



ATEBUBU-AMANTIN MUNICIPAL ASSEMBLY

2020 ANNUAL PROGRESS REPORT

29TH JANUARY 2021

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CHAPTER ONE

1.0 INTRODUCTION

This report covers the period from 1st January to 31st December, 2020. The review for 2020 marks the Third year of implementation of policies, programmes and projects outlined in the Atebubu-Amantin Municipal Assembly's Medium Term Development Plan (2018-2021) under the Agenda for Jobs: Creating Prosperity and Equal Opportunity for All. The dimensions under An Agenda for Jobs include; economic development, social development, environment, infrastructure and human settlement and governance, corruption and public accountability.

1.1 SUMMARY OF ACHIEVEMENTS

In total, there were four hundred and thirty-one (431) activities on the District Medium Term Development plan but out this for the three-year period, two hundred and sixty-one (261) representing 60.6% was implemented. However, for the remaining one-year period, there were one hundred and seventy (including roll over activities) activities representing 39.4% not implemented.

The review revealed that, there were one hundred and five (105) activities, intervention, Programmes and Projects on the 2020 annual action plan. Out of which 93.3% activities were implemented with 6.7% activities outstanding.

In all thirty-one (31) physical projects were found on the action plan of with 100% implementation. The review indicated that, 58.1% had been completed, 38.7% was ongoing while 3.2% was abandoned. It was realized that, the abandoned projects which included 2No. Classroom blocks at Akokoa and Atebubu DA. Even though the contractor has been asked to go back to site but he had not showed compliance. It was clear that, though most of the projects had been executed the assembly still owe most of the contractors and therefore waits for the release of common fund and DPAT to settle most of them.

The purpose of this report is to provide management staff and other key actors with information on whether progress is being made towards achieving stated goals and objectives, provide

feedback to enhance learning and to improve the planning process and effectiveness of interventions and activities, increase project and programme management, accountability with donors and other stakeholders and to provide managers with the opportunity to make timely adjustments and corrective measures to improve the project or program design, work plan and implementation strategies.

The report had been compiled from an assessment of the status of indicators and targets, which were adopted for monitoring and evaluating the achievements and impact of key policy and programme interventions undertaken during the year under review.

Processes used to monitor and evaluate attainment of the goals and objectives of the Municipal Medium Term Plan within the 2020 year included; both primary and secondary data from departments and their reports respectively, Municipal Planning Co-ordinating Unit meetings, Municipal Composite Review meetings, Public hearing on Budget, Assembly sub-committee meetings, meetings of sub-district structures, town hall meetings, participatory monitoring and evaluation of projects and programs and analyses of funds flow against outputs.

The report provides 2020 updates on the status of the following:

- Status of Implementation of the MTDP (2018-2021).
- Purpose of the M&E for the period.
- Programme/project status for the year 2020.
- Process involved and difficulty encountered.
- Receipts and disbursements from funding sources for the period 2020.
- Update on the set of core indicators and any additional ones identified in the M&E plan as well as the set targets.
- Update on critical development and poverty issues.
- Participatory M&E and other studies undertaken during the review period.

The report also considered;

- Key issues identified and those addressed and
- Recommendations for improvement.

1.2 CHALLENGES ENCOUNTERED IN IMPLEMENTING, MONITORING AND EVALUATING THE PLAN

During the implementation period, the Assembly encountered quite a number of challenges which needs to be addressed as soon as possible to avoid same in the subsequent periods. Among the challenges include;

- (i) Inadequate funds to pay contractors to meet timelines scheduled.
- (ii) Logistical and equipment challenges, there was no vehicle for monitoring of projects and programs of the various sectors in order for the Departments to ensure the reliability of the data submitted.
- (iii) Limited participation by the departments of the Assembly in terms of the review Process
- (iv) Lack of commitment
- (v) Low capacity of decentralized departments to contribute during implementation period.
- (vi) Difficulty in getting data on time from some decentralized departments especially Health.
- (vii) Inadequate capacity in M&E at MDAs and Sub-structure levels.
- (viii) Inadequate logistical and financial support for effective and continuous M&E activities.
- (ix) Absence of standard reporting requirements for MDAs
- (x) Difficulty in getting data from central government executed projects within the municipality.

1.3 THE KEY M&E OBJECTIVES FOR THE YEAR 2020

This report provides information on the progress being made by the Atebubu-Amantin Municipal Assembly in the implementation of the MTDP.

- It seeks to monitor progress towards the attainment of targets and to demonstrate results as part of accountability and transparency to the citizenry and other stakeholders.

- It also identifies the various weaknesses that are likely to imping on the achievement of the goals and objectives set in the MTDP (2018-2021) and makes recommendations for addressing any shortcomings that may be identified during the assessment of performances.
- To ensure accountability of the resources used and the results obtained
- To ensure that projects and programmes are implemented as planned
- To take informed decisions on the future of projects and provide opportunities for stakeholder feedback

1.4 PURPOSE OF MONITORING AND EVALUATION FOR THE STATED PERIOD

The purpose of this report is to provide management staff and other key stakeholders with information on progress made towards achieving stated objectives, provide feedback to enhance learning and to improve the planning process and effectiveness of interventions, increase project and programme management with donors and other stakeholders and to provide managers with the opportunity to make timely adjustments and controlling actions to improve the programme or project design, work plan and implementation strategies.

1.5 PROCESSES INVOLVED AND DIFFICULTIES ENCOUNTERED

The preparation of the 2020 Annual Progress Report (APR) was dully prepared by the MPCU with inputs from other stakeholders. Monitoring and evaluation data were compiled from both secondary and primary sources. Secondary data were compiled from the various quarterly and annual reports of Departments and Agencies, Development Partners and NGO's /CSOs as well as the Municipal Assembly and its substructures.

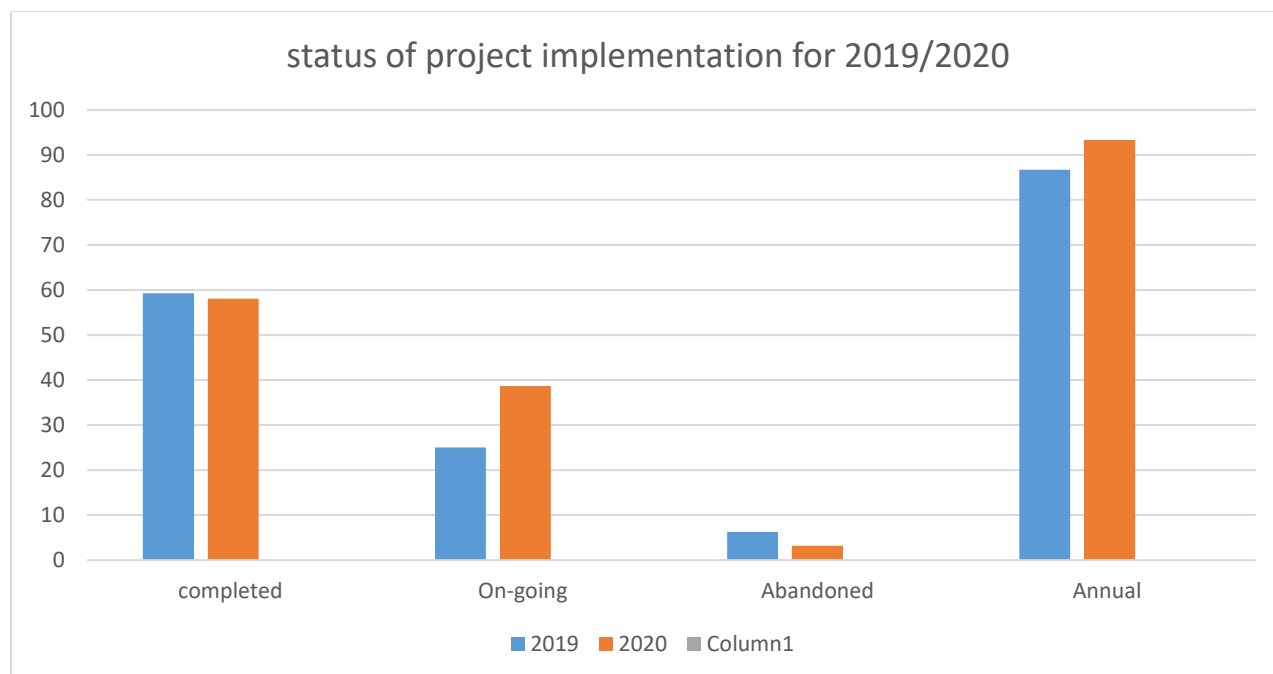
Questionnaires and interviews were used in obtaining primary data. To facilitate data collection and analysis, standard reporting formats were prepared for all sector departments. Data collected focused on the core indicators from NDPC as well as specific District indicators and targets identified in the M&E plan.

CHAPTER TWO

2.0 STATUS OF IMPLEMENTATION OF MTDP

Table 1: Proportion of the MMTDP implemented 2019

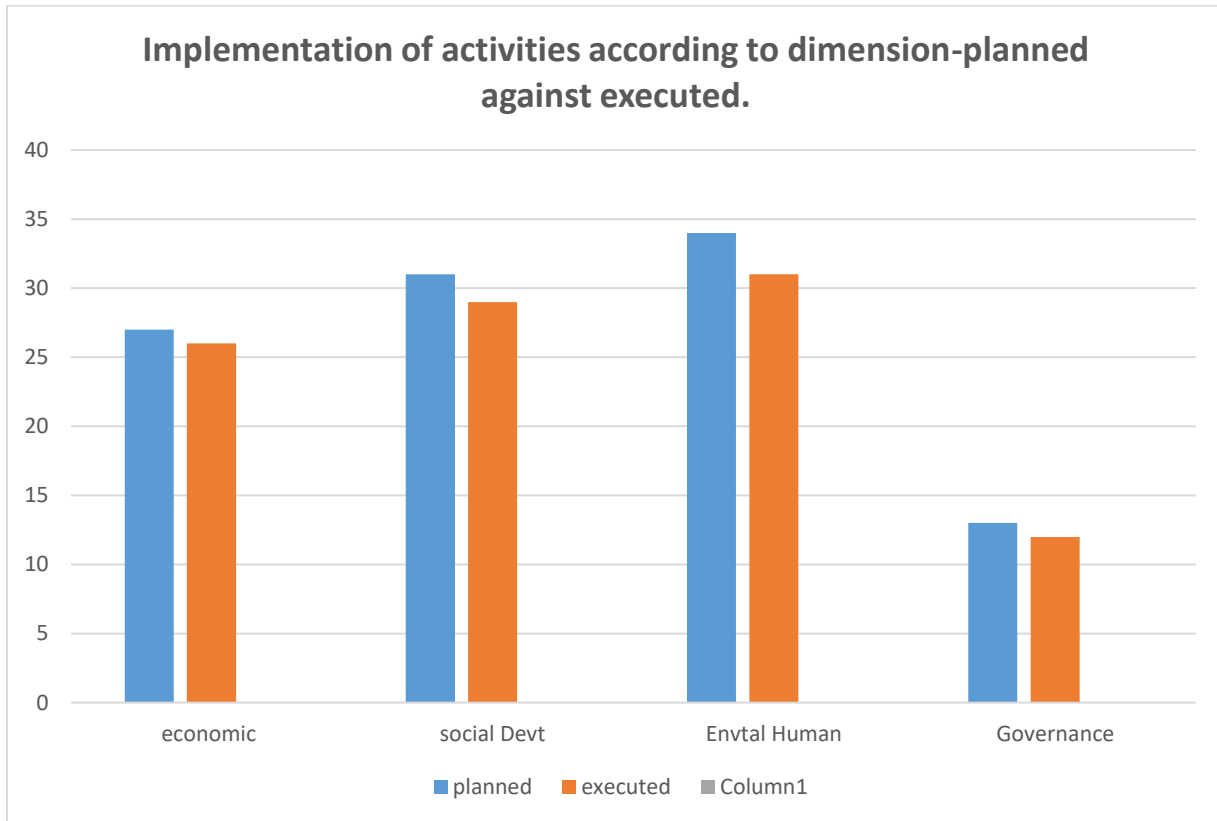
Indicators	Baseline	TARGET	ACTUAL
	2019	2020	2020
Proportion of the annual action implemented by the end of the year	86.17%	100%	93.3%
a. Percentage completed	59.3%	100%	58.1%
b. Percentage of on-going interventions	25%	0%	38.7
c. Percentage of interventions abandoned	6.25%	0%	3.2
d. Percentage of intervention yet to start	0%	-	-
e. Percentage not implemented	23.26%	0%	6.7%
f. Proportion of the overall medium term implemented	37.82%	24.36%	60.6%



From the above chart showing the status of implementation for 2020 as against 2019, indicates that, the percentage of completed projects in 2020 is less than that of 2019. It means that, efforts must be made to ensure there is a progressive improvement in terms of implementation of projects and their level of completion. It is important to indicate that, these projects are physical and not non-physical. With regards to on-going projects, the Assembly had 38.7% of its projects on-going in 2020 far higher than 2019 which was 25%. This is not a good story as the number of ongoing projects far exceeds the previous year. Though there was a marginal difference for the period 2020 and 2019.

Table 2. Details on the Annual Action implemented

S/N	Development dimension	2020		
		Plan	Executed	
		PLAN	Absolute	percentage
1	Economic Development	27	26	24.8%
2	Social Development	31	29	27.6%
3	Environmental, infrastructure and human settlement	34	31	29.5%
4	Governance, corruption & public Accountability	13	12	11.4%
5	TOTAL	105	98	93.3%



The review indicated that, there was a total of one hundred and five activities on the AAP. These activities are grouped according to the various dimensions including economic development, social development, environmental, Environment, infrastructure and human settlement and Governance, corruption & public Accountability. The chart shows planned activities as against executed under each dimension which indicates a good picture in terms of the implementation process.

MONITORING AND EVALUATION ACTIVITIES REPORT

Programme/Project Status for the Year

Table 3 : PHYSICAL PROJECTS AS AT 30TH SEPTEMBER,2020

S / NO	PROJECT DESCRIPTION	DEVELOPMENT DIMENSION	CONTRACT SUM	LOCATION	CONTRACTOR	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE(GH¢)	OUTSTANDING BALANCE(GH¢)	IMPLEMENTATION STATUS	REMARK
1.	Completion of a mortuary at Atebubu	Social development	164,625.72	Atebubu	Cimatron comp Ltd	DPAT	26/8/2020		15/2/2021			78%	Completed
2.	Completion of female ward at Atebubu Hospital	Social development	467,545.01	Atebubu	Emma-Glow co. Ltd	IGF		Dec,2017	May,2018	444,179.79	23,365.22	100%	Complete and in use
3.	Rehabilitation of the Yam Market Phase 1 at Atebubu	Economic development	294,766.45	Atebubu	King Kay com. Ltd	DACF		Feb,2017	March,2017	200,000.00	94,766.45	100%	Complete
4.	Construction of 2 No. 3-Unit Classroom block at Akokoa and Atebubu DA	Social development	250,982.00	Akokoa and Atebubu	Emma-Glow co. Ltd	DACF		Feb,2015	August,2015	112,000.00	138,982.00	65%	Abandoned
5.	Supply and installation of street lighting system (1.5KM) at Tuse	Social development	543,698.69	Tuse	Duu Power & Transport Ltd	IGF		March,2018	June,2018	100,000.00	443,698.69	100%	Completed
6.	Completion of NHIS office & Renovation of Magistrate Bungalow at Atebubu	Social development	194,947.00	Atebubu	M/S O.B.J Eng. Ltd	IGF		Oct, 2018	Dec, 2019	134,395.20	60,551.80	100%	Complete
7.	Completion of the Municipal Court Complex.	Governance, corruption and public accountability	348,521.25	Atebubu	ASMAK Contractors Ltd	IGF		1 st July 2020	30/11/2020	270,043.65	78,477.60	94.77%	On-going

8.	Gravelling of Section of Atebubu Town Roads	Social development	391,960.00	Atebubu	M/S O.B.J Eng. Ltd	DACF		Nov, 2018	Apr-19	296,074.55	95,885.45	100%	Completed
9.	Renovation of Atebubu market block	Economic development	200,000.00	Atebubu		IGF		Sep,2017		69000	0	70%	On-going
10.	Supply and installation of street light system from Residency –new konkrompe	Social development	533,566.20	Residency to konkrompe	Troika Power & Transport Co. Ltd	DACF		Feb,2018	Jun-18	2,058,117.70	327,748.50	100%	Complete and in use
11.	Construction of 1No.16 Seater Acqua privacy at Kokofu	Environment, infrastructure and human settlement	129,463.31	Kokofu		DACF		Nov,2016	Apr-17	117,330.90	12,132.41	100%	Complete but not in use.
12.	Construction of 1 No.10 seater KVIP toilet facility at Fakwasi	Environment, infrastructure and human settlement	53,235.16	Fakwasi		DACF		Nov,2017	Apr-17	46,985.27	6,249.89	100%	Contractor asked to work defects Ongoing
13.	Supply and installation of Street Lighting System at 3 communities (1.5km)	Social development	524,311.20	Akokoa, Sanwakyi and Jato zongo	Ibbecowcom. Ltd	DDF		25 th June, 2019	September, 2019	514014.59	10,296.00	100%	Complete
14.	Construction of CHPS compound at Atebubu –Oil Mills	Social Development	481, 111.32	Oil Mills	M/S Asmak Contractors Ltd	DACF		25 th June, 2019	24 th February, 2020	213,955.33	267,155.99	100%	Completed
15.	Construction of CHPS compound.	Social Development	259,448.28	Kokofu	M/S Headstone Investment & Eng. Ltd	DACF		25 th June, 2019	24 th Dec ,2019	160,086.8	99,361.48	85%	Roofed
16.	Rehabilitation of 2No. 3-Unit disaster classroom	Social Development	179,780.19	Atebubu SDA Bolga Nkwanta	M/S Climatron Comp. Ltd	DACF		25 th June, 201	Dec-19	32,305.20	147,402.99	50%	On-going

	block at Atebubu SDA and Bolga Nkwanta												
17.	Rehabilitation of Konkomba and Bayerebode yam market at Atebubu	Economic Development	88,755.10	Atebubu		DACF		11 th May,2019	26 th May,2019	87,868.50	886.6	100%	Complete
18.	Gravelling of selected roads and market place	Economic Development	189,947.50	Atebubu		DACF		15 th June,2019		84,192.75	105,754.75	95%	On-going
19.	Drilling and mechanization of 10 No. boreholes with overheads stand at selected communities Atebubu-Amantin municipal assembly	Social development	342,320.00	Atebubu-Ahenfie, Atebubu-Bolaso, Atebubu-Lowcost, Akokoa and Amantin mkt square.	Sedembert com. Ltd	DPAT		Jan-20	Apr-20	106,511.40	235,808.60	35%	5 drilled
20.	Completion of 2no.3 Unit teachers quarters	Social development	468,839.32	Garadima	Asmak contractors Ltd	DPAT		Jan-20	Aug-20	0	468,839.32		On-going
21.	Construction and mechanization of 5 No boreholes	Social development	00.00	Toaboba, Mempeasem, Tuse, New Amanfrom, oil mills	NGO MDAMFO-GH			Jan 2020	April 2020	0	0	100%	Completed and in use.
22.	Gravelling CHPS compound & Garden Eggs Road	Social Development	162,772.00	Oil Mills	CIMATRON COM LTD		1/5/20		25/5/2020	145,243.80	17,258.00	100%	Complete

23.	Completion 1 No. 6 unit classroom block with office and store,	Social Development	286,876.02	Amantin Anglican primary	EL-MADINA CONST LTD	DACF	1/7/2020	30/7/2020	30/11/2020	60,000	226,876.02	60%	Roofed
24.	Gravelling of compound of 1D1F	Econ devt	35,615.00	Abour	Cimatron Com. Ltd		26/10/2020		10/11/2020	35,615.00	00	100%	Complete
25.	Construction of Fence Wall of the Municipal Court Complex	Social Development	198,500.00	Atebubu	ASMAK Contractors Ltd	DPAT	30/11/2020		30/3/2021				Ongoing
26.	Evacuation and leveling of refuse	Social devt	40,557.60	Atebubu-Hospital	ASMAK Contractors Ltd	DACF	30/11/2020		17/12/2020	40,557.60	00.00	100%	Completed
27.	Fencing of Municipal Court Complex	Social devt	198,500.00	Atebubu	ASMAK Contractors Ltd	DPAT	30/11/2020		28/4/2021			45%	Ongoing
28.	Supply and installation street lighting system	Social devt	547,770.00	Amantin	Flow Works Company Ltd	DPAT	2/11/2020		25/4/2021			100%	Complete
29.	Drilling of 3 No. boreholes.	Social devt	35,700	Atebubu Boniafo and Kokofu	Teyco Ent	MP CF	6/11/2020		20/12/2020	35,700.00		100%	Drilled but no pumps
30.	Drilling of 3 No. boreholes.	Social devt	41,000.00	Yaw Tuffour, Atebubu-Magazine and Amantin Trokoshie	Teyco Ent	MP CF	4/7/2020		4/8/2020	41000.00		100%	complete
31.	Drilling of 3 No. boreholes and fixing of pump at Yaw Tuffour Borehole.	Soc devt	33000	Adom, Old Konkrompe and Kombaline	Teyco	MP CF	7/8/2020		7/9/2020	33000.00		100	Completed

2.2 NON-PHYSICAL PROJECT

Programme	sector	participant	male	female	implementation status
Stakeholder engagement on environmental management areas(e.g reclamation of arable land, re-afforestation ,etc)were introduced	Environment	157	123	34	successfully implemented
Sensitization programme on bush fire mitigation with a total of 347 participants	Environment	347	287	60	Successfully implemented
Sensitization, distribution and monitoring of PERD cashew programme	Environment	718	522	196	Successfully implemented
Celebration of World Mensural Hygiene Day	Social	450	150	300	Successfully implemented
Embarked street naming and property address system in Atebubu	Economic	911	500	411	Successfully implemented
Food demonstration on wean mix and soya milk preparation for men and women	Economic	232	101	131	successfully implemented
Desilted choked gutters in Atebubu	Sanitation				successfully implemented
Support to HIV/AIDS /HIV/AIDS education	Economic/social	139	28	111	Successfully implemented
Sensitized cockerels' beneficiaries on rearing for food and jobs	Economic	143	121	22	successfully implemented
Evacuation of refuse to final disposal site	Sanitation	4 communities			successfully implemented
Municipal wide campaign on waste disposal	Sanitation	House to house			successfully implemented

Conducted monitoring exercises on beneficiaries of PWDs (2018 disbursement)	Social	74			Could not cover 9 beneficiaries but the rest are yielding results
Disability Fund disbursement as economic empowerment and payment of medical bills and school fees.	Social	103	45	58	successfully implemented
Registration/renewal of indigents on to the NHIS	Social	927	378	549	successfully implemented
Registration of PWDs	Social	112	41	71	successfully implemented
Sensitization on child rights protection and promotion	Child protection	547	238	309	successfully implemented
Monitored Day Care Centers in the municipality	Child Protection	60			successfully implemented
Fall army worm management training conducted for farmers	Environment	61	41	20	successfully implemented
Trained men and women in gari processing	Economic	160	12	148	successfully implemented
Distribution of start up kits for graduate apprentice (both male and female)	Economic	50	15	35	Successfully implemented
Distribution of Eighty-Seven Thousand cashew seedlings to farmers	Economic	300	273	27	successfully implemented

Trained mango farmers on fruit fly management	Environment	20	18	2	successfully implemented
Trained farmers on climate smart agriculture	Climate change	145	72	73	successfully implemented
Conducted training on Batik tie and die for both men and women	Economic	46	0	46	successfully implemented
Trained extension agents in the municipality	Economic	119	114	5	successfully implemented
Support brilliant but needy children /education endowment	Social	26	8	18	successfully implemented
Organized STME clinics for JHS students	Education	177	129	48	successfully implemented
Trained Farmers on safety use of agro-chemicals	Environment	195	158	37	successfully implemented
Trained 60 farmers (leaders of vegetable growers groups) on the safe use of agro chemicals	Environment	60	46	14	successfully implemented
Public sensitization on permit procedures and requirement of acquiring building permit	Environment				successfully implemented
Organized quizzes and debates for basic students/pupils	Education				successfully implemented
Distribution of mosquito nets, sensitization on cholera and malaria, immunization	Health				successfully implemented

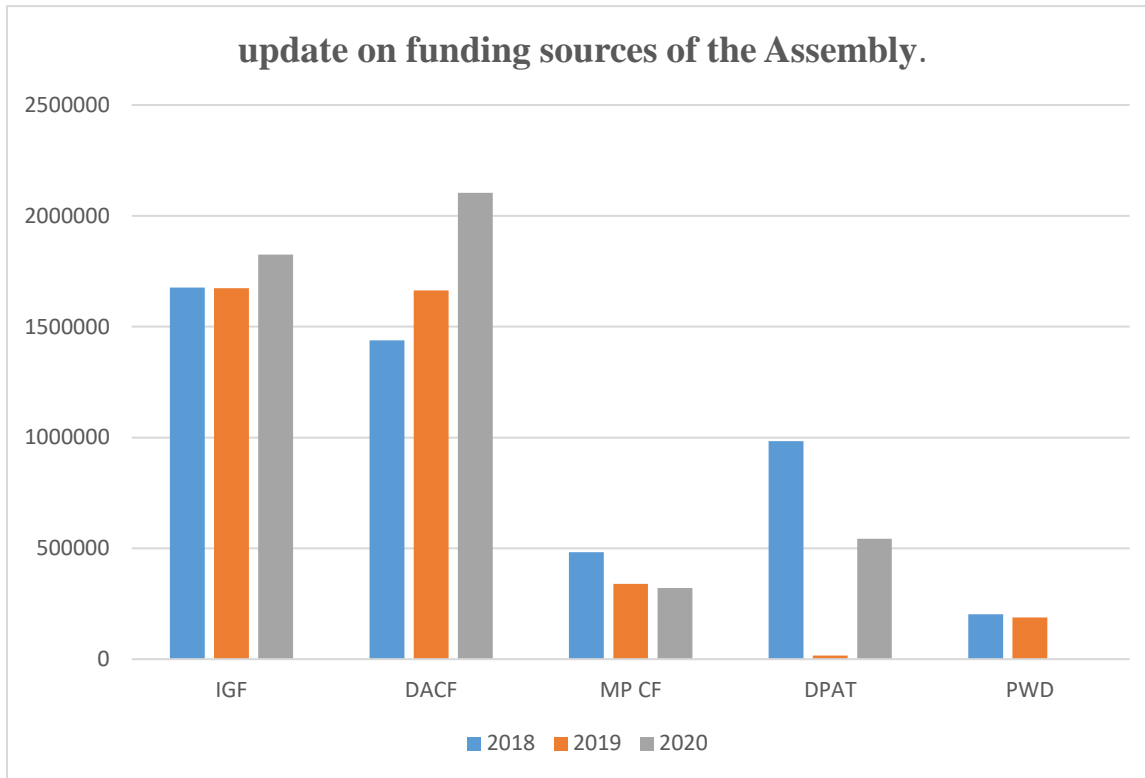
Trained Farmers on fruit fly management	Economic	20	18	2	successfully implemented
Implemented BECE Mock exams	Education				successfully implemented
Organized sporting activities and culture	Education				Successfully implemented
Conducted my first day at school	Education	101	0	101	successfully implemented
Conducted two (2) climate smart agricultural trials on rice with farmers	Economic/ environment	87	63	24	successfully implemented
Sensitization programme on wildfire prevention (FD)	Environment	Radio prog			successfully implemented
Sensitized WATSAN Committees on facility management and general sanitation	Sanitation	225	156	69	successfully implemented
Under took tree planting exercise in 4 communities (FD)	environment	130.45 HA			successfully implemented
Conducted clean -up / national sanitization day	Sanitation	1450	901	549	successfully implemented
Land fill management	Sanitation				successfully implemented
Carried out CLTS activities (triggering and monitoring	sanitation				successfully implemented

Trained selected men and women on entrepreneurship and financial literacy.	Economic	40	12	28	Successfully implemented
Training in beauty care for men and women	Economic	57	0	57	Successfully implemented
Technology improvement training for cassava processing for both men and women	Economic	35	12	23	Successfully implemented
Public education on natural and man -made disasters and risk reduction strategies	Environment	3569			Successfully implemented
Carried out radio discussion on disasters, effects of bush fires and charcoal production on the environment.	Environment				Successfully implemented
Trained fire service volunteers and sensitized on climate change and bush fires	Environment				Successfully implemented
Organized statutory meetings /procured stationeries	adm				Successfully implemented
Evacuation and levelling of refuse at Atebubu Mortuary	Sanitation				Successfully implemented

Table 4

Update on Funding Sources**Table 5**

SOURCE OF REVENUE	BASELINE 2018	2020 TARGET	2020 ACTUAL	2019 TARGET	2019 ACTUAL
IGF	1,676,738.02	2,000,000.00	1,824,410.06	1,500,000.00	1,674,146.00
DACF	1,438,506.10	3,905,812.77	2,103,696.36	3,288,537.70	1,663,206.82
MP's CF	482,230.87	500,000.00	321412.27	500,000.00	339,407.68
MSHAP	11,897.87		8,274.28	12,126.67	16079.73
DPAT	983,118.00	907,598.94	542,788.44	863,905.72	16079.73
PWD	203,315.46	200,000.00	181144.11	200,000.00	188,887.28
TOTAL	5,175,582.32	5,513411.71	4,981,725.52	6,364570.09	6,106,753.70



From the chart above showing updates of funding sources, on Internally Generally Fund (IGF) from 2018 to 2020. It shows that the municipal assembly had generated its local revenue of one million six hundred and seventy-six thousand seven hundred and thirty Ghana Cedis (GHC1,676738.02) in 2018. In 2019, there was a marginal drop of about 0.15 percent. In 2020 it showed a significant improvement though the assembly could not meet its target. That notwithstanding, IGF still stood the highest and reliable source of revenue for the municipality within the year under review.

On District Assembly Common Fund from 2018 to 2020, there had been a marginal increase but never went near the budgeted. On DPAT, there had rather been a decrease in revenue. This could be likely cause of some projects still ongoing with bigger outstanding balances.

Table 6

Disbursements

EXPENDITURE ITEM	BASELINE 2018	TARGET 2019	ACTUAL 2019	TARGET 2020	ACTUAL 2020
Compensations	1,411,738.90	2,010,499.48	1,956,038.90	1,921,326.45	2,229,058.76
Goods & Services	3,092,890.53	3,853,117.32	2,850,344.86	3,501,318.48	2,715,731.87
Investments	1,823,375.79	-	-		
Assets		2,784,142.61	2,026,346.74	3,399,341.03	2,791,889.94
Total	6,328,005.22	8,647,759.41	6,832,730.5	8,821,985.96	7,536,680.57

Table 7

Update on Indicators and Targets

Item	Indicator	Baseline (2018)	Target (2019)	Actual (2019)	Target (2020)	Actual (2020)
	Economic Dimension					
	Change in yield of selected crops and livestock (%)					
	<ul style="list-style-type: none"> • Yam • Maize • Rice (milled) • Cassava • Garden eggs 	<ul style="list-style-type: none"> • 0.12% • 90.40% • 25% • 206% • 2.2% 	<ul style="list-style-type: none"> • 56.25% • 4.54% • -85% • 11.1% • 4.16% 	<ul style="list-style-type: none"> • 48.93% • 4.17% • 250.98% • -57.99% • 0.017% 	<ul style="list-style-type: none"> • 50% • 10.5% • 5.45 • 11.2% • 5.6% 	<ul style="list-style-type: none"> • 45% • 5% • 6.7% • 13.4% • 0.32
	<ul style="list-style-type: none"> • Cattle • Sheep • Goat 			<ul style="list-style-type: none"> • 4208 • 12088 • 19802 	<ul style="list-style-type: none"> • 4.2% • 7.3% • 10% 	<ul style="list-style-type: none"> • 67.4% • 13.9% • -3.6
	Environment, infrastructure and human settlement					

Proportion/length of roads maintained/rehabilitated - Urban Roads (in km) - Feeder Roads (in km)	196km	290km	69km	320km	155km
Hectares of woodlots a. Forest	0	150 ha	170.4 ha	100 ha	131 ha
% change in number of households with access to electricity					
Social development Maternal mortality ratio (Number of deaths due to pregnancy and childbirth per 100,000 live births)	70/100000 LB	0	0	0	0
Under-five mortality rate (Number of deaths occurring between birth and exact age five per 1000 live births)	0	0	0	0	0
Maternal mortality ratio (institutional)	53.5	0	0	0	0
Malaria case fatality in children under five years per 10,000 population	0.078%	0%	0%	0%	0
Percent of population with sustainable access to safe water sources.	71%	90%	74%	90%	75%

Proportion of population with access to improved sanitation (flush toilets, KVIP, Household latrine)	35.49%	40%	32.3%	42%	33.7%
Net Enrolment Rate (NER). The ratio of appropriately aged pupils enrolled at a given level expressed as a percentage of total population in that age group. - KG - Primary - JHS	<ul style="list-style-type: none"> • 87.1% • 93.5% • 35.9% 		<ul style="list-style-type: none"> ▪ 84.6% ▪ 88.4% ▪ 33.2% 		<ul style="list-style-type: none"> ▪ 85.6% ▪ 89.73% ▪ 33.4%
Completion rate Kg Primary JHS SHS	<ul style="list-style-type: none"> ▪ 92.2% ▪ 96.8% ▪ 50.9% % ▪ 11.6% 	<ul style="list-style-type: none"> ▪ 107.7% ▪ 64.2% ▪ 46.5% ▪ 11.9% 	<ul style="list-style-type: none"> ▪ 102.0% ▪ 96.2% ▪ 46.2% ▪ 11.3% 	<ul style="list-style-type: none"> ▪ 93.2% ▪ 96.8% ▪ 46.2% ▪ 11.6% 	<ul style="list-style-type: none"> ▪ 105.1% ▪ 95.1% ▪ 45.5% ▪ 11.0%
Gender Parity Index (Ratio between girls' and boys' enrolment rates, the balance of parity is 1.00)					

<ul style="list-style-type: none"> • Kg • Primary • JHS • SHS 	<ul style="list-style-type: none"> ▪ 1.03 ▪ 1.06 ▪ 0.72 ▪ 0.85 	<ul style="list-style-type: none"> • 1.02 • 1.06 • 0.74 	<ul style="list-style-type: none"> ▪ 1.02 ▪ 1.06 ▪ 0.74 ▪ 0.87 	<ul style="list-style-type: none"> ▪ 1.03 ▪ 1.06 ▪ 0.72 ▪ 0.91 	<ul style="list-style-type: none"> • 1.01 • 1.06 • 0.75 • 0.85
Proportion of unemployed youth benefiting from skills/apprenticeship and entrepreneurial training	309	470	463	350	144
Total amount of internally generated revenue	996,237.30	1,500,000.00	1,674,146.00	1,000,000.00	1,676,738.02
Percentage of communities covered by Electricity	78%	95%	80%	94%	82%
Number of lives birth registered					3060 M=1601 F=1459
Number of operational health facilities	13		15		17
Reported cases of crime					7

Number of communities affected by disaster					11
Percentage of annual plan implemented		100%	86.2%	100%	93.3%
Percentage of road in good condition					
Total number of reported cases of <ul style="list-style-type: none"> • child trafficking • child abuse 			<ul style="list-style-type: none"> • 0 • 		<ul style="list-style-type: none"> • 0 • 13
Proportion of population with valid NHIS card					
Proportion of Population with Access to Improved Sanitation.					4987

CHAPTER THREE

3.1 SOCIAL DEVELOPMENT

Under this dimension, there were a total 31 activities on the annual action plan of which 93.5% of them were implemented. The assembly makes efforts in ensuring that, these activities are carried out to meet the objective of enhancing inclusive and equitable access to and participation in quality at all levels that will create opportunities for all. It further ensures that health of the people are guaranteed. It is the hope of the Municipal Assembly that, all activities planned are implemented to achieve the main objective in this theme.

3.1.1 Ghana Education Service

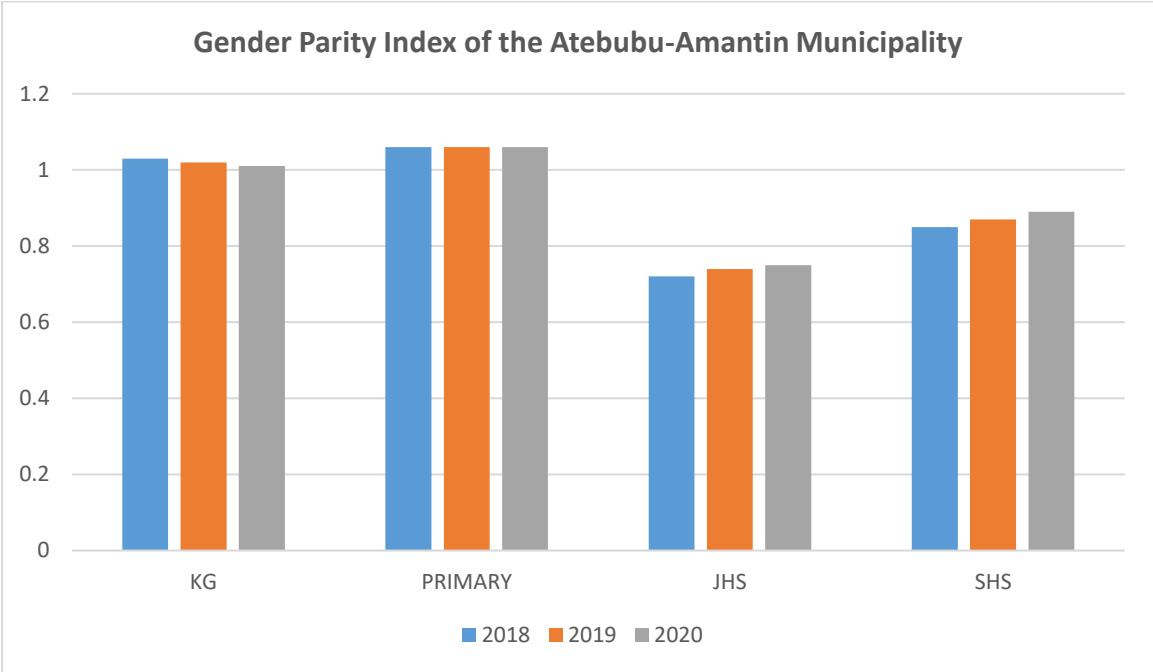
Table 8

GENDER PARITY-Atebubu-Amantin

Gender Parity Index (Ratio between girls' and boys' enrolment rates, the balance of parity is 1.00	2018	2019 Target	2019 Actual	2020 Target	2020 Actual
Kg	1.03	1.02	1.02	1.03	1.01
Primary	1.06	1.06	1.06	1.06	1.06
JHS	0.72	0.74	0.74	0.72	0.75
SHS	0.85	0.87	0.87	0.85	0.89

Under the indicator Gender Parity Index, as seen below in 2018, GPI for kindergarten showed a disparity in favor of girls since it was greater than 1. It drops marginally to 1.02% in both 2019

and 2020 but still indicating disparity in favour of girls. This indicated same pattern at the primary level. In both JHS and SHS there was a disparity in favour of boys for all the three years ie 2018, 2019 and 2020. It was revealed that, as they start, there is always a disparity in favour of girls but as they climb the academic ladder, they drop creating a disparity in favour of boys. The reason being that, some girls might become pregnant, unable to afford certain basic things, marry and some parents also hold a primitive idea that, girl child education is not important. This index does not indicate whether improvement or regression is due to the performance of one of the gender groups (boys or girls). This is clearly shown on the chart below.



3.1.2 Department of Birth and Death

The department within the year under review registered a total live births of 3060 comprising 1601 males and 1459 females.

3.1.3 Municipal Health Directorate

The department had undertaken a number of activities within the year under review. Some of which were routine activities including administrative issues Health promotion/ Preventive services and Curative services.

Health promotions and preventive services were home visits, Health education, ANC services, Delivery services, Post -natal care, Public screening for HIV and TB

Table 9

Operational health facilities in the municipality (public)

	2018	2019	2020
Health Facilities			
CHPS Facilities	10	12	13
Health Centres	2	2	3
Hospital	1	1	1
Total	13	15	17

COVID-19 PANDEMIC INTERVENTIONS

COORDINATION

- The Municipal Health Director, the Med. Supt. and the Municipal Disease Control Officer held meeting with Amantin COVID-19 Pandemic team members. We visited the Amantin chief, briefed him of our planned safety measures in Amantin, and also seek his support for the enforcement of the measures in Amantin township.
- The MRRT held meetings every Friday to write report

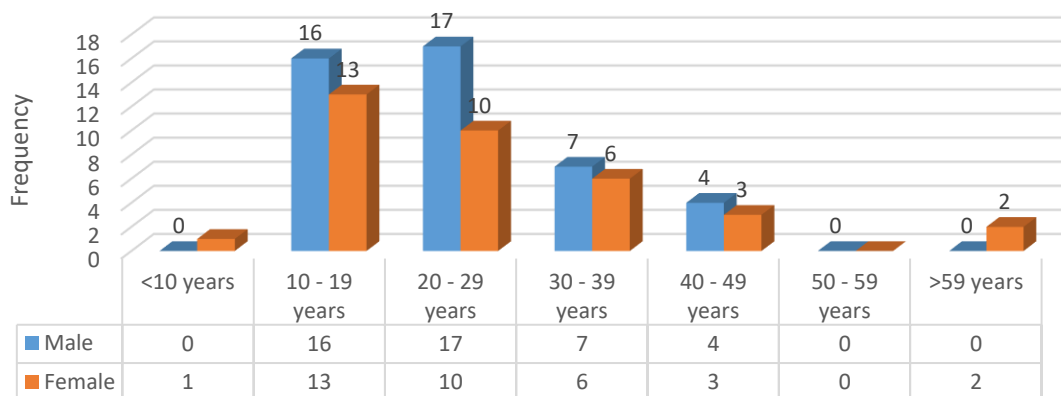
SURVEILLANCE, 4TH QUARTER 2020

- Temperature monitoring and clinical screening of third year and second year SHS Gold Track students at Atebubu, Krokrompe and Amantin SHS
- Temperature monitoring at the Amantin police barrier for travelers from outside Atebubu-Amantin entering the municipality.
- Temperature monitoring at the Atebubu hospital gate for all persons coming to the hospital

COVID-19 Specimen collection, as at 4th quarter 2020

Description	Total Specimen taken	Total Results Received	% Test Results Received	Positive Test Results	Positivity of Test Results	Number recovered/ discharged	Number Expired	Percentage recovered/ discharged	Results pending
Enhanced Testing	174	174	100.0	0	0	0	0	0.0	0
Suspected cases	107	107	100.0	22	20.56	21	1	95.5	0
Contacts	300	300	100.0	57	19.00	57	0	100.0	0
Total	581	581	100.0	79	13.60	78	1	98.7	0

Confirmed COVID-19 cases in Atebubu-Amantin Municipal by Sex and Age group as at 31st December, 2020



COMMUNICATION

- Public education at OPDs, CIC and FM stations on social distancing and the use of face masks and frequent handwashing is ongoing.

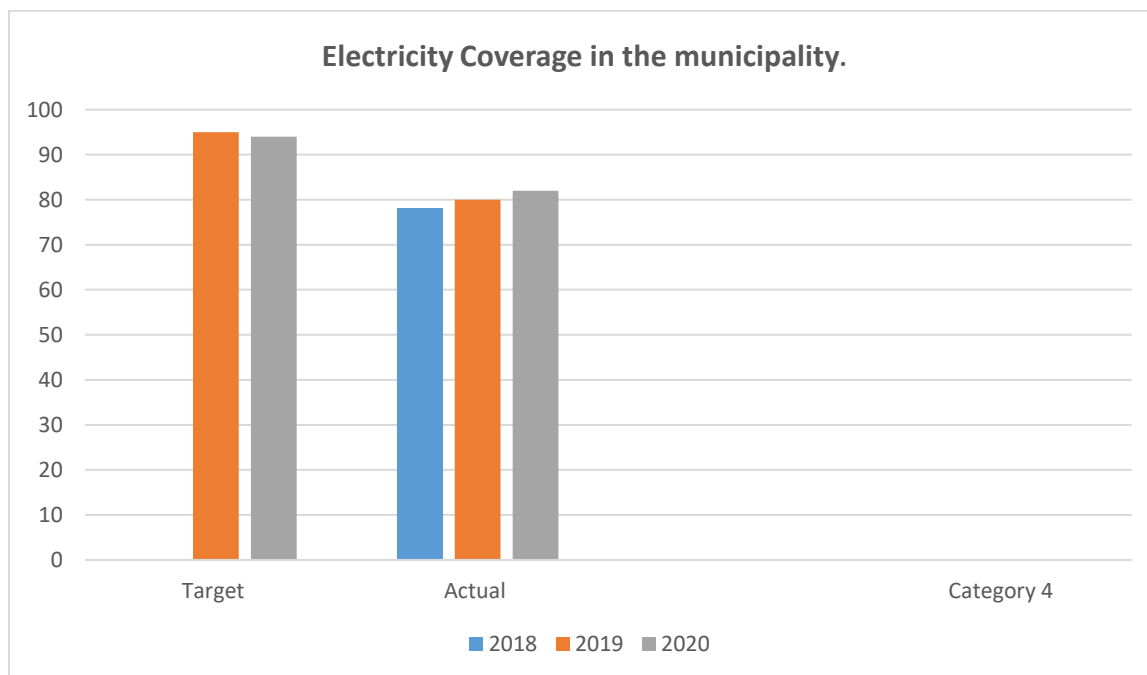
3.1.4 Energy

Table 13

Electricity coverage

Indicator	2017	2019 Target	2019 Actual	2020 Target	2020 Actual
Percentage of communities covered by Electricity	78%	95%	80%	94%	82%

From the table above, there is 82% coverage of electricity in the municipality. The remaining 18% not covered or connected to the national grid are some rural communities and new developed areas in major towns of the municipality especially the municipal capital that need serious extension. From the chart below, it indicates that, there is a marginal increase with regards to communities getting connected to the national grid. The review also indicates that, some communities are wired.



3.1.5 Department of social welfare and community development

During the year under review, the department undertook numerous activities that include the following;

- ✚ Community Animation Towards the Provision of WASH Facilities.

The department conducted this activity in two communities including Kokofu and Sanwakyi/Afrefreso towards the construction of a KVIP for the CHPS compound and Facility respectively. The purpose was to get community support for the construction. This would allow them own the project which will ensure sustainability.

- ✚ The department collaborated with the NHIA to register 62 persons unto the NHIS for free (LEAP beneficiaries and Indigents) comprising 35 females and 27 males.

- ✚ Identification and registration of indigents onto the NHIS.

Twenty-five (25) PWDs comprising seventeen (17) males and eight (8) Females were identified and registered during the quarter

- ✚ Case work with families. During the year under review, 10 cases of maintenance and child neglect were recorded, 8 were successfully handled while 2 withdrew for home settlement.

- ✚ Registered twenty-six (26) (9 males and 17 females) persons with Disability

- ✚ Organized 4 durbars to sensitize participants on Sexual Reproductive health rights. The sensitization became necessary after the department realized most people were not aware of the comprehensive safe abortion policy. The target population were; NATADA, Nyomoase Women group, Premukyeae community and Zongo No.2

- ✚ **Child protection** .Due to the increase in child right abuse, the department during the period under review sensitized eight (8) communities on the rights of children as per the Children Act 1998 (Act 560). This engagement gave parents and relevant stakeholders the opportunity to discuss issues that affect children.

- ✚ NHIS FOR VULNERABLE HOUSEHOLDS

During the year under review, twenty (1193) person comprising seven hundred and thirty - four(734) females and four hundred fifty-nine (459) males freely renewed while others registered their National Health Insurance cards.

LEAP

Payment was from the 64th to 68th payment cycle of the Leap beneficiary communities. One thousand seven hundred and sixty-three (1763) were earmarked for payment but after the cash out period, one thousand seven hundred and fourteen (1714) households cashed out while forty-nine households did not cash out. Twenty (20) caregivers were deceased, thirteen caregivers absent, seven had funds paid to wrong USNs, five card errors and four relocated. More payment points were added due to the covid-19 to avoid overcrowding.

Celebration of international day for the disable.

The Atebubu-Amantin Municipal Assembly organized a durbar to celebrate celebrated the international day of persons with on the 3rdDecember, 2020. The global theme for the celebration was “building back better: towards an inclusive, accessible and sustainable post COVID-19 world”. The local planning committee came out with the theme for the celebration “Towards peaceful election and COVID free society: the role of GFD”. Four hundred and fifty-two (452) PWDs from the various associations and communities within the Municipality participated. Other participants were, members of social services committee, Disability Fund management committee members, MCE, Staff of the Assembly, staff of social welfare and community development among others. The MCE entreated participants to be peaceful, before, during and after the 2020 election. Other topics discussed during the celebration included; rights of PWDs, Election processes, the COVID-19 protocols and its impact on livelihood.

3.2 Economic Development

The review revealed that, under economic development out of twenty-seven (27) activities which were planned, twenty-six (26) were executed representing 96.3%. It was realized that, 3.7% of the activities were not implemented. In linking to the overall municipal goal which states that, it is to become a hub of socio-economic activities that seeks to improve the wellbeing of its citizenry through sustainable development. It is worth noting that the implementation of these activities under this dimension build a prosperous society. The remaining activities that could not be implemented is therefore a source of worry. This was as a result of resource constraint. In view of this the assembly is to re-strategize to ensure that all planned activities under this dimension are implemented in the next planned period to improve lives in the municipality.

3.2.1 Department of Agriculture

During the year under review, the department undertook the following activities as well as roles in improving the farming standards of the people:

- ✚ Trained farmers on postharvest losses with 1,324 persons comprising 934 males and 390 females of both youth and PLWDs in cereals and grains, bushfire management, value addition to produce and safe use of chemicals.
- ✚ Trained livestock farmers in record keeping Atebubu, New Konkrompe, Kokofu, Ahontor, Beposo, Abour, Amantin Lailai among others comprising 225 males and 109 females.
- ✚ 100,000 cashew seedlings were raised and 99,600 were distributed to 315 (280 males and 35 females) farmers.
- ✚ There was also a sensitization program for 25 market women on the need to collect market data
- ✚ Training of mango farmers on fruit fly management was organized with a total of 10 beneficiaries
- ✚ The department Trained maize farmers on Fall Army Worm (FAW) management and control, a total of 28 farmers were trained with 20 being males and 8 females.
- ✚ As part of Extension Delivery on Agricultural practices, the Department collaborated with Star FM-Atebubu to give mass education to farmers on every Saturday between 7:00 to 8:00pm).

- ✚ Organized Training of Trainers training for selected cassava farmer group leaders on improved cassava production techniques (emphasis on high yielding cassava varieties and good agronomic practices). 10 male farmers were trained on the above program
- ✚ Collected cashew data from 16 selected cashew farmers in the Municipality, this was done under the initiative of COMCashew 2020 yield survey.
- ✚ The Veterinary Staff also in the municipality engaged public health education, deworming, vaccination and issuance of livestock movement permit. There was a meat inspection at the slaughter house and prophylactic treatment of livestock.
- ✚ places, lifting and disposal of solid waste, disinfection among others.

The unit had challenges in its quest to implementing its activities. Some of these included insufficient funding/support for the department for effective extension delivery, inadequate Veterinary Officers (1vet Dr. assisted by three officers) logistics such as motor bikes for inspection as five Officers are without a motor bike and lastly, there is a deterioration of the slaughter house which needs urgent attention.

3.2.2 Business Advisory Centre

The department during the period under review undertook various activities including business registration, provision of information among others

Summary of Activities Implemented by the BACs

Activity	No. of Acts	Male	Female	Total
Technical Training	1	0	40	40
Management Training	0	0	0	0
Training on Banking Culture/Credit Management	0			
Food Hygiene Workshop	0			
Start Your Business Workshop	0			
Entrepreneurship Seminars	0	0	0	0
Advocacy & Lobbying Skills Training	0			
Literacy & Numerical Skills Training	0			
Study Tour /Industrial Visits	0	0	0	0
Follow Up	0	0	0	0
Information Seminars / Sensitization Programmes	1	300	1200	1500
Farmer Field For a	0			
Needs Assessment	0			
NVTI Exams	2	37	218	255

Marketing Seminars	0			
Facilitating Access to Markets	0			
Trade Fairs	0			
Improving Product Quality and Packaging	0	0	0	0
Site Inspection for Enterprise Recommendation	0	0	0	0
Presentation of Kits	0	0	0	0
Internship	0	0	0	0
Registration of Apprentices	0	0	0	0
On the Job Training	0			
Facilitating Access to BDS	0			
Business Plan Preparation	0	0	0	0
Registration of Business	1	2	3	5
<i>SUB TOTAL</i>	5	339	1461	1800
MSE Access to Credit	1	0	0	0
Leadership Training/Group Dynamics	0			
Promoting & Strengthening of Associations	0	0	0	0
Stakeholders Meeting/ SME Institutions Network	0			
Advisory, Counselling & Extension Services	1	19	41	60
Provision of Information	1	36	47	83
NBSSI Registration	1	13	7	20
Others (Kaizen activities)	0			
<i>SUB TOTAL</i>	4	68	95	163
TOTAL	9	138	142	280

Table 16

3.2.3 Internally Generated Fund

Year	2018 Target	2018 Actual(base)	2019 Target	2019 Actual	2020 Target	2020 actual
Total amount of internally generated revenue	1000000	1,676,738.02	1,500,000.00	1,674,146.00	2,000,000.00	1,824,410.06

During the review on the aspect of the internally generated fund, it was realized that, IGF continue to perform better as compared to previous years. In 2019, IGF drop by 0.15% in comparing with the 2018 fiscal year. In 2020, it revealed that, there was a significant increase in revenue by 8.24%. All these while had been the strategies employed by the assembly to generate revenue. It is worth noting that, IGF is being used for capital projects in the municipality which include construction of municipal court complex , supply and installation of street lighting system, completion of female ward among others.

CHAPTER FOUR

4.1 Environment, Infrastructure and Human Settlement

4.1.1 Ghana National Fire Service-Atebubu-Amantin

During the period under review, the department undertook the following activities.

- The service trained two hundred and ninety-three (293) Fire Volunteers in four communities comprising 201 male and 92 females. These communities were Bachaso, Adiebra, Kokofu and Sanwakyi. This was necessary in order to control the incessant bush fire within the municipality. It will go a long way to improve environmental management.
- It also conducted fire safety educational program in the following communities: Ahotor, Afrefreso, Jato-zongo, Amantin, Nyamuaso and Nyansibu etc
- Radio education on fire safety education at Atoobu and Star FM
- Audit institutions with and without fire certificates. Eg with fire certificate Ejuraman Rura Bank, GN Bank, ADB, Amantin and kasei comm. Bank etc. Inspects the fire protection cover at both private and public institutions on fire prevention plan. Eg. BGP-Bay Bechaso.

4.1.2 MUNICIPAL ENVIRONMENTAL HEALTH UNIT

The Unit during the period under review implemented the following activities;

- ✚ Evacuation of refuse at the mortuary-Atebubu
- ✚ The Unit in collaboration with the Church of Pentecost organized a clean- up exercised in the municipal capital.
- ✚ As routine exercise the unit also carried out inspection exercise in dwelling premises in all the 8 area councils

- ✚ Conducted monitoring exercise on CLTS in 9 communities including Old Konkrompe (9 latrines), Asanteboa (20 latrines), sampa (24 latrines), Byebye (8 latrines), premukyae (10 latrines), patuda (16 latrines), Abour (8 latrines), Boniafo (5 latrines) and Famfour (2 latrines). All these were household latrines constructed in support by World Vision International to ensure open defecation is ended. It is important to state that, sanitation in these communities have been improved as compared to the rest of the communities in the municipality.
- ✚ Health sensitization programme was also held at Atoobu and Star FM to educate the public on health issues such as hand washing and hygiene in general.
- ✚ Zoomlion also undertakes routine disinfection exercises at public places such as markets, public toilets, government institutions, communal (skip) container sites and also disinfection exercises under the National Malaria Control Programme (NaMCoP)
- ✚ The unit also monitored zoomlion in its role to manage waste including cleaning public places, lifting and disposal of solid waste, disinfection among others.

The unit had challenges in its quest to implementing its activities. Some of this included inadequate logistics such as motor bikes for inspection, low capacity for staff, lack bylaws

Proportion of Population with Access to Improved Sanitation (Flush Toilets, KVIP, Household Latrine, Bio-Digester)

Type of Toilet	Public		Private		Institutional		Totals	
	2019	2020	2019	2020	2019	2020	2019	2020
Water closet	-	-	1640	1821	112	113	1752	1934
KVIP	10	10	97	102	40	43	147	155
Aqua Privy	47	47	79	81	21	21	147	149
VIP	-	-	1436	1670	75	74	1511	1744
Pit latrine	29	29	214	234	13	11	246	274
Bio fill Digester	-	-	496	629	77	102	573	731

Totals	86	86	3962	4537	338	364	4386	4987
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4.1.3 NADMO

During the year there were several activities carried out in the municipality to help improve disaster prevention/management and to reduce the risk posed by disasters in the municipality. This includes;

Presentation of relief items by the Hon. Member of Parliament and the Atebubu-Amantin Municipal Assembly donated some relief items to Yabraso Fire victims on 23/02/2020. NADMO committee in collaboration with the Atebubu-Amantin Municipal Assembly presented some relief items procured by the Municipal Assembly to Yabraso fire victims on 20/03/2020 to support alleviate the plight of the victims. This same gesture was extended by the Hon. Member of parliament. The items included 50 bags of cement, 10 packets of roofing sheets, 3 bales of cloths, plastic buckets, mosquito nets among others. Fire gutted the community making them homeless this called for the immediate attention of the MP and the Municipal Assembly.

- ❖ Inauguration of COVID 19 Taskforce on 16/03/2020 by the Hon. MCE and undertaking of sensitization programmes

Table 22**Evaluation Conducted; their findings and recommendations**

Names of the Evaluation	Policy/Programme/Project Involved	Consultant or Resource Persons Involved	Methodology used	Findings	Recommendations
Mid-term evaluation	Completion of Amantin Nurses Quarters	(GSAM)Project-Care International, ISODEC and OXFAM	score cards, Town Hall Meetings and e-platform to get real time information	One of the findings was that, the project could not complete as scheduled.	Regular stakeholder meetings. Contractor to speed up to complete the project.
Post evaluation	Ghana Social Opportunities Project	Evaluation panel	<ul style="list-style-type: none"> • Interviews • Observation 	<ul style="list-style-type: none"> • Lives are improved • Some beneficiaries own businesses 	Continuous engagement with these people. More of such programs should be enrolled

Participatory M & E Undertaken and their results

Name of PM& E Tool	Policy/program/project involved	Consultants or resource persons involved	Methodology Used	Findings	Recommendations
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Table 23

Participatory M & E Undertaken and their results

Name of PM& E Tool	Policy/program/project involved	Consultants or resource persons involved	Methodology Used	Findings	Recommendations
Participatory monitoring	Completion of Female Ward at Atebubu Government Hospital	Community Development alliance - Care International, ISODEC and OXFAM	community score cards, Town Hall Meetings and e-platform to get real time information	the project could not complete as scheduled	Have regular site meetings to ensure the project completes within schedule.
Activity monitoring	Construction of CHPS compound at Kokofu	Monitoring Team	-Observation -Activity auditing	No washroom for both staff and clients	Creation of washroom for staff and clients
Situation monitoring	Planting for food and jobs	Monitoring Team	<ul style="list-style-type: none"> • Focus Group Discussion • Key informant interviews 	-The risk of shortage of inputs for farmers - lack of proper record keeping for input dealers	-Mechanism to be put in place to allow farmers within buy inputs -The department of Agriculture to assign some officers to these dealers to keep records
Beneficiary monitoring	Livelihood Empowerment Against Poverty	LEAP Management secretariat	Interviews selected households and individuals.	Some Care Givers were either too old or deceased	Forwarding case management issues to Case

					Management Unit on time
Beneficiary monitoring	Livelihood Empowerment Against Poverty	SWCD	-Done during payments -Home visits	Some beneficiary households not performing their co- responsibilities	Sensitization to beneficiaries on their co- responsibilities and beneficiary charter.

4.2 THE WAY FORWARD

Key issues addressed and those yet to be addressed

Key issues addressed include;

- Strengthened expenditure tracking and reporting to ensure compliance to budgetary allocations and targets.
- Public display of weekly revenue returns and increased percentage of IGF used for development projects.
- Compliance with the GIFMIS system
- The Finance and Administration sub-committee charged with the responsibility of revenue Supervision.
- Formation of Revenue Task Force to widen the task net.
- Strengthen the Municipal Child Protection Committee.

The following issues are yet to be addressed;

- Establishment of Municipal Database System.
- Street naming and property addressing project.
- Completion of 2 No 3 Unit classroom block at Akokoa and Atebubu MA

4.3 Recommendations

A number of important issues, which need to be addressed in the near future, include the following;

- Early release of DACF, DDF and other funds to the municipality.
- Harmonization of M&E reporting formats and calendar for all MDA's/ Development Partners, NGO's and setting up of M&E units/focal persons in all MDA's for effective capacity building to ensure efficient tracking and reporting on progress of indicators.
- Establishment of a data base system with possible support from MLGRD and GIZ.
- Effective collaboration between the Assembly and the GES, GHS and Agric departments on government interventions that are not directly controlled by the Assembly for adequate reporting.

RECORDED

(ATIBILLA THOMAS)

MUNICIPAL PLANNING OFFICER

APPROVED.....

(FATI SAAKA)

MUNICIPAL COORD. DIRECTOR

ATEBUBU-AMANTIN MUNICIPAL ASSEMBLY

In case of reply, the number and date of this letter should be quoted.

Our Ref: AAMA/P.4/V.2

Your Ref:

Tel: +233(0) 208116719



REPUBLIC OF GHANA



Office of the Municipal Administration

Post Office Box, 11

Atebubu, B/E

Ghana

Date 29TH JANUARY, 2021

SUBMISSION OF 2020 ANNUAL PROGRSS REPORT

Please, I submit herewith the 2020 Annual Progress Report on the implementation of the annual action plan from the District Medium Term Development Plan (2018-2021) in the Atebubu-Amantin Municipal Assembly for the period ending 1st Jan -31st Dec, 2020.

This is for your information and necessary action please.

Thank you

ATIBILLA THOMAS

(MUNICIPAL PLANNING OFFICER)

For: MUNICIPAL CHIEF EXECUTIVE

THE DIRECTOR GENERAL
NATIONAL DEVELOPMENT
PLANNING COMMISSION
ACCRA

THROUGH BONO EAST
REGIONAL COUNCIL
TECHIMAN