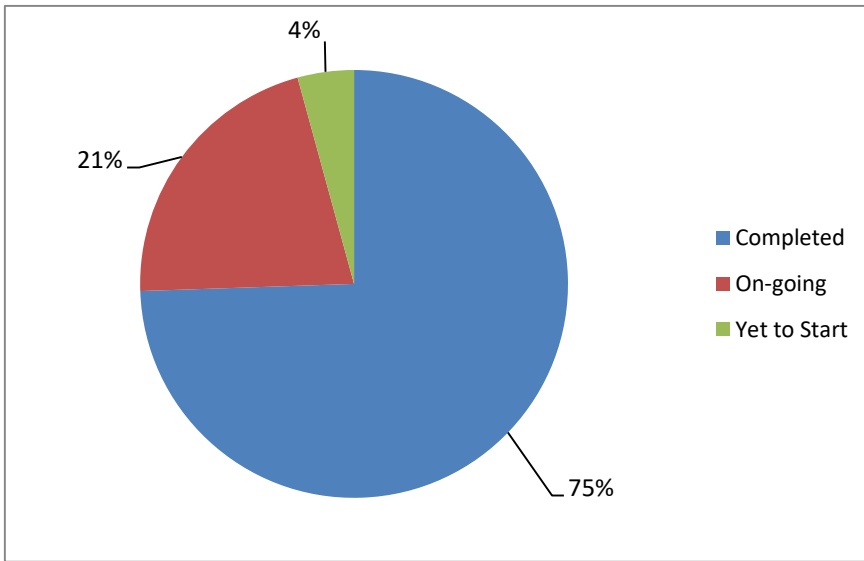
Table 1.2: Proportion of the DMTDP Implemented

Indicators	Baseline 2017	2018 Target	2018 Actual	2019 Target	2019 Actual
Proportion of the annual action plans implemented by the end of the year	85%	95%	93%	95%	94%
a. Percentage Completed			73%		75%
b. Percentage On-going			20%		21%
c. Percentage Abandoned			0%		0%
d. Percentage of interventions yet to start			7%		4%
Proportion of the overall medium-term development plan implemented	75%	25%	23%	50%	45%

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Based on the level of achievements, 105 programmes and projects were outlined in the 2019 Annual Action Plan for implementation. 75% projects were completed, 21% programmes and projects that have been implemented but still on-going and 4% programmes and projects which were not implemented. This is depicted in figure 1.1.

Figure 1:1: Status of Implementation of Projects



Challenges with the implementation of the MTDP

Implementation of programmes and projects during the year faces challenges during its implementation. This includes the following;

- Inadequate logistics for general administration and management issues.
- Ineffective Monitoring and Evaluation of programs and activities due to inadequate resources and logistics.
- Low levels of Internally Generated Fund
- Ineffective Sub-structures to aid in IGF mobilization
- Untimely and non-release of Central Government transfers
- Inadequate and unreliable data for planning purposes.
- The emergence of Covid 19

1.3 Purpose of the M&E for the stated period

Monitoring and Evaluation (M&E) plays a vital role in the implementation of Development Plans. The extent to which the Development Plan will achieve its set goals and objectives depends, to a very large extent, on a well-structured M&E framework that tracks the use of resources and ensures a high level of efficiency.

The key Monitoring and Evaluation objective of the year was to provide information that will enable tracking of progress and reach informed decision-making towards the implementation of the Agenda for Jobs; creating prosperity and equal opportunity for all. Specific objectives were:

- ◆ To assess whether projects and programmes are likely to contribute to the achievement of the overall objective
- ◆ To determine whether projects, strategy and objectives remain relevant to the needs of beneficiaries
- ◆ To establish system of directives and standards for reviewing, re-planning, and improving performance of development programmes and projects of the District;
- ◆ To determine the relevance and fulfillment of objectives, development efficiency, effectiveness, impact and sustainability
- ◆ To assess whether sustainability issues are being addressed
- ◆ To determine whether transparency and accountability systems are adequate and effective in identifying corrupt practices
- ◆ To assess whether projects and programmes remain consistent with and supportive of current policy and programme priorities
- ◆ Identify achievements, constraints and failures so that improvements can be made to the DMTDP and project designs to achieve better impact
- ◆ To establish feedback processes to ensure the use of monitoring results and a follow up on the implementation of evaluation recommendations.

1.4 Processes Involved and Difficulties Encountered

(i) Processes Involved

The Agotime-Ziope District Assembly together with its decentralized departments continued to be responsible for the implementation of planned projects and programmes. The District Planning

Coordinating Unit (DPCU) and Staffs of other departments performed monitoring activities. A working team of the key stakeholders was formed including the following:

- ◆ District Development Planning Officer
- ◆ District Budget Analyst
- ◆ District Works Engineer
- ◆ District Director of Ghana Health Services
- ◆ District Director of Education
- ◆ District Director of Agriculture
- ◆ Rep. of Civil Society Organization
- ◆ Development Subcommittee chairman
- ◆ Traditional Authority

Facts finding methods such as interviews, observations of project activities and discussions with Projects Staff, Heads of Departments, and beneficiaries were adopted to gather information.

The preparation of this report started with consultation with stakeholders and followed by data collection from departments under the District Assembly and other agencies on the status of programmes and projects carried out within the year.

The Monitoring and Evaluation process involved the collection of data on on-going and completed projects and programmes. Issues considered during the M&E activities or data collection included input and output flows in order to assess progress and identify constraints. In monitoring physical projects, the focus of M&E has been on whether time schedules, cost and targets are according to Plan.

Information was also gathered on poverty reduction intervention programmes by government in respect of the Ghana school Feeding Programme, Livelihood Empowerment against Poverty (LEAP), Free Senior High School Programme and National Health Insurance scheme among others. The data was collected, analysed and included in this report.

The plan and activities are undertaken by the implementing agency or department and important findings and recommendations are compiled into reports and presented at meetings organized by the DPCU.

(ii) Data Collection and Collation

The DPCU undertook quarterly monitoring visits to all project/programme sites to collect relevant data on the status of implementation of planned projects and programmes. This was followed by a debriefing of the District Chief Executive on the outcome of the exercise.

There were two (2) levels of monitoring on each occasion; the first was the sector by sector specific Departments of their programmes and projects. Joint monitoring by two or more Departments was encouraged in situations where an intervention is cross-cutting in nature. The second level of monitoring was undertaken by the DPCU on the overall District development programmes, projects and activities. In executing the monitoring task, there was an assessment of the extent to which indicators of programmes, projects and activities have been achieved. To ensure effective work and use of available human resources, the DPCU formed monitoring teams depending on the focus of the monitoring event.

The main objective behind the preparation of the District Monitoring and Evaluation Plan is to facilitate the tracking of the progress of development projects (on-going and completed) implemented in the District. The Monitoring and Evaluation Plan for the Agotime-Ziope District Assembly aims at achieving the following:

- ◆ The efficient and judicious use of scarce resource
- ◆ That the Assembly is transparent and answerable to the people.
- ◆ That the felt needs of the people are tackled in a participatory process.

In a nutshell the DPCU was to undertake overall M&E all of development programmes in the District in conjunction with relevant stakeholders. Traditional Authorities and CSOs have been involved in the M&E Processes to:

- ◆ Provide an independent view on policy formulation and implementation of programmes
- ◆ Collaborate with RPCU and M/DPCU to undertake policy, projects and programmes review and performance assessment.
- ◆ Assist NDPC, sectors, agencies and the District to disseminate Progress reports.

The monitoring exercise took place from between the months of October-December, 2020. The projects monitored and evaluated were funded from varied sources which include DACF, IGF, MPs Common Fund, and DDF, DPAT and NGO / Donor funded projects.

(ii) Difficulties Encountered

The difficulties encountered include inadequate logistics and uncoordinated data collection process. The implementation of projects and programmes are not devoid of problems and challenges. Some of the development challenges are internal and the Assembly/department would have to make rigorous efforts to remedy the situation. Others are external and as such the department as well as the Assembly does not have much control over it (For example release of funds from the central government for project execution). The way out therefore is to manage the challenges effectively. Some of the challenges and constraints are given as follows;

- ◆ Limited financial resources for effective monitoring of DMTDP. Often budgetary allocations make limited provision for M&E activities largely because it is perceived to be a peripheral activity indirectly related to the DMTDP.
- ◆ Delays in compilation and submission of Departmental Progress Reports as inputs into the compilation of the quarterly/Annual Progress Reports and inconsistencies in the reporting format over the years.
- ◆ Logistics such as vehicles are not available for monitoring. It was also difficult assembling members of the DPCU for monitoring team since they are in different offices which are far away from the office of the District Assembly.
- ◆ Lack of dedicated vehicle for Monitoring and Evaluation.

The challenge in conducting the M&E is also attributed to the high cost of involvement, much time consumption and technical complexities of the exercise and limited availability of quality data. Other difficulties have to do with late preparation and submission of annual reports by some departments and agencies to the District Assembly. However, through the hard work of the District Planning and Co-ordinating Unit (DPCU), the report was successfully completed within the time frame.

CHAPTER TWO

MONITORING AND EVALUATION ACTIVITIES REPORT

2.1 Introduction

This chapter focuses on the monitoring of the implementation process, the funding of development interventions and disbursement of funds. The issues of fund disbursement and its associated challenges are also considered in the chapter. Update of core indicators and other poverty reduction interventions in the District are also considered in this chapter. The chapter also contains the results of Evaluations conducted and Participatory M&E undertaken.

2.2 Physical Projects

This section looks the progress made in the implementation of projects and programmes in the 2020 Annual Action Plan.

Table 2.1: Projects Status in the Agotime-Ziope District as at 31st December, 2020

Table 2.1: Projects Status in the Agotime-Ziope District as at 30th DECEMBER, 2020

AGOTIME-ZIOPE DISTRICT ASSEMBLY											
LIST OF DEVELOPMENT PROJECTS AS AT 30TH DECEMBER, 2020											
SOURCE OF FUNDING: DISTRICT ASSEMBLY COMMOND FUND (DACF) PROJECTS											
S/N	PROJECT DESCRIPTION/TITLE	SECTOR	PROJECT LOCATION	CONTRACTOR	DATE OF AWARD	EXPECTED COMPLETION DATE	CONTRACT SUM	EXPENDITURE TO DATE	OUTSTANDING BALANCE	PROJECT IMPLEMENTATION STATUS (%)	REMARKS

1	Construction of 1 No. 3-Unit Classroom Block With Office ,Store, Store Teachers Common Room and Ancillary Facilities at Akwettey	Educatio n	Akuetteh	Ukiya Ventures Limited	25/04/18	25/10/18	288,894.89	203,881.27	85,013.62	95%	Finishing
2	Construction of 1 No. 3-Unit Classroom Block With Office,Store, Store Teachers Common Room and Ancillary Facilities at Akpokope	Educatio n	Akpokof e	Deo-Deni Ventures Ltd. P O Box M 187, Ho	25/04/18	25/10/18	295,594.91	174,339.23	121,255.68	44%	On-going
3	Construction of 1 No. 3-Unit Classroom Block With Office ,Store, Teachers Common Room and Ancillary Facilities at Wudese JHS	Educatio n	Wudese	Vian Enterprise	25/04/18	25/10/18	291,597.22	227,405.96	64,191.26	39%	On-going
4	Construction of 1 No. 3-Unit Classroom Block With Office ,Store, Store Teachers	Educatio n	Honugo	Rehimado Enterprise	25/04/18	25/10/18	294,989.41	74,248.41	220,741.00	34%	On-going

	Common Room and Ancillary Facilities										
5	Construction of 1 No. 3-Unit Classroom Block With Office ,Store, Store Teachers Common Room and Ancillary Facilities	Education	J.H.S	Dat- Boat Limited	25/04/18	25/10/18	289,745.89	65,000.00	224,745.89	15%	On-going
6	Construction of 1No. Kitchen and Store with Ancillary Facilities at Ziope Senior High School	Education	Ziope	Chriswed Limited, P. O. Box 10137, Accra - North	25/04/18	25/10/18	229,045.90	70,000.00	159,045.90	22%	On-going
7	Drilling and Mechanization of 1No. Borehole and Mechanisation of an existing 1No. borehole at Ziope SHS (Lot 1) and Agotime SHS (Lot 2)	Water	Ziope & Agosec	AMSTEK Ghana Limited	25/04/18	25/10/18	158,635.50	0.00	158,635.50	59%	Project Completed
8	Construction of 1No. CHPS Compound and Nurses Quarters	Health	Agohokpo	Aus- Bi Ltd	07/11/16	21/04/17	213,459.42	176,317.25	37,142.17	95%	On-going

9	Construction and laying of Tiles for Silver Youth Club Library	Education	Kpetoe	M/S Suzug Trading Enterprise. P O. Box 10, Ho	01/03/18	30/05/18	92,938.60	45,555.60	47,383.00	95%	On-going
10	Installation and Maintenance works on street lights (Lot 2)	Energy	District Wide	Vam-PrillaEnt. P. o. Box GP 3424, Accra.	01/03/18	01/04/18	86,355.85	5,000.00	81,355.85	-	On-going
11	Construction of 1No. 6-Unit Classroom Block with Ancillary facilities	Education	Dzramave		10/06/19	31/12/19		-	00	-	Cancelled
12	Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities	Education	Bedzame	Richprecision Company Ltd, Akosombo	10/06/19	31/12/19	298,925.00	-	298,925.00	-	Roofing Level
13	Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities at Anglican Sch,	Education	Kpetoe	Agybeck Investment Ltd, Akosombo	10/06/19	31/12/19	288,789.61	20,000.00	268,789.61	-	Mobilizing to site
14	Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities at RC JHS	Education	Ziope	Dzinos Construction Works, Ho	10/06/19	31/12/19	295,000.00	-	295,000.00	-	Mobilizing to site

15	Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities at Amedikpui JHS	Education	Amedikpui	Kwas Construction Ltd, Accra	10/06/19	31/12/2019	293,423.35	45,000.00	248,423.35	-	Roofing level
16	Construction of 1No. 3-Unit Classroom Block at Agosec and 1No. 8-Seater WC at Agosec,	Education	Kpetoe		10/06/19	31/12/19		-	00	-	Abrogated
17	Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities at Agorhokpo	Education	Agorhokpo		10/06/19	31/12/19		-	00	-	Mobilizing to site
18	Construction of 1No. District Works Department (DWD) with ancillary facilities at Kpetoe	Governance	Kpetoe	Cabrid Company Ltd, Ho	10/06/19	31/12/019	528,902.20	25,000.00	503,902.20	-	Roofing level
19	Construction of 1No. 2-Storey Office Complex at Kpetoe	Governance	Kpetoe		10/06/19	31/12/19		-		-	Yet to start
20	Maintenance and Mechnisation of 10 Community boreholes	Water	District wide	Delearn Ventures	10/06/19	31/12/19	270,000.00	100,000	170,000.00	-	Ongoing

21	Construction of 1.2mm Culvert on Kpetoe River	Road	Kpetoe	Sylkuk Impression Comp. Ltd	10-9-2019	10-1-2020	160,063.63	15,000.00	145,063.63		On- going
22	Renovation of KG Block EP basic School	Education	Kpetoe	Delearn Ventures			210,500.00	130,000.00	80,500.00		Completed
23	Renovation of 7 No Bungalow	Governance	Young Farmers	Delearn Ventures	10-10-18	28-3-2019	89,000.00	71,000.00	18,000.00		On going
24	Repair of some damaged properties, roof and ceiling by rain storm.	Health and Education	Kpetoe	Teamken Investment	10-3-2019	28-3-2019	10,813.00	10,000.00	813.00		completed

AGOTIME-ZIOPE DISTRICT ASSEMBLY

LIST OF DEVELOPMENT PROJECTS AS AT DECEMBER, 2020

S/N	PROJECT DESCRIPTION/TITLE	SECTOR	PROJECT LOCATION	CONTRACTOR	DATE OF AWARD	EXPECTED COMPLETION DATE	CONTRACT SUM	EXPENDITURE TO DATE	SOURCES OF FUNDING	PROJECT IMPLEMENTATION STATUS (%)	REMARKS
GETFUND PROJECTS											
1	Construction of Single Storey Boys' Dormitory Block at Ziope SHS	Education	Ziope SHS	Reno-Build Construction Ltd	-	29/07/2017	1,198,268.12	-	GETFUND	0%	Yet to start
2	Construction of Single Storey Girls' Dormitory Block at Ziope SHS	Education	Ziope SHS	Reno-Build Construction Ltd	-	29/07/2017	1,226,626.47	-	GETFUND	10%	Sub-structure

3	Construction of 3No 6-Unit Classroom Block at Ziope SHS	Education	Ziope SHS	Everclean Ent. Ltd	-	20/07/2015	989,842.92	-	GETFUND	100%	Completed
4	Construction of 2-Storey Dormitory Block at Agotime SHS	Education	Agotime SHS	MDS Maricks Ltd	-	26/05/2016	1,101,279.85	-	GETFUND	100%	Completed
5	Construction of 6-Unit Classroom Block, Office, Store & Other Ancillary Facilities at Kpetoe R/C Primary School	Education	Kpetoe	Delovely Co. Ltd/CDC Ventures	-	-	220,272.85	-	GETFUND	100%	Completed
6	Construction of Dining Hall with Kitchen at Agotime SHS	Education	Agotime SHS	Johnsimons Limited/Thy will	-	11/08/2012	748,392.17	-	GETFUND	100%	Finishes
7	Construction of 4-in-1 Teachers Accommodation		Agotime SHS	Tallman House Limited	-	15/02/2012	139,998.98	-	GETFUND	100%	Completed
GOG											
30	Provision of Mechanised Borehole at Wudese	Water	Wudese	Release Construction Company Limited	-	-	-	-	MoSI	-	Pumping Test
31	Provision of Mechanised Borehole at Amedikpui	Water	Amedikpui	Release Construction Company Limited	-	-	-	-	MoSI	-	Pumping Test

32	Provision of Mechanised Borehole at Afegame	Water	Afegame	Release Construction Company Limited	-	-	-	-	MoSI	-	Pumping Test
33	Institutional W/C and Borehole at Ziope SHS	Sanitation	Ziope SHS	EVADOUG S Company Limited	-	-	-	-	MoSI	-	Substructure
34	Institutional W/C and Borehole at Ziope Zongo	Sanitation	Ziope-Zongo	EVADOUG S Company Limited	-	-	-	-	MoSI	-	Substructure
35	Institutional W/C and Borehole at Kpetoe-Agoe	Sanitation	Kpetoe-Agoe	EVADOUG S Company Limited	-	-	-	-	MoSI	-	Pumping Test
36	Reshaping of 10km Feeder Road (Kpetoe-Agohome)	Road	Kpetoe-Agohome	Ministry of Roads and Highways	-	-	-	-	-	100%	Completed
37	Reshaping of 10km Feeder Road (Kakadedzi-Vedome)	Road	Kakadedzi-Vedome	Ministry of Roads and Highways	-	-	-	-	-	100%	Completed
MP's COMMON FUND											
42	Construction of 1No 3-Unit Classroom Block With Office & Store at Agodeke	Education	Agodeke	Cephas Torgbor	03/08/2017	28/02/2018	57,370.00	20,000.00	MPCF	100%	Completed

43	Supply of 57No. Treated Electricity Service Poles	Energy	Agotime Afegame, Logonkor, Ziope and Notsigoko pe	Pure and Holy Company Ltd	-	-	17,100.00	7,100.00	MPCF	100%	Completed
44	Supply of 3No. Library Shelves, 3No. Library Tables Library Chairs for the Community and 18No. Library at Kpetoe	Education	Kpetoe	Kum-Franky Company Limited	-	-	25,800.00	28,000.00	MPCF	100%	Delivered
45	Repair of 1No. Borehole at Dohia Kofeyia	Water	Dohia Kofeyia	-	-	-	1,950.00	0	MPCF	100%	Repaired
46	Supply of sand and Chippings for the construction of 3-Unit Classroom Block, Office, Store, and 6-Seater KVIP Facility for Keklebeshie DA Kindergaten School	Education	Keklebeshie	Ranabot Ventures, Ho	03/10/2018	-	35,842.00	0	MPCF	100%	
47	Connection of water to Ziope Public Toilet	Water	Ziope	Ranabot Ventures, Ho	-	-	6,500.00	0	MPCF	100%	

Monitoring reporting template for utilization of Investment Grant of the DACF RFG

Year: DPAT II 2017

Region / MMDA:VOLTA, AGOTIME ZIOPE

Date: 3 RD JULY 2020

	Project Description/title	Sector	Project Location	Compliance to ESIA requirements	Name of contractor	Budget allocation	Date started	Expected Completion date	Contract Sum	Expenditure for the Reporting Period	Expenditure to date	Outstanding Amount	Project Implementation Status
1	Ambulance bay and Office	Health	kpetoe	yes	M/S Winnerme f (GH) Ltd	190,000.00	5/6/19	14/10/20	190,000.00	105,210.27	171,000	19,000.00	61% completed
2	Filling of 1No Culvert Approaches	Road	Agohokpo	yes	M/S MarkDans Co. Ltd	100,000.00	21/02/20	25/05/20	200,000.00	98,941.00	98,941.00	101,059.00	52% Completed
3	Supply and Installation of 10No. Poly tanks	Water	DA, Ziope & Akuette, Dramave CHps	Yes	UNITY CARE VENTURE	70,820.00	30/4/20	6/5/20	70,820.00	70,820.00	70,820.00	Nil	100% Completed

4	Drilling and mechanization of 3 No Bore Holes fitted with Solar Panel	Water	Sarakope CHPs Kpetoe and Ziope Mkts	Yes	Messrs GERYAF Comp. Ltd	106,180.00	28 th /5/20	28 th /7/20	106,000.00	95,400.00	95,400.00	10,600.00	100 % Completed
5	Construction of 1/900 mm single pipe Culvert on Feeder Road	Road	Wude - Silandre	yes	JOHN GOODLUCK	60,123.00	12-5-2020	11-8-2020	60,123.00	00	00	60,123.00	
	TOTAL					527,123.00			626,943.00	556,220.00	556,220.00	190,782.00	

Projects No 1 and 4 were funded from Sub CF DPAT II whilst 2 and 3 were funded from DPAT/DACF **Total to be paid =130,659.

Monitoring reporting template for utilization of Investment Grant

Year: DDF

Region / MMDA:VOLTA, AGOTIME ZIOPE

Date: 3 RD JULY 2020

	Project Description/title	Sector	Project Location	Compliance to ESIA requirements	Name of contractor	Budget allocation	Date started	Expected Completion date	Contract Sum	Expenditure for the Reporting Period	Expenditure to date	Amount Remaining to be paid	Project Implementation Status
1	Construction of 1/900mm Culvert & Gravel surface of car park	Road	Ziope Police Station	yes	Chriswed Limited	52,226.10	07/11/ 2016	18/01/2017	52,226.10	45,169.00	45,169.00	7,077.10	In Use
2	Construction of Maternity Block	Health	Wudzede ke	yes	Kekom Ventures	130,215.17	29/11/2016	05/4/2017	130,215.17	117,193.28	117,195.28	13,019.89	Completed

3	Construction of 2-Storey 20 Lockable Stores	Economic	Kpetoe	yes	Winnermerf Gh. Limited	1,564,034.87	28/5/2018	30/5/2019	1,564,034.87	420,481.00	420,481.00	1,143,553.87	Phase I Completed
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2.3 Programme Register

This section looks the progress made in the implementation of programmes in the 2020 Annual Action Plan.

Table 2.2: Programme Register

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GHC)	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	TOTAL BENEFICIARIES (M/ F)	REMARKS
Organize 4 stakeholder consultations with key implementing partners		6,000.00	DACF	07/09/2019	09/09/2019	6,000.00	-	100%	M=38 F=8	Programme was Successful
Oganize Townhall meeting in the District		9,000.00	District Assembly	10/11/2020	10/11/ 2020	9,000.00		100	M-155 F-170	Programme was Successful
Public education on Disaster Prevention and Management in the District		18,000.00	District Assembly	15/12/2019	15/12/2019	18,000.00		100	M-221 F-356	Programme was Successful
Celebration of World Disaster Day		13,000.00	District assembly and NADMO impress from National Headquarters	13/10/2019	13/10/ 2019	13,000.00		100	M-130 F-300	Programme was Successful

2.4 Programme (Status in the Agotime-Ziope District as at 31st December, 2020)

These are non-physical projects mostly carried out by the District Assembly departments and other agencies operating in the District. Some of these programmes are school health promotion, extension services to farmers, public sensitization/education programmes, immunization programmes, capacity building, training and seminars among others. These non-physical projects and programmes constitute about 70% of the total projects and programmes of the 2020 Composite Annual Action plan of the Assembly.

Below are the specific activities and programmes implemented by the various departments and agencies in the District during the year under review.

2.4.1 Environmental Health & Sanitation Department

Environment and sanitation continues to be an important focus area for the government and the district. The Environmental health during the reporting year engaged assiduously in various activities that ensured that the district is clean from filth. The unit experienced zero changes in staff mobility under the year under review.

S/N	ACTIVITIES	NAME OF COMM/DIST	POP.	# HH	# SAN FAC (HHL etc)	EXPECTED OUTCOME	IMPACT ON THE JOB/PEOPLE
1	Medical screening of food and drink item vendors/operators	The whole district	1,565			Food and drink item handlers are medically fit	Minds are free from outbreak of communicable diseases
2	Hospitality facilities inspection and education of their staff	<u>Kpetoe</u> -Luxury Hotel -Mawumenyo -Guest House -Cornie Guest House -Pleasant Dreams Guest House and <u>Ziope</u> -Grabin Guest House	6 in Kpetoe and 1 in Ziope		All rooms have toilets (WC) They have domestic litter bins which Zoomlion lifts twice weekly	They meet standard Customers are safe	Accurate data on this facilities Customers safety is assured
3	Solid waste management and derating of the Kpetoe market (by Zoomlion and supervised by environmental health Officers)	Kpetoe and Ziope			(2) One in Kpetoe and one in Ziope	Final disposal sites in Kpetoe and Ziope are leveled, disinfected and disinfested every quarter.	Heaps are leveled creating space for subsequent hauling to be deposited People living around are protected from housefly nuisance
4	Stray animal control	Kpetoe and Ziope and their direct environs				A clean district	-Aesthetic environments -accident-free communities -peace among community members in terms of

							destruction of neighbors farm products -Transmission-free of zoonotic diseases
5	School Health Education(proper hand washing)	Kpetoe, Akpokope & Sarakope				Pupils cultivate proper hand washing as a habit	Pupils are free from fecal borne diseases
6	Routine house to house inspection and Hygiene Education	District wide				Homes and their environments are clean	Healthy people and as a result, rapid productivity
7	Monthly staff Welfare and Planning meetings	Staff all over the district				-Monthly reports submission -Discussion of challenges and success stories -Collective planning of work activities	

2.4.2 Department of Social Welfare & Community Development

The Department of Social Welfare provides Social Services deals with the disadvantaged, Vulnerable, Person with Disability and the excluded groups and individuals in the society. The Department is under the Ministry of Gender, Children and Social Protection and also one of decentralized Department of Central Administration Department of the Agotime-Ziope District Assembly.

The activities carried out during the period under-review include:

A. CHILD RIGHTS PROMOTION AND PROTECTION

Table 2.4 (i) CASE LOAD

Nature of Cases	Cases B/F	No. of New Cases	No. of Cases Closed	No. of Cases Referred to F. Tribunal	No. of Cases Pending
Child Maintenance	9	14	23	0	0
Child Custody	1	6	7	0	0
Paternity	0	1	1	0	0
Family Welfare Reconciliation	0	3	2	0	1
Defilement (DOVVSU)	1	7	8	0	0
Domestic Violence (DOVVSU)	0	5	5	0	0

TOTAL	11	36	46	0	1
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(ii) **Number of Children Affected with the above cases.**

A total number of forty-seven (47) children were affected in connection with the cases received during the year. This was made up of twenty five (25) females and twenty-two (22) males.

(iii) *Age segregation (years) of Forty-seven (47) children*

RANGE	0 – 1			1.01 – 5			5.01 – 10			10.01 – 15			15.01 - 18		
	TOTAL	M	F	TOTAL	M	F	TOTAL	M	F	TOTAL	M	F	TOTAL	M	F
No.	10	4	6	11	3	8	8	5	3	10	5	5	8	5	3

CHILD RIGHTS PROTECTION PROGRAMS HELD

one educational program was held in one Junior High School on sensitization of rights and responsibilities of children.

A baby girl of five months old was rescued from her mentally challenged mother and reassigned to another family caregiver in the second quarter, unfortunately the baby died in the third quarter of the year.

Two educational/sensitization programs were undertaken in the Anatikope and the Ahiagbakope communities to sensitize community members on the need and mode of giving children the necessary care they needed, especially children with special need and disabilities.

Below are some pictures illustrating the program





(iii) **Follow-up Visits to ensure Compliance on Arbitration/Decision**

There were seventy six (76) follow-up visits made in the year. They were related to Non-maintenance of Children, Defilement and Family Welfare cases. The visits revealed that some directives of the office had been obeyed and others not.

(iv) **Early Childhood Development Care Centers**

Three (3) Early Childhood Development care centers within Kpetoe, Akpokope and Ziope were visited during the first quarter.

There was no visitation to the above mentioned centres in the second, third and fourth quarter due to schools being closed down because of the Corona Virus pandemic.

(v) **CHILDREN'S HOMES/ORPHANAGES**

There is no Children's home/orphanage in the District.

B. **JUSTICE ADMINISTRATION**

(i) **Child Panel**

No activity was carried out under Child Panel this year.

(ii) **Probation**

No activity was carried out under this programme.

C. **COMMUNITY CARE**

(i) a. **Persons with Disability (PWD's)**

There were monitoring visits to ensure that items that were provided to Persons with Disability were being put to appropriate use.



A monitoring visit to a PWD that was presented with a freezer at Atsrulume

The year also saw the Distribution of food items such as bags of maize, rice, gari, groundnut, beans, wheat, sugar and a gallon of cooking oil, some tubers of Yam and some bunches of Plantain to some PWDs

Also some were presented with a Gasoline pumping machine, an electric hair drier, some shampoos, hair creams and other salon accessories.

Some also received a wheel chair, yarns, corn mill machine and sewing machines.

Picture taken during the presentation.





The Department continued to coordinate the disbursement of the District Assemblies Common Fund allocated to Persons Living With Disabilities (PWDs) and compiling of new album for PWDs, which has the basic information of all registered persons living with disability.



(ii) **Activities of Non-Governmental Organization**

The Department in collaboration with World Vision, an NGO, carried out survey in various communities within the District. The purpose of the survey was to collect data on vulnerable children within some communities in the District.

The team visited some selected communities like Kpetoe, Bedzame, Afegame and Yevi to administer questionnaires to find out whether vulnerability in children is a concern to the district.

LEAP PAYMENT

The first, Second and third quarters, (the 64th, 65th 66th and 67th)LEAP Payment went to Two Thousand, Eight Hundred and Fifty Eight (2,858) beneficiaries, comprising One Thousand (1,000) male and One Thousand, Eight Hundred and Fifty Eight female (1858) care givers, whose E-Zwitch cards were credited with a total sum of Two Hundred and Eleven Thousand, Eight Hundred and Thirty One Ghana Cedis (GH¢ 211,831.00).

Collected and uncollected funds were as follows:

	COLLECTED	UNCOLLECTED
64 th Cycle:	GH¢171,853	GH¢39,978
65 th and 66 th Cycle:	GH¢193,173.00	GH¢73,353.00
67 th Cycle:	GH¢172853	GH¢38,978

HIV and AIDS

These activities were carried out during the year 2018 in respect of HIV/AIDS in the District.

- ◆ 3 DAC meeting organized
- ◆ Two Hundred and Eighty Six (286) Expectant Mother underwent Testing and counseling
- ◆ Exercise.
- ◆ One (1) Expectant Mother Tested Positive and on ARV
- ◆ Five (5) Babies on ARV
- ◆ One Thousand One Hundred and Eight (1,108) Individual Community Members underwent
- ◆ Testing and counseling Exercise at the various Health centers in the District during the quarter.
- ◆ HIV/AIDS Testing Services were Organized During Agbamevorza at Kpetoe GRA Park
- ◆ Sharing of Condoms and flyers to the Youth

Three (3) District Aids Committee meeting was organized within the year.

Two Hundred and Eighty Six (286) Expectant Mothers were Tested and Counseled by the Health Workers during the period. Out of this total one (1) tested positives in the Age bracket of (25+) She has since been referred for Treatment.

Four (4) Expectant Mothers Tested Positive are on ARV during the quarter under review

Five (5) Babies are also on ARV during the quarter.

One Thousand One Hundred and Eight (1,108) individual Community Members made up of Six Hundred and Fifty Eight (658) Females and Four Hundred and Fifty (450) Males received HIV and Aids Testing and Counseling at the Health Centers during the quarter. A Male and Thirteen (13) Females within the age of 25 + tested positive and are been referred for Treatment.

Two Hundred And Thirty Two (232) Individuals received HIV and Aids Testing and Counseling at the Agbamevorza during the quarter. Ninety (90) Females and One Hundred Forty Two (142) Males within the age of 25+ got tested but no positive recorded.

Condoms and flyers were shared as part of the outreach and educative program for the youth of

Kpetoe and its environs during the Agbamevorza as a way to create awareness for the screening activities at the Durbar ground. Because of Covid -19 screening was not done as shown below;



2.4.3 District Agriculture Development Unit

The report covers activities and performance of the Agricultural Department of the Agotime-Ziope District Assembly from 1st January, 2019 to 31st December, 2019. Activities carried out ranged from Extension Services, Vet activities, Crop and livestock production etc.

All the sub-sectors of Agriculture were tackled with the crop sub-sector receiving the largest attention. This was due to the fact that most of the stakeholders involved in Agriculture in the Agotime-Ziope District are crop farmers and also are the most vulnerable in the face of the challenges posed by climate change.

Name of Project / Activity		Beneficiaries					Achievement (Result from intervention)
		Male	Female	Youth	Aged	PLWD	
ACTIVITY							
COMPONENT 1.1	TARGET GROUP						
Promote 'Planting for Food and Jobs' campaign through the organizing 50 fora to create awareness among the populace by 2019.	farmers	781	683				A total of 36 fora were organized involving 41 communities with a total of 1,464 participants to educate farmers on PFJ programme for the year.
1. Organize 4 stakeholder consultations with key implementing partners	Tomato Farmers Assoc. and Loading Boys	27	8	22	13		
2. Support 4000 farmers to cultivate selected	All Crop Farmers	2,967					5,130 farmers were supported in the supply of

crops (maize, vegetables, tree crops)for domestic and industrial purposes			2,163				improved seeds, fertilizers, fall army worm chemicals and through extension services to cultivate the selected crops.
3. Establish 100 demonstrations on 12 steps in maize production with collaborating farmers	Maize farmers	906	798				78 demonstrations were carried out during the second and third quarter.
4. Facilitate the production of certified planting materials (Tomatoes, Maize, Mango, Garden eggs and pepper) by training 10 youth to produce Planting material by 2019	The Youth						10,000 cashews seedlings were nursed and distributed to farmers under the flagship programme “Planting for Export and Rural Development.”
5. Conduct yield studies of all the major crops in the district							Yield studies were carried out and result compiled.
6. Organize 4 study tours for 50 farmers and 30 Processors	Cassava Processors	8	45				Two Women Groups were selected and sent for study tours in Adaklu distict to learn how to process cassava

							into gari using a smokeless stove and the use of solar dryer for drying crops
7. Establish 30 tomato demonstration fields	Tomato farmers	423	243				25 demonstrations established in the 3 rd quarter using a Hybrid Tomato Variety (Cobra) throughout the district.
COMPONENT 2.1 CASSAVA PRODUCTION							
8. Facilitate secondary multiplication of 0.2 ha improved cassava planting materials in 10 operational areas for distribution to farmers							2 hectare cassava planting material multiplication field was established in the district.
COMPONENT 3.2 PROCESSING							
9. Facilitate and supervise the establishment of 0.4 Ha woodlot per Processor Based Organization per operational area							Shifted to early next year.

10. Build capacity of 25 technical staff on the production of high value Horticultural crops by 2019.	Technical staff						Technical staff were trained in IPM (Integrated Pest Management) which we hope will transferred to the farmers.
11. Facilitate producers of high value horticultural crops access to credit and market by 2019							Shifted to early next year.
12. Conduct Pest and disease surveillance of major crops and livestock in 4 zones by 2019	Crops and Livestock diseases						Surveillance on all major crops and livestock conducted in all the 4 zones by the Plant Doctors during the period
13. Train 25 Technical staff in Extension Methodology	Technical staff						Two (2) of such trainings were done during the period
14. Promote aggregator-out-grower concept in the communities growing high value horticultural crops on the Adzonkor Irrigation site by	Aggregator and out growers						The Lands around the Dam site were yet to be released for that purpose

2019							
COMPONENT 2.3 CASSAVA MARKETING							
15. Facilitate the formation of 1 cassava value chain platform in the district by 2019							Shifted to early next year.
16. Collect weekly market data from 2 markets							Weekly market data were collected during the period
17. Facilitate the formation and development of 10 commodity based farmer/processor groups							Over 10 of such groups facilitated and 6 trained in Group Dynamics during the period
18. Undertake field extension services using smart phones	All crops and livestock farmers						Smart phones were used in daily farmer contacts, weather situations, and information on availability of FAW chemicals at the District office, availability of agro-inputs at the sales points, etc, for farmers to access.
19. Train 25 Technical staff and 100 vegetable farmers							Shifted to early next year.

on Irrigation techniques							
COMPONENT 4.1 LIVESTOCK PRODUCTION							
20. Train 100 livestock farmers on the prevention of scheduled diseases							Over 161 livestock farmers were trained by the Vet in the third quarter.
21. Train 200 poultry farmers on the on the use of I-2 vaccine on local poultry against the Newcastle disease							Over 161 livestock farmers were trained by the Vet during the period.
22. Facilitate public education on zoonotic diseases in the field and that diagnosed at the slaughter house in the district by 2019.	The general public						The Vet carried out periodic education for butchers and the general public
23. Organize 3 Monthly management and 3 District and 3 Regional Technical Review Meetings for District staff and DDA by 2019	All the Staff in the District						Twelve planned management and technical review meetings were carried out.

24. Carry out 125 Monitoring and supervisory visits and compile Monthly, Quarterly, Midyear and Annual reports by DAOs, DDAs and DPCU						151 of such visits were carried out during the period and reports compiled
25. Embark on 2500 field and home visits by 22 Technical staff by 2019						2508 of such visits were embarked on during the year.

2.4.4 National Commission for Civic Education

The programme activities in the fourth quarter of 2018 were focused on the quota released to the district office from National Headquarters of the Commission under the theme “**Our Heritage: Consolidating Ghana’s Democratic Gains**”. Among the programmes for the fourth quarter were,

1. Focus on the role of the institutions and individuals in the fight against corruptions
2. Emphasize equality of all (Rule of law)
3. Children’s Right
4. Whistle Blowers Act
5. Environmental Protection (fight against bush fire)

2.4.6 National Disaster Management Organization

The National Disaster Management Organization (NADMO) during the year under review was unable to meet some of its proposed action plans due to unavailability of funds. The 2020 annual report of the Agotime-Ziope district details the activities, disaster occurrences and response in the district for the year ended December, 2020. The office adopted diverse means to eradicate artificial disasters and mitigate the effects of natural disasters in the district. The following were carried out in the year under review:

Programs and Projects

Projects and activities undertaken in the year 2020 were limited to educational talks mainly on the community information centers due to the adherence of the COVID- 19 safety protocols. NADMO in collaboration with Zoomlion Ghana Ltd. undertook series of fumigation exercises in fifty-one (51) major facilities in the district.

2.4.7 Public Education

The zonal coordinators have constant interactions with the assembly members, chiefs, other opinion leaders and community folks under their respective zones in order to disseminate and gather relevant information. Zonal coordinators were busy on their daily visits as well as other public gatherings such as church services, schools and communal gatherings.

2.4.8 Radio Programs

In the year 2020, the Agotime-Ziope district office engaged the services of all the community information centers in the district for outreach programs to sensitize community members on issues concerning the various types of disasters associated with each respective climatic season at each point in time of the year and education on the deadly COVID-19 virus.

Three (3) radio announcements were also made on Ho fm to warn residents along the banks of Tordze River on the possibility of flooding due to the rains.

INDICATOR PERFORMANCE MATRIX FOR 2020

MAIN OUTPUTS		INDICATOR	TARGETS FOR THE YEAR	INDICATOR STATUS AT THE END OF THE YEAR	ACHIEVEMENT	KEY ISSUES/CHALLENGES
Disaster Risk Reduction	Major Public Education Campaigns	Number of Public Educational campaigns: 8	40	20%	Below average	Hindrance from COVID-19 restrictions
	Media Discussions	Number of Media Discussions held: 3	20	15%	Below average	Community information centers

						used instead
	Monitoring and Field Assessment	Number of Field Trips for assessment: 75	80	94%	Excellent	Lack of office's own means of transportation
	Training and capacity building on DISASTER Prevention and Management (bush fires / flood etc.)	Number of Staff and Stakeholders trained: 4	19	21%	Below average	All staffs trained in disaster prevention at a workshop
		Number of communities trained: 10	40	25%	Below average	Hindrance from COVID-19 restrictions
	Disaster Technical Committee Meetings	Number of Disaster Technical Meetings: 12	20	60%	Satisfactory	Other stake holders were involved (GNFS, GES, GPS, GHSetc)
	Simulation Exercises	Number of Simulation Exercises Held: 0	20	0%	None	Lack of logistics (boats, life jackets, fire extinguishers, etc)
	Cleaning Exercises	Number of cleaning exercises performed: 2	32	6%	Below average	Lack of corporation and COVID-19 restrictions.
	Major drains desilted	Number of major drains desilted 4	32	13%	Blow average	Less choked drains and COVID-19 restrictions
	Stake holder engagement	Number of stakeholders engagements: 6	12	50%	Average	GNFS, Env. Health, GES, etc engaged
	Community engagement	Number of Communities engaged on DRR Programmes: 10	40	25%	Below average	Hindrance from COVID-19 restrictions

2.4.9 Disasters

The first quarter of 2020 was full of bush fires across the district and some domestic fires. Below is a breakdown of the disaster occurrences in the year 2020.

TYPE OF DISASTER: DOMESTIC FIRE

NO	DATE	COMMUNITY	NUMBER OF PEOPLE DISPLACED	NO. HOUSES DESTROYED	ESTIMATED COST(GH ₵)

			ADULTS		CHILDREN			
			M	F	M	F		
1	25/01/2020	Avornyokope	2	3	4	2	4	4,600
2	25/01/2020	Akpokope	2	3	2	1	2	5,700
3	03/02/2020	Noanyikpo -Tsati	1	1	1	-	1	3,000
4	04/02/2020	Alorkpui	-	2	2	1	1	3,500
5	11/02/2020	Adevukope	2	4	-	4	1	4,000
6	20/02/2020	Kpatakope	3	5	-	2	1	3,500
7	22/02/2020	Vedome	1	1	1	1	1	3,000
8	01/03/2020	Dufekope Wudzedeke	1	-	-	-	1	2,000
9	08/10/2020	Kpetoe	1	3	-	-	4	3,000
SUB-TOTAL		09	13	22	10	11	16	27,700.00
TOTAL		09	35		21		16	27,700.00

TOTAL POPULATION AFFECTED: 56
TOTAL NO. OF COMM. AFFECTED: 09
TOTAL NO. ADULTS AFFECTED: 35
TOTAL NO. CHILDREN AFFECTED: 21
TOTAL ESTIMATED COST (GH¢): 27,700.00

Disaster Volunteer Groups

All the Disaster Volunteer Group members throughout the district were engaged in the first quarter of 2020 before the outbreak of the COVID – 19 virus.

Disaster Response And Relief

Zonal coordinators were readily available in the communities to assist victims whenever the need arose together with the district director and other office staffs. Data was collected at all the disaster scenes and reports were written and forwarded to the regional office for further action.

The office was not able to present any relief items to the disaster victims due to unavailability of relief items at the district NADMO stores.

Transportation

Means of transportation remains the major problem facing the Agotime-Ziope district NADMO office. The office was presented with one motorbike from regional office in the first quarter of 2020 but not sufficient to augment the transportation needs of the office. Thus the office still relied on the services of rented motorbikes to undertake its operations which limited productivity.

(i) Office Equipments

The office is also in a dire need of a printer and a filing cabinet to facilitate smooth and effective running of the day to day activities of the office.

RECOMMENDATIONS

The Agotime-Ziope District would like to make the following recommendations to enhance our job satisfactorily;

(i) Printer And Cabinet

One steel cabinet and a printer is urgently needed to replace the broken down ones

(ii) Transportation

The office also needs a means of transportation be it a vehicle or motorbikes to enhance the operations of the office.

Climate Change and Natural Resource Management

The incidence of climate change in the District is manifesting in sudden changes in weather pattern, erratic rainfall among others with their adverse effect give cause for concern and therefore measures should be put in place to mitigate the harmful effects. Some of the measures adopted by the district to reduce the effects of climate change are:

- To continually educate the public on climate change and its impact on development
- To adopt measures to control bushfires
- Enforce building control regulations
- To encourage irrigation farming
- To enforce environmental sanitation standards
- Tree planting and land scrapping to be encourage on all our construction sites where appropriate.
- To check deforestation and illegal logging.
- To plant trees along river banks

Also, there is the need to conserve energy, use of local materials and strengthened to withstand floods and strong winds and excessive temperatures. Also, the Statutory Planning Committee of the Assembly is to consider above issues in their decision to approve applications for Development Permits.

Educational Programme on afforestation and Flood Prevention

Public education was carried out in ten communities namely Agotime Kpetoe, Ziope, Akpokope, Agotime Abenyinase, Atiave, Agotime Afegame, Dohia, Agohome, Adedome, Astrulume, Keyime, Wortsikpo, Old Takuve (Afegame) , Silliandre, Abordahe, Agordeke , Kporta , Dramave No 1, Asafoatse Kope ,Segbale on the need to plant trees and put an end to the fast rate of tree felling in the District for charcoal burning. Participants were also sensitized on the need to adopt the use of sustainable energy sources such as biogas and solar. Participants were also introduced to other alternative livelihood programmes such as bee keeping, grass cutter rearing, mushroom production etc. There were also taken through ways of preventing flooding in their areas. In all a total of 1,234 persons made up of 569 males and 665 females participated in the programmes.

Afforestation Activities

The Department of Agric with support from Forestry Commission supported the planting of 2000 trees in various communities in the District. Over 20 communities benefitted from the tree planting exercises.

Public sensitization workshop on Climate Change

Public sensitization programmes were carried out on climate change in ten communities namely; Agotime Kpetoe, Ziope, Akpokope, Agotime Abenyinase, Atiave, Agotime Afegame, DohiaAgohome, Adedome, Astrulume, Keyime, Wortsikpo, Old Takuve (Afegame) , Silliandre, Abordahe, Agordeke , Kporta , Dramave No 1, Asafoatse Kope ,Segbale.

The programme was held to educate the public on the causes and ways of adapting to climate change. In all a total of 2673 persons made up of 1611 females and 1062 males participated in the event.

Natural Resource Management

The Assembly also held sensitization programmes on the need to make sustainable use of the natural resources of the District. Participants were taken through a list of all the natural resources of the District such as water bodies, forest resources etc. and ways of making sustainable use of such resources. In all a total of 3894 persons made up of 2048 females and 1846 males.

Climate Change Data Analysis

With impact on key sectors like agriculture, water resources and economics, climate plays an influential role in human life cycles. With impact on key sectors like agriculture, water resources and economics, climate plays an influential role in human life cycles. Many argue that climate change is happening now, and these changes take the form of weather related disasters such as floods and fires. Floods in District in the past year and floods in parts of District are evidence of this.

It is essential therefore to identify target groups and geographic “hotspots” for rapid data collection. Once all the necessary data is collected and verified it must be captured in appropriate Information Systems (GIS’s, EIS’s, and Early Warning Systems). Modelling and planning tools can be used to analyse the data to provide vital information on environmental trends and to facilitate scenario planning, early warning systems and disaster risk management/emergency response and mitigation strategies.

Early warning systems are a key component of responsive policy and planning solutions and include a chain of concerns, namely: understanding and mapping the hazard, monitoring and forecasting impending events, processing and disseminating understandable warnings to political authorities and the population, and undertaking appropriate and timely actions in response to the warnings which have all been carried out in the District.

Report On Gender Mainstreaming

Gender Mainstreaming Activities Carried Out By Other Department/Sectors in the District

- A workshop was organized for Sixty (60) women from Ten (10) selected communities on the 5th of April 2019 on the topics
- Two AEAs conducted training for women into woodlot production. Over 500 women benefitted from such programmes.
- WIAD developed and implemented a comprehensive Nutrition Support Programme (NSP) among 18 poor risk prone farm communities in 14 operational areas leading to the increased use of fortified maize by 30% at the close of the year.
- Women’s Vegetable farming groups were identified and Supported through various demonstration activities on vegetable production on large scale and post-harvest loss management.
- Girl-Child education supported with career counseling programmes in schools. etc. over 100 girls benefitted from such programmes.
- STMIE programmes were also supported by the Assembly. Over 100 persons benefitted from the programme made up of 62 females and 38 males.
- Sensitization programme for women to take-up leadership position in governance and decision making was organized in 5 communities. In all a total of over 500 women benefitted from such programmes.
- Radio talk show on gender mainstreaming organized and community information dissemination centers took place during the period under review. Officers from the Social Welfare Department took turns and sensitized women on the need to take up leadership positions. In all over 5000 women were reached with such programmes.
- Demonstration on liquid soap, weanimix and doughnuts preparation to five (5) women groups were held in five communities namely Kpetoe, Ziope, Akpokope, Dohia and Agbesia. About 200 women too part in these programmes.

- Concerning Preventing Mother to Child Transmission (PMTCT) of HIV/AIDS, Six Hundred and Sixty Two (662) pregnant women were tested and Ten (10) are positive who are on immediate treatment
- **Maternal Health Services**
Services such as supervised delivery, postnatal care, family planning, post abortion care, school health services, adolescent health and home visit were rendered in the year.

Vulnerability, Social Exclusion and Empowerment

Vulnerability

Vulnerability is defined as the probability of livelihood stress occurring in four main components. These are risk, exposure, response, and outcome. Risk is the probability of an event happening. Exposure includes the value of assets at risk and what will be lost if uncertain event occurs. Response is normally the function of decisions taken by households, institutions and civil society. Outcome is the result of impact of the shock which is usually the result of the interplay of risk, exposure, and response.

Also, vulnerability describes the inability of a person or place to withstand shocks or threats. This phenomenon often manifests itself in livelihood losses, ill health, lack of productive opportunities and natural disasters often associated with bush fires, floods, and draught. There are also issue of physical vulnerability relating mishandling and abuse of children or deliberate denial of from school or other forms of skills training.

The major cases of vulnerability are child abuse, child labour, children in conflict with the law, HIV/AIDS, floods, bush fires etc.

Other issues include the exclusion of People Living with HIV (PLWHIV). About 20 PLWHIV made up of 12 males and 8 females are in such difficult situation. There is the need for intensive education on the issue.

2.5 Update on funding sources and disbursements

2.5.1 Income and Expenditure Trends

Table 2.25: Update on Disbursements Funding By Sources

Revenue Sources	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
IGF	222,140.84	275,250.00	169,495.00	368,775.00	213,541.36	282,100.00	366,696.88	-	-
DACF	1,221,256.62	3,111,928.74	1,621,021.83	5,834,020.30	1,929,301.38	3,065,665.10	2,275,530.90	-	-
MP's CF	175,571.00	320,000.00	324,282.16	320,000.00	358,654.08	400,000.00	347,491.27	-	-
PWDs CF	5,000.00	100,750.00	248,759.81	266,035.00	182,297.68	450,000.00	236,701.81	-	-
MSHAP	-	-	-	15,400.54	15,400.54	-	5,564.00	-	-
GSFP	-	-	-	-	-	-	-	-	-
SRWSP	-	-	-	-	-	-	-	-	-
DDF/DPAT	-	423,874.00	370,237.00	423,874.00	462,559.56	591,113.51	335,130.00	-	-
GSOP	-	-	-	-	-	-	-	-	-
UNFPA	-	-	-	-	-	-	-	-	-
UDG	-	-	-	-	-	-	-	-	-
LEAP	-	-	-	-	-	-	-	-	-
Total	1,623,968.46	4,231,802.74	2,733,795.80	7,228,104.84	3,161,754.60	-	-	-	-

Source: AZDA, District Finance Office, January, 2020

Table 2.26: Update on Expenditure

Expenditure Item	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
COMPENSATION	-	1,238,118.00	1,564,023.68	1,347,890.00	1,528,406.00	1,604,319.00	2,488,681.61	-	-
GOODS AND SERVICE	-	206,600.00	109,378.01	976,263.12	2,114,182.71	3,441,963.20	2,441,684.10	-	-
INVESTMENT/ ASSETS	-	4,441,944.93	3,021,863.07	5,792,969.30	1,042,849.19	22,140,198.85	961,896.50	-	-
TOTAL	-	5,886,662.93	4,695,264.76	8,117,122.42	4,685,437.90	271,186,481.05	5,892,262.21	-	-

Source: AZDA, District Finance Office, January, 2020

KEY COMMENTS:

Revenue generated in 2020 amounted to GH¢ 366,696.88 as against GH¢282,100.00 representing 29.99%. This was as a result prudent revenue mobilisation strategies put in place.

District Assembly Common Fund (DACF)

The DACF is expected to be released quarterly by the administrator of common fund. Unfortunately, these releases more often delay which invariably affect developmental project and other sociable programmes in the district. The funds are not released regularly and timely as expected. Additionally, huge mandatory deductions also affect the DACF balance which derailed the budgeted plans for the district. In effect what is left for development projects is very meager considering the number of projects at hand.

b) Efforts to generate funds internally include the following:

- Special education on property rates payment using all medium.
- Public education on the need for payment of taxes

- Exploitation of new revenue sources
- Training of Revenue collection staff
- Strengthening of the area councils for effective collection of ceded areas.
- Regular monitoring of collectors

c) Challenges with regards to generating funds include:

- Apathy of rateable population towards taxes particularly property rates
- Unstable and weak economic base of the District
- Lack of education and sensitization of the public
- Lack of commitment on the part of some collectors and non- involvement of some Assembly members in revenue mobilization

Comments on Disbursement

a) Adequacy of funds

Funds released for the implementation of projects /programmes is woefully inadequate

b) Utilization of funds in accordance with the Budget

The Assembly used the funds according to the provision in the budget in order to achieve the objectives.

c) Challenges with regard to disbursements

The challenges with regards to disbursement are:

- Statutory deductions on the DACF
- Untimely release of funds (DACF)

Shortfalls in the allocations also affect the projects and programmes earmarked for the year.

2.6 Update on Core Indicators and Targets

Table 27: Performance of Core Indicators at the District Level

2.5 Update on Core Indicators and Targets

Table 2.5: Performance of Core Indicators at the District Level

Indicator (Categorized by Development Dimension of Agenda for Jobs)		Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
ECONOMIC DEVELOPMENT										
Total output in agricultural production										
1	I. Maize	5,992	8,560	6,848	9,408	5888	-	-	-	-
	II. Rice (Milled)	34	55	52	65	62	-	-	-	-
	III. Millet	-	-	-	-	-	-	-	-	-
	IV. Sorghum	-	-	-	-	-	-	-	-	-
	V. Cassava	9,000	13,360	11,474	14,696	13,821	-	-	-	-
	VI. Yam	-	-	-	-	-	-	-	-	-
	VII. Cocoyam	-	-	-	-	-	-	-	-	-
	VIII. Plantain	-	-	-	-	-	-	-	-	-
	IX. Groundnut	78	110.6	102.7	120.5	74	-	-	-	-
	X. Cowpea	-	-	-	-	-	-	-	-	-
	XI. Soybean	-	-	-	-	-	-	-	-	-
	XII. Cocoa	-	-	-	-	-	-	-	-	-
	XIII. Shea butter	-	-	-	-	-	-	-	-	-
	XIV. Oil palm	-	-	-	-	-	-	-	-	-
	XV. Cashew nut	-	-	-	-	-	-	-	-	-
	XVI. Cotton	-	-	-	-	-	-	-	-	-
	XVII. Cattle	2,233	2,478	2,280	2,600	2450	-	-	-	-
	XVIII. Sheep	722	1,020	900	1,200	1100	-	-	-	-
	XIX. Goat	2,012	2,220	2,018	2,288	2150	-	-	-	-
	XX. Pig	315	475	442	480	450	-	-	-	-
	XXI. Poultry	21,661	25,418	22,680	27,440	22,880	-	-	-	-
2	Percentage of arable land under cultivation	20%	25%	22%	30%	-	-	-	-	-
3	Number of new industries established									
	I. Agriculture	-	-	-	-	-	-	-	-	-
	II. Industry	-	2	-	2	-	-	-	-	-

Indicator (Categorized by Development Dimension of Agenda for Jobs)		Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
	III. Service	-	-	-	-	-	-	-	-	-
4	Number of new jobs created									
	I. Agriculture	-	2,045	2,440	2,123	2,232	-	-	-	-
	II. Industry	-	490	301	280	270	-	-	-	-
	III. Service	-	122	79	120	121	-	-	-	-
SOCIAL DEVELOPMENT										
5	Net enrolment ratio									
	I. Kindergarten	164.1	163.0	163.0	165.5	-	167.9	-	142.6	-
	II. Primary	144.9	132.4	132.4	128.0	-	126.2	-	110.1	-
	III. JHS	98.4	92.1	92.1	84.9	-	77.7	-	58.2	-
6	Gender Parity Index									
	I. Kindergarten	1.03	1.06	1.06	1.07	-	1.08	-	1.08	-
	II. Primary	1.01	0.97	0.97	0.94	-	0.92	-	0.93	-
	III. JHS	0.99	1.00	1.00	0.99	-	0.96	-	1.89	-
	IV. SHS	1.32	1.32	1.32	1.32	-	1.31	-	1.28	-
7	Completion rate									
	I. Kindergarten	95.5%	95.5%	95.5%	95.5%	-	95.5%	-	95.5%	-
	II. Primary	131.8%	114.4%	114.4%	107.0%	-	81.9%	-	59.1%	-
	III. JHS	96.0%	95.7%	95.7%	82.4%	-	87.0%	-	62.5%	-
	IV. SHS	18.1%	18.1%	18.1%	18.1%	-	17.8%	-	20.4%	-
8	Number of operational health facilities									
	I. CHPS Compound	9	9	9	9	9	9	-	-	-
	II. Clinic	-	-	-	-	-	-	-	-	-
	III. Health center	3	3	3	3	3	1	-	-	-
	IV. Hospital	-	-	-	-	-	-	-	-	-
9	Proportion of Population with valid NHIS card									
	i. Total (by sex)	12,052	12,052	12,052	-	-	-	-	-	-
		1,751	1,751	1,751	-	-	-	-	-	-

Indicator (Categorized by Development Dimension of Agenda for Jobs)		Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
	ii. Indigents	3,195	3,195	3,195	-	-	-	-	-	-
	iii. Informal	647	647	647	-	-	-	-	-	-
	iv. Aged	4,841	4,841	4,841	-	-	-	-	-	-
	v. Under 18 years	800	800	800	-	-	-	-	-	-
	vi. Pregnant women									
10	Number of births and deaths registered	-	-	-						
	i. Birth (sex)				880	875	-	-	-	-
	ii. Death (sex, age group)	-	-	-	83	83	-	-	-	-
11	Percent of population with sustainable access to safe drinking water sources ¹				-	-	-	-	-	-
	i. District	35%	36%	37%						
	ii. Urban	20%	22%	23%	-	-	-	-	-	-
	iii. Rural	12%	15%	15%	-	-	-	-	-	-
12	Proportion of population with access to improved sanitation services ¹						-	-	-	-
	i. District	22%	23%	24%	25%	25%				
	ii. Urban	13%	14%	15%	16%	16%	-	-	-	-
	iii. Rural	9%	9%	9%	9%	9%	-	-	-	-
13	Maternal mortality ratio Indicator (Institutional)	0	0	0	0	-	-	-	-	-
14	Malaria case fatality (Institutional)	-	-	-	-	-	-	-	-	-

¹CWSA defines access to safe water to include the following elements:

1. Ensuring that each person in a community served has access to no less than 20 litres of water per day
2. Ensure that walking distance to a water facility does not exceed 500 meters from the furthest house in the community
3. That each sprout of borehole or pipe system must serve no more than 300 persons and 150 for a hand dug well
4. The water system is owned and managed by the community
5. Water facility must provide all year-round potable water to community members

Indicator (Categorized by Development Dimension of Agenda for Jobs)		Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
	i. Sex ii. Age group	-	-	-	-	-	-	-	-	-
15	Number of recorded cases of child trafficking and abuse	-	1	1	1	1	-	-	-	-
	i. Child trafficking (Sex) ii. Child abuse (Sex)	-	1	0	1	1	-	-	-	-
Safeguard the Natural Environment and Ensure a Resilient, Built Environment										
16	Percentage of road network in good condition				-	-	-	-	-	-
	Total	60%	61%	62%	63%	63%	-	-	-	-
	Urban	20.0%	23.0%	25.0%	26%	26%	-	-	-	-
	Feeder	40.8%	42.0%	42.0%	43%	43%	-	-	-	-
17	Percentage of communities covered by electricity				-	-	-	-	-	-
	Total	51%	55%	58%	59%	59%	-	-	-	-
	Urban	73.2%	74%	74%	75%	75%	-	-	-	-
	Feeder	40%	42%	45%	46%	46%	-	-	-	-
Governance, Corruption and Public Accountability										
18	Reported cases of crime						-	-	-	-
	i. Men	2	2	1	2	2	-	-	-	-
	ii. Women	0	1	0	1	1	-	-	-	-
	iii. Children	1	1	1	1	1	-	-	-	-
19	Percentage of Annual Action Plan implemented	85%	79%	81%	82%	93%	-	-	-	-
20	Number of communities affected by disaster						-	-	-	-
	i. Bushfire ii. Floods	11 2	9 2	8 2	8 8	0 1	- -	- -	- -	- -

2.6 Update on Critical Development and Poverty Issues

As every district has its own peculiar socio-economic and cultural characteristic which distinguishes it from others so is the Agotime-Ziope District Assembly. In that vein, efforts have been made to clarify what perceptions are on the issue of poverty from various stakeholders.

Table 2.6: Update on Critical Development and Poverty Issues in 2020

Critical Development and Poverty Issues	Allocation GH¢	Actual receipt GH¢	No. of beneficiaries	
			Targets	Actuals
Ghana School Feeding Programme	-	-	7,119	6,247
Capitation Grants	57,420.00	57,420.00	9,713	9,713 (M=4923 F=4,790)
National Health Insurance Scheme	-	-	14,563	14,563
Livelihood Empowerment Against Poverty (LEAP) programme	-	140,080.00	2858	2858
National Youth Employment Program	-	-	30	30
One District-One Factory Programme	-	-	-	-
One Village-One Dam Programme	N/A	N/A	N/A	N/A
One Constituency-One Million Dollars Programme	N/A	N/A	N/A	N/A
Planting for Food and Jobs Programme	189,770.00	126,593.50	14,931	269
Free SHS Programme (Agosec)	-	-	828	828 (M=359 F=469)

Free SHS Programme (Ziosec)	-	-	452	452
National Entrepreneurship and Innovation Plan (NEIP)	N/A	N/A	N/A	N/A
Implementation of Infrastructural for Poverty Eradication Programme (IPEP)	N/A	N/A	N/A	N/A

2.7.1 Youth Employment Agency

The agency as the name applies is supposed to engage the youth in skills development and offer them employment opportunities in their various areas of skills and expertise. The agency in the year under review was able to carry through with its core mandate. The agency as at the end of December, 2019 managed a total of 30 beneficiaries under one module which are as follows;

S/N	MODULES UNDER Y E A	MALE	FEMALE	TOTAL
1	Youth in sports	2	0	2
2	Community Police Assistant	22	6	28
TOTAL		24	6	30

2.7.2 Ghana School Feeding Programme (GSFP)

The Ghana School Feeding Programme is on-going in the District. As part of the Government's initiative to expand the programme and increase the beneficiary schools in the district. Currently, there are 6,247 beneficiaries comprising of 3176 males and 3100 females from 27 schools in the District.

2.7.3 Nation Builders Corps (NABCO)

The Nation Builders Corps (NABCO) programme is a government initiative to address graduate unemployment to solve social problems. The focus of the initiative is to solve public service delivery in health, education, agriculture, technology, governance and drive revenue mobilization and collection. There are seven (7) modules under the programme, these are; Revenue Ghana, Digitize Ghana, Civic Ghana, Feed Ghana, Enterprise Ghana, Educate Ghana and Heal Ghana.

Beneficiaries

The number of trainees on the scheme as at December 2020 is 90 made up of 40 males and 50 females. Seven newly posted trainees and 26 trainees from Ho Municipal under the district's jurisdiction were added to the number.

MODULE	TRAINEES STAFF	DELCINED TARINEES	TRAINEES AT POST
EDUCATE GHANA	17	1	16
FEED GHANA	2	0	2

HEAL GHANA	5	0	5
DIGITIZE GHANA	1	0	1
REVENUE GHANA	48	0	48
CIVIC GHANA	16	0	16
ENTERPRISE GHANA	2	0	2
TOTAL	91	1	90

Source: NABCO Office, Agotime-Ziope District, January 2020

- National Digital Property Addressing System (NDPAS) Workshop: The NDPAS workshop was organised to equip and train trainees with respect to the digital property addressing system. The training sessions entailed both a theoretical and practical training.
- NABCO Skills and Talent Academy (NSTA) Workshop: The Agotime -Ziope NABCO Secretariat organised NSTA training for trainees and enrol trainees on the academy portal waiting permanent enrolment for all trainees to their course choice. This was part of the one-year anniversary celebration activities nationwide launched in Accra. The secretariat thereafter undertook a training session for the trainees on how to register for the Academy.

2.7.5 Free Senior High School

The District has two Senior High Schools benefitting from the Free Senior High School Program. In all there are Nine Hundred and thirty six (936) students benefitting from the program in the district. Out of this number, Five hundred and twenty seven are females and Four hundred and nine males. Three hundred and seven are boarders and the rest day student. School just reopened so we are just maintaining the figures from 2019 because of the covid19

2.7.6 National Health Insurance Scheme

The National Health Insurance Scheme in Agotime-Ziope has a total membership of 14,563 people as at 2019 as shown in table 29. Unable to get the manager of NHIA to collect the 2020 figures

Table 29: NHIS Registrant in 2019

	M	F	Total
Indigent	2,026	2,680	4,706
Informal	962	1,876	2,838
70 Yrs +	207	427	634

Under 18 Yrs	2,431	2,459	4,890
Pregnant Women	-	746	746
SSNIT Cont.	367	305	672
SSNIT Pen.	50	25	76
TOTAL	6,044	8,519	14,563
Percentage with respect to population			

Source: NHIS District Office, Kpetoe 2019

2.8 Update on Evaluations conducted; their findings and recommendations

Evaluation and monitoring share some similarities, but they are entirely two different activities. They differ in terms of their scope and content. Evaluation is a more detailed or accurate activity meant to assess the impacts of goals and objectives implemented. It looks at the social, economic and the environmental impacts of goals and objectives.

Some activities undertaken included

- ◆ Review of all quarterly and Annual Progress Reports
- ◆ Monitoring of Physical Projects
- ◆ Monitoring of Programmes

One terminal evaluation was conducted within the period. The Purpose of this evaluation was to ascertain the level of implementation of project and activities and to assess the impact of these interventions on the intended beneficiaries. A checklist and questionnaires were designed to collate the views of program beneficiaries in order to measure their degree of satisfaction with respect to utilization of completed project. The method implored in executing above, involved the design of check list by the DPCU to track the progress of implementation of planned activities. Detailed questionnaire were also designed to collate the views of program beneficiaries in order to measure their degree of satisfaction with respect to utilization of completed project and programs. The DPCU further reviewed implementation reports of various Departments concerned with the utilization of the projects and program implemented in the Plan to be able to measure reported changes against planned interventions.

For instance in the Health Sector, community members in places where CHPS Compounds were built and operationalized were asked a number of questions including how much money they have saved in accessing healthcare after the commissioning of the CHPS Facility for use. In communities, where water systems were provided residents were asked how much time and money was saved after the installation of the Water Systems and how that impacted on their lives and the reports of reported cases of water reported illnesses were also reviewed.

2.8 Findings and Recommendations of the Evaluation Conducted

The details below present the summary of findings of the evaluation of the impact of feeder roads in respect of the Level of Implementation and Impact of Planned interventions on the intended beneficiaries,

2.30: Update on Evaluations Conducted

Name of the Evaluation	Policy/programme/project involved	Consultant or resource persons involved	Methodology used	Findings	Recommendations
Evaluating the impact of feeder roads	Reshaping of 8.5km Feeder Road (Kakadedzi-Silandre)	DPCU	Focus Group Discussion Interviews	<ul style="list-style-type: none"> • Easy transport of goods and services • Reduced cost of transporting goods from Torkor to other communities • Reduced travel time • Reduction in vehicle down times • Reduced maintenance of vehicular cost • Improved access to the communities especially during rainy season 	Should be maintained regularly

2.9 Participatory Monitoring and Evaluation (PM&E) Conducted

The District Planning Co-ordinating Unit (DPCU) conducted series of Participatory Monitoring and Evaluation exercises where the team met Project Contractors, Project Consultants and the beneficiary communities at project sites to deliberate on observations and made recommendations. These recommendations are being carried out by the parties concern. The results of P M & E conducted are shown in table 2.30.

During the period, DPCU facilitated one participatory monitoring and evaluation exercise. The exercise involved stakeholders such as management and staff of the Assembly, Traditional Authorities, Assembly members, market women, media, trade unions, women's groups, PWDs, etc. All on-going projects sites were visited. The main objectives of monitoring exercise are to among other things;

- Provide information to management, staff and other stakeholders on whether progress is being made towards achieving project objectives;
- Ensure project accountability to donors and other stakeholders;
- Provide management with the opportunity to make timely adjustment and corrective actions to improve the Programme/project design, work plan and implementation strategies.

It was found out during the exercise that inadequate and delay in the release of funds is affecting timely implementation of development project in the District. To this end if quick action is not taken to release funds for work, it might affect the contract price as contractors may take advantage of the situation to request for revaluation of contract price.

Table 2.31: Update on PM&E Conducted

Name of the PM&E Tool	Policy/programme/project involved	Consultant or resource persons involved	Methodology used	Findings	Recommendations
Community Led Total Sanitation	Community Sanitation improvement Program	Environmental Health Unit	<p>Transect Walk to discover areas of insanitary conditions and produced Community Maps showing these sites.</p> <p>Focus group discussions to design strategies with communities to achieve total sanitation.</p>	<p>A number of sites were discovered in each of the communities triggered where human excreta, rubbish and other forms of filth were deposited.</p> <p>Communities agreed on a roadmap to achieve total sanitation</p>	<p>This strategy enables the Assembly and to communities selected to achieve total sanitation and hence needs to be repeated in each of the communities in the District</p>

CHAPTER THREE

THE WAY FORWARD

3.1 Introduction

This section of the report dealt with the key issues addressed and those yet to be addressed and the recommendation.

3.2 Key Issues Addressed and those yet to be addressed

Among the key issues addressed includes the following;

Active stakeholder participation is one of the key issues addressed. This was done in order to enhance sustainability of programmes and projects. Town Hall meetings, communal fora and communal sensitizations were undertaken in some key towns in the District to educate them on the need for community involvement in planning, implementation and monitoring and evaluation.

Market women, Store operators and other businessmen who operate in the District, who were aggrieved with issues in relation with the fee fixing resolution were met and their concerns amicably resolved.

Some of the key issues which are yet to be addressed include the following;

- Inadequate logistics for planning, monitoring and evaluation activities in the District.
- Low capacity of some DPCU members in planning and reporting.
- Low institutional capacity to support plan implementation management.
- Poor coordination between the District Assembly and the NGOs/CBOs.

3.3 Recommendations

- The flow of funds from Central Government for development projects in 2019 was inadequate and irregular. This has resulted in delay in the implementation of projects and programmes earmarked for the year. It is expected that while the government is addressing the problem the District Assembly will also consider other alternative sources of funding development projects and programmes.
- Hold regular consultative meetings, review meetings with development stakeholders on key indicators.

- Solicit support for training, capacity building and technical assistance towards strengthening the DPCU, Stakeholders, Area council etc.
- Find ways to further improve upon revenue collection, to generate enough revenue for the development of the Assembly.

3.4 The Way Forward

A number of key issues which needed to be addressed immediately at the District level include the following:

- Capacity building of Sub-district structures in the area of logistics, skills and equipment.
- Resourcing the DPCU with adequate logistics such as vehicle for monitoring.
- Implement the recommendation on capacity building Plans.

3.5 Conclusion

The accelerated transformation of the District in terms of structure of the economy, increased production, social needs and more ecological balanced natural environment, more financial efforts and drive, more human development in capacity building would move the District forward.