

NKORANZA SOUTH MUNICIPAL ASSEMBLY

CENTRAL ADMINISTRATION

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of this letter should be quoted*

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Our Ref: NSMA/P.29/V.2/22



27/01/2021

Your Ref:

Date.....

SUBMISSION OF ANNUAL PROGRESS REPORT FOR THE YEAR ENDING

31ST DECEMBER, 2020

We forward herewith attached, the Annual Progress Report for Nkoranza South Municipal Assembly for your study and any further necessary action.

Counting on your usual cooperation.

Thank you.

FOR: MUNICIPAL CHIEF EXECUTIVE

EMMANUEL AMOAH

(MUNICIPAL CO-ORDINATING DIRECTOR)

THE HON. REGIONAL MINISTER

REGIONAL CO-ORD. COUNCIL

TECHIMAN

ATTENTION: THE REGIONAL ECONOMIC PLANNING OFFICER

Cc: THE CHAIRMAN

NATIONAL DEVELOPMENT PLANNING COMMISSION

ACCRA



Republic of Ghana

NKORANZA SOUTH MUNICIPAL ASSEMBLY



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ANNUAL PROGRESS REPORT ON DEVELOPMENT PROJECTS/ PROGRAMMES FOR THE YEAR ENDING, 31ST DECEMBER, 2020

Prepared by:

MUNICIPAL PLANNING COORDINATING UNIT
NKORANZA SOUTH MUNICIPAL ASSEMBLY
NKORANZA

1.0 INTRODUCTION

1.1 Purpose of the Monitoring and Evaluation for 2020

Nkoranza South Municipal Assembly has evolved a new District Medium-Term Development Plan (DMTP) under the Agenda for Jobs 2017-2024 to guide development efforts in the Municipality.

This Annual Progress Report (APR) is an assessment of progress made towards attaining the targets set out in the four thematic areas of the Agenda for Jobs. This assessment was done through evidence-based information on selected district core indicators.

The Annual Progress Report reviews the current status of actions taken on the implementation of the District Medium Term Development Plan in 2020. The report compiles achievement levels of the assessment of a set of indicators and targets adopted for monitoring and evaluation. The output is to highlight challenges of implementation and identify interventions for poverty reduction and development in the Municipality.

1.2 Process Involved

Data input for the preparation of this report was obtained mainly from District Assembly Decentralized Departments and Agencies and information generated from the field. The data collected were related to the district core indicators outlined in the District Monitoring and Evaluation Plan.

The collated data were validated at a MPCU meeting with other stakeholders. The meeting afforded stakeholders to provide explanation to achievements and failures from which lessons were drawn to improve performance.

The validated data were then analyzed to inform decision making and implementation. The output of the data analysis in this report is disseminated to MPCU members, Municipal Assembly actors, NDPC, Regional Coordinating Council and other relevant stakeholders.

1.3 Difficulties Encountered

The preparation of this Annual Progress Report encountered problems which were not different from those identified during the preparation of the District Medium-Term Plan, District Monitoring and Evaluation Plan and previous Annual Progress Report. Among the difficulties were:

- Lack of or inadequate data from the Decentralized Departments and agencies
- Inconsistencies in some data supplied
- Some data not having baseline or current data to compare
- Inadequate financial and human resources to conduct monitoring and evaluation activities in the Municipality
- Non-submission of reports to the Municipality Assembly by Departments and Agencies

1.4 Status of Implementation of District Medium-Term Development Plan

Table 1 below provides a summary of assessment of performance on the implementation of DMTDP in the third year of its implementation.

Table 1: Status of Projects in the 2018-2021 Medium-Term Development Plan

Indicators	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
1. Proportion of the annual action plans implemented by the end of the year									
a. Percentage completed	48.8	60	54	100	67	100	85	100	-
b. Percentage of on-going interventions	18.6	40	26	30	18	10	10	25	-
c. Percentage of interventions abandoned	4.7	0	6	0	4	0	4	0	-
d. Percentage of interventions yet to start	30.2	0	14	0	11	0	5	0	-
2. Proportion of Overall MTDP implemented	76.5%	30%	20.1%	50%	64%	75%	81%	100%	-

As indicated in table 1, about 85 percent of the programs and projects for the period had been fully completed with 10 percent on-going. About 5 percent of the planned programs and projects had not been implemented.

Some of the problems accounting for the delay or non-implementation of some projects include:

- inadequate financial resources of the Assembly
- irregular inflow of funds from Government of Ghana (GoG) and Development Partners, especially DACF
- low revenue generation capacity
- serial deductions at source from the DACF

Table 2: Status of Projects in the 2020 Annual Action Plan

	Development Dimension	2018		2019		2020		2021	
		Plan	Actual	Plan	Actual	Plan	Actual	Plan	Actual
1.	Economic Development	6	6	11	8	13	10	30	-
2.	Social Development	29	23	29	25	34	27	30	-
3.	Environment, Infrastructure and Human Settlements Developments	12	12	23	21	20	17	13	-
4.	Governance, Corruption and Public Accountability	3	2	7	7	18	14	16	-
5.	Total	50	43	70	61	85	68	89	-

NKORANZA SOUTH MUNICIPAL ASSEMBLY

2.0 Project/Programme Status for the Year 2020

This report covers the status of development projects and programmes in Nkoranza South Municipal as of 31st December, 2020. In total, the report covers twenty (20) projects. Table 7 indicates current progress of development projects. The purpose of the report is to keep track of projects and identify implementation challenges and the way forward.

2.1 Location of Projects

Out of the twenty (20) projects listed in Table 7, Nine (9) of them, representing 45% are located in the Municipal capital Nkoranza, while the remaining 55% are spread across the Municipality. The spatial distribution of projects was mainly due to the incessant demand for infrastructure by the needy communities arising out of total lack of services and facilities. The Municipal capital also received a fair share of the projects. This is also an attempt to give the capital a face-lift to benefit its Municipal status.

2.2 Sectoral Spread of Projects

Education takes the chunk of the total investment with 8 projects (40%). Followed by the Road sector with 4 projects representing (20%). Next in line is the Health sector with 3 projects representing (15%), then Economic and Administration & Security with 2 projects in each sector with a combine total percentage of (20%), and Water & Sanitation sector had the least investment with just one project with a percentage of (5%).

Table 3: Sectoral spread of Projects

S/#	Sector	No. of Projects	Percentage (%)
1.	Education	8	40
2.	Administration and Security	2	10
3.	Water & Sanitation	1	5
4.	Health	3	15
5.	Economic	2	10
6.	Road	4	20
Total		20	100

2.3 Pace of Work

Out of the 20 projects listed, ten (10) of them are behind their expected completion schedule. Eight (8) projects are completed and two (2) projects abandoned. Some of the delays in completion of projects could be attributed to delays in release of DDF and DACF sources of funding.

Table 4: Pace of Work Progress

	Pace of Work	No. of Projects	Percentage (%)
1.	Completed	8	40
2.	On-going on schedule	0	0
3.	On-going behind schedule	10	50
5.	Abandoned	2	10
	Total	20	100

2.4 Source of Project Funding

The listed projects were funded from District Assemblies Common Fund (DACF), Internal Generated Funds (IGF), District Development Facility (DDF) and Donors sources. DACF and DDF emerged as the main financiers of development projects in the Municipality paying for 80% of all investments as indicated in table 5 below.

Table 5: Source of Project Funding

S/#	Sources of Funding	No. of Projects	Percentage (%)
1.	DACF	14	70
2.	DDF	2	10
3.	IGF	1	5
4.	Donors	3	15
	Total	20	100

2.5 Payments

The total cost of the 20 projects sum up to **Seven Million One Hundred and Six Thousand, Eight Hundred Sixty Ghana Cedis, (GH¢7,106,860.00)**. Out of this contractual commitment, **62%** payments had been made. About **38%** in the sum of **Two Million Seven Hundred and Eighteen Thousand, Five Hundred and Seventy-One Ghana Cedis, Seven Pesewas (GH¢2,718,571.07)** remained unpaid. The huge bill is mainly due to delay in the release of the DACF and its attendant deductions at source, which reduces the amount of money left for the Municipal Assembly to pay its financial commitments. Payments have also not been made for some of the new projects and this has contributed to the bloating of the outstanding bills.

The donor source cash flow seems to have edged over the DACF and central government sources as budget lines are maintained and released comparatively on time. Table 6 depicts a picture of payments versus outstanding bills of projects.

Table 6: Payment Levels of Investments

Payments Made	GH¢4,388,288.93	62%
Outstanding Bills	GH¢2,718,571.07	38%
Total Contract Sum	GH¢7,106,860.00	100

2.6 Implementation Challenges

Smooth implementation of development projects in the Municipality is challenged by the following among others:

- Poor cash flow to meet contractual commitments.
- DACF affect project implementation
- Low local revenue generation to support project delivery.
- Weak financial capacity of working contractors.

2.7 Way Forward

In order to manage timely delivery of projects vis-a-vis the trend of cash flow, the following recommendations are made:

- In the selection of contractors, the adverts and bid documents inviting prospective contractors should put premium on the financial standing of prospective contractors. The strong financial standing of contractors can leverage progress of work as they are in a position to pre-finance before payments are made.
- Requests for funds/reports to donor agencies should be submitted on time so as to avoid cash flow problems/delays.
- It is also recommended that the DACF be released on time to salvage the cash flow problems facing the Assemblies.

APPENDIX I

NKORANZA SOUTH MUNICIPAL ASSEMBLY

Table 7: Matrix Showing Progress Status of Development Projects as at 31st December, 2020

NO.	PROJECT TITLE	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	LOCATION	CONTRACTOR'S NAME & ADDRESS (M/S)	CONTRACT SUM (GH¢)	SOURCE OF FUNDING	DATE OF AWARD	COMPLETION DATE		EXPENDITURE TO DATE (GH¢)	OUTSTANDING BALANCE (GH¢)	PROJECT STATUS	REMARKS
								EXPECTED	ACTUAL				
1	Construction of 1No. Semi-Detached Teacher Staff Bungalow	Social Development	Nkoranza Technical Institute	Newlove Company Ltd. Box 141, Tepa	59,174.84	DACF	Jan., 2010	June, 2010	-	29,876.23	29,298.61	(80%) Windows not fixed & painting not done	Abandoned
2	Construction of 1 No. 3-Unit classroom Block Including Wiring, 4-Seater KVIP Toilet & 2-Unit Urinal	Social Development	Kyeradeso	Pa-Cedam Limited, Box SE 171, Kumasi	187,311.50	DACF	30/3/16	30/9/16	-	175,552.71	11,759.79	100%	Completed
3	Construction of 1No.6-Unit Classroom Block with Offices, Store and Library with 8-Seater KVIP	Social Development	Amponsah Krom	Obaakwa Enterprise Ltd P.O. Box 78 Ku 78, Winneba	511,363.40	SIF	July 2016	Jan. 2017	-	172,233.72	339,129.68	100%	Completed and in use
4	Construction of 1No. Semi Detach Teacher's Quarters	Social Development	Asunkwa	Obaakwa Enterprise Ltd P.O. Box 78 Ku 78, Winneba	293,601.60	SIF	July 2016	Jan. 2017	-	93,895.65	199,705.95	(95%) Finishing stage	On-going behind Schedule
5	Construction of 1No. 3-unit classroom block including wiring, a 4-	Social Development	Dotobaa	Jonaco Ent.	222,516.23	DACF	Dec. 2017	June 2018		131,986.64	90,529.59	(80%)	On-going behind Schedule

	seater KVIP toilet & 2-urinal												
6	Construction of 1No. 3-unit classroom block including wiring, a 4-seater KVIP toilet & 2-urinal	Social Development	Pruso	J. A. Baffoe Const.	226,100.64	DACF	Dec. 2017	June 2018		168,557.51	57,543.10	100%	Completed
7	Construction of 1No. 3-unit classroom Block with Ancillary Facilities at St. Theresa	Social Development	Nkoranza	Jonaco Ent.	310,704.55	DACF	Dec. 2019	May 2020		31,070.46	279,634.09	35%	On-going behind Schedule
8	Construction of 1No. 3-unit classroom Block at Braho Presby Prim. School	Social Development	Braho	Ms. P.K. Effah Enterprise	329,288.00	DDF	July 2020	Dec. 2020		129,311.10	199,976.90	100%	Completed and handed over
9	Construction of 1No. Health centre	Social Development	Akumsa-Dumasi	Sames Co. Ltd	335,512.49	DACF	Dec. 2017	June 2018		180,038.09	155,474.40	60% Plastering Completed	On-going behind schedule
10	Construction & Completion of 1No. Community Clinic	Social Development	Nyinase	M/S Commoning Co. Ltd	88,991.22	DACF	June 2012	Sept. 2012		64,708.67	24,282.55	76.87%	Abandoned
11	Construction of 1No. Semi-Detached Nurses Quarters	Social Development	Akumsa-Dumasi	P.K. Effah Enterprise	293,975.00	DACF	Dec. 2019	May 2020		55,000.00	238,975.00	60% Roofing level	On-going behind Schedule
12	Construction of Piped Water Systems (Civil Works)	Social Development	Dotobaa	Construction Dynamics Ltd.	1,538,806.63	IDA	13/09/2018	July 2019		1,500,336.45	38,470.18	100%	Completed and in use

	Construction of Piped Water Systems (Electromechanical works)	nt		Pump Tech. Ltd	1,299,202.04	IDA	13/02/2019	July 2019		1,015,469.93	283,732.11	100%	Completed and in use
13	Rehabilitation of market Stores at Old Lorry Park	Economic Development	Nkoranza	Thadu Company Limited	446,691.00	IGF	Dec. 2019	June 2020		83,850.20	362,840.80	70%	On-going behind Schedule
14	Construction of Mini-market at Estate	Economic Development	Nkoranza	Galtons company Ltd	82,644.50	DACF	Dec. 2019	June 2020		35,000	47,644.50	100%	Completed and handed over
15	Construction of 1No. 2 & 3-Bedroom Semi-detached Magistrate Bungalow	Governance, Corruption and Public Accountability	Nkoranza	Appikub Const. Ltd.	63,218.21	DACF	Dec 2010	May 2011		45,882.73	17,335.48	85%	On-going behind Schedule
16	Renovation of NSMA Administration Washroom	Governance, Corruption and Public Accountability	Nkoranza	Adom Arakwa Const. Ltd	35,700.00	DACF	June 2020			35,700	-	100%	Completed
17	Maintenance of High street lights	Environment, Infrastructure and Human Settlements	Nkoranza	Ibbecow Company Ltd	493,037.40	DACF	Dec. 2018			189,135.00	303,903.40	100%	Completed
18	Construction of Drains and Spot improvement at Patmos Hospital	Environment, Infrastructure and Human Settlements	Nkoranza	Jonaco Co. Ltd	36,221.63	DDF	Nov. 2019	April 2020		34,341.84	1,879.79	100%	Completed
19	Reshaping of Selected Akumsa Dumase Roads	Environment, Infrastructure and Human Settlements	Akumsa-Dumase	Jonaco Co. Ltd	73,599.12	DACF	Dec. 2019	May 2020		69,542.00	4,057.12	100%	Completed

20	Supply of 200 pieces electricity poles	Environment , Infrastructure and Human Settlements	Nkoranza	Lisowa Const. and trading Ent.	179,200.00	DACF	Dec. 2019	May 2020		146,800.00	32,400.00	90%	On-going behind Schedule
		TOTAL			7,106,860.00					4,388,288.93	2,718,571.07		

3.0 UPDATE ON DISBURSEMENTS

3.1 Revenue

The Assembly's total budget for the year stands at **GH¢11,854,145.99**. Its actual revenue as of 31st December 2020 amounted to **GH¢9,502,599.82**. A breakdown of the revenue components is provided in the table below:

Table 8: Revenue Sources

No.	COMPONENT	AMOUNT GH¢	PERCENTAGE (%)
A.	GRANTS		
	i. Personnel emoluments	3,876,087.00	40.79
	ii. DACF	2,895,255.39	30.47
	iii. MP's CF	361,412.27	3.80
	iv. PWD	213,075.16	2.24
	vi. Other GOG Recurr. Transfers	77,520.22	0.00
B.	IGF Retained:	690,829.36	0.82
C.	Donor Fund	110,176.22	7.27
	MSHAP	8,022.34	1.16
	DDF	618,775.83	0.08
	Other Funds Capital Dev. Project	651,446.03	6.51
	Total	9,502,599.82	100.0

Table 9: UPDATE ON REVENUE

REVENUE Item	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
IGF	440,600.00	498,002.00	583,956.50	559,108.00	670,685.88	685,460.26	690,829.36	564,699.00	-
DACF	3,298,485.84	3,510,989.25	1,111,910.17	4,365,334.90	1,532,755.00	4,664,586.88	2,895,255.39	4,368,589.00	-
MP's CF	800,000.00	500,000.00	265,403.00	500,000.00	379,407.68	500,000.00	361,412.27	500,000.00	-
PWD's CF	100,000.00	100,000.00	229,349.98	100,000.00	137,901.56	250,000.00	213,075.16	100,000.00	-
MSHAP	0.00	13,899.75	11,264.95	15,627.25	20,141.85	18,541.71	8,022.34	15,627.27	-
GSFP	-				-		-		-
SRWSP	1,448,822.12	1,018,207.27	169,925.36	1,173,877.63	-	1,173,878.00	-	1,173,698.00	-
DDF	1,000,453.80	739,777.10	661,116.00	459,127.81	-	1,562,694.30	618,775.83	1,595,662.00	-
GSOP	-	-	-	-	-	-	-	-	-
UNFPA	-	-	-	-	-	-	-	-	-
UDG	-	-	-	-	-	-	-	-	-
LEAP	-	-	-	-	-	-	-	-	-
OTHERS	35,773.41	53,904.10	147,695.25	333,728.70	196,983.19	537,015.77	728,966.25	333,728.70	-
TOTAL	7,124,135.17	6,434,779.47	3,180,621.21	8,627,539.48	2,937,875.16	9,392,176.92	5,516,336.60	8,652,003.97	-

3.2 Performance of Internally Generated Fund

Out of the total revenue of **GH¢9,502,599.82** realized by the end of year 2020, an amount of **GH¢690,829.36** representing **0.82** percent was generated from the Assembly's traditional sources.

From the above table, the Assembly depends heavily on Government grants and Donor interventions to undertake most of its projects and programmes. Management is strategizing to expand the traditional revenue base and improve mobilization to reduce the over reliance on the Central Government and other Donor Agencies.

3.3 Expenditure

The Assembly anticipated to spend a total amount of **GH¢11,852,145.99** by the end of the year 2020. Actual expenditure however, amounted to **GH¢10,219,528.00**.

A breakdown of the expenditure according to sectors is provided in Table 10 below.

Table 10: Expenditure

No.	SECTOR	EXPENDITURE (GH¢)
	GRANTS	
a.	Personnel Emoluments	3,876,082.00
b.	DACF	3,183,749.19
c.	MP's Common Fund	401,967.81
d.	Other GOG Recurr. Transfers	77,520.22
e.	IGF Retained	822,541.00
f.	Donor	
	i. MSHAP	820.00
	ii. DDF	998,125.22
	iii. Person with Disability	212,341.56
	iv. IDA/AFD & Others	646,381.44
	Total	10,219,528.00

Table 11: Update on Expenditure

Expenditure Item Baseline	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
Compensation	2,302,864.84	2,775,922.91	3,002,340.81	3,310,088.52	3,591,436.19	3,654,388.78	3,876,399.00	3,555,088.00	-
Goods & Services	3,780,076.10	2,636,062.40	1,475,825.41	2,997,5798.90	2,122,942.29	5,689,187.59	3,772,545.30	3,100,678.00	-
Investment/ Assets	3,766,059.43	3,798,716.91	1,628,634.29	5,614,313.30	1,206,426.02	2,510,569.62	2,521,255.14	5,714,313.00	-

2.4.a. Comparing DACF to IGF 2016 – 2020

The table below indicates the IGF as a percentage of the DACF between 2016 and 2020. The average percentage of the IGF against the Assembly's Common Fund receipts is 27% over the last five years from 2016 to 2020. This is indicative of poor revenue generation in the Municipality. However, improvements are being made to prevent the leakages in the revenue generation.

The table also indicates that the overall performance of revenue generation in 2020 has improved drastically as compared with its achievements in previous years and 2016 performance was the worst of all.

Table 12: Comparing DACF to IGF 2016 – 2020

Year	DACF (GH¢)	IGF (GH¢)	IGF as % of DACF
2016	2,519,369.69	330,408.05	13%
2017	1,827,872.35	415,559.65	23%
2018	1,111,910.17	583,956.49	52%
2019	1,532,755.00	670,685.88	44%
2020	2,895,255.39	690,829.36	24%

2.4.b Release of Funds

Inflows to the Assembly have not been regular as expected. This accounts largely for the implementation delay of programs and projects and suspension of planned programs within the period. The fourth quarter's allocation of the DACF for instance is mostly released in the first quarter of the ensuing year.

2.4.c. Efforts to Generate Funds

As already indicated, the DACF remains the leading source of revenue to the Assembly for development programs. In this vein, delay in the release of the DACF largely affects execution of programs and projects. To correct this imbalance a number of measures have been put in place to increase local revenue generation. They are:

- Compilation of revenue database
- Valuation of all land properties to ascertain their real values for appropriate levies
- Recruitment of Additional Revenue Collectors
- Training of Revenue Collectors
- Expansion of revenue items to cover all those that were not hitherto levied
- Provision of needed logistics for revenue collection, monitoring and enforcement

- Prudent financial management
- Expansion of market infrastructure

2.4.d Challenges of Revenue Generation

Revenue collection at the local level is confronted with a number of challenges including:

- i) logistical constraint
- ii) general apathy towards tax payments
- iii) under declaration of ratable items/properties
- iv) No realistic data on properties

The Assembly is developing strategies to minimize the effects of the challenges on revenue generated.

4.0 UPDATE ON INDICATORS AND TARGETS

Update on progress on district core indicators and targets are presented in table 10 overleaf.

Table 13: Core District Indicators and Targets

	Indicator (Categorized by Development Dimension of Agenda for Jobs)	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020	Target 2021	Actual 2021
ECONOMIC DEVELOPMENT										
1.	Total output in agriculture production									
	Maize	34,225.00	60,000.00	56,100.00	66,000.00	92,400.00	75,900.00	84,000	91,080.00	-
	Rice(milled)	216.00	350.00	225.00	385.00	1,600.00	442.75	2,000	531.30	-
	Cassava	101,750.00	50,000.00	231,250.00	75,000.00	94,500.00	16,250.00	91,000	79,500.00	-
	Yam	162,360.00	200,000.00	162,360.00	220,000.00	52,800.00	253,000.00	50,400	303,600.00	-
	Water Melon	-	-	-	-	-	-	-	-	-
	Tomatoes	-	-	-	-	-	-	-	-	-
	Mango	-	-	-	-	3,528.00	-	-	-	-
	Banana	-	-	-	-	-	-	-	-	-
	Millet	25.00	55.00	42.00	60.50	-	69.58	-	83.49	-
	Sorghum	37.40	150.00	90.00	165.00	126.88	189.75	123.41	227.70	-
	Cocoyam	1,428.80	1,554.00	2,090.40	1,709.40	-	1,965.81	-	2,358.97	-
	Plantain	7,465.80	8,080.00	7,628.10	8,888.00	10,032.00	10,221.20	10,944	12,265.44	-
	Groundnut	2,397.60	4,500.00	3,060.00	4,950.00	3,360.00	5,692.50	3,840	6,831.00	-
	Cowpea	4,438.12	5,000.00	4,500.00	5,500.00	1,836.00	6,325.00	1,920.95	7,590.00	-
2.	Percentage of arable land under cultivation	65		75	0	-	0	-	0	-
3.	Number of new industries established	158	40	48	53					
	i. Agriculture	71	29	32	35	-	-	-	-	-
	ii. Industry	57	5	8	10	-	-	-	-	-
	iii. Service	30	6	8	8	-	-	-	-	-
4.	Number of new jobs created	266	45	52	60					
	i. Agriculture	116	32	36	35	-	-	-	-	-
	ii. Industry	84	6	8	13	-	-	-	-	-
	iii. Service	66	7	8	12	-	-	-	-	-
SOCIAL DEVELOPMENT										
5.	Net enrolment ratio									
	i. Kindergarten	67.8	64.5	65.9	65.6	94.8	66.8			
	ii. Primary	52.4	51.3	68.5	53.3	78.51	55.5	-	-	-
	iii. JHS	31.9	29.9	25.1	30.5	24.09	31.5	-	-	-

6.	Gender Parity Index									
	i. Kindergarten	1.02	1.02	1.02	1.02	1.01	1.01			
	ii. Primary	0.99	0.98	0.97	0.98	1.03	0.98	-	-	-
	iii. JHS	0.99	0.98	0.98	0.94	0.99	0.92	-	-	-
	iv. SHS	1.10	1.08	1.09	1.05	1.06	1.03	-	-	-
7.	Completion rate									
	i. Kindergarten	96.7	102.2	98.7	103.6	98.6	105.7			
	ii. Primary	90.7	98.5	97.9	100.6	98.0	66.1	-	-	-
	iii. JHS	71.2	74.4	79.6	69.2	81.2	71.6	-	-	-
	iv. SHS	23.0	22.5	22.6	22.0	223.3	21.8	-	-	-
8.	Number of operational health Facilities									
	i. CHPS Compound	7	-	7	-	8	-	8	-	-
	ii. Clinic	-	-	-	-	-	-	-	-	-
	iii. Health Centre	4	-	6	-	8	-	8	-	-
	iv. Hospital	1	-	2	-	3	-	3	-	-
9.	Proportion of population with valid NHIS card									
	i. Total (by sex)	70,288	84,388	66,179	80,389	81,472	88,428	87,208	91,568	-
	ii. Indigents	15,069	15,069	6,035	11,824	10,732	13,006	6,710	-	-
	iii. Informal	20,380	-	20,871	19,770	25,137	21,584	32,932	-	-
	iv. Aged	3,297	-	3,010	5,735	3,253	6,300	7,948	-	-
	v. Under 18 years	34,454	-	32,387	33,494	34,749	36,618	32,366	-	-
	vi. Pregnant women	4,678	-	3,876	3,658	3,074	3,945	7,253	-	-
10.	Number of Births and Deaths registered	M=2,023 F=2,896	M=1,762 F=1,802	M=2,050 F=2,921	M=1,790 F=1,809	M=1,419 F=1,393	M=1,796 F=1,833	M=1,599 F=1,611	-	-
	i. Birth (sex) ii. Death (Sex, age group)	-	-	M=29 F=18	-	M=55 F=20	-	M=28 F=14	-	-
11.	Percentage of population with sustainable access to safe drinking water sources									
		73	75	74	78	75	79	-	80	-
	i. District	80	86	83	87	85	88	-	89	-
	ii. Urban	79	83	81	84	83	86	-	87	-
	iii. Rural									
12.	Proportion of population with access to improved sanitation services									
	i. District	45	50	47	50	48	53	-	55	-

	ii. Urban	37	41	38	44	42	46	-	55	-
	iii. Rural	14	15	15	20	19	24	-	27	-
13.	Maternal mortality ratio (institutional)		-	-	-	-	-	-	-	-
14.	Malaria case fatality (institutional)	196	-	-	-	-	-	-	-	-
	i. Sex	-	-	-	-	-	-	-	-	-
	ii. Age group	-	-	-	-	-	-	-	-	-
15.	Number of reported cases of child trafficking and abuse									
	i. Child trafficking (sex)	0(M) 2(F)	0(M) 1(F)	0(M) 0(F)	0(M) 0(F)	0(M) 0(F)	0(M) 0(F)	1(M) 2(F)	0(M) 2(F)	-
	ii. Child abuse (sex)	14(M) 23(F)	9(M) 17(F)	9(M) 17(F)	0(M) 0(F)	32(F) 26(M)	30(M) 40(F)	21(M) 45(F)	15(M) 30(F)	-
Safeguard the Natural Environment and Ensure a Resilient, Built Environment										
16.	Percentage of road Network in good condition									
	Total									
	Urban – 136.5Km	28.6%	38.6%	28.6%	48.6%	12.66%	68.6%	-	88.6%	-
	Feeder – 562.9km	20%	70%	42.5%	70%	31%	70%	-	70%	-
17.	Percentage of communities covered by electricity									
	District	N/A	N/A	52	60	52	70	95%	100	-
	Rural	-	-	-	-	-	-	-	-	-
	Urban	-	-	-	-	-	-	-	-	-
Governance, Corruption and Public Accountability										
18.	Reported cases of crime	604		410		688		830		
	i. Men	390	-	281	-	411	-	484	-	-
	ii. Women	214	-	128	-	275	-	345	-	-
	iii. Children	0	-	1	-	2	-	1	-	-
19.	Percentage of Annual Action Plan implemented	67.4	80	86	90	-	100	-	100	-
20.	Number of communities affected by disaster									
	i. Bushfire	26	17	20	20	21	-	-	-	-
	ii. Floods	13	20	13	10	11	-	-	-	-
	iii. Rainstorm	10	15	12	9	10	-	-	-	-

5.0 UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES

5.1 BUSINESS ADVISORY CENTRE

5.1.1 Rural Enterprise Programmes Undertaken Within the year 2020

The table below depicts the implemented activities for the year 2020.

Table 14: Activities undertaken during the year 2020.

No.	Activity	Target Group	Venue	Number Of Participants			Remarks
				Male	Female	Total	
1	Clients registration	New BAC client	BAC office	8	2	10	
2	Study tour for Hair Dressers	Hairdressers	Kumasi	0	30	30	
3	Business Counselling and follow-up	MSMEs client of BAC	Municipal Wide	25	25	50	
4	Study Tour for Tailors	Dressmakers client of BAC	Kumasi	4	26	30	
5	Internship training for Fashion Designers	Fashion Designers client of BAC	Babiani	0	10	10	
6	Formation of FBO	FBO	Nkwarbeng SDA Church	37	27	64	
7	Follow-up	MSMEs clients of the BAC	Municipal Wide	10	15	25	
8	Business Counseling	MSMEs clients of the BAC	Municipal Wide	7	11	18	
9	Sensitization program	MSMEs clients of the BAC	Pensioners Hall	18	32	50	
10	Follow-up	MSMEs clients of the BAC	Municipal Wide	5	12	17	
11	Needs Assessment	New and existing BAC clients	Municipal wide	5	7	12	This helped ascertained the real needs of our clients
12	Registration of Businesses with RGD	BAC client and non-BAC clients without business registration	Clients' places of work	3	5	8	Helped with formalization of BAC clients
13	Facilitation of	CAPBUSS	BAC office	24	46	70	Facilitated

	CAPBUSS disbursement	beneficiaries					disbursement process
14	Start-up kit presentation	Selected BAC clients trained	Municipal wide	3	10	13	Supported clients of BAC
15	Enrolment of applicants onto the Master card YAW program	All qualified persons and MSMEs	BAC office	175	213	388	Registered individuals onto the program and waiting for its start

5.1.2 Provision of Business Information

During the period, a total of 262 clients visited the BAC for information on various services. The table below provides details of areas of enquiry.

Area of enquiry	Number of beneficiaries		
	Male	Female	Total
NVTI Registration	2	10	12
BAC Activities	25	15	40
Business Renewal	5	3	8
Business Registration	7	3	10
Financial Assistance	10	8	18
Access to equipment/support kits	3	5	8
Business Counselling	25	15	40
Business Plan	2	2	4
Enquiry about NBSSI	13	14	27
Market	5	4	9
Start-up support enquiries	2	1	3
Loan/Grant	10	8	18
Standardization of products	1	0	1
Technical Training	37	27	64
TOTAL	147	115	262

5.1.3 Facilitating MSME Access to Credit

During the year under review, a total of seventy-one (71) persons/clients made up of 27 males and 44 females were assisted to access credit totaling to an amount of GH¢211,900.00 within the Municipality. The table below provides the details.

DESCRIPTION/ITEM	No. OF BENEFICIARIES			AMOUNT GRANTED (¢)		
	M	F	TOTAL	M	F	TOTAL
REDF	-	-				
Matching Grant	-	-				
MP's Common Fund	-	-				
Others (PFI)	3	2	5	25,000.00	20,000.00	45,000.00
NBSSI (CAPBUSS LOAN)	24	42	66	73,450.00	93,450.00	166,900.00
Total	27	44	71	98,450.00	113,450.00	211,900.00

5.1.4 Presentation of State-Up Kits to Clients of BAC

During the fourth quarter of the year 2020, the BAC in collaboration with the Assembly headed by Hon. Diana Ataa Kusiwaa the Municipal Chief Executive presented six (6) start-up kits to BAC clients comprising of two (2) groups and four (4) individuals. The start-up kits presented includes one (1) set of Gari Processing Kit, two (2) sets of Soap Making Equipment, and three (3) sets of Bakery and Confectionary Equipment.

The table below shows details of the beneficiary clients.

Beneficiary Client(Group/Individual)	Number Of Persons	Gender Of Beneficiaries	Type Of Facility/Kit
Kyeremeh Jamel	1	Male	Gari Processing
Star Soap Making Association	7	Male-1 Female-6	Soap Making
God Dey Soap Making	3	Male-1 Female-2	Soap Making
Opong Pricilla	1	Female	Pastry
Lydia Gyamea	1	Female	Bakery
Mary Agyeman	1	Female	Bakery

Presentation in Pictures



It is the hope of the BAC that these kits will impact positively in the lives of the beneficiaries.

5.2 DEPARTMENT OF AGRICULTURE

The department during the quarter under review undertook several activities.

5.2.1 In-Service training

Within the year 2020, several trainings were held to enhance production and reduce losses. The various activities are depicted in the table below.

No.	Name of activity	Year	Beneficiaries	
			M	F
1	Post-harvest loss management	2020	170	96
2	GAPs in Veg. Prod.	2020	9	11
3	Food Based Nutrition	2020	0	1
4	Training of casually engaged Machine Operators	2020	4	0
5	Training of Trainees on Digital Classroom Systems	2020	2	0
6	Study Tour on conservation agriculture Amanchia	2020	1	0
7	Nutrition initiative to improve quality of school meals	2020	0	1
8	Training of MIS Officers On Scientific Assessment of Production Figures/GAPs in Annual Report	2020	1	0
9	Training on Crop Budget for Crop Officers	2020	1	0
10	OCP Farmer School Lab Training	2020	12	1
11	TEDMAG training on Cost-Benefit Analysis in the Agric. Value Chain	2020	19	3
12	TEDMAG training on Food Safety and Hygiene in the Agric. Value Chain	2020	21	4
13	DOA/Staff training on preparation of Fruit fly bait using pito mash	2020	22	3
14	GCIPP training on GAPs in cassava production	2020	5	0
15	USIBRAS (training of cashew groups to acquire organic certification and have good market for their produce)	2020	1	0
16	SRID/WFP COVID-19 Food Security Impact Assessment	2020	1	1



Training on GAPs in Vegetable production at Koforidua

5.2.2 Monitoring of Programmes and Activities

Monitoring findings and actions taken by the Department within the year.

No	Name of Programme	Objective	Community	Findings & Recommendation
1.	Planting for Export and Rural Dev. (PERD)	1.increased productivity of cash crops 2.Increased foreign exchange earnings through increased export	All communities in the Municipality	Some cashew seedling distributed to farmers in 2018 and established were bearing this season
2	On-farm Demonstrations/trials	To teach farmers how to carry out an agric. operation/activity and show the results of such operations/activities	Bredi No. 2, Babiani, Aboasu, Anama, Pruso No. 1, Asonkwaa and Sessiman	Land preparation and planting using power tiller on poorly ploughed fields experienced poor germination. The land should be gentle sloping and well ploughed before harrowing and planting with power tiller.
3.	DOA Baby Demonstration (Maize and Soybean)	To reach out to more farmers with enhanced agricultural technologies, limiting the AEA to farmer contact	All communities	All demonstrations inputs had reached the beneficiary farmers. Inadequate rainfall in September had somehow affected the germination of seeds in some communities
4	Dry Season irrigation	Assist some groups of farmers in four communities to irrigate their farms	Asuano, Brahofo, Abountem and Jerusalem	So far, the kits has been set up at Asuano to cultivate Okra in Early 2021

		during the dry season		
5	United Purpose	Improve household incomes, create jobs and stimulate local economic development	Kyekyewere, Apeasua, Ayerede, Salamkrom, Ahyiyem, Kyirefene, Donkro Nkwanta Babiani and Dotobaa	The irrigation and the solar drying facilities at Dotobaa and Salamkrom respectively, were under-utilized. The Department of Agric. /NSMA should assist the group to draft a good Work plan and help them implement it.

5.2.3 One-District One-Warehouse (1D1W)

During the year, a completed One-District One-Warehouse (1D1W) Facility was handed over to the Department of Agriculture by the Municipal Chief Executive.



Handing over the completed 1D1W by MCE to the Department of Agriculture

5.2.4 Installation of Irrigation Pipes at Asuano

During the year, the department embarked on the assembling of irrigation pipes at Asuano a community in the municipality.



Assembling of Irrigation pipes at Asuano



Assembled pipes at Asuano

5.2.5 Weather Situation in the Municipality

Figures in the table indicates an increase in the number of rainfall compared to the same period last year. Even though that happened, most of the rainfall was experienced in the second and third quarters but drastically reduced in the fourth quarters and Consequently, enhancing dryness and swift destruction of farmers' field. Especially maize and rice as well as shortage of grasses to feeding farm animals.

Table Showing the District Average Rainfall Distribution

District	2019	2020	Percentage Change (%)
	No. of Rain days	Number of Rain days	No. of Rain days
Nkoranza South	63	68	7.9



A maize field with insufficient water supply

5.2.6 Fertilizer Distribution

Within the year, the department distributed fertilizer to farmers in the Municipality to help boost production. All fertilizers received within the year were distributed to the farmers.

Table showing Fertilizer distribution (bags)

	Quantity (Bags)		No of beneficiaries		
	Opening stock	Distributed	Male	Female	Total
NPK	81,329	81,329	14,073	10,135	24,208
Urea	53,700	53,700			
Sulphate of Ammonia	0	0	0	0	0



PFJ Fertilizers received and offloaded at Jon-Dor Ventures warehouse in Nkoranza South municipality.

5.2.7 Distribution of Certified Seeds

Table showing the Quantity of Certified Seeds Received and Distributed

Type of Seed	Quantity			% distribution	No of beneficiaries		
	Received	Distributed	Balance		Male	Female	Total
Maize (OPV)	28,800	28,800	0	100	3,055	946	4,001
Maize (Hybrid)	82,720	82,720	0	100			
Rice	1,125	0	1,125	0			
Soya bean	26,550	9,000	10,395	33.9			

All maize seeds both the OPV and the Hybrid that were received was distributed to farmers. However, the rice had few issues with germination so its sale was halted. In addition, soybean is still being promoted therefore, we still had some left over.

5.2.8 Access to Agriculture Technology and Extension Services

Table showing the Access to Agriculture Technology and Extension Services

	Indicator		2019	2020
1	Number of improved Technology demonstrated to farmers	Crop	14	15
		Others	7	1
2	Area (acres) under improved Technology demonstrated to farmers:	Crop	26,727	26,700
3	Extension Agent-farmer ratio	1:1500	1: 2360	1:2111
4	Total number of farmers participating in demonstrations	Male	653	485
		Female	389	226
5	Number of FBOs trained in extension services delivery		36	36

5.2.9 Access to Agricultural Mechanisation

Table showing Availability of Agricultural Mechanisation

Indicator	Sex	2020		
		Target	Actual	
1. Number of functional agricultural mechanisation service centres	New	1	1	
	Existing	0	0	
	Number of farmers having access to mechanised services	Male	350	275
		Female	150	75
2. Area ploughed		1,500	1,023	
3. Total number of trainees in the proper use and handling of farm machinery	tractor owners, operators, mechanics trained	0	6	3

Two (2) Valtra tractors brought to the department by the Ministry through the Municipal Assembly are actively serving the machinery and equipment needs of the farmers in the Municipality.



Picture of one of the Valtra tractors ploughing a field

5.2.10 Access to Improved Livestock Production Technologies

Table depicting the number of farmers' trained in Improved livestock production Technology

Livestock technologies demonstrated	Males	Females	Total
Training on the importance of salt lick	41	22	63
Training on animal health	88	47	135
Feed formulation	25	14	39

5.2.11 Enhanced Land and Environment Management

In other to maintain and improve upon the fertility of farm lands within the municipality, the department through the agriculture extension officers created the awareness of farmers through sensitization trainings on climate change.

Table: Climate change awareness/sensitization Trainings Held

Activities	Number of Trainings	Beneficiaries		Total
		Male	Female	
Bush fire mitigation awareness/trainings	13	163	72	235
Cropping management (e.g. Crop rotation, cover cropping etc.)	40	510	262	772
Water use management (e.g. bunding in rice fields, Drainage construction in flooded fields, Irrigation etc.)	48	744	633	1,407
Integrated Pest Management (IPM)	22	302	142	444
TOTAL	123	1,719	1,109	2,828

5.2.12 Conservation Systems Adopted

Table showing the adoption of Conservation Systems in the Municipality

Systems	Types of Crops	Beneficiaries		Total	Number Adopted		Total	Percentage Adoption
		Male	Female		Male	Female		
Crop rotation	Cowpea	330	120	450	170	80	250	56
Mulching	Yam	303	160	463	90	56	146	31
Zero tillage	Maize	482	138	620	169	41	210	34
Cover cropping	Groundnut/ Cassava	135	180	315	24	54	78	25

5.2.13 Farmers' Day Celebration

This year's celebration was held at Akropong in the Nkoranza South Municipal. Deserving farmers in each of the operational areas in the Municipality were nominated by the Agric. Extension Agents (AEAs) of the various operational areas for inspection of their farms for an award. Inspection team comprising technical officers from the department and other officers from the Assembly visited each farmer nominated for single crop, livestock and overall best award.



Inspection team visit to the overall best female farmer's farm at Ahyiyem



MCE giving her speech at 36th farmers' day celebration at Akropong



Dignitaries inspecting the exhibits at the event



Member of Parliament presenting Award to the Overall Municipal Best

5.3 DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY DEVELOPMENT

The Social Welfare and Community Development department carried out the following activities during the year 2020.

5.3.1 Adult Education

Several adult educations were held during the year which were centered on mass meetings and study groups. The objectives of these meetings was to sensitize the public and create awareness on the global outbreak of the novel corona virus (COVID -19) pandemic, to sensitize the public and create awareness on the best practices to help reduce or control bush fires as well as awareness creation on the need to vote and to desist from any election related violence before, during and after the December 2020 general elections.

A total of thirty (53) adult education classes made up of five (8) mass meetings and twenty-five (45) study groups were organized in the Municipality at Nkoranza, Ayerede, Akumsa Dumase, Akuma, Kyirefene, Dandwa, Akropong, Abountem, Donkro Nkwanta, Apesika, Beposo, Nkwabeng, Brahofo and Jerusalem.

A. Mass Meetings

Eight (8) mass meetings were organized for five communities namely; Nkoranza, Akumsa Dumase, Abountem, Donkro Nkwanta and Ayerede for a total of 877 participants made up of 538 females and 339 males on best practices to prevent the spread and prevention of the COVID -19 pandemic and the best practices to help reduce or control bush fires during the dry season.

B. Study Group

Forty-five (45) intensive study group classes were organized for participants in Nkoranza, Akumsa Dumase, Akuma, Kyirefene, Dandwa, Akropong, Ayerede, Abountem, Apesika, Beposo, Nkwabeng, Brahofo and Jerusalem to create awareness on the global outbreak of the novel corona virus pandemic in the country and measures to protect and control its spread and also to create awareness on the need to vote and to desist from any election related violence before, during and after the December elections. There was a total of 820 participants which was made up of 501 females and 329 males.

5.3.2 Water and Sanitation Activities

There was a deliberate attempt to visit as many communities as possible and to verify how they are benefitting from government's free water. WATSAN committees were also engaged to ensure that they allow community members to benefit from the free water as directed by government. A total of ten communities were visited and these included

Nkoranza, Ayerede, Akumsa Dumase, Donkro Nkwanta, Dandwa, Akropong, Nkwabeng, Babiani, Braho and Jerusalem.

5.3.3 Women's Work/ Income Generating Activities

This was done in collaboration with Business Advisory Centre. Activities of organized groups were monitored to learn of their challenges and how to address them. A total of 160 people were trained in various income generating activities in three communities in the municipality as shown in the table below.

Also, small business owners were educated and encouraged to apply for the NBSSI loan to help revive small scale businesses which have been adversely impacted by the pandemic.

COMMUNITY/ ORGANIZATION	ACTIVITY/TRAINING GIVEN	TOTAL PARTICIPANTS		
		MALE	FEMALE	TOTAL
Nkwabeng	Formation of poultry farmers association (group formation)	30	0	30
Nkwabeng	Formation of piggery/pig farmers association (group formation)	30	0	30
Nkwabeng	Formation of hairdresser's association (group formation)	0	20	20
Hairdressers association- Nkwabeng, Akuma and Donkro- Nkwanta	A study tour to Kumasi for facial treatment and hair styling	0	30	30
Tailors and dressmaker's association – Nkoranza	A study tour to Kumasi for new trends and styles in the fashion industry	0	30	30
Tailors and dressmaker's association – Nkoranza	2 weeks internship training at Babiani for apprenticeship in wedding dresses, bridal hat and fan	0	20	20
TOTAL		60	100	160

5.3.4 Justice Administration

During the year, the department sat on a limited number of cases which were mainly guidance and counseling and maintenance cases. Most of the cases revolved around teenage pregnancy, child neglect and irresponsible parenting. The table below shows the detail number of cases sat on.

Activity	Previous	Current	Settled	Pending	Total	
					Males	Females
Maintenance	3	18	17	4	13	29
Child Custody	1	2	2	1	2	4
Child Protection	1	10	11	0	7	15
Child Paternity	0	0	0	0	0	0

Guidance and Counseling	0	27	27	0	19	35
Family Reconciliation	2	1	3	0	2	4
TOTAL	7	58	60	5	43	87

5.3.5 Community Care

The Department also works with various groups to provide social services to vulnerable groups including women, children and Persons with Disabilities (PWDs). Among other things, the Department identifies and registers PWDs and other vulnerable groups for social protection programs like PWD fund, Livelihood Empowerment Against Poverty (LEAP), NHIS registration payment exemptions etc.

5.3.6 Monitoring Beneficiaries of the PWD Fund

In order to meet the directive and fruitful utilization of the fund, field officers were tasked to monitor the activities of beneficiaries of the fund to ensure that they were being used for the intended purposes and yielding good results. A total of forty-four (44) beneficiaries in twelve (12) communities were visited and their activities monitored. The communities visited were Nkoranza, Bonsu, Braho, Akumsa-Dumase, Donkro-Nkwanta, Dandwa, Grumakrom, Ayerede, Jerusalem, Mpem, Nyamebekyere and Nkyinkamanmu. It was observed that most of the beneficiaries visited had invested their income into petty trading and animal rearing. It was also observed that most of the beneficiaries visited either lacked basic bookkeeping skills or were not practicing it. To avert that situation, beneficiaries who had had training in bookkeeping were encouraged to practice it. Others who lacked the knowledge were taken through basic bookkeeping.

5.3.7 Leap Activities

Field officers supervised and assisted immensely in the disbursement of the 65th 66th, 67th and 68th LEAP cycle payments and activities at the following pay points for three hundred and eighty-four (384) household beneficiaries made up of 206 females and 178 males.

- | | |
|-----------------|------------------|
| 1. Nyinase | 16. Nyamebekyere |
| 2. Jerusalem | 17. Asunkwa |
| 3. Asuano | 18. Nsunesa |
| 4. Pruso | 19. Bredi No.2 |
| 5. Camp | 20. Nzugum |
| 6. Dasagwa | 21. Salamkrom |
| 7. Kantankani | 22. Nkwaese |
| 8. Abuasu | 23. Kyeradeso |
| 9. Asempanaye | 24. Apiesua |
| 10. Mampongline | 25. Meta |
| 11. Nwoase | 26. Makyimabre |
| 12. Dompoase | 27. Nkyinkamam |

- 13. Nkwaese
- 14. Kyerefene
- 15. Kwafre

- 28. Mmehame
- 29. Breme
- 30. Mpem

5.3.8 Exemptions from The Payment of NHIS Registration Fees

A total of three thousand six hundred and two (3,602) indigents and LEAP beneficiaries were registered and their NHIA cards renewed. The beneficiaries were made up of 1,511 males and 2,093 females. This was done in collaboration with National Health Insurance Authority, Nkoranza.

5.4 NATIONAL DISASTER MANAGEMENT ORGANISATION

The department undertook various activities during the year.

5.4.1 Public Education on Bush fires

The Municipal Director (NADMO) together with the Ghana National Fire Service and National Commission for Civic Education (NCCE) spoke to the constituents on to the three (3) radio stations in Nkoranza on several occasions to educate the people about the effects of fires and also to inform them about a ban on bush fires, hence, the penalties to anyone who becomes a culprit. Again there were series of durbars held in various towns/villages; organized by the respective zonal directors on the same subject matter.

5.4.2 Disasters Recorded

Seven (7) disasters were recorded during the year 2020. Details are provided in the table below.

Type of Disaster	Number Recorded
Conflict	Nil
Flooding	Nil
Bushfire	2
Rainstorm	2
Epidemic	Nil
Domestic Fire outbreak	3

5.4.3 Disaster Volunteer Groups (DVGs)

The department during the year inaugurated an effective Disaster Volunteer Group to assist in day to day preventive mechanisms of various disasters recorded within the Municipality.

5.5 DEPARTMENT OF CO-OPERATIVES

Outlined in the table below are the activities carried out during the year

No.	Activity	Performance Indicator	Target	Achievement	Remarks
1	Sensitize communities on the benefit of group dynamics	Number of communities sensitized in the quarter	32	6	The officer was able to carry out routine sensitization exercise for six groups in four communities during the year.
2	Establish strong functional co-operative institutions	Number of groups seeking registration in the quarter	20	11	11 of the societies are almost a step away to be registered with some few documentations left
3	To establish legally co-operative institutions.	No. Of societies registered in the quarter	12	5	Five of the societies were registered during the year
4	Organise educational and training workshops for Board of Directors and management staff of co-operative groups	Education and training sessions held in the quarter	16	2	Two trainings were organised
5	Board Of Directors And Management Committee/ Staff of financial Co-operatives training.	Number of participants at education and training sessions.	120	55	Workshops were organized for co-operative societies in collaboration with Department of Agric.
6	To participate in all assembly meetings that requires the service of the department and other institutions	Number of meetings held	8	2	Two General Meeting of Municipal Assembly
7	To monitor that the co-operative groups keep proper books of accounts to meet the required standard	Number of societies audited in the quarter	16	7	Seven society's books of account have been audited
8	To conduct regular follow up visit to assess the progress of co-operatives groups within the Municipality	Number of co-operative societies visited in the quarter	48	40	During year forty co-operative societies were visited

5.6 DEPARTMENT OF PHYSICAL PLANNING

The Physical Planning Department during the year undertook several activities and among them included the following;

5.6.1 Awareness Creation on Planning Regulations

Radio programmes were held on Akyea and Dero FM stations to educate the public on land acquisition procedures and development permit acquisition. The Department also adopted person-to-person discussion approach to educate developers and the general public on matters pertaining to planning. The staff also on its routine visit to the Traditional Council educated the traditional rulers on planning issues.

5.6.2 Planning Education

The department carried planning education in some communities under the Nkoranza South Municipality. These communities were Donkro Nkwanta, Nkwabeng, Brahoho, Bonsu, Dotobaa, Bredi and the rest. The purpose of these planning education was to enable the citizenry to be abreast with planning issues relation to land acquisition and usages. The medium in which these planning education was carried out were two focused group discussion, community interface and one-on-one discussions.

5.6.3 Development Control

As part of the routine works of the physical planning department, the office carried out development control in the following communities; Nkoranza, Donkro Nkwanta, Nkwabeng, Akuma, Brahoho, Bonsu, Dotobaa and Bredi. The Nkoranza town has been zoned into sectors and each sector was assigned to a Technical staff in the department to carry out development control at all time. This was to ensure orderly physical developments in these communities.

5.6.4 Street Naming and Property Addressing System

The department also carried out street Naming and Property Addressing exercises in some communities within the Nkoranza South Municipality. Among them were Nkoranza, Akuma, Nkwabeng, Donkro-Nkwanta and Brahoho. Apart from Nkoranza Township, all the other communities are at the digitization stage waiting for the ground tooting to commerce.

5.7 GHANA EDUCATION SERVICE

Activities carried out by the Ghana Education Service included the following:

- Inspection of schools in the Municipality to check teacher absenteeism and punctuality.

- Inspection of schools in the Municipality to check on furniture and classroom situation.
- The Department collaborated with the Municipal Assembly to organise the 63rd Independence Day Celebration

6.0 UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES IN 2020

Critical Development and Poverty Issues	Allocation (GH¢)	Actual Receipts (GH¢)	No. of Beneficiaries	
			Targets	Actuals
Ghana School Feeding Programme	-	-	-	-
Capitation Grant	-	-	-	-
National Health Insurance Scheme	-	-	-	-
Livelihood Empowerment Against Poverty (LEAP) Programme	-	-	-	-
National Youth Employment Programme	-	-	-	-
One District – One Factory Programme	-	-	-	-
One Village – One Dam Programme	-	-	-	-
Planting for Food and Jobs				
Free SHS				
National Entrepreneurship and Innovation Plan (NEIP)	-	-	-	-
Implementation of Infrastructural for Poverty Eradication Programme (IPEP)	-	-	-	-
Modernizing Agriculture in Ghana (MAG)	88,199.69	152,394.60	-	-
Others	-	-	-	-

7.0 UPDATE ON PROJECT MONITORING AND EVALUATION CONDUCTED

Name of the PM&E Tool	Policy/ Programme/ Project	Consultant or Resource Persons Involved	Methodology Used	Findings	Recommendations
Site visit	Construction of 1No. 3-unit classroom block with Ancillary facilities at St. Theresa's	MPO, MWE, MBA, MFO	Observation	The work was progressing slowly but currently behind schedule.	The contractor was asked to speed up the work.
Site visit	Construction of 1No. 3-unit classroom block at Brahohe Presby primary School	MPO, MWE, MBA, MFO	Observation	The work was almost completed at the time of visit by the team.	
Site visit	Construction of 1No. Health centre at Akumsa-Dumase	MPO, MWE, MBA, MFO	Observation	The work was at the roofing stage but the contractor was not at site.	Monitoring team asked the MWE to find out from the contractor why he has left the site.
Site visit	Construction of 1 No. Semi Detached Nurse Quarters at Akumsa-Dumase	MPO, MWE, MBA, MFO	Observation	The work was progressing on schedule. The site was weedy	The contractor was asked to clear the site
Site visit	Rehabilitation of Market Stores at Old lorry park	MPO, MWE, MBA, MFO	Observation	The contractor was at site. Work was on-going to satisfactory	The contractor was asked to speed up the works
Site visit	Construction of Mini market at Estates	MPO, MWE, MBA, MFO	Observation	At the time of visit the project had been completed pending handing over	

Experience with District level monitoring has brought to the fore the following key issues which need to be addressed.

- Inadequate budget and release of funds for M&E activities
- Low motivation to M&E staff/actors
- Difficulty in retrieving information from Departments and Agencies
- Low political commitment to M&E activities
- Poor institutional capacity of the MPCU

These issues among others must be addressed to facilitate and sustain effective M&E activities at the local level.

The following recommendations are made to facilitate participatory M&E.

- Make sufficient budgetary allocation to implement the training needs recommendations in the District M&E Plan to build local capacity for M&E.
- Integrate M&E into District core programs and provide adequate resources for its activities.
- Fully decentralize the District Departments to be primarily accountable to the Assemblies.
- Adequately motivate M&E officials to be committed to M&E programs and activities.
- Logistical needs of the MPCU such as, Vehicle, Computers and accessories, Scanner LCD Projectors, Photocopiers, Digital Cameras, and Data Processing Software should be available to facilitate effective and sustainable.