

# **TEMA WEST MUNICIPAL ASSEMBLY**



## **MONITORING AND EVALUATION REPORT FOR 2020**

**ANNUAL PROGRESS REPORT ON THE IMPLEMENTATION  
OF THE MEDIUM TERM DEVELOPMENT PLAN 2018-2021**

**February, 2021**

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## **ACRONYMS**

AC	Area Council
AIDS	Acquired Immune Deficiency Syndrome
AM	Assembly Member
APR	Annual Progress Report
CSF	Capacity Support Fund
DA	District Assembly
DACF	District Assembly Common Fund
GETFUND	Ghana Education Trust Fund
GHS	Ghana Health Service
GSGDA	Ghana Shared Growth and Development Agenda
HIV	Human Immune Deficiency Virus
IGF	Internally Generated Funds
JHS	Junior High School
M and E	Monitoring and Evaluation
MTDP	Medium Term Development Plan
NDPC	National Development Planning Commission
NGO	Non-Governmental Organization
NRD	No Reliable Data
NYEP	National Youth Employment Programme
RCC	Regional Coordinating Council
REP	Rural Enterprises Project/Programme
RPCU	Regional Planning and Coordinating Unit

SHS

Senior High School

## CHAPTER ONE

### 1.0 Introduction

The Tema West Municipal Assembly (TWMA) is one of the 10 newly created MMDAs in the Greater Accra Region of Ghana situated in the South Eastern and diagonally located between Latitudes 5°42'00' N and Longitudes 0°00'30' W and Latitudes 5°36'20' S and Longitudes 0°7'10' W. It has a total land area of about 66.8 square km, which represents almost 2.1 percent of the total land size of the Greater Accra Region. The Municipal Assembly was carved from the Tema Metropolitan Assembly on March, 2018, and was established with Legislative Instrument (LI) 2317.

The Municipal Assembly shares boundaries with Krowor Municipality to the West, Adentan to the North –West, Kpone to the North, Ashaiman Municipality to the North - East, and the Tema to the East, with the Gulf of Guinea sharing the south-eastern boundaries. Community 2 is the District capital of the Tema West Municipal Assembly and is located at the south eastern part of the Municipality, and lies close to the coast. The location of the Municipality makes it economically viable in relation to the many Companies and Industries existing in the area.

The total population of the Municipality was 125,046 according to the 2010 Population and Housing Census. This is made up of 48.2% male and 51.8%. female. The 2020 projected population is 152,735 signifying a population growth rate of about 2.6% per annum. The Municipality has a household population of 123,898 with a total number of 30,744 households.

Ghana, under the Local Government Act, Act 936, has devolved power to District Assemblies for effective and efficient service delivery for local development. Thus, Metropolitan Municipal District Assemblies (MMDAs) are given the mandate to plan, monitor, provide basic infrastructure, support productive activities, and act as the overall development agent of the district. Hence, Tema West Municipal Assembly (TWMA) prepared the District Medium Term Development Plan (DMTDP) (2018-2021) as the fundamental instrument for development in the context of the National Medium-Term Development Framework (NMTDPF) - **an Agenda for Jobs: creating prosperity and equal opportunity for all** - document under the following thematic goals:

- Create opportunities for all Ghanaians;
- Safeguard the natural environment and ensure a resilient, built environment;
- Maintain a stable, united and safe society; and
- Build a prosperous society.

The Assembly is therefore expected to report on the status of implementing the District Medium-Term Development Plans (2018-2021) in line with National Development Planning Commission (NDPC) guidelines.

The Annual Progress Report (APR) is the key instrument for reporting on progress made towards achievement of the goals and objectives of the DMTDPs on annual basis. The following are the purpose for preparing the APR.

- It provides annual presentation of progress of implemented projects and programmes determined in the DMTDP.
- It serves as a single source of information on progress being made and assists in identifying weaknesses and constraints to attainment of the goals and objectives of the DMTDPs. It also makes recommendations to help address the bottlenecks.
- It presents the status of indicators and targets that were adopted by stakeholders for tracking the achievements of key policy objectives, programmes and projects of the DMTDP

### **1.1 Status of Implementation on the Medium-Term Development Plan**

Projects and programmes that were implemented during the year were periodically reviewed and monitored.

Table 1.1 shows the details of proportions of the MTDP implemented by the end of the year 2020.

#### **Table 1.1 Proportion of the DMTDP Implemented**



Indicators	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
<b>1. Proportion of the annual action plans implemented by the end of the year</b>									
a. Percentage completed	N/A	100	68.3	100	71.1	100	80.5	100	-
b. Percentage of ongoing interventions	N/A	-	2.5	-	4.4	-	14.3	-	-
c. Percentage of interventions abandoned	N/A	-	0	-	0	-	0	-	-
d. Percentage of interventions yet to start	N/A	-	29.2	-	24.6	-	3.4	-	-
e. Percentage of interventions executed outside the plan	N/A	-	0	-	0	-	1.8	-	-
<b>2. Proportion of the overall medium-term development plan implemented</b>	<b>68.27%</b>								

Source: MPCU, 2020

The 2020 Annual Action Plan had a total of 80 activities. Out of the 119 activities, 80.5% of the activities were completed, 14.3% were on-going and 3.4% of the interventions were yet to be executed in 2020. However, 1.8% of the interventions were executed outside the plan. Most interventions of the annual action plans completed were non-physical activities relative to physical projects which were mostly on-going. All activities executed outside the plan were projects initiated at national/sector level including COVID 19 related interventions after the third quarter, 2020. Since the implementation of the DMTDP in 2018, 68.27% has been executed as at end of 2020.

Table 1.2 shows the summary of activities in the Annual Action plan categorized according to the development dimensions of the framework in the agenda for jobs.

**Table 1.2 Details on the Annual Action Plan Implemented under the Agenda for Jobs Policy Framework**

S/N	Development Dimension	2018		2019		2020		2021	
		Plan	Exec	Plan	Exec	Plan	Exec	Plan	Exec
1	Economic Development	22	15	22	16	16	15	22	-
2	Social Development	44	38	42	35	26	26	44	-
3	Environment, Infrastructure and Human Settlement	34	17	30	18	25	23	34	-
4	Governance, Corruption and Public Accountability	20	15	20	17	13	13	20	-
	<b>Total</b>	<b>120</b>	<b>85</b>	<b>114</b>	<b>86</b>	<b>80</b>	<b>77</b>	<b>120</b>	<b>-</b>

Source: MPCU, 2020

## **1.2 Purpose of the Monitoring and Evaluation (M&E)**

Project or programme monitoring involved key stakeholders using a designed checklist. Most decentralized departments also frequently report on their performance to the Assembly for the preparation of the Quarterly and Annual Progress Reports by the District Assembly. All reports presented to the Central Administration are collected, studied and compiled into QPR and APR at the end of the year in line with the NDPC reporting guideline under the Agenda for Jobs: creating prosperity and equal opportunity for all 2018-2021.

Specific purposes included;

- It enhances the participation of broader key stakeholders in the Assembly and also promotes participatory M&E
- To help define appropriate indicators and set achievable targets in relation to the MTDP goals and objectives.
- Preparation of the M&E report ensures that sub-district and decentralized plans are available for data collection, analysis, and use.
- It enables the Assembly to track progress and work more effectively and efficiently towards achieving set goals and objectives.
- To identify and analyze respective stakeholders who could affect the outcome of the of the MTDP
- To ensure that specific strategies and tools are designed to encourage informed decision making.

## **1.3 Processes Involved and Difficulties Encountered**

The process in undertaking project and programme monitoring and evaluation did not come without a challenge. As a new District Assembly, there was inadequate logistics for monitoring and evaluation. In addition, funds for undertaking plan implementation monitoring and evaluation are limited. The District also faces the challenge in accessing adequate and accurate data. Hence affecting timely reporting on monitoring and evaluation of plan implementation.

## CHAPTER TWO

### MONITORING AND EVALUATION ACTIVITIES REPORT

#### **2.0 Introduction**

##### **Introduction**

The chapter reports on the Coronavirus (COVID 19) containment and preventive action undertaken within the Tema West municipality as well as the status of physical projects and programmes implemented during the quarter. It also included update on funding sources and disbursements, update on indicators and targets, update on critical development and poverty issues, findings and recommendations and participatory M&E undertaken.

#### **2.1 Situational Report of Tema West Municipal Assembly in Relation to the Corona Virus 19 Pandemic**

Community members and residents within the Tema West Municipal Assembly complied with the directives on the partial lockdown even though there were a few challenges.

##### *Distribution of Hygiene Equipment*

Veronica buckets, liquid soaps and hand sanitizers have been distributed to all markets (Community 2, Community 5, Texpo), lorry stations, police stations, Poly clinic and Sakumono Maternity Clinic in the Municipality.

Veronica buckets, liquid soap, tissue and sanitizer were distributed to a slum community in Community 3, Tema on Friday 9<sup>th</sup> April, 2020

##### *Observations made during the Partial Lockdown*

##### ***Markets***

Market women at Community 2 were relocated to the Aggrey road school. The market women initially refused but with the help of the security personnel they complied. Market women at Texpo also refused to relocate from along the road to the inside the yard. This was due to lack of understanding by the market women concerning the directives for the partial lockdown.

Market women at the Community 2 market were mobilized for Coronavirus testing on Wednesday 15<sup>th</sup> April, 2020.

##### *Lorry Station*

Taxi drivers at the Sakumono state Junction were informed of the coming of the Health directorate to take their samples for Coronavirus testing on Thursday 16<sup>th</sup> April, 2020. They

were also sensitized on personal hygiene practices in order to protect themselves from contracting the virus and other diseases.

Observations made

Drivers who arrived at the station washed their hands with soap under running water right when they get down from their cars.

The use of sanitizer by drivers and passengers was also observed

Drivers also complied with the social distancing directive

### ***Drinking Bars***

Some drinking bars in the Sakumono Village community were operating on the first day of the partial lockdown. Announcement was made using a megaphone for the closure of these bars and the owners were advised to adhere to the directives given.

### ***Slum Communities***

Residents living in slum communities in Community 3, Texpo and Baatsona did not adhere to the directive of social distancing and staying at home. Individuals could be seen sitting in groups and this was due to the nature of their housing units such as wooden structures known as 'kiosks'.

### ***Community Sensitization***

Community sensitization was done at Texpo, Baatsona, Adjei Kojo, Sakumono, Lashibi, Klagon, Communities 2, 3 and 5 on the Coronavirus.

Observation

There was high compliance of the social distancing and the stay-at-home directives within the communities even though there were a few challenges at the beginning of the lockdown.

### ***Fumigation Exercise***

Disinfection Exercise was undertaken at the Poly clinic (Community two, Tema), in the office of one of the nurses who had tested positive to the Coronavirus and other areas within the Clinic.

Disinfection/disinfestation exercise was also undertaken at the C&J Health in Community 16 after a patient suspected of the Coronavirus died at the Health Center. The sample was sent for testing and the results of the deceased came out as negative.

### ***Complaints***

A complaint was received from Community 5 over sewer blockage. Effluent from the sewer was entering into the compound of residents and this led to agitation of community members making them come out from their homes.

Measures taken

The sewer blockage was fixed.

Another complaint was received from Baatsona concerning a dead person found in his room.

This also caused agitation among residents living close to the deceased premises.

The cause of death is yet to be known.

Measures taken

The body was taken with the help of the police and the room was disinfected.

### **2.3 Report on Clean up Exercise During and after the Partial Lockdown**

As part of the measures outlined by the President of the Republic to keep all Ghanaians safe to fight against the Coronavirus (COVID -19), the Tema West Municipal Assembly embarked on a three-day massive clean-up exercise within the Municipality as directed by the Ministry of Sanitation and Water Resources.

#### ***Clean Up Day One:***

The exercise was conducted on Friday 3<sup>rd</sup> April, 2020 from the hours of 8:00am to 12:00pm. The Targeted Areas were swept and cleared of refuse and the drains were desilted. Community Sensitization on the COVID-19 is still on-going with announcements being made in communities within the Municipality.

#### **Equipment used for the clean-up:**

One Compaction truck

One Skip container

Long brooms

Wheel barrows

Head pans

Rakes

Shovels

**Targeted Areas:**

Sakumono Estate Junction and its environs

Along the Sakumono road down to Lashibi (Shalom Spot)

Poly Clinic Area (Community 2)

**Officers In-Attendance:**

Municipal Chief Executive, Tema West Municipal Assembly

Municipal Environmental Health Officer, Tema West Municipal Assembly

Sixty (60) personnel from Zoomlion

Environmental Health Officers, TWMA

***Clean Up Day Two***

The second clean-up exercise was conducted on Saturday 4th April, 2020 from the hours of 8:00am to 12:00pm. Targeted Areas were swept and cleared of refuse and the drains were desilted with the support of Zoomlion and Asadu Waste Management. Community Sensitization on the COVID-19 was also done in Adjei Kojo and Texpo market Areas.

Disinfection Exercise was undertaken at the Poly clinic (Community two, Tema), in the office of one of the nurses who had tested positive to the Coronavirus and other areas within the Clinic.

**Targeted Areas:**

Community 18 junction stretch down to Texpo

Shalom Spot down to Klagon under bridge Area

Community 5 around Tema Senior High School

**Officers In-Attendance:**

Municipal Chief Executive, Tema West Municipal Assembly

Municipal Environmental Health Officer, Tema West Municipal Assembly

Sixty (60) personnel from Zoomlion

Personnel from Asadu Waste Management

Environmental Health Officers, TWMA

### ***Clean Up Day Three***

Today, 5<sup>th</sup> April, 2020 marks the climax of the 3-day clean-up exercise which began on the 3<sup>rd</sup> of April, 2020. The clean-up exercise as directed by the Ministry of Sanitation and Water Resources to all MMAs in the Greater Accra Region was led by the Municipal Chief Executive of the Tema West Municipal Assembly.

### **Activity**

The third clean-up exercise was conducted on Sunday 5th April, 2020 from the hours of 8:00am to 12:00pm. The Municipal Chief Executive toured communities within the Municipality to observe how community members were complying with the lockdown directive. Targeted Areas were swept and cleared of refuse, desilting of drains and emptying of street litter bins with the support of Zoomlion and Asadu Waste Management.

### **Targeted Areas:**

Klagon Police station to the under bridge

From Community 18 exit along the motorway down to Olam factory

Community 3 (from PV Obeng roundabout to Wilmar Africa Limited down to the Sakumono beach)

### **Officers In-Attendance:**

Municipal Chief Executive, Tema West Municipal Assembly

Municipal Environmental Health Officer, Tema West Municipal Assembly

Sixty (60) personnel from Zoomlion

Personnel from Asadu Waste Management

Environmental Health Officers, TWMA

## **2.4 Some key Activities after partial lockdown**

### ***General Compliance***

The municipality was generally calm during these two days. Security personnel were all at post and were undertaking their activities with tact.

### ***Testing of Market Women at Community Two***

Market women at Community two were mobilized and tested by the district medical team as a community testing exercise on day seventeen. Results of the test will be communicated in due course.

### ***Clean up Exercise***

On the same day, which happens to be the final day of the clean up, the exercise began at 6:30 am at the left side of the Accra Boundary of the Motorway. The targeted area was from Tema to the Accra Mall.

Activities such as clearing of refuse, weeding and mowing of bushy areas were undertaken by the team.

### ***Testing of Drivers at Estates Junction Lorry Park***

On day Eighteen, drivers at the Estates Junction had their samples taken by a team from the Health Directorate to be tested for COVID -19.

They were prior to the process sensitized on personal hygiene practices in order to protect themselves from contracting the virus and other diseases.

It was also observed that most drivers who arrived at the station washed their hands with soap under running water as soon as they got down from their vehicles. The use of sanitizers by both drivers and passengers was also observed. Drivers also complied with the social distancing directive and that of one passenger per vehicle directive as well.

## **2.5 Programme/Project status for the Year 2020**

This section indicates projects and programmes details including the sources funds, contract sum and payment, project expected completion date, level of project completion, targets and achievements. Details of the project list is shown in table 2.1 below:



**Table 2.1: STATUS IMPLEMENTATION OF PHYSICAL PROJECTS**

S/N	PROJECT DISCRPTION	LOCATION	CONTRAC TOR	CONSULT ANT	START DATE	EXPECTE D COMPLET ION DATE	CONTRACT SUM	PAYMENT S	FUNDING SOURCE	STATUS PROGRESS TO DATE
1.	Construction of 1No. 3-storey Office Administration block for Tema West Municipal Assembly	Baastona (TEXPO)	Delovely Co. LTD	Eco Planners Consult			3,500,000.00		GOG	26% completed-Super structural frame work
2.	Construction of 2 storey 12 unit classroom block with ancillary facilities at Adjei Kojo	Adjei Kojo	Vaku's Legacy Limited	Works Dept	24/10/2016	24/10/2017	1,185,198.74	777,661.43	DACF	82% Completed
3.	Construction of sandcrete block fencewall for T.MA Kotobabi, complex, old Lashibi 1,2 & 3 JHS and Baatsona school complex	Baatsona, Kotobabi and Old Lashibi	Sky blue waves company Ltd	Works Dept	22/12/17	22/30/2018	569,309.89	No payments	IGF	90% Completed
4.	Construction of 6-Unit Classroom Block at Baastonaa TMA JHS	Baastonaa	Vacu's Legacy Limited	Works Department	18/12/16	18/06/17	597,400.00	33,993.60	IGF	First Floor Superstructure (42% Completed)
5.	Construction of Police Post at Adjei Kojo	Adjei Kojo	Emma Ash Const. Co. Ltd.	Works Department	25/11/16	25/05/17	187,703.76	46,014.85	IGF	Roofed (80%) Project stalled
6.	Construction of Police Station at Kanewu Adjei Kojo	Kanewu-Adjei Kojo	L N J Lopez Co. Ltd	Works Department	08/02/2019	02/02/2020	525,072.45	No Payment	IGF	94% - Finishes-roofed, plastering and rendering
7.	Construction Sandcrete Block Fence Wall at Sakumono TWMA Prim & JHS	Sakumono	Players Court Co. Ltd	Works Department	08/02/2019	03/02/2020	457,358.06	172,111.16	IGF	75%

8.	Construction of Community Library at Community 14 (Regimanuel)	Community 14	Kingsford & Sons Co. Ltd	Works Department	08/02/2019	02/02/2020	513,021.60	291,751.20	DACF	56% Roofed
9.	Renovation of Out House for Office Use	Baastonaa	Cobastar Co. Ltd	Works Department	08/02/2019	11/02/2019	391,191.67	371,629.39	IGF	100% Completed
10.	Construction of 1No. 2-Storey Boys Dormitory Community 14 (E-Block)	Community 14	Dlovely Co. Ltd	Works Department	09/02/2019	09/02/2020	1,408,669.20	No Payment	IGF	Ground floor frame structure 18% Completed
11.	Construction of Sickbay at Adjei Kojo (School for the Deaf)	Adjei Kojo	Synergy Impex Ltd	Works Department	09/02/2019	02/02/2020	322,261.50	263,668.50	DACF	100% Completed and Handed over
12.	Construction 3-Unit classroom Block with Ancillary facilities, Gate House and Renovation of Existing KG block	Community 2	Superior Royal Limited	Works Department	11/02/2019	06/02/2020	502,540.55	91,371.01	DACF	100% Completed and Handed over
13.	Provision, Repair and Maintenance of Street Lights within the Municipality	Municipal Wide		Works Dept.			200,000.00		IGF	100% Completed
14.	Renovation of an Office proposed for the Works Department at TWMA	TWMA	Cobastar Co. Ltd.	Works Dept.	02/08/2019	2/11/2019	391,191.67	391,191.67	IGF	100% Completed
15.	Demolishing of Buildings at Major Water Ways	Municipal Wide		Works Dept.			300,000.00		IGF	12% Completed
16.	Construction of Kitchen/Canteen for School Feeding at various TWMA Basic Schools within the Municipality	Municipal Wide		Works Dept.			300,000.00		DACF	65% Completed

**URBAN ROADS**

17.	Rehabilitation of selected roads within Tema West Municipality (8.00km)	Baptist Church area (Cambodia), Batsona police station road, JWCC link, pleasant place road, A-lang, Kassadjan flats,	Seal and Tar LTD	Dept. of Urban Roads	2/02/2020	2/08/2022	13,826,342.12	0.00	Road Fund	68%
18.	Rehabilitation of selected roads within Tema West Municipality (8.00km)	Resolve Fertility Hospital, Temple Christian College Road, Comm. 16 are roads	Syndicated Capital Engineering LTD.	Dept. of Urban Roads	20/03/2020	2/09/2022	5,845,345.02	0.00	Road Fund	100%
19.	Partial reconstruction of selected roads within Sakumono, community 3, 14, 18 & 20 area roads- Tema West (11.40km)	Comm. 3 & Golf park, Sakumono Gas road, Chapel Square, Joatafa Link-Christ Preparatory School Link, vulganizer-Regimanuel Road, Comm. 14 Farm Vivian Link	Premier Shelter LTD	Dept. of Urban Roads	20/03/2020	2/09/2022	17,310,673.44	0.00	Road Fund	15.52%
20.	Rehabilitation of Municipal assembly and Temple Gate Estate Roads-Tema West Municipality (8.00km)	Temple Gate Estate Area Roads, Municipal Assembly Area Roads, Block Factory Area Roads-Comm. 18	Yasnus Ventures	Dept. of Urban Roads	02/11/2019	2/04/2022	5,299,903.00	0.00	Road Fund	45%
21.	Rehabilitation of selected roads in Tema West Municipality (4.00km)	Lumumba Loop (Comm. 2), Coca cola road,ICGC, Zoe Temple road, Lashibi Transformer area road	Abmaad Co. Ltd.	Dept. of Urban Roads	14/05/2020	14/05/2021	5,054,213.90	0.00	Road Fund	6%
22.	Rehabilitation of selected roads in Tema West Municipality (6.50km)	Kanewu Taxi Rank road area, Adjei-kojo-Sun city Road	Koddeg Co. Ltd.	Dept. of Urban Roads			13,754,597.52	0.00	Road Fund	100%

		and Links, Adjei Kojo								
23.	Construction of U Drains along roads behind Nungua Warehouse (250M)-Lot 4	Roads behind Nungua Warehouse	Minoh Gh. Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	197,579.13	197,273.46	Road Fund	99.85%
24.	Construction of U Drains along roads behind Nungua Warehouse (250M)-Lot 5	Roads behind Nungua Warehouse	Minoh Gh. Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	197,579.13	197,494.20	Road Fund	99.96%
25.	Construction of 0.60m U-drain along all 4 Christ Academy Road -Lake side-lot 2	Chez Moi Hotel Road	Amdak Oak Enterprise	Dept. of Urban Roads	30/08/2019	29/12/2019	193,778.19	167,009.95	Road Fund	90.47%
26.	Construction of 0.60m U-drain along 4 Christ academy road lake side – Lot 4	B road comm. 3	Joe Bolombo Enterprise	Dept. of Urban Roads	30/08/2019	29/12/2019	198,743.99	198,741.09	Road Fund	100%
27.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 4	Advanced concrete road LHS	Amoveter Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,300.69	185,543.62	Road Fund	100%
28.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 5	Langma street LHS	Amoveter Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,300.69	193,185.68	Road Fund	100%
29.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 6	Osabu street- LHS	Amoveter Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,000.00	182,858.29	Road Fund	100%
30.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 7	Langma street2- LHS	Amoveter Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	198,708.40	182,071.56	Road Fund	100%
31.	Construction of 0.60m U-drain along Timber Market & Kobby Lodge Roads – Lot 3	Main Timber Market Road	Muharam Co. Ltd	Dept. of Urban Roads	30/08/2019	29/12/2019	196,033.37	162,244.02	Road Fund	100%
32.	Construction of 0.60m U-drain along Timber Market & Kobby Lodge Roads – Lot 4	Main Timber Market Road	Muharam Co. Ltd	Dept. of Urban Roads	30/08/2019	29/12/2019	196,033.37	161,270.95	Road Fund	100%
33.	Construction of 0.60m U-drain along Timber Market & Kobby Lodge Roads – Lot 5	Main Timber Market Road	Muharam Co. Ltd	Dept. of Urban Roads	30/08/2019	29/12/2019	196,033.37	186,977.95	Road Fund	100%

34.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 1	Langma street RHS	Kalebse Ent.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,200.05	188,854.90	Road Fund	100%
35.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 2	Langma street LHS	Yamsey Co. Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,200.05	189,344.01	Road Fund	95.05%
36.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 3	Osabu street- RHS	Yamsey Co. Ltd.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,200.05	185,451.40	Road Fund	93.10%
37.	Construction of 0.60m U-drain along selected roads and links in Lashibi area – Lot 2	Langma ST-Omaya Aba RHS	Kalebse Ent.	Dept. of Urban Roads	30/08/2019	29/12/2019	199,000.00	187,555.27	Road Fund	94.25%
38.	Construction of 0.60m U-drain along Shalom Spot to Abatoir area road RHS, Tema West – Lot 7	Luke Street	Kaap Express	Dept. of Urban Roads	08/05/2020	06/09/2020	198,055.00	197,156.55	Road Fund	99.55%
39.	Construction of 0.60m U-drain along Shalom Spot to Abatoir area road RHS, Tema West – Lot 8	Luke Street	Kaap Express	Dept. of Urban Roads	08/05/2020	06/09/2020	199,427.00	198,579.01	Road Fund	99.57%

**Table 2.2: PROGRAMMES/ NON-PHYSICAL PROJECTS**

**Municipal Agriculture Department**

No	Activities	Dev't Dimension	Amount Involved GHC	Source of Funding	Date Started	Expected Date of Completion	Beneficiaries		Expenditure to Date GHC	Outstanding Balance GHC	Status %	Remarks
							M	F				
1.	Introduced farmers to container gardening through farm visits - farmer field days	Economic Development	9,772.80	MAG	Jan, 2020	Dec, 2020	3,185	926	9,772.80	00.00	100%	Completed
2.	Register and provide inputs for 150 farmers	Economic Development	1,105.80	GOG	Jan, 2020	Dec, 2020	702	67	368.60	737.20	100%	Completed

	in the Municipality under the Planting for food and Jobs programme											
3.	Distributed 500 cockerels to 50 households under the Rearing for Foods and Jobs programme	Economic Development	1,462.20	GOG	Oct, 2020	Nov, 2020	39	21	487.40	974.80	100%	Completed
4.	Carry out anti-rabies campaigns, bird flu & swine flu sensitization for farmers & vaccinations of (dogs, cats & poultry) in the Municipality	Economic Development	3,100.00	GOG	Jan, 2020	Dec, 2020	Dogs – 550 Cats – 15 Goats – 117 Sheep – 61		00.00	3,100.00	100%	Completed
5.	Organized 36 <sup>th</sup> farmers day celebration	Economic Development	76,724.00	GOG	6 <sup>th</sup> Nov, 2020	6 <sup>th</sup> Nov, 2020	5	2			100%	Completed
6.	Trained marketers and food processors on food safety and utilization of local foods	Economic Development	1,466.73	GOG	Nov, 2020	Nov, 2020	8	52	1,466.73	00.00	100%	Completed
7.	Training on farming as a business	Economic Development	1,699.17	MAG			37	15	1,699.17	00.00	100%	Completed
8.	Conducted demonstration on the control of flea beetles and whiteflies in okra using K-optimal and Adepa	Economic Development	2,000.00	MAG	Jan, 2020	Dec, 2020	41	9	2,000.00	00.00	100%	Completed
9.	Provided funds for planting of 500 trees to reduce the effects of wind storm (comm.18 & Ramsar site	Economic Development	1,500.00	MAG	Oct, 2020	Dec, 2020	37	15	1,500.00	00.00	100%	Completed

10.	Organized training on proper meat handling for 30 butchers	Economic Development	1,075.00	MAG	Oct, 2020	Dec, 2020	28	2	1,075.00	00.00	100%	Completed
11.	Organize Research-Extension Linkage-Committee (RELC) meeting for 150 participants	Economic Development	5,000.00	MAG	Oct, 2020	Dec, 2020	N/A	NA	5,000.00	00.00	100%	Completed
12.	Support economic activities of fishermen and 150 women - Training of fishermen on aquaculture management	Economic Development	4,500	IGF	Oct, 2020	Dec, 2020	23	4	4,500	00.00	100%	Completed
13.	Conducted training on proper feed formulation for comm. 3 livestock farmers	Economic Development	7,000.00	MAG	Oct, 2020	Dec, 2020	26	4	7,000.00	00.00	100%	Completed
<b>Municipal Education Directorate</b>												
14.	Meeting with all Junior High Schools both Public and Private	Social Development		IGF	Aug	Dec	3571	3825			100	Completed
15.	Distribution of PPE's to both Senior High and Junior High Schools	Social Development		GOG	Oct	Oct	849	1048			100	Completed
16.	Monitoring of Schools reopening and to ensure that the schools are observing the COVID 19 Safety protocols	Social Development	2000	IGF	Aug	Dec		00	2000	70	100	On-going
17.	Sensitization on COVID 19 guidelines	Social Development		IGF	Oct	Dec	3571	3825			100	Completed

	and protocols for schools											
18.	Organized HIV sensitization for final year BECE candidates	Social Development		IGF	Oct	Dec	3571	3825			100	Completed
19.	Monitor teaching and learning activities of form two candidates in twenty-seven public schools and over fifty private schools.	Social Development		IGF	Oct	Dec	949	893			100	Completed
<b>Municipal Health Directorate</b>												
20.	No. of children under 2 weighed during the year	Social Development		GOG	Jan, 2020	Dec, 2020	19,201 4	35,67 2			100	Completed
21.	No. of children under 5 yrs in intervention communities registered	Social Development		GOG	Jan, 2020	Dec, 2020	3,921	3,202			100	Completed
22.	No. of pregnant women registered	Social Development		GOG	Jan, 2020	Dec, 2020	N/A	2,809			100	Completed
23.	Conducted sensitization on COVID-19 and Ebola	Social Development		GOG	April, 2020	Dec, 2020	N/A	N/A			100	Completed
24.	No. of pregnant women in intervention areas receiving at least 4 quality ANC service who delivered in health facility	Social Development		GOG	Jan, 2020	Dec, 2020	-	2,165			100	Completed
25.	No. of mothers and neonate receiving at least 2 PNC visits of which the 1 <sup>st</sup> should be within 48 hrs and the 2 <sup>nd</sup> by the end of	Social Development		GOG	Jan, 2020	Dec, 2020	-	1532 569			100	Completed



	the 7 <sup>th</sup> day after delivery											
26.	No. of mothers who had steel birth in the intervention areas and received at least postnatal visit within 48 hours	Social Development		GOG	Jan, 2020	Dec, 2020	-	27			100	Completed
27.	Family Planning activities	Social Development		GOG	Jan, 2020	Dec, 2020	16	6013			100	Completed
28.	Expanded programme on immunization	Social Development		GOG	Jan, 2020	Dec, 2020	16,385	19,593			100	Completed
<b>Municipal Environmental Health Unit</b>												
29.	Conduct premises inspection to detect nuisances and facilitate the abatement. Routine visitations of all types of premises. Court action taken against defaulters of sanitation bye-laws and to ensure protection and standard enforcement. Notebooks and pens were used to collect the field data.	Environment, Infrastructure & Human Settlement	4,500.00	GOG	Jan, 2020	Dec, 2020	2055 Premises were inspected 452 Notices were served on conditions for their abatement. 402 were complied with 35 Notices are still pending		4,500.00	00.00	100	Completed
30.	Cleansing of Lorry parks, Streets, Markets and Drains. This was done to ensure public place cleaned daily. Supervising, Monitoring and ensuring thorough	Environment, Infrastructure & Human Settlement	150,000.00	GOG/IG F	Oct, 2020	Dec, 2020	N/A	N/A	150,000.00		100	Completed

	work was done by Service Providers.											
31.	Prosecute Sanitary offenders – arrest people defecating elsewhere	Environment, Infrastructure & Human Settlement	25,000.00	IGF	Jan, 2020	Dec, 2020	No. of summonses served= 99 No. presented for prosecution = 99 No. of cases pending = 70 No. of cases successfully prosecuted = 11	25,000.00	00.00	100	Completed	
32.	Organized clean-up exercises within the Municipality – National Sanitation Day	Environment, Infrastructure & Human Settlement	46,000.00	GOG	Jan, 2020	Dec, 2020	Quarterly clean-up exercises organized in all electoral areas	46,000.00	00.00	100	Completed	
33.	Pest and vector control  COVID-19 control	Environment, Infrastructure & Human Settlement	50,000.00	GOG/IGF	Jan, 2020	Dec, 2020	Disinfection and infestation of Twenty-two (22) fumigation exercises in markets, lorry stations, public toilets, malaria and cholera prone areas were undertaken within the Municipality.	50,000.00	00.00	100	Completed	
34.	Food handlers/vendors within the municipality were taken through medical examination and were certified before	Environment, Infrastructure & Human Settlement	3,500.00	IGF	Jan, 2020	Dec, 2020	<b>New entrants</b> = 1606 people <b>Renewals</b> = 4824 people <b>Total</b> = <b>6430 people</b>	3,500.00	00.00	100	Completed	

	handling food for public consumption.											
35.	Inspection of food preparing and serving premises. Issuance of Environmental Sanitation Permits to trade premises occupation and businesses.	Environment, Infrastructure & Human Settlement	3,500.00	IGF	Jan, 2020	Dec, 2020	A total of <b>414</b> Sanitation permits were issued over the period.	3,500.00	00.00	100	Completed	
36.	School Sanitation Conducting inspection visits, carrying out hygiene and sanitation education in the schools and issuing sanitation permits Sensitization of Market women, business operators, traders, community members on the Coronavirus Pandemic and Personal Hygiene	Environment, Infrastructure & Human Settlement	2,500.00	IGF	Jan, 2020	Dec, 2020	<b>6</b> Schools were inspected and hygiene promotion activities were undertaken.  About 90% of residents and business operators have acquired knowledge on Coronavirus and Personal Hygiene	2,500.00	00.00	100	Completed	
37.	Solid waste management (Refuse Evacuation) and clean-up exercise	Environment, Infrastructure & Human Settlement	130,000.00	GOG	Jan, 2020	Dec, 2020	Fifty-nine (59) of unapproved dump sites have been cleared of refuse	130,000.00	00.00	100	Completed	
38.	Pauper burial	Environment, Infrastructure	12,000.00	IGF	Jan, 2020	Dec, 2020	1	1	12,000.00	00.00	100	Completed

		& Human Settlement										
<b>Social welfare and Community Development</b>												
39.	Received and processed 7 missing and abandoned children within the year	Social Development (child welfare)	N/A	N/A	Jan, 2020	Dec, 2020	5	2	N/A	N/A	100	Completed
40.	35 cases were filed for arbitration for the quarter	Social Development	N/A	N/A	Jan, 2020	Dec, 2020	15 - maintenance cases 3 - paternity cases 6- family welfare and 14 – custody cases		N/A	N/A	100	Completed
41.	Identification, registration, monitoring, supervision, sensitization and training of Daycares	Social Development	N/A	N/A	Jan, 2020	Dec, 2020	22 - Renewals 2-day workshop organized for care givers		N/A	N/A	100	Completed
42.	23 New applications for disability were processed and disbursed funds to 28 PWDs	Social Development	65,000.00	GOG	18/11/ 20	On-going	15	12	193,630		68	On-going
43.	LEAP	Social Development		GOG	Jan, 2020	Dec, 2020	74	96			100	Completed
44.	Identification, Registration, Monitoring and Supervision of NGOs	Social Development	N/A	N/A	Jan, 2020	Dec, 2020	14 - new Registrations 4 - Renewals		N/A	N/A	100	Completed
45.	Celebrated International day for the Aged	Social Development	11,460.00	IGF	1 <sup>st</sup> Oct, 2020	1 <sup>st</sup> Oct, 2020	68	177	7,000.00	4,460.00	100	Completed

46.	Organized Global Hand Washing Day	Social Development	4,280.00	IGF	13 <sup>th</sup> Oct, 2020	13 <sup>th</sup> Oct, 2020	13	39	2,000.00	2,280.00	100	Completed
47.	Group meetings to sensitize community members on income generation activities, registration of TIN, for SMEs, peaceful election and COVID-19 preventive measures.	Social Development	2,000.00	GOG	Jan, 2020	Dec, 2020	63	382	00.00	2,000.00	100	Completed
48.	Skills training on the production of liquid soap, bleach, powdered soap and sanitizers	Social Development	6,000.00	IGF	Jan, 2020	Dec, 2020	14	49	00.00	6,000.00	100	Completed
49.	Inaugurated Tema west Youth Parliament with the inclusion of Persons With Disabilities (PWDs)	Social Development	N/A	N/A	20 <sup>th</sup> Jan, 2020	20 <sup>th</sup> Jan, 2020	26	15	N/A	N/A	100	Completed
50.	Conducted a radio Sensitization programme on the rights and responsibilities of persons with disabilities and Childhood Cancer	Social Development	500.00	GOG	26 <sup>th</sup> Feb, 2020	26 <sup>th</sup> Feb, 2020	N/A	N/A	00.00	00.00	100	Completed
51.	Carried out home visits and sensitizations on sanitation, hand washing and hygiene and the prevention of COVID-19	Social Development	2,100.00	IGF	Jan, 2020	Dec, 2020	72	108	00.00	2,100.00	100	Completed
52.	The Assembly in collaboration with the	Social Development	1,500.00	Donor	28 <sup>th</sup> Nov, 2020	28 <sup>th</sup> Nov, 2020	151	114	00.00	1,500.00	100	Completed

	Center for Employment for PWDs and the Charismatic Evangelistic Ministry distributed relief items to persons with disability											
53.	Donated face masks to girl child unit (GES)	Social Development	3,000.00	IGF	Jan, 2020	Dec, 2020		100	00.00	3,000.00	100	Completed
54.	Distributed a wheel chair to a PWD	Social Development	1,500.00	GOG	Jan, 2020	Dec, 2020	-	1	1,500.00	00.00	100	Completed
55.	Assisted 20 SMEs owned by PWDs to assess the Government COVID-19 stimulus package to improve their business	Social Development		GOG	Jan, 2020	Dec, 2020	9	11			100	Completed
<b>National Disaster Management Organization (NADMO)</b>												
56.	Organize sensitization programmes on Disaster Risk Reduction in communities and markets (fire, disease epidemics, flood etc.)	Env't Infrastructure & Human Settlement	-	IGF	23/03/2020	16/11/2020	N/A	N/A	00	00	100	Completed
57.	Distributed cooked and uncooked food to the public during the lockdown –relief items	Social Development	-	GOG	11/04/2020	15/06/2020	N/A	N/A	00	00	100	Completed
58.	Embarked on Climate Change project to engage pupils and	Env't Infrastructure		IGF	21/08/2020	21/08/2020	N/A	N/A	00	00	100	Completed

	youth on environment and sanitation cleanliness, disaster preparedness & risk reduction	& Human Settlement										
59.	Embarked on regular visit to institutions/companies to ensure compliance with safety measures	Social Development		GOG	17/09/2020	17/09/2020	49	23	00	00	100	Completed
60.	Procure relief items and distribute to affected disaster victims	Env't Infrastructure & Human Settlement		IGF	Jan, 2020	Dec, 2020	513	101	00	00	100	Completed
<b>National Commission for Civic Education (NCCE)</b>												
61.	Sensitization for Civic Education clubs	Social Development		GOG	Jan, 2020	March, 2020	1161	1539	00	00	100	Completed
62.	COVID 19 Sensitization programme on Obonu FM/TV	Social Development		GOG	13/11/2020	20/11/2020	N/A	N/A			100	Completed
63.	Organized sensitization programmes on COVID 19 within the Municipality	Social Development		GOG	April, 2020	Dec, 2020	5,559	6,656			100	Completed
64.	Sensitization on tolerance and peaceful elections	Social Development		GOG	01/04/2020	18/12/2020	1,814	2,074			100	Completed
65.	Child Trafficking and Child Abuse	Social Development		GOG	01/04/2020	18/12/2020	1,814	2,074			100	Completed
66.	Voter Education	Social Development		GOG	01/04/2020	18/12/2020	2,967	3,968			100	Completed
67.	Formation and inauguration of Tema	Social Development		GOG	05/11/2020	05/11/2020	21	14			100	Completed

	West Inter-Party Dialogue Committee (IPDC)											
68.	Organized Parliamentary Debate within the Municipality	Social Development		GOG	18/11/2020	18/11/2020	115	39				
<b>Physical Planning</b>												
69.	Technical Planning meeting organized	Env't Infrastructure & Human Settlement	3,005.00	IGF	13/10/2020	13/10/2020	9	4	00.00	3,005.00	100	Completed
70.	Spatial planning meeting organized	Env't Infrastructure & Human Settlement	4,600.00	IGF	18/12/2020	18/12/2020	11	7	00.00	4,600.00	100	Completed
71.	Street Naming and Property Addressing team meeting organized	Env't Infrastructure & Human Settlement	4,000.00	GOG	01/12/2020	01/12/2020	9	5	00.00	4,000.00	100	Completed
72.	Processed Development Applications received from acquisition areas	Env't Infrastructure & Human Settlement	65,757.70 Received from developers	N/A	Dec, 2020	Dec, 2020	7	5	00.00	00.00	100	Completed
73.	Processed Development Applications received from non- acquisition areas	Env't Infrastructure & Human Settlement	55,142.18 Received from developers	N/A	Dec, 2020	Dec, 2020	5	3	00.00	00.00	100	Completed
74.	Updated all old Planning schemes to conform to ground situation and prepared new local plans for	Env't Infrastructure & Human Settlement		N/A	Dec, 2020	Feb, 2021	N/A	N/A	00.00	00.00	40	On-going



	areas without planning schemes											
<b>Budget and Rating</b>												
75.	Approve and gazette 2021 Fee-Fixing and Rate Imposition Resolutions by the Assembly and distribute to Revenue Offices	Economic Development	25,000.00	GOG	Oct, 2020	Nov, 2020	N/A	N/A	15,000.00	10,000.00	100	Completed
76.	Prepare 2020 revised composite Budget and 2021 composite Budget	Economic Development	33,000.00	GOG	June, 2020	Aug, 2020	N/A	N/A	18,000.00	15,000.00	100	Completed
77.	Prepare fee-fixing resolution in consultation with major rate payers in the Municipality	Governance, Corruption and Public Accountability	10,000.00	GOG	June, 2020	Aug, 2020	N/A	N/A	00.00	10,000.00	100	Completed
<b>Finance Department</b>												
78.	Trained collectors on efficient revenue collection methods	Governance, Corruption and Public Accountability	5,500.00	GOG	Feb, 2020	Aug, 2020	N/A	N/A	00.00	5,500.00	100	Completed
79.	Printed bills for distribution	Governance, Corruption and Public Accountability	14,950.00	GOG	Feb, 2020	May, 2020	N/A	N/A	14,950.00	00.00	100	Completed
80.	Revenue mobilization	Governance, Corruption and Public Accountability	64,000.00	GOG	Nov, 2020	Dec, 2020	N/A	N/A	64,000.00	00.00	100	Completed

81.	Prepared and submitted 12 monthly and annual financial reports to the Ministry of Finance	Governance, Corruption and Public Accountability	00.00	GOG	Jan, 2020	Dec, 2020	N/A	N/A	00.00	00.00	100	Completed
<b>Human Resource Department</b>												
82.	Organized training on Integrated Financial Management and Information System (GIFMIS) for three officers	Social Development	3,000.00	GOG	23/01/2020	14/01/2020	1	2	3,000.00	00.00	100	Completed
83.	Sensitize staff on Local Government Service protocols	Social Development	11,510.00	GOG	11/02/2020	13/02/2020	49	40	11,510.00	00.00	100	Completed
84.	Training on the Roles and Functions of an Assembly Member for Hon. Assembly Members	Social Development		GOG	19/03/2020	20/03/2020	13	4			100	Completed
85.	Training on Computer based Auditing, Project and Contract Management	Social Development	17,100.00	GOG	24/08/2020	25/08/2020	18	17	17,100.00	00.00	100	Completed
86.	Sponsor 1 Admin. Officer for CPA	Social Development	3,000.00	GOG	05/10/2020	03/12/2020	0	1	3,000.00	00.00	100	Completed
87.	Provide training on Gender based Planning and Budgeting	Social Development	8,800.00	GOG	19/11/2020	19/11/2020	12	20	8,800.00	00.00	100	Completed
<b>Tourism and Culture</b>												
88.	Promote tourism dev't and culture through awareness creation	Economic Development	25,000.00	GOG	Oct, 2020	Dec, 2020	N/A	N/A	15,000.00	10,000.00	100	Completed

## **2.6 Update on Disbursements from Funding Sources**

### **2.6.1 Update on Funding Sources**

The collection in terms of Internally Generated Funds in 2020 was a little better compared to 2019. Comparing 2019 and 2020, it is seen on table 2.3 that collection for 2020 was a little above 5 million Ghana cedi's whereas the 2019 collection was a little above 4 million Ghana cedis. This can be attributed to the fact that the assembly is making a lot of efforts to improve the collection of data on property and businesses. The Assembly's generation was however slow due to the outbreak of the novel corona virus pandemic; hence businesses were unwilling to pay since their markets have become slow.

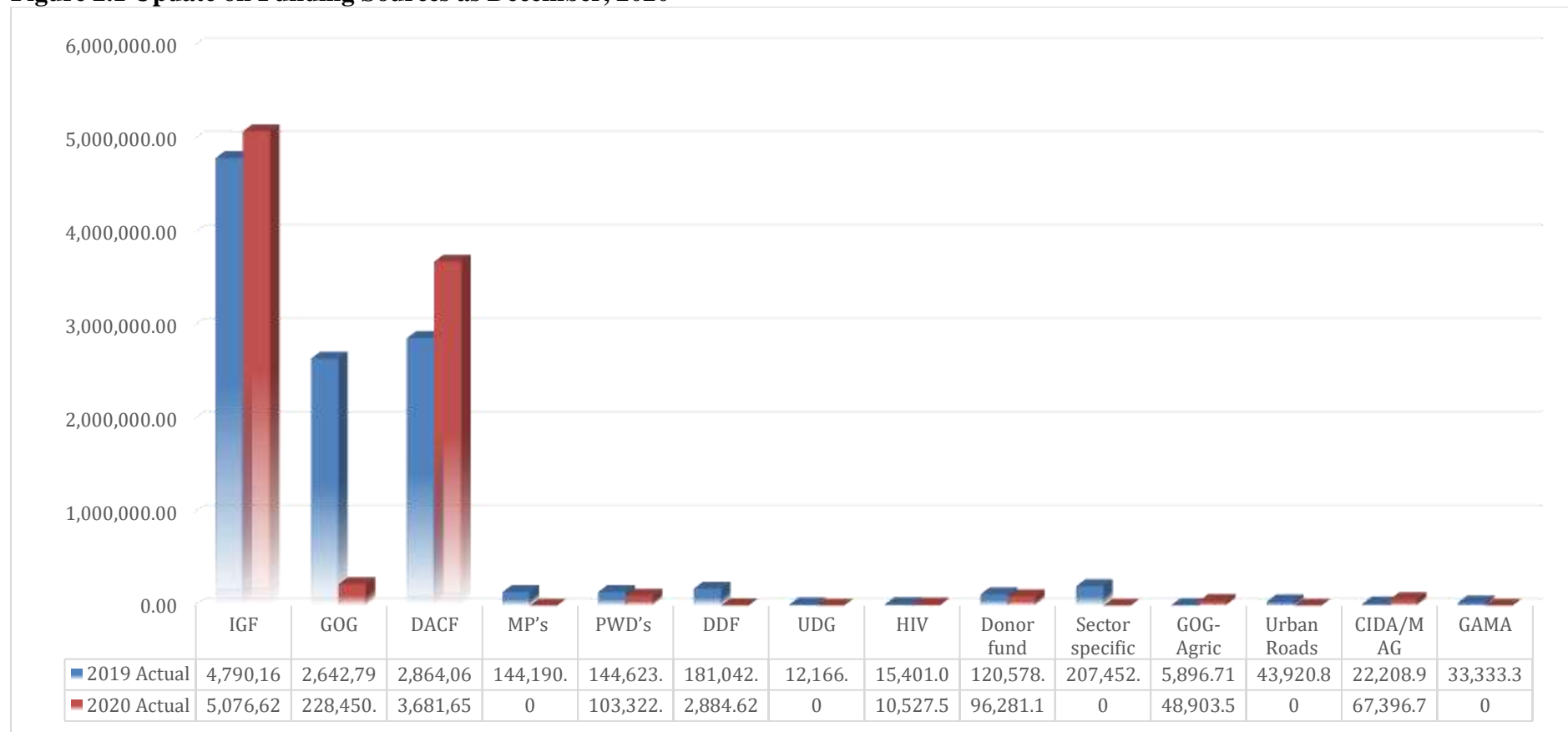
Table 2.3 presents a detailed analysis of the funding sources of the Municipal Assembly

<b>Table 2.3</b>		<b>Update on Funding Sources (GHs) 2018-2021</b>								
<b>S/ N</b>	<b>Revenue Heads</b>	<b>2017 Baseline</b>	<b>2018 Target</b>	<b>2018 Actual</b>	<b>2019 Target</b>	<b>2019 Actual</b>	<b>2020 Target</b>	<b>2020 Actual</b>	<b>2021 Target</b>	<b>2021 Actual</b>
1.	Internally Generated Fund	-	6,503,700.00	2,252,875.4 4	9,849,570.40	4,790,168.32	16,176,921.0 8	5,076,628.05	-	-
2.	GOG Salaries	-	-	-	2,642,795.88	2,642,795.88	2,677,784.00	228,450.88	-	-
3.	District Ass. Common Fund (DACF)	-	4,343,722.04	770,693.43	8,008,323.39	2,864,065.14	8,171,912.00	3,681,654.86	-	-
4.	MP's Common Fund	-	500,000.00	233,827.73	600,000.00	144,190.86	800,000.00	-	-	-
5.	PWD's Common Fund	-	-	-	36,598.60	144,623.74	100,010.00	103,322.25	-	-
6.	DDF	-	-	-	1,152,000.00	181,042.36	424,454.17	2,884.62	-	-
7.	UDG	-	-	-	730,000.00	12,166.66				
8.	HIV	-	-	-	-	15,401.02	89,241.00	10,527.52	-	-
9.	TWMA-Donor fund					120,578.54		96,281.11		
10.	Sector specific Asset Transfer	-	-	-	-	207,452.73	-	-	-	-
11.	GOG-G&S Trans. For Agric	17,816.71	-	-	-	5,896.71	36,843.79	48,903.59	-	-
12.	Urban Roads transfers	263,524.9 0	-	-	-	43,920.82	-	-	-	-
13.	CIDA/MAG	740,382.0 0	-	-	-	22,208.93	74,029.76	67,396.78		
14.	GAMA	-	-	-	200,000.00	33,333.34	-	-	-	-

<b>Total</b>	-	<b>11,347,422.0</b>	<b>3,257,396.6</b>	<b>25,799,679.8</b>	<b>11,227,845.0</b>	<b>28,551,195.8</b>	<b>9,245,768.26</b>	-	-
		<b>4</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>0</b>			

Source: Annual Financial Statement, 2020- Finance Department

**Figure 2.1 Update on Funding Sources as December, 2020**



Source: Quarterly (4<sup>th</sup>) Financial Statement, 2020 – Finance Department, TWMA

From the figure 2.1 above it is seen that, the Assembly's rate of Revenue generation had gone down. Comparing the 2019 and the 2020 actuals, it is seen that, the total revenue generated for 2019 was a little above 11,000,000 and that of the 2020 was a little above 9,000,000. From the above

graph one could attribute to the fact that, there was no inflows for MP's common fund, sector specific transfers and urban roads transfers. This could also be as a result of the COVID 19 pandemic which has affected the economy globally.

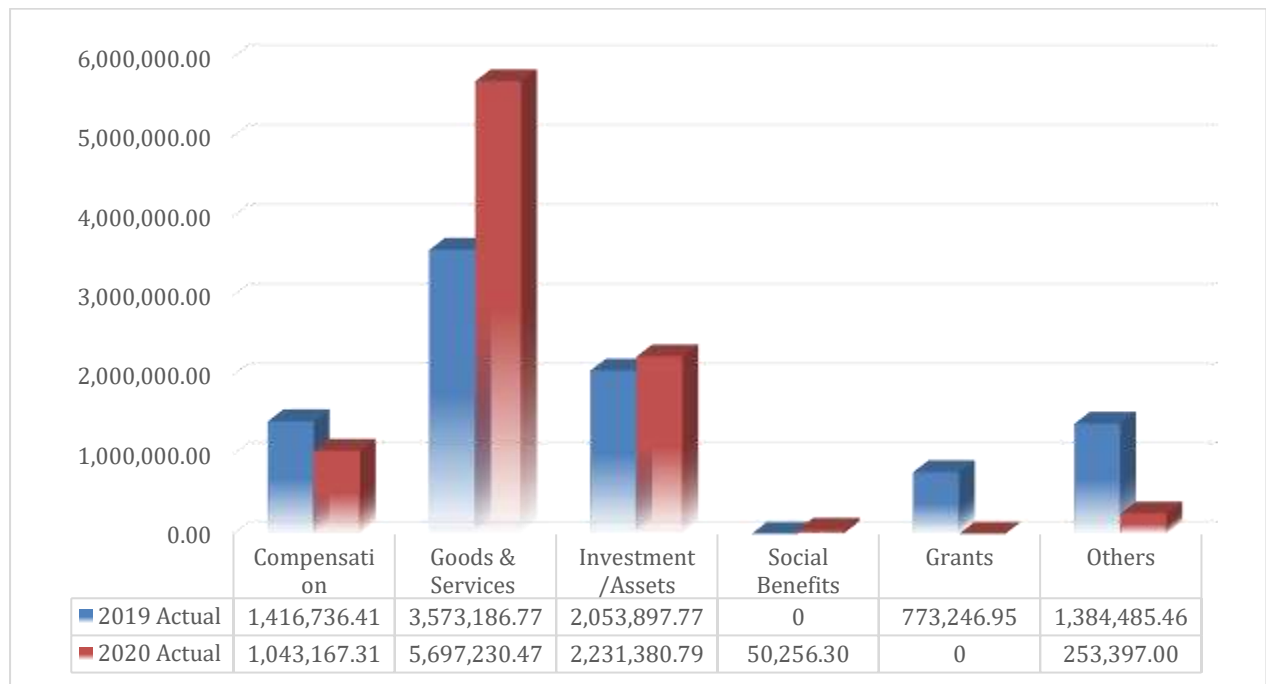
*Efforts to Generate Revenue*

The Assembly is therefore making a lot of efforts to increase the level of revenue generation. The Assembly therefore has procured a pick-up for the Finance department to be mobile. More revenue collectors have also been recruited and trained to up their game. Bills are also planned to be distributed early.

<b>Table 2.4</b>		<b>Update on Disbursement of Funds (GHs) 2018-2021</b>								
<b>S/ N</b>	<b>Expenditure Items</b>	<b>2017 baseline</b>	<b>2018, Target</b>	<b>2018 Actual</b>	<b>2019 Target</b>	<b>2019 Actual</b>	<b>2020 Target</b>	<b>2020 Actual</b>	<b>2021 Target</b>	<b>2021 Actual</b>
<b>1.</b>	Compensation	-	847,000.00	849,806.08	3,542,795.88	1,416,736.4 1	3,519,442.66	1,043,167.3 1	-	-
<b>2.</b>	Goods and Services	-	2,726,300.00	1,831,184.9 5	10,885,880.0 0	3,573,186.7 7	15,217,568.3 0	5,697,230.4 7	-	-
<b>3.</b>	Investment/Assets	-	2,700,000.00	208,131.89	11,093,501.8 4	2,053,897.7 7	8,289,606.12	2,231,380.7 9	-	-
<b>4.</b>	Social Benefits	-	15,000.00	-	150,000.00	-	724,578.68	50,256.30	-	-
<b>5.</b>	Grants	-	4,343,711.04	333,501.85	250,000.00	773,246.95	-	-	-	-
<b>6.</b>	Others	-	264,000.00	156,240.90	329,700.00	1,384,485.4 6	800,000.00	253,397.00	-	-
<b>Total</b>			<b>10,896,011.04</b>	<b>3,378,865.6 7</b>	<b>25,922,177.7 2</b>	<b>9,201,553.3 6</b>	<b>28,551,195.7 6</b>	<b>9,275,431.8 7</b>	-	-

Source: Quarterly (4<sup>th</sup>) Financial Statement, 2020- Finance Department

**Figure 2.2 Update on Disbursement of Funds - 2020 verse 2019**



Source: Quarterly (4<sup>th</sup>) Financial Statement, 2020 – Finance Department, TWMA

Figure 2.2, indicates expenditure patterns for 2019 and 2020. Using the 2019 expenditure as the baseline, one could see a slight increase in spending. This could also be as a result of the global pandemic (COVID-19). The Assembly had to increase the procurement of goods and services (PPEs) for the smooth running of the Municipality amidst the pandemic.

### 2.6.2 Challenges with Disbursement of funds

As noted earlier, inadequate data on properties and businesses in the Municipality makes it difficult in setting realistic target for revenue generation internally. The outbreak of COVID 19 has made business slow, hence the low rate of collection.

## 2.7 Update on Indicators and Targets

### 2.7.1 National 20 Core Indicators and Targets

Table 2.5 shows an update of the twenty (20) District Core Indicators and Targets as required by the NDPC. They have been categorised according to the development dimensions and adopted goals showing the base line figures, actuals for 2018 and targets, 2019, 2020 and 2021.



**Table 2.5: Agenda for Jobs (2018-2021) Municipal Core Indicators**

<b>Indicator (Categorized by Development Dimension of Agenda for Jobs)</b>	<b>Baseline (2017)</b>	<b>Target 2018</b>	<b>Actual 2018</b>	<b>Target 2019</b>	<b>Actual 2019</b>	<b>Target 2020</b>	<b>Actual 2020</b>	<b>Target 2021</b>
<b>ECONOMIC DEVELOPMENT</b>	N/A							
<b>Total output in agricultural production</b>	N/A							
Maize	N/A	200	360	250	282.49	321.3	250.82	301.9
Rice (milled),	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cattle (mt)	N/A	255	506	1500	2007	2000	2007	2500
Sheep(mt)	N/A	10.0	10.0	12.0	16.6	20.0	16.6	20.0
Goat(mt)	N/A	10.0	10.0	10.2	13.7	15.0	13.7	15.0
Pig(mt)	N/A	10.0	10.0	10.0	13.3	15.0	13.3	15.0
Poultry(mt)	N/A	20.0	25.0	30.0	33.35	35.0	33.35	40.0
<b>Percentage of arable land under cultivation</b>		25% of 47sq km	10%	20%	15%	20%	13%	20%
<b>Number of new industries established</b> Agriculture, Industry, Service (Arable is express as land put under agriculture)	NIL	Agric: Ind: Serv:	Agric: Ind: Serv:	Agric: 10 Ind: 10 Serv:30	Agric: 6 Ind: 12 Serv: 34	Agric: 10 Ind: 10 Serv: 20	Agric: 2 Ind: 2 Serv: 5	Agric:10 Ind: 10 Serv: 20
<b>Number of new jobs created</b> Agriculture Industry Service	NIL	Total 500 Agric: 55 Industry :200 Service: 245	Total 311 Agric: 14 Industry:12 Service:172	Total 400 Agric: 40 Industry:165 Service:195	Total 400 Agric: 40 Industry:160 Service:200	Total 450 Agric: 50 Industry:200 Service:200	Total - Agric: 20 Industry:120 Service: N/A	Total 400
<b>SOCIAL DEVELOPMENT</b>								
<b>Net enrolment ratio</b>		48.4%	62.3%	63.8%	55.6%	56.2%	62.7%	56.7%

i.	Kindergarten								
ii.	Primary		96.2%	106.0%	104.0%	107.1%	104.5%	105.6%	127.5%
iii.	JHS		64%	69.3%	70.5%	69.4%	74.3%	74.8%	80.5%
<b>Gender Parity Index</b>									
	Kindergarten		1:0.98	1:1.00	1:1.00	1: 0.98	0.97	1.02	1:1.00
	Primary		1:1.02	1:0.99	1:0.99	1:0.98	10.97	1.01	1:1.00
	JHS		1:0.93	1:0.95	1:0.97	1:0.94	1:0.98	1.08	1:1.00
	SHS		1:0.93	1:0.94	1:0.96	1:0.95	1.00	0.64	1:1.00
<b>Completion rate</b>									
	Kindergarten		130.1%	111.5%	112.3%	144.5%	114.5%	95.2%	114.0%
	Primary		107.7%	120.3%	121.2%	130.2%	139.7%	136.6%	123.0%
	JHS		98.1%	104.3%	105.2%	111.1%	116.0%	119.4%	107.0%
	SHS		15.2%	15.0%	16.5%	14.6%	65.0%	60.4%	20.0%
<b>Number of operational health facilities</b>									
	CHP Compound		12	14	20	18	22	20	20
	Clinic		2	1	2	1	2	1	3
	Hospital		2	2	6	4	6	4	2
<b>Proportion of population with valid NHIS card</b>		NIL							
	Total (by sex)		Total = 45.7%	Total = 45.7%	Total = 50.1%	Total = 50.1%	90	Total=23,243 = 15.2(%)	82
	Indigents		113,539	115,305	126,407	126,407		Male = 6205 = 4%	
	Informal		Male 45%	Female 59%	Male 44%	Female 56%		Female = 17038 = 11%	
	Aged		Female 55%	Under 18years=30%	Aged=13%	Aged=13%			
	Under 18years		Aged=25%	Pregnant Women=25%	Under 18years=33%	Under 18years=33%		Aged = 1758 = 1.1%	
	pregnant women		%		%	%		Male = 515 = 0.3%	

			Under 18years= 40% Pregnant Women= 35%		Pregnant Women=21 %	Pregnant Women=21 %		Female = 1243 = 0.8% Under age 18 = 2.9%	
<b>Number of births and deaths registered</b> Birth (sex) (Death registration is yet to be authorized in TWMA. Registration is done at TMA)	NIL	Birth=700 F<1yr = 300 M<1yr = 280 F>1yr = 70 M>1yr = 50	Birth=798 F<1yr = 344 M<1yr = 310 F>1yr = 65 M>1yr = 79	Birth=800 F<1yr = 310 M<1yr = 350 F>1yr = 80 M>1yr = 60	Birth=758 F<1yr = 294 M<1yr = 313 F>1yr = 68 M>1yr = 83	Birth=800	Birth=684 F<1yr = 224 M<1yr = 303 F>1yr = 88 M>1yr = 69	Birth=850	
Death (sex, age group)									
<b>Percent of population with sustainable access to safe drinking water sources</b> District		80%	78%	84%	90.5%	100%	90.5%	100%	
<b>Proportion of population with access to improved sanitation services</b> District Urban Rural		75%	82%	100%	84%	100%	84%	100%	
<b>Maternal mortality ratio (Institutional)</b>									
<b>Malaria case fatality (Institutional)</b> Sex Age group		0	0	0	0	0	0	0	
<b>Number of recorded cases of child trafficking and abuse</b> Child trafficking (sex)	N/A	- M:0 F:0	13 M:0 F:0		7 M:3 F:2	- M:0 F:0	- M:0 F:0	- M:0 F:0	

Child abuse (sex)	N/A	M:0 F:0	M:1 F:1	M:0 F:0	M:0 F:0	M:0 F:0	M:1 F:2	M:0 F:0
<b>Percentage of road network in good condition</b>								
Total		95%	85%	100%	95%	100%	80%	100%
Urban								
Feeder								
<b>Percentage of communities covered by electricity</b>								
District								
Rural		78%	81%	95%	100%	100%	100%	100%
Urban								
<b>Reported cases of crime</b>								
Men,								
Women								
Children								
<b>Percentage of annual action plan implemented</b>	N/A	100%	64%	100%	87%	100%	95.8%	100%
<b>Number of communities affected by disaster</b>								
Bushfire		N/A	-	-	8	-	5	-
Floods		N/A	14	-	8	-	3	-

## 2.8 Update on Critical Development and Poverty Issues

The Assembly is making a lot of efforts to address some of the critical development and poverty issues within the Municipality. This report covers those whose implementation has started in Municipality and we had information on.

**Table 2.6 Critical Development and Poverty Issues**

Critical Development and Poverty Issues	Allocation GH¢	Actual receipt GH¢	No of beneficiaries	
			Targets	Actuals
Ghana School Feeding Programme	2,134,341.44	521,048.11	11,704	11,429
Capitation Grants	19,273.67	19,047	17,938	6,349
National Health Insurance Scheme	N/A	N/A	129,198	23,243
Livelihood Empowerment Against Poverty (LEAP) programme	20,072.00	12,007.00	245	250
National Youth Employment Program-NABCO	N/A	N/A	52	52
One District-One Factory Programme	10,000.00	9,700.00	5	4
One Village-One Dam Programme	N/A	N/A	N/A	N/A
Planting for Food and Jobs Programme	18,000.00	25,00.00	250	769
Free SHS Programme	N/A	N/A	2,000	2,454
National Entrepreneurship and Innovation Plan (NEIP)	N/A	N/A	100	85

Source: MPCU, TWMA-2020

### 2.8.1 Ghana School Feeding Programme

A total of GH¢521,048.11 was the actual receipts for 2020 for 11,429 beneficiaries with 5,326 being males and 6,103 being females. However, the total amount received was based on only 47 days of the 2<sup>nd</sup> term of the 2019/2020 year which came to an abrupt end when schools had to close on the 15<sup>th</sup> March, 2020 due the outbreak of COVID 19 pandemic.

### 2.8.2 Planting for Food and Jobs (PFJ)

A total of Seven hundred and sixty –nine (769) farmers benefitted from 2020 PFJ program. They were made up of Seven hundred and two (702) males and Sixty-seven (67) females. They benefitted from the sale of subsidized fertilizer (NPK – 2300 bags), urea-1000 bags, organic fertilizer- 2000 bags, cucumber- 100 sachets, cabbage 100 sachets of 100g each, maize 20 bags 50kg and 10 bags of 25kg and tomato, 456tins of 100g each.

### 2.8.3 Rearing for Food and Jobs (RFJ)

fifty (50) households benefitted from this flagship program. The department received cockerels from CR72 Ghana Ltd at 6 weeks old for selected farmers. Each household was received to 10 chicks at the cost of 6.50p each. The beneficiaries were made up of twenty-one (21) females and thirty-nine (39) males.

#### **2.8.4 Capitation Grant**

Capitation grant is being implemented in all the thirty-eight (38) public basic schools within the Municipality. The basic schools within the Municipality have always enjoyed the grant since the Assembly came in to existence in 2018. Due to closure of schools in the wake of the corona virus 6,349 pupils benefited during the first quarter of 2020.

#### **2.8.5 National Youth Employment Program & Nation Builders Corp Programme**

The Nation Builders Corp programme (NABCO) is very active in the Municipality. The assembly currently have fifty-two (52) NABCO staff. The Assembly in collaboration with the NABCO Head organized trainings on Street Naming and Property Addressing (SNPA) for the NABCO personnel in 2020. The trained NABCO personnel are currently undertaking data collection on SNPA.

#### **2.8.6 One District One Factory (1D1F) Programme**

The Municipality can boast of four (4) factories under the One District One Factory (1D1F) Programme, namely; Dufil Ghana who are in to the production of indomie noodles in Ghana; 3-Dreamers also in to the production of sanitary and non-diary beverages; Afrotropics who are in to cocoa products; and Healthy Life who are in to the production of fruit juice. The Assembly has currently identified one promoter in the name of fibre wealth who uses coconut waste for manure. He is being assisted to register under the One District One Factory (1D1F) Programme.

#### **2.8.7 National Health Insurance Scheme**

The Assembly could not get any information on the National Health Insurance Scheme, since the NIA currently do not have a district office within the Municipality. However, MPCU made an effort to visit Health facilities within the District who then extracted some figures for the Tema West area.

According to the data received, the number of new registrants stands at 3,296 with 1,238 being male and 2,058 being female. However, the old registrants stand at out as 19,947 with 4,967 being male and 14,980 being female. The total number of people insured within the Municipality is 23,243 which represent 15.2% of the total projected population.

#### **2.8.8 Water, Sanitation and Hygiene**

According to the Ghana Water company Limited (GWCL), Tema West Municipality has 95 percent water coverage.

The Assembly targeted at ensuring holistic access to basic sanitation service by embarking on some activities such as cleansing of public spaces, evacuation of heaps of refuse at illegal dumping sites, regularization and supervision of solid waste service providers, effective enforcement of national and bye-laws, maintenance and expansion of sanitation infrastructure, public education and sensitization and with our development partners under “GAMA Sanitation Project” provision of institutional and households toilets.

The Assembly is currently plagued with various challenges such as the indiscriminate dumping of refuse at unauthorized places, open defecation, inadequate sanitary infrastructure, non-functional sewage system and lack of cooperation of community members. In light of the above challenges the Assembly is currently focused on strengthening the adherence to environmental standards, law enforcement and put in maximum efforts to ensure proper management of the environment.

### **Efforts at improving Household Toilets in the Municipality (2020)**

The Assembly has accelerated efforts in ensuring that all households within the Tema West Municipality have access to improved toilet facilities. This is to enable the Municipality attain the goal 6 of the Sustainable development goals which emphasizes on attaining sustainable water and sanitation.

Several strategies were employed by the Assembly to ensure that all the residents have access to improved sanitation facilities. The overall objective is to ensure the provision of clean, safe and healthy Municipality for the inhabitants. Some of these strategies includes;

- Intensification of community sensitization especially along the beach area on the dangers associated with ‘open defecation’.
- Intensify community mobilization and conscientisation to ensure that all households and individuals without toilets have taken advantage of the GAMA Sanitation and Water project where at most 70% of the cost of construction is subsidized by the project. In addition, these comes with different technologies to perfectly fit the situation of the local people.
- Ensuring that all landlords have acquired development permit and toilets indicated in the design before approval.
- Strengthening of Development Controls
- Strict enforcement of the bye-laws on environmental sanitation including prosecutions at the sanitation court.

<b>Projected Population 2020</b>	<b>Total Population Served</b>	<b>% Population Served</b>	<b>Total Population Un-served</b>	<b>% Population Un-served</b>	<b>Total Number of toilets constructed in year 2020</b>
162,176	74,601	46%	87,575	54%	825

**Table 2.8: Total number of Toilets Constructed in 2020**

*Source: Municipal Environmental Health Unit, 2020*

**Table 2.9: Construction of toilet facilities - 2019 Vs 2020**

<b>Year</b>	<b>Number of toilets constructed</b>	<b>Percentage (%) increases (Yearly)</b>	<b>Percentage (%) increases (2019/2020)</b>
2018	3,285	-	<b>16%</b>
2019	3,778	30%	
2020	4,603	46%	

*Source: Municipal Environmental Health Unit, 2020*

It must be mentioned that the Tema West Municipal Assembly was able to increase the construction of toilets in the year 2020. This was done with difficult terrain resulting from the outbreak of the COVID 19, a pandemic which made some residents sceptical in accepting the artisans into their homes to construct the toilets.

Notwithstanding this challenge, the Assembly was able to construct 4,603 toilets in year 2020 as against 3,778 in year 2019. This number represents an increment of 825 toilets over the year 2019. The total of 825 toilets constructed led to 16% increase in the construction of toilets in year 2020.

### **2.8.9 Free Senior High School Programme**

The free SHS Programme within the Tema West municipality has a total enrolment of 2,454 which is representing only one (1) public school. This is made up of 1173 boys and 13371 girls within the age bracket of 13years to 22years.

### **2.8.10 Livelihood Empowerment Against Poverty (LEAP)**

The Assembly undertook Five (5) LEAP payments scheduled for the year under review. Currently there are Two Hundred and Fifty (250) beneficiaries enrolled onto the programme. The average attendance by beneficiaries for payment programmes was One Hundred and Twenty (120). During



the disbursement periods in the year, beneficiaries were made to observe the social distancing protocols. Also, the Assembly sensitized them on the negative effects of Covid-19 and ways to which they can prevent contracting it. The beneficiaries were also advised to use their funds wisely to enable it have the desired impact. Although payments were mostly successful there were some challenges encountered:

- Some of the household beneficiaries were unable to access their funds due to malfunctioning errors with their cards.
- A few household beneficiaries also had to change the details of the caregiver because the original caregiver had become deceased or incapacitated.

### 2.8.11 Programme for Persons with Disabilities

The Assembly processed Twenty-Three (23) new applications for assistance during the year 2020 from Persons with Disabilities (PWDs). A new Disability Common Fund Management Committee (DFMC) was also set-up and their officers duly elected.

PWDs were also greatly affected by the COVID-19 pandemic. Most of them witnessed a decrease in their livelihood. To enable them cope with the adverse effects of the pandemic, the Assembly with the support of the Government relief items such as food items to them at their homes. The relief items were happily received and of great help to them. In addition, the Disability Fund Management Committee (DFMC) through the Assembly also carried out One (1) disbursement programme during the year. Some beneficiaries were assisted with metal (container) shops and others were also assisted with appliances and equipment such as deep freezers and sewing machines.

A child with special needs from Adjei Kojo was supported with an orthopedic chair by the Department for easy mobility.

**Table 2.7: Data on Persons with Disability-2020**

<b>TYPE OF DISABILITY</b>	<b>MALE</b>	<b>FEMALE</b>	<b>TOTAL</b>
Hearing impaired	22	16	38
Visually impaired	9	11	20
Multiple Disability	6	5	11
Physically Challenged	65	67	132
Mental disability	6	6	12
Albinism	0	1	1
Autism	14	7	21
Cerebral Palsy	4	7	11
Others	17	11	28

<b>Totals</b>	<b>143</b>	<b>131</b>	<b>274</b>
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Source: Dept. of Social Protection and Community development, TWMA-2020

### **2.8.12 HIV and AIDS**

During the quarter in review, the Assembly organized one activity. A sensitization programme on the causes and prevention of HIV and free health screening to commemorate the World AIDs Day. The programme was organize on the 1<sup>st</sup> December, 2020. A total of seventy- six (76) people took part in the screening exercise out of which thirty-two (32) were males and forty-four (44) were females.

One (1) person (a nursing mother) was reactive to the HIV infections and was asked to go to the Poly Clinic with the husband and the child for further actions.

### **2.8.13 Update on the National Street Naming and Property Addressing System**

In order to comply with the presidential directives of naming all streets and addressing all properties within the Municipality, the Assembly did some digitization to some parcels of land. Digitization from orthophotos were done for 5 ,304 parcels (Communities 3, 5, 8, 9, 18 &19). However, validation and update Street Address Map and database for two Communities (Communities 11 &12) have been completed. Also, the Street Address Team (S.A.T) has revised and submitted a workplan and budget awaiting the release of funds for further ground truthing exercise in the Communities.

### **2.8.14 Local Economic Development (LED) Interventions**

During the year in review, a total of Two Hundred and Seventy-Eight (278) participants benefitted from skills training in the production of bleach, liquid & powdered soap. The training also covered the production of home-made yoghurt & burkina (a local milk drink)

## **2.9 EVALUATION CONDUCTED, FINDINGS AND RECOMMENDATIONS**

Tema West Municipal Assembly has mainstream monitoring and evaluation activities as part of project and programme implementation. The MPCU undertook quarterly review meetings and monitoring of most district activities to ensure that planned activities are executed as planed and address adverse implications. Core Management team, in addition, embark on project monitoring with key stakeholders, including contractors, opinion leaders and beneficiaries to discuss project progress and challenges. Decentralized departments periodically undertake monitoring and

evaluation of their activities and share report with the district, regional offices or sector ministries. Monitoring is sometime conducted by regional and national offices (DACF secretariat, Internal Audit Agency, etc) and reports shared with the district to improve organizational performance of the district.

**Table 2.10: Update on Evaluations Conducted**

<b>Name of Evaluation</b>	<b>Policy/program me/ project involved</b>	<b>Consultant or resource persons involved</b>	<b>Methodology used</b>	<b>Findings</b>	<b>Recommendations</b>
Formative	Construction of 1No. 3-unit classroom Block with ancillary facilities and renovation of existing KG Block at Comm. 2	MPCU	Field Visits  Consultative Meetings  Group Discussions	Project completed on time  Pupils are now having a clean and hygienic place of convenience  Enough classrooms for pupils	All the public schools within the Municipality that need renovation should be renovated.

*Source: MPCU - 2020*

## **2.10 PARTICIPATORY MONITORING AND EVALUATION UNDERTAKEN (PM&E)**

Participatory monitoring & evaluation (PM&E) is a process through which stakeholders at various levels engage in monitoring or evaluating a particular project, program or policy, share control over the content, the process and the results of the monitoring and evaluation (M&E) activity and engage in taking or identifying corrective actions.

It is one of many approaches to ensure that the implementation of the different projects within the action plan leads to the expected outcomes.

The stakeholder groups typically involved in a participatory M&E activity include: the end users of project, including both men and women at the community level; intermediary organisations, including NGOs; and private sector businesses involved in the project.

**Table 2.11: Update on PM&E Conducted**

<b>Name of the PM&amp;E Tool</b>	<b>Policy/program me/ project involved</b>	<b>Consultant or resource persons involved</b>	<b>Methodology used</b>	<b>Findings</b>	<b>Recommendations</b>
Transect Walks	Visit to flood affected areas	MPCU / NADMO	Home visit	Flooding homes and streets	<p>Construct drains and demolishing of buildings and containers on waterways</p> <p>Dredging and de-silting of drains</p> <p>A resident was advised to fill the house with san since her house was low lying.</p>

Source: MPCU - 2020

## **CHAPTER THREE**

### **3.0 The Way Forward**

Like most newly created District Assemblies, the Tema West Municipal Assembly (TWMA) is yet to fully establish the structures necessary for smooth take off and implementation of development projects and programmes. The preparation of the Annual progress report helped to identify some key challenges in the plan implementation processes. Notably is inadequate funds and logistics. Other challenges are inadequate staff and limited or lack of data on certain district core indicators. The District therefore intend to resource the revenue task team, and the various data gathering units such as Planning Unit, Statistical Unit, Budget and Revenue Unit, as well as some decentralized departments' data offices. The aim is to generate adequate resources and data for effective and efficient implementation of development planned projects and programmes. Action undertaken by the District to achieve these includes; purchase of 4 vehicles for the revenue collection and project monitoring, recruitment of more staff and providing office space and equipment for staff posted to the District from Ministries.

### **3.1 Key Issues Addressed and those yet to be Addressed**

As part of measures to improve upon the District Internally Generated Funds (IGF), there was the need to identify all revenue sources (existing and potential payers) and capture the data for revenue projection and budgeting. The extent of the revenue potential necessitated the purchase of some vehicles and motor bikes for revenue collection. It was a key issue because at the time of creation of the District, IGF was the only source of fund available to the TWMA.

The issue on unavailable or inaccurate data for purposes of planning and reporting was of major concern to the District. With regards to this report, unavailability of data made it difficult to analyze or assess some indicators especially those where baseline data could not be attained.

However, there are other issues that have been addressed as the revenue base of the Assembly. They include;

- Provision of additional office space and equipment
- Recruiting and training more revenue collectors and other staff

- Smooth implementation, monitoring and evaluation of planned activities.

### **3.2 Recommendations**

Following TWMA plans to intensify IGF mobilization, it is recommended that government and development partners support the District with the needed resources to ensure effective implementation of plan projects and programme and timely reporting of achievement.

There should be effective coordination and collaboration between departments, agencies and the Assembly to enhance resource and data sharing.

Government could support TWMA to get the needed staff, additional vehicles and ensure timely release of funds (DACF) for development activities.

# **ANNEXES**

## **ANNEX 1 - PICTURE GALLERY**



Asphalt works at Sakumono 2<sup>nd</sup> Chapel Square link



Asphalt works at Friday's Pub area



Asphalt works at Sakumono 4<sup>th</sup> Chapel Square Link



Asphalt works at Sakumono 3<sup>rd</sup> Chapel Square Link

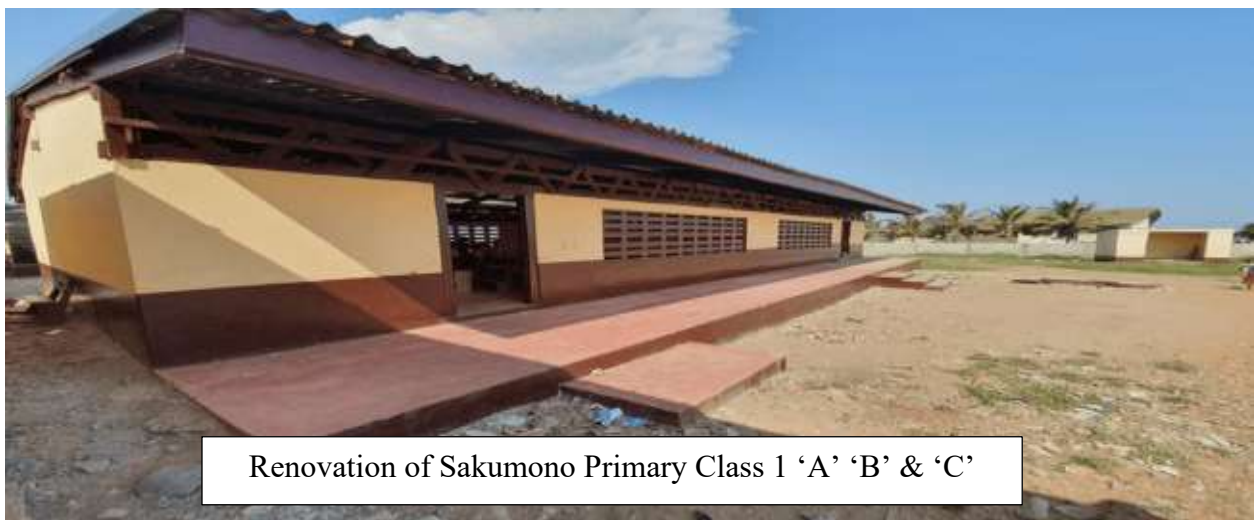




Construction Of 2-Storey 12-Unit Classroom Block at Lashibi Basic School Complex



Construction Of 2-Storey 12-Unit Classroom Block at Adjei Kojo Basic School Complex



Renovation of Sakumono Primary Class 1 'A' 'B' & 'C'



Construction Of 2-Storey 6-Unit Classroom Block at Tema Senior High School (Comm. 2)



Construction of Single Storey Vocational Training Centre At Tetteh Ocloo School for The Deaf  
Adjei Kojo





Construction of Sickbay At Tetteh Ocloo School for the Deaf Adjei Kojo



Construction of Community Library at Community 14





Renovation of Out House for Office at Baastonaa TWMA Main Office



Construction of 3-Storey Office Administration Block for TWMA



Construction of Police Station at Community 14 (Regimanuel) Sakumono



Construction of Police Station at Kanewu – Adjei Kojo





Construction of 10-Seater WC at Klagon – Ayegbekope



Construction of 10-Seater WC Toilet Facility at Tema Senior High School Comm. 2







Food demonstration on yoghurt production



Farmers Day Celebrations





**Farmers Day Celebrations**



**Training on feed formulation for livestock farmers at Comm.3**







A farmer receiving Planting for Food Job fertilizer and seeds at the input Shop at Adjei Kojo



Clean Up Exercise Undertaken at The Texpo Market to prevent covid 19 spread



Clean Up Exercise Undertaken at Klagon





Refuse Evacuation along Tema Motorway



Fumigation/ Disinfection Exercise Undertaken at Texpo Market



Disinfection Exercise Undertaken at Sakumono Estate Junction



Handwashing Demonstration in Some Households and Food Joint Premises

**ANNEX 2 - LIST OF LEAP BENEFICIARIES**

<b>S/NO.</b>	<b>NAME</b>	<b>ID. NO</b>	<b>GENDER</b>	<b>AGE</b>	<b>CONTACT</b>
1.	Abla Akuaku	251840407-3	Male		
2.	Abuku Tetteh	251847799-7	Male		
3.	Aguey T. Abuku	251836394-0	Male		
4.	Akuaku Juliana	251836387-9	Female		
5.	Alberta Agbemava	251840357-3	Female	76	
6.	Awuku Gadri	251847788-6	Male		
7.	Ayitevie M. Atiah	251845120-8	Male		
8.	Christian Awornu (Francisca Agbali)	251840345-5	Female	78	
9.	Christiana Nutsugah	251840337-6	Female	82	246673478
10.	Daitey Felicia	251836383-3	Female		
11.	Daniel Kronika	251847800-7	Male	82	592893132
12.	Doris Ametepey	251840349-4	Female	76	
13.	Doude Abuku (Margaret Tetteh)	251840338-3	Female		
14.	Felix Akalo	251840347-7	Male		277698023
15.	Francis Amemakalor	251840339-0	Male	69	207082226
16.	Grace Daitey	251847796-5	Female	81	
17.	Godwin Dotsey	251847805-3	Male	72	240722403
18.	Hunyamator Atipue	251847790-1	Male		242686611
19.	Janet Nkrumah	251840351-1	Female	70	244849649
20.	John Kakraba	25184778-2	Male	81	540861710
21.	Juliana Anaovie	251854299-0	Female	67	500101860
22.	Juliana Gadasu	251847791-9	Female	65	553018911
23.	M. Abuku	251840344-8	Male	75	242646546
24.	Stephen Osabutey	251840348-7	Male	66	204194513
25.	Promise Ayim	486642585-3	Female	81	555705404
26.	Victor Amewugah	251847804-6	Male	77	
27.	Victoria Botwe M	251840408-0	Female	69	242862948
28.	Doris Ademeki Awatey		Female		
29.	Abena Mapa ( Lucy Asieduaa)	251829919-8	Female	81	273508082
30.	Addy Mary	251852743-5	Female	85	272815352
31.	Adizatu Usmanu	251847825-0	Female	62	543166091
32.	Adzadzi Felix	251830808-0	Male	79	204686466
33.	Adzi Mills Mary	251847824-3	Female	77	
34.	Afrane Faustina	251852760-0	Female	66	274888825
35.	Agness Brago	486642393-6	Female	67	541191418
36.	Agyarkwa Albert	251837393-8			271558949
37.	Ahuakese Mo Ho	251829942-8	Male	91	553444804
38.	Akogyeram Gideon	251852727-7	Male	74	276905220
39.	Amoah George Giogio	251837391-3	Male	81	243692249



40.	Amoah Kwabena	251852733-1	Male	86	205248383
41.	Angela Owusu (Ayitey Grace)	251847822-9			247565121
42.	Angmor Ishamaelt	251837396-6	Male	82	243740408
43.	Annan Mary	251830852-5	Female	79	508000208
44.	Antwi Juliana	251852747-4	Female	69	209041678
45.	Antwi k. Jacob	251852729-1	Male	77	209041678
46.	Asamoah N. Beatrice	251837405-8			242134033
47.	Asare Robert	251794869-5	Male	77	201441563
48.	Assen Janet	251830866-8	Female	70	
49.	Awudu Fati	261830861-8	Female	89	247148266
50.	Baah Juliana	822152679-4	Female	80	543868649
51.	Beatrice Oteng (Appiah S. K Joe)	251830853-2	Female	67	240880131
52.	Blankson Emma (Joseph Ashison)	251837395-2	Female	62	276559683
53.	Charity Quashigah	251830864-3	Female	75	
54.	Charity Toseafa	251847773-6	Female	85	547163502
55.	Clement Gyabeng	251830868-2	Male	80	
56.	Cudjoe Juana	251794865-6			546347166
57.	Darko S. Gladys (Victoria Asare)	251847777-5	Female	97	244666220
58.	Dogbe Grace	251852741-0	Female		
59.	Doris Boateng	486642647-1	Female	53	206372598
60.	Emelia Odompleh	251847770-4	Female	88	271431474
61.	Erasmus Koranteng	251852736-3	Male	80	203584969
62.	F. Yanney	822152656-5	Female	71	241786300
63.	Faustina Midzodzi (Agnes Otutuwa)	251830849-2	Female	66	277244995
64.	Foibe Nunekpeku	251830831-0	Female	81	209466665
65.	Francis Adu Yeboah	251830863-6			273836660
66.	Francis Cann (Grace Cann)	251830861-1	Male	85	275212939
67.	Gaisie George	251855818-2	Male	80	263568405
68.	Giftly Dogbe	251830854-4			554746730
69.	Hannah Quarshie (Kukua Chinton)	251830867-5	Female	67	271455222
70.	Hansen John George	251837355-8	Male	76	245980088
71.	Holm Elizabeth	251852728-4	Female	72	
72.	Innocential Nkegbe	251852724-5			55344928
73.	Ishmaelia Sam	822152659-7	Female	77	240050961
74.	John Mensah	251847772-9	Male	85	541109693
75.	Joseph K Addison	251853784-1	Male	80	2303211604
76.	Judith Okumo	251830850-0			245356471
77.	Kate Coffie	251830874-7	Female	62	540875949
78.	Kumi Yen Nkyiwah	251830138-4	Female	69	244825040
79.	Kusi Mary	251852723-8	Female	31	245752436
80.	Kusi v. Grace	251830869-9	Female	69	248072503
81.	Lamptey O. Robert (Emelia Lamptey)	251837390-6	Male	87	266695956



82.	Laryea S. Augustus (Salomey Laryea)	251779779-8	Female	66	246532904
83.	Manso Akua	251830830-3	Female	80	
84.	Marfo Perpetual	251852730-0	Female	53	
85.	Mary Gyabena	822152678-7	Female	70	
86.	Mensah A. Akdith	822152653-3	Female	67	243626777
87.	Mensah Mary	251829918-0	Female	72	543166722
88.	Midodzi Matilda	251794868-8	Female	78	244294751
89.	Michael Zogblah	251852735-6			246497169
90.	Mills Henry	251829915-9	Male	83	203708955
91.	Ocquaye Jemima	251830828-8			244289207
92.	Oduro Felicia (Oduro K. Samuel)	251830832-8	Female	50	205344831
93.	Ofosu N. Agnes	251837357-2	Female	64	551294522
94.	Ohenewaa Beatrice	251852742-8	Female	56	246851021
95.	Olivia Osusu (Asare Kuse)	251830871-5	Female	82	540609743
96.	Osabutey Louis (Eric Osabutey)	822152651-9	Male	72	544213965
97.	Osanyogmor Anthony	215847774-3	Male	75	209030357
98.	Otabil Comfort	251830865-0	Female	65	275141214
99.	Otchie O. Timothy (Grace Amekor)	251829916-6	Female	64	543647261
100.	Owusu B. Samuel	251852739-5	Male	75	270214475
101.	Patience Eshun	486642400-0	Female	65	243889801
102.	Pokuah Afia	251847775-0	Female	80	
103.	Provencal Comfort	251830862-9	Female	80	248720558
104.	Quarcoo Margaret	251829940-3	Female	75	275728688
105.	Quartey Cecilia	251837359-7	Female	76	24675292
106.	Rebecca Essel (Reuben Brown)	251847771-1	Female	96	249244237
107.	Rose Atitiati (Mary Ofoe)	251852702-3	Female	71	
108.	Salifu Priscilla	251852748-1	Female	60	265692762
109.	Selina Agyeiwaa	822152652-6	Female	72	248754005
110.	Serwaa Akua (Bormea Naomi)	251852722-0	Female	93	277721202
111.	Solomon Ashison (Ashison Victoria)	251837392-0			
112.	Tagoe Alex (Tagoe Beatrice)	251852740-3	Female	62	541354542
113.	Theresah Mensah	251779905-5	Female	75	
114.	Victor Atitiati	251852746-7	Male	41	244574292
115.	Victoria Mensah (John Mensah)	251847823-6	Female	65	276256769
116.	Wharton Daku Dodoo (Kwamena Amoah)	251852733-1	Male	66	203970104
117.	Yeboah A. Francis	251830863-6	Male	73	273836660
118.	Comfort Taylor	486642395-0	Female		504355268
119.	Ofori J. Michael	251852761-8	Male	76	541004256
120.	Saah A. Akosua	822152654-0	Female	60	241013434
121.	Abigail Opoku	486656910-5	Female		
122.	Adamani Korkor (Christian Larweh)	251852628-6	Female		272724588
123.	Agatha Mensah (Sarah Amafi)	251852755-3	Female	69	276886277

124	Agbona Tettey (Felix Tettey)	251852649-0	Male	77	577906950
125	Agnes Adzo Dayie	486655741-2	Female	66	244930030
126	Ajador A. Mary (Salomey Mishio)	251852754-6	Female	85	267986441
127	Akorli Comfort	251852633-3			247613154
128	Amassah Godfred (Ocansey Kabutey)	251829910-2	Female	108	557800472
129	Buakie Tetteh (Comfort Korblah)	251837404-0	Female	110	246994455
130	Denfu Alex Otubua (Tetteh Denfu)	251852643-7	Male	78	266298908
131	Dogbe Janet (Dora Dogbe)	251852646-9	Female	97	557624671
132	Dora Wordu	822158192-7	Female	49	208221266
133	Dzitorwoku Ama (Comfort Kportufe)	251852770-4	Female	75	249317077
134	Dzitorwoku Awoyo	251829933-1			546330214
135	Florence Sorgborjor (Charity Sekyi)	251780669-8	Female	81	267304109
136	Gladys Dornu (Benjamin Agbanyo)	251852649-0	Female	76	246493970
137	Grace Teiko	486642399-9	Female	80	
138	Kate Tetteh	251852650-9	Female	72	
139	Kisseh Rebecca	251852639-7	Female	58	557800472
140	Koblah A. Comfort	251852634-0	Female	54	279408872
141	Korki Ocansey (Victoria Dosu)	251852758-5	Female		246784586
142	Korkor Amoah	486655574-9	Female	75	
143	Korkor Lomo	251852645-1	Female	76	
144	Larmi Ahuakli	251852648-3	Female	75	557594009
145	Magaret Sey (Mary Otchere)	251852647-6	Female	82	557738774
146	Maku Dorothy (Oduwaa Adjiele)	251855267-2	Female	75	557594069
147	Mary Atruku ( Richard Donkor)	251852756-0	Female	68	554138393
148	Mide Richard (Agbanyo Esther)	251852641-2	Male	85	265832559
149	Norgah Tetteh (Helena Norgah)	486656718-7	Male	36	279789182
150	Oyome Margaret	251829943-5	Female	76	249439308
151	Philomina Annang (Augustina Tetteh)	486642402-4	Female		555464199
152	Quartey Adjei (Sarah Tetteh)	251853743-3	Female	67	
153	Sorgbordjor Daniel	251852636-5	Male	67	249876449
154	Sosoh Ama	25829944-2	Female	90	
155	Teye Felicia (Comfort Odai)	251852769-6	Female	85	243667279
156	Ibrahim Aisha	4866568461	Female		546751710
157	Abla Ashiegbi	486656579-9	Female	75	
158	Abraham Kpodo	486642562-4	Male	63	551319073
159	Amaah Korkor	486655574-9			
160	Augustina Tetteh	486642402-4	Female	79	555464199
161	Boateng Enoch Antwi	486655744-4	Male		
162	Dayie Agnes Adzo	486655741-2	Female		
163	Dzitowoku Comfort	486655564-5	Female	70	556394005
164	Eric Kofi Asamoah	486642399-9	Male		
165	Korkor Atruku	486642392-9	Female	67	

166	Kweitey Margarete	486655739-7	Female		
167	Norgah Tetteh (Helena Norgah)	486656718-7	Male	36	279789182
168	Teitsu Daniel	486656737-7	Male		
169	Tetteh Moses	486655565-2	Male	79	557594069
170	Soyo Saletu	486656691-7			