

Offinso Municipal Assembly



IMPLEMENTATION OF THE MUNICIPAL MEDIUM TERM DEVELOPMENT PLAN (2018-2022)

Annual Progress Report for 2020

20th January, 2020

Table of Contents

<u>CHAPTER ONE</u>	4
<u>INTRODUCTION</u>	4
<u>1.0 Background</u>	4
<u>1.2 Purpose of Annual Progress Report for 2020</u>	4
<u>1.3. Challenges encountered in the implementation of the MTDP including M&E activities</u>	6
<u>1.4 Processes involved in Conducting M&E towards the Preparation of Annual and Quarterly Progress Report for 2019 and problems encountered.</u>	6
<u>CHAPTER TWO</u>	8
<u>MONITORING AND EVALUATION (M&E) ACTIVITIES</u>	8
<u>2.0 Introduction</u>	8
<u>2.1 Status of implementation of programmes and projects</u>	8
<u>2.2.1 Update on Project Register</u>	8
<u>2.3 Update on Revenue and Expenditure</u>	12
<u>2.3.1. Update on Revenue</u>	12
<u>2.4 UPDATE ON DISBURSEMENT</u>	14
<u>a. Number of coupons received & Distributed by type of inputs (fertilizer type, seed type, etc. at the region.</u>	21
<u>Quantity of Certified Seeds Distributed</u>	21
<u>Quantity of Certified Seeds Distributed</u>	21
<u>School Feeding Programme</u>	24
<u>2.5 Livelihood Empowerment against Poverty (LEAP)</u>	26
<u>2.6 National Health Insurance</u>	27
<u>2.7 EDUCATION</u>	28
<u>2.7.1 Free Senior High School Policy</u>	28
<u>2.7.2 Number of Teachers by Gender</u>	28
<u>2.7.3 Free SHS Admission</u>	28
<u>2.9 Update on Evaluations Conducted</u>	31
<u>2.10 Update on Participatory Monitoring and Evaluation (PM&E) Conducted</u>	33

List of Tables

Table 2.1 Implementation Status of 2020 Annual Action Plan	4
Table 2.3 Revenue Performance for IGF December 2020	5
Table 2.4 Grants as at December 2020	
Table 2.5 Expenditure Account as at December 2020	
Table 2.6 Total Number of Registrants of NHIS in Offinso Municipal Assembly as at December 20	
Table 2.8 Core Indicators	Error! Bookmark not defined. 15
Table 2.9 Specific Indicators	

CHAPTER ONE

INTRODUCTION

Background

This Annual Progress Report for Offinso South Municipal Assembly is prepared based on the Medium Term Development Plan (MTDP, 2018-2022). It covers the programmes, projects and activities based on the Agenda for Jobs (2018-2021). It also collates, harmonizes and reports on the activities, achievements and challenges of the various Decentralized Departments and Agencies in the District in the implementation of the 2020 Annual Action Plan. A Monitoring and Evaluation Plan has also been prepared to provide a guide for monitoring and assessing the implementation and performance of the MTDP for the period. The report is prepared in line with the Medium Term Development Plan (MTDP), 2018-2022 as stipulated in Agenda for Jobs (2018-2021) under the thematic areas outlined below:

- Economic development
- Social development
- Environment, Infrastructure and Human settlement
- Governance, Corruption and Public Accountability

1.2 Purpose of Annual Progress Report for 2020

The conduct of monitoring exercises is necessary as it is the central means by which implementation progress of various projects and programmes could be evaluated and certified. Again, it also gives the opportunity for the monitoring team to know the implementation challenges; hence be in a more informed position to address these challenges. Specifically, monitoring of programs and projects in the year 2020 seeks to:

- To provide information for effective coordination of District's Development at the Regional and National levels, and the Sustainable Development Goals.
- To document progress made and lessons learnt from the implementation of programmes, projects and activities.
- To improve service delivery and influence allocation of resources in the District.
- To demonstrate M&E results to stakeholders as part of accountability and transparency.

Table 1.0 Details of Annual Action Plan Implemented

No.	DEVELOPMENT DIMENSION	2019		2020	
		PLAN	EXECUTE D	PLAN	EXECUTED
1.	Economic Development	10	8	12	10
2.	Social Development	37	32	31	29
3.	Environment, Infrastructure and Human Development	9	6	13	12
4.	Governance, Corruption and Public Accountability	25	21	26	23
	Total	81	67	82	74

Table 1.1

Proportion of MTDP Implemented

Indicators	Baseline 2017	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
Proportion of the annual action plan implemented						
a. Percentage completed	73%	68%	81	53.4 (66%)	85%	76%
b. Percentage of ongoing interventions	23%	29%	0	23.4(29%)	22%	20%
c. Percentage of interventions yet to start	4%	3%	0	4 (5%)	3%	3%
e. Percentage of interventions abandoned	-	-	0	0	0	1
Proportion of the overall medium-term development plan implemented	96%	97%	81	95%		91%

Source: MPCU, 2020

Out of Eighty-two programs and projects earmarked for implementation in the 2020 Composite Annual Action Plan; as at the end of December, 2020, seventy-four programs and projects were implemented, representing 76%, 23% of projects were ongoing, while 1% were not implemented due to various reasons. It must be emphasized that some projects were also implemented which were outside the DMTDP. The overall proportion of the Annual Action Plans and DMTDP, implemented by the end of the year 2019 is 91%.

The implication of this level of plan implementation on the overall goal of the MTDP 2018-2021 is to improve, sustain the quality of life and improved infrastructure provision of the people in Offinso Municipality.

1.3. Challenges encountered in the implementation of the MTDP including M&E activities

- Untimely release of funds especially by the Common Fund secretariat affected the timely completion of projects.
- Inadequate sources of funds for project execution.
- Inadequate logistics to embark on participatory M&E

1.4 Processes involved in Conducting M&E towards the Preparation of Annual and Quarterly Progress Report for 2019 and problems encountered.

The process of preparing the 2020 Annual Progress Report and Quarterly Reports was done in a participatory manner with the involvement of all sectors and departments. Quarterly monitoring exercises on Project, Programmes and Activities were conducted. A follow up meeting was organized to evaluate the findings, to help improve the performance of the Assembly. Stakeholders who the projects were affected directly were involved in the selection of sites, monitoring and reporting progress of work through site inspections, meetings and discussions of implementation progress at MPCU, Sub-Committee levels and General Assembly meetings. Secondary Inputs of all key sectors and departments were incorporated in the report.

The Municipal Planning and Coordinating Unit (MPCU) and the Planning Unit being the technical wing of the Assembly provided technical support as well as coordinated the collation and harmonization of data for the preparation of the report. Before data were collected, templates of the performance indicators and activities outlined for the year 2020 of the various departments were sent to departmental heads to be filled and updated after which the planning unit harmonized these

data into a composite document for the report. An MPCU and M&E meetings were organized to validate the report.

The following challenges were bump into in preparing the Annual Progress Report;

- Discrepancies in some of the data collected
- Insufficient data from decentralized departments in the Municipality
- Late submission of report for harmonization by the various departmental heads and non-submission of reports by some departments

CHAPTER TWO

MONITORING AND EVALUATION (M&E) ACTIVITIES

Introduction

The M&E activities report offer an effective and efficient system for tracking the progress of programmes and projects being implemented in the Municipality for the Annual Progress of 2019 and to generate timely reports to the Municipal Assembly, NDPC and other stakeholders.

The M&E activities report further assists to:

- Assess whether MTDP 2018 – 2022 targets are being met
- Identify achievements, constraints and failures so that improvements could be made to the MTDP 2018– 2022 such that projects could be designed to achieve better impact
- Provide information for effective co-ordination by the Municipal Assembly, regional coordinating Council, NDPC, etc.
- Provide Municipal Authorities, the Government, Development Partners and the general public with better means for learning from past experiences
- Improve service delivery and influence allocation of resources in the Municipality and demonstrate results as part of accountability and transparency.
- Reinforce ownership of the MTDP (2018-2022) and build M&E capacity within the Municipality.

2.1 Status of implementation of programmes and projects

2.2.1 Update on Project Register

STATUS PROJECTS AND PROGRAMMES FOR 2020

Table. 1.3

ITEM	PROJECT DISCRPTION	LOCATIO N	CONTRACTO R	CONTRAC T SUM	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTE D DATE OF COMPLE- TION	EXPENDIT URE TO DATE	OUTSTAN DING BALANC E	IMPLEME N- TATION STATUS (%)	REMARK
1.	Construction of 1No1 storey Municipal health Directorate Administration Block	Dentin	Mrs. D. K. Empire Ventures	548,812.43	DACF	28/12/20	28/12/20	29/06/21	95,115.00	453697.43	17% completed	Project is still ongoing
2.	Evacuation of refuse	Kokote	Benjacobs Const. Ltd	234,100.00	DACF	27-09-18	15-11-18	27/01/19	234,100.00		100% completed	Finishing works ongoing
3.	Construction of fence wall	Offinso New Town	Adujem Const. Lt	172,320.03	DACF-RFG	27-9-18	26-10-18	27/01/19	168,178	4,142	100% complete	Handed over
4	Completion of Police Administration Block	Asamankama	Messrs Adujem Co. Ltd	450,977.00	DACF	24/04/20	24/04/20	26/10/20	153,739	297,238	34% Completed	On-going
5.	Drill & Mechanize 5No. boreholes	Amoawi Zongo, Kayera and Samproso	Presank Ltd.	145,730.00	DACF-RFG	27-09-18	12-11-18 12-11-18	27/01/19	145,730.00	-	100% Complete	Handed over and in use

6.	Construction of CHPS Compound	Samproso	True Builders Const. Ltd	134,8256.4	Min. of Health	1-11-18	1-11-18	10-05-19			100% completed	Yet to be handed over
7.	Construction of CHPS Compound	Koforidua	True Builders Const. Ltd	134,8256.4	Min. of Health	1-11-18	1-11-18	10-05-19			100% completed	Yet to be handed over
8.	Construction of 1No 3 Bedroom Self-contained Bungalow	Adukro	Adujem Const. Lt	251,780	DACF-RFG	3-04-19	19-05-19	13-09-19	251,780	-	100% completed,	Handed over
9.	Construction of 2No. Open Market shed	Abofour	Nakwakwa Comp. Ltd.	177,600	DACF-RFG	12-07-19	16-01-20	Not yet	168,146	9,454	100% completed	Handed over and in use
10.	Completion of 1 No. 6 unit classroom block	Samproso	Ramsid Ltd	144,653.25	DACF	15-08-16	29-08-16	29-12-16	131,339.25	13,314	100% completed	Handed over and in use
11.	Construction of 1No.3 Unit Classroom block	Kensere	EKAS Ventures	251,780	DACF-RFG	01-4-19	3-05-19	21-11-19	251,780	-	100% completed	Handed over and in use
12.	Completion of Police Administration Block	Asamankama	Adujem Const. Lt	450,977.00	DACF	24-04-20	24-04-20	23-12-20	100,000	350,977.00	20% Completed	Sub-structure ongoing

13.	Construction of 3 Unit Classroom Block	OCE Primary	Adujem Const. Lt	300,708.00	DACF-RFG	14-04-20	14-04-20	13-08-20	285,670	15,032	100% Completed	Yet to be handed over
14.	Construction of 1No. 6 Unit Bedroom Teachers Quarters	Wawase	EKAS Ventures	330,200.00	DACF-RFG	24-04-20	24-04-20	23-07-20	198,861.60	131,338.4	65% completed	Roofing Level
15.	Completion of Isolation Centre	Abofour Health Centre	Nakwakwa Comp. Ltd	21,360.00	DACF-RFG	12-05-20	12-05-20	16-06-20	234,100.00	-	100% completion	Handed over and in use
16.	Construction of 2No. Connection of running water with polytank	Kokote Market, Abofour Market	Geogold Engineering Ltd.	110,784.00	DACF-RFG	30-04-20	01-05-20	01-07-20	110,784.00	-	100% completion	Handed over and in use

2.3 Update on Revenue and Expenditure

2.3.1. Update on Revenue

The Assembly has two major sources of revenue for financing its programmes and projects. These are:

- Internally Generated Funds (IGF)
- External Inflows

Sources of Internally Generated Funds for the Assembly are;

- Rates
- Lands Revenue
- Fees and Fines
- Licenses
- Rent
- Investment income
- Miscellaneous

External Inflow

- District Assembly Common Fund
- GETFUND
- Urban Development Grant (UDG)
- District Development Facility (DDF)
- Other GoG Transfers (SFP)

Table 2.0: Update on Revenue Sources

EXPENDITURE ITEM	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
IGF	574,869.12	968,067.00	333,028.22	978,800.00	709,702.88	984,600.00	850,805.00
DACF	1,591,687.64	3,242,734.00	707,520.42	3,295,968.17	1,651,334.98	3,754,422.14	2,322,403.75
MP's CF	155,761.39	293,988.86	164,279.50	300,000.00	339,407.68	300,000.00	321,412.27
PWD'S CF	5,000.00	227,450.81	162,596.13	200,000.00	141,006.15	200,000.00	217,915.00
MSHAP	6,484.00	16,124.00	11,461.85	16,124.00	12,144.18	16,124	7,844.24
GSFP	N/A	N/A	N/A	N/A	N/A		
SRWSP	N/A	N/A	N/A	N/A	N/A		
DDF	137,678.84	511,413.00	451,367.00	799,198.00	663,012.97	838,020	520,102.58
GSOP	N/A	N/A	N/A	N/A	N/A		
UNFPA	N/A	N/A	N/A	N/A	N/A		
UDG	655,337.73	915,396.56	807,337.26	N/A	N/A		
LEAP		75,879.28	75,056.00	214,100.84	99,892.00	250,417.36	210417.36
OTHERS Covid - 19	-	-	-	-	-	383,080.62	70,040.00
Total	3,126,828.72	6,175,174.23	2,637,590.38	5,804,191.01	3,616,500.84	5,888,644.12	4,520,940.20

Source: Annual Accounts, 2020

The table above depicts the update on revenue sources for the Offinso Municipal Assembly. Key among these sources are DACF, DDF and IGF. The table revealed that the figures for the 2020 Actual were better than the 2019 actual, with reference to their respective targets. This outcome helped the Assembly to perform its core mandate effectively. The IGF was used to support self-help projects of communities.

The DACF in 2019 like the IGF has also received an increment with regards to the baseline (2017) and the subsequent years. This enhanced implementation and execution of both old and new projects as they may be required.

The overall revenue performance from all the sources show that as at the close of the financial year, the actual revenue amounted to **4,520,940.20** which constitute **77%** less the estimated revenue of **5,888,644.12**. Comparing the revenue inflow of 2020 to the previous years, the former is higher the latter. This is due to the improved IGF collection strategies and central government releases like DDF and DACF

2.4 UPDATE ON DISBURSEMENT

In order to ensure effective implementation, every plan and budget, revenue and expenditure report played a key role for successful implementation. This section of the progress report shows the expenditure for the year 2020 as espoused in the 2020 Composite Annual Action Plan and 2020 Annual Composite Budget.

From Table 2.2, in 2020, an amount GH¢**5,239,385.64** representing (79% percent) out of the total estimated expenditure of GH¢**6,651,175.00** was spent. However, the Municipality spent within the budget. All the four expenditure items represent all the programmes, projects and activities in the 2020 Composite Annual Action Plan and 20 Composite Budget, which were prepared from the DMTDP 2018-2022.

Table 2.2. **UPDATE OF EXPENDITURE**

EXPENDITURE ITEM	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
Compensation	574,869.12	2,518,517.62	2,570,332.24	2,652,667.18	2,309,370.98	2,761,213.34	2,531,105.82
Goods and Service	1,591,687.64	3,141,099.00	2,721,063.46	3,641,645.17	1,006,024.10	135,539.52	104,760.41
CAPEX	155,761.39	2,742,337.00	3,079,359.84	2,282,804.00	2,309,978.63	3,754,422.14	2,603,519.89
Others			-		-		
TOTAL	2,322,318.15	8,401,953.62	8,370,755.54	8,577,115.98	5,625,373.17	6,651,175.00	5,239,385.64

Source: Annual Accounts, 2020

Table 2.2: PERFORMANCE OF CORE INDICATORS AT THE DISTRICT LEVEL

	Indicator (Categorised by Development Dimension of Agenda for Jobs)	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
	ECONOMIC DEVELOPMENT							
1.	Total output in agricultural production	MT	MT	MT	MT	MT	MT	MT
	i. Maize	62,076	66,745	72,734	76,371	76,370.7	76,524	92,400
	ii. Rice (milled),	1,146	1,823	1,823	1,914	1,914.15	1,952	17,000
	iii. Cassava	418,974	421,539	434,588	456,317	456,317.4	465,443	434,588
	iv. Banana	11,640	20,600	20,800	21,840	2,185.2	22,277	40,800
	v. Vegetable	1,000	1,130	1,224	1,285	1,285.2	1,311	10,500
	vi. Plantain	94,010	10,857	116,487	122,311	122,311.32	124,758	116,487
	vii. Poultry	390,000	394,500	400,000	450,000	452,000	500,000	502,000
	viii. Cattle	3,801	4,120	4,100	4,450	4,305	4,900	5,100
	ix. Sheep	6,111	6,209	6,200	6,800	6,510	7,000	7,200
	x. Goat	3,109	3,217	3,545	4,000	3,723	4,500	4,600
	xi. Pig	530	543	550	670	600	750	780
2.	Percentage of arable land under cultivation							
3.	Number of new industries established							

	Indicator (Categorised by Development Dimension of Agenda for Jobs)	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
	i. Agriculture,	3709	3879	3905	4881	5091	5120	120
	ii. Industry,	N/A	N/A	N/A	N/A	N/A	5	1
	iii. Service (NABCO)	N/A	350	375	450	360	370	353
	SOCIAL DEVELOPMENT							
4.	Net enrolment ratio							
	i. Kindergarten	131.7%	122%	122.6%	116.7%	127.3%	116.7%	127.3%
	ii. Primary	132.4%	126.6%	127.4%	120%	127.7%	120%	127.7%
	iii. JHS	69.5%	69.1%	69.6%	64%	70.2%	64%	70.2%
5.	Gender Parity Index							
	i. Kindergarten	1.02	1.0	1.0	1.0	1.00	1.0	1.00
	ii. Primary	1.01	1.01	1.0	1.0	1.02	1.0	1.02
	iii. JHS	0.99	0.97	1.0	1.0	1.06	1.0	1.06
	iv. SHS	0.94	1.0	1.0	1.0	1.03	1.0	1.03
6.	Completion rate							
	i. Kindergarten	135%	140%	142%	142%	155.2%	142%	155.2%
	ii. Primary	137.1%	138.3%	139.2%	139.8%	145.7%	139.8%	145.7%
	iii. JHS	107%	105.6%	106.8%	106.8%	118.1%	106.8%	118.1%
	iv. SHS	79.4%	79.4%	78.2%	77.1%	107.4%	77.1%	107.4%
7.	Number of operational health facilities							
	i. CHP Compound	4	6	4	7	4	8	7
	ii. Clinic	3	4	3	4	2	4	2
	iii. Health Centre	3	5	3	5	3	5	3
	iv. Hospital	2	3	2	2	2	2	2
8.	Proportion of population with valid NHIS card Total	45%	47%	46.6%	51.2%	49.97%	61%	55%
	i. Indigents	99	100	1	55	0.63%	60%	55%
		17,504	19,451	20,464	21,000	16.98%	35%	28%

	Indicator (Categorised by Development Dimension of Agenda for Jobs)	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
	ii. Informal	3,964	4,005	4,010	4,750	2.66%	15%	15.4%
	iii. Aged	31,925	32,900	35,943	36,010	24.66%	36.2%	32%
	iv. Under 18years	7,540	7,000	6,794	6,910	2.96%	39%	37.2%
	v. pregnant women							
9.	Number of births and deaths registered							
	Birth: Male	1,101	1,120	1,254	1,321	876	1,351	1,567
	Female	1,110	1,230	1,297	1,370	654	1,450	1,586
	Death: Male	490	500	575	621	431	370	609
	Female	470	495	552	573	432	365	556
10.	Percent of population with sustainable access to safe drinking water sources¹							
	i. District	82%	87%	84%	88%	79%	95%	70%
	ii. Urban	96%	100%	97%	100%	97%	97.2%	75.3%
	iii. Rural	55%	67%	57%	71%	68%	89%	52.5%
11.	Proportion of population with access to improved sanitation services (Toilet)							
	i. District	30%	36%	34%	42%	39%	53%	49.2%
	ii. Urban	79%	81%	82%	83%	79%	82%	75.5%
	iii. Rural	34%	41%	33%	49%	31%	51%	39%
12	Maternal mortality ratio (Institutional)	119	0	150	0	144.3	0	0.017
13.	Malaria case fatality (Institutional) SEX: Male	0.22	0.1	0.22	0.1	0.00	0.0	0.1
	Female	0.23	0.1	0.3	0.1	0.00	0.0	0.0

	Indicator (Categorised by Development Dimension of Agenda for Jobs)	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
14.	Number of recorded cases	2	0	0	0	0	0	0
	i. Child trafficking							
	ii. Child abuse	1	0	0	0		0	16
	iii. Robbery	15	4	6	1	2	0	0
	iv. Murder	3	1	2	0	0	0	0
	ENVIRONMENT, INFRASTRUCTURE AND HUMAN DEVELOPMENT							
15.	Percentage of road network in good condition							
	Total							
	Urban	9.10%	10.45%	9.10%	12.3%	11.1%	19.5%	11.9%
	Feeder	1.1%	3%	1.1%	3%	4%	60%	45%
16.	Percentage of communities covered by electricity							
	District	80%	85%	82%	85%	81%	85%	81.9%
	Rural	38%	47%	45%	50%	47%	51%	52%
	Urban	79%	85%	81%	85%	82%	85%	82.5
	GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY							
17.	Reported cases of crime							
	i. Men,	250	110	170	55	34	50	135
	ii. Women	235	105	127	50	43	35	41
	iii. Children	57	20	48	20	13	10	15

	Indicator (Categorised by Development Dimension of Agenda for Jobs)	Baseline (2017)	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
18.	Percentage of annual action plan implemented	92%	100%	96%	100%	94%	100	91%
19	Number of communities affected by disaster	13	13	11	11		27	14
	i. Bushfire	3	3	2	2	2	15	8
	ii. Floods	10	10	9	9	3	12	6

Update on critical Development and Poverty Issues

This section provides the update of the critical development and poverty issues being implemented in the District. These include Ghana School Feeding Programme, Capitation Grants, National Health Insurance Scheme, Livelihood Empowerment Against Poverty (LEAP) Programme, National Youth Employment Program, One District-One Factory Programme, One Village-One Dam Programme, One Constituency-One Million Dollars Programme, Planting for Food and Jobs Programme, Free SHS Programme, National Entrepreneurship and Innovation Plan (NEIP) and Implementation of Infrastructural for Poverty Eradication Programme (IPEP). In order to provide lasting solutions to the challenges identified, policy recommendations have been provided under each section.

Table 2.4: Update on critical Development and Poverty Issues in 2020

Critical Development and Poverty Issues	Allocation GH¢	Actual receipt GH¢	Number of beneficiaries	
			Targets	Actuals
Ghana School Feeding Programme	307,250.60	26,822.00	40,914	26,822
Capitation Grants	187,083.87	124,722.58	28,694	28,694
National Health Insurance Scheme	231,900.50	158,253.37	82,730	84,271
Livelihood Empowerment Against Poverty (LEAP) Programme	250,417.36	210,417.36	975	645
National Youth Employment Programme	197,410	197,410	47	47
One District-One Factory Programme	-	-	-	-
One Village-One Dam Programme	N/A	N/A	N/A	-
One Constituency-One Million Dollars Programme	-	-	100,000	-
Planting for Food and Jobs Programme	2,790,630.00	2,548,220.20	12,270	11,856
Free SHS Programme				
National Entrepreneurship and innovation Plan (NEIP)	N/A	N/A	N/A	N/A
Implementation for Infrastructural for Poverty Eradication Programme (IPEP)	-	-	-	-
Others				

Planting for Food and Jobs 2020

- a. Number of coupons received & Distributed by type of inputs (fertilizer type, seed type, etc. at the region

Quantity of Certified Seeds Distributed

Certified seeds received and distributed

Type of Seed	Unit	Target	Quantity			% distribution	No. of beneficiaries		
			Received	Distributed	Balance		Male	Female	Total
Maize (OPV)	1 kg		1,350	1,260	90	93.33	65	30	95
Maize (Hybrid)	10 kg		6,250	6,250	0	100	153	124	277
Rice (Special Rice)	40 kg bag		540	406	135	75.19	237	35	272
Sorghum									
Soya bean									
Groundnut									
Tomato									
Onion									
Chilli Pepper									
Carrot									
Cabbage									
Lettuce									

Fertilizer distribution

Fertilizer distribution 2020 (Bags)

DISTRICT	Quantity (Bags)			% distributed	Target	No. of beneficiaries		
	Opening stock	Distributed	Balance			M	F	Total
NPK	17,024	16,722	302	97.70	17,124	2,825	615	3,440
Urea	13,416	11,539	1,877	86.01	13,416	2,133	694	2,827
Organic Liquid Fertilizer	94,920	94,920	0	100	94,920	1,744	840	2,584
Sulphate of Ammonia	-	-	-	-	-	-	-	-

Quantity of Certified Seeds Distributed

Certified seeds received and distributed

Type of Seed	Unit	Target	Quantity			% distribution	No. of beneficiaries		
			Received	Distributed	Balance		Male	Female	Total

Maize (OPV)	Bags (kg)	-	5,850	5,850	0	100	120	36	156
Maize (Hybrid)	Bags (kg)	-	12,700	12,700	0	100	395	94	489
Rice	Bags (kg)	-	67,760	67,760	0	100	1,062	266	1,328
Sorghum									
Soya bean									
Groundnut									
Tomato	Sachet (gm)	-	20	20	0	100	17	1	18
Onion	Sachet (gm)	-	100	100	0	100	65	19	84
Chilli Pepper	Sachet (gm)	-	400	400	0	100	244	8	252
Carrot									
Cabbage	Sachet (gm)	-	20	20	0	100	16	1	17
Lettuce	Sachet (gm)	-	200	200	0	100	125	47	172

b. Number of farmers receiving support under PFJ (2019 & 2020)

	2019			2020		
	Male	Female	Total	Male	Female	Total
Fertilizers	4,663	1,867	6,530	6,702	2,149	8,851
Seeds	455	189	644	2,439	566	3,005
Total	5,118	2,056	7,174	9,141	2,715	11,856

c. Issues with distributors

- i. Most of the rice seeds supplied by the distributors in the major season were not viable
- ii. Inadequate supply of farmer-preferred cabbage seeds (Oxylus)
- iii. Low patronage of seeds and fertilizer in the minor season due to prolonged drought
- iv. Undesirable variety of the lettuce seeds received for distribution to farmers.

d. Area cultivated by farmers by type of crop (2020)

No.	Crops	Area of production (Ha)
1	Maize(OPV)	585.50
	Maize(Hybrid)	1,270
2	Rice (Agra)	1,690
3	Tomato	8
4	Cabbage	20
5	Onion	40
6	Chili Pepper	160
7	Lettuce	80

e. Production & yield of farmers (2020)

Major Crop Performance (PFJ) 2019

Improved Major Crop Performance (PFJ)

No	Crops	Productivity/Yield (Mt/Ha)	Area of production (Ha)	Production (Mt)
1	Maize (OPV)	3.5	485	1,697.50
	Maize (Hybrid)	3.9	525	2,047.50
2	Rice (Agra)	4.5	254	1,143.00

Major Crop performance (PFJ) 2020

Improved Major Crop Performance (PFJ)

No.	Crops	Productivity/Yield (Mt/Ha)	Area of production (Ha)	Production (Mt)
1	Maize(OPV)	3.8	585.80	2,226.04
	Maize(Hybrid)	4.5	1,270	5,715
2	Rice (Agra)	4.5	1,690	7,605
3	Tomato	30	8	240
4	Cabbage	35	20	700
5	Onion	14	40	560
6	Chili Pepper	8	160	1280
7	Lettuce	6	80	480

f. Is there any Change in livelihood because of PFJ?

- i. Women FBO in Sakam increased their production level from a minimum 1 acre per member to 2 acres per member due to the improvement of their livelihood as a result of PFJ.

- ii. The demand for PFJ inputs were very high in the major season. The subsidy helped farmers used the remaining amount to increase production and their personal needs.

- g. Check for issues related to Marketing of produce & challenges
 - Lack of information hamper the farmers in taking decisions concerning the crop and the quality to produce and concerning the best time to produce to maximize returns.
 - Spatial arbitrage possibilities encourage market entry and make the market more competitive and more efficient. Small traders lack the resources to monitor markets on regular basis.
 - For policy makers, opportunity to judge the performance of markets for agricultural products and to determine micro-economic constraints, early warning of food shortages and the management of food security reserves and analyze trend is also a challenge.

- h. How has PFJ impacted on the livelihood of the beneficiary farmers
 - PFJ has helped beneficial farmers to increase production of farm produce, yield and increase income to the benefit of their families and livelihood.
 - Due to the Planting for Food and Jobs (PFJ) and demonstrations conducted with improved technologies in production of rice, there has been a tremendous increase in the production and yield of rice in the Municipality

School Feeding Programme

To increase the likelihood of achieving Universal Primary Education by 2030, strategies have been developed to encourage parents and guardians to send their children to school at the recommended age. The number of schools benefiting from the programme is fifty-six (56) with about 35,964 pupils as beneficiaries because of retargeting. Presently, the programme employs 56 caterers and about 168 cooks. With a change of the Ministry implementing the programme (i.e Ministry of

Local Government and Rural Development to Ministry of Gender, Children and Social Protection, payment of the caterers are done through the e-wish payment platform.

Among the achievements of the Programme in the municipality are:

- Increased School Enrolment and improved retention
- There is drastic reduction in pupils' absenteeism because they are assured of a decent and hot nutritious meal every school day.
- The programme promotes and enhances sustainable agricultural production and small-scale business because about 90% of food items are sourced locally.
- It creates employment for the caterers and kitchen assistants as demonstrated above i.e. 56 caterers and 1685 cooks.

Challenges

Challenges being faced currently are as follows:

- Late releases of funds to caterers
- There is absolutely no means of transport to conduct effective monitoring activities
- The School Implementation Committees (SIC) are not functioning effectively due to the feeling that their services are not being rewarded. This has resulted in poor supervision of caterers.
- Finally, lack of financial allocation for administrative expenses and capacity building makes it difficult to organize regular District Implementation Committee (DIC) meetings since sitting allowances of members are not paid.

Recommendations

- At least a motor bike should be provided for the purpose of regular monitoring of the programme.
- Funds should be released on time for caterers

GHANA SCHOOL FEEDING PROGRAMME

2019/2020 ACADEMIC YEAR - SCHOOLS ENROLMENT /GENDER

Table 2:5 SCHOOL ENROLMENT

Enrolment	Male	Female	Total
KG	4,499	4,444	8,943
Primary	8,997	8,882	17879
Total	13,496	13,326	26,822

2.5 Livelihood Empowerment against Poverty (LEAP)

The LEAP programme was inaugurated in the second quarter of 2015. The Municipal LEAP implementation committee has also been inaugurated and meeting held. Twenty Nine (29) communities have been selected as LEAP communities. The communities are *Aboasu, Kokote, , Mpehi, Maase, Obuase, Ayensua Fufuo, Ayensua Kokor., Dome, Twumasen, Bonsua, Adukro, Afotom, Agyeimpra, Asamankama, Amoawi, Ampabame, Apotosu, Amankwatia, Ayasu, Baniekrom, Gambia-Nkwanta, Kensere, Koforidua, Kwapanin-Agogo, Namong-Amfaso, Namong-Wenchi, Samproso, Twumasen Quarters, Wawase*. Enumeration of potential beneficiaries have been completed with 975 households been selected. Currently, EZWICH payment mode is been used.

Table 2.6: Nation Builders Corp 2020

Currently NABCO has 360 trainees which include pending trainees who are now accepted into the system

MODEL	2018 BENEFICIARIES	Trainees (2019)	Trainees 2020
Educate Ghana	188	137	173
Feed Ghana	29	24	19
Digitize Ghana	29	25	22
Enterprise Ghana	19	19	19

Heal Ghana	25	24	22
Civic	N/A	N/A	51
Revenue Ghana	56	37	47
Total	346	266	353

Source: NABCO Secretariat OMA, 2020.

From the table, the total number of beneficiaries has increased from two hundred and Sixty-six (266) to three hundred and fifty-three (353) as at the end of December 2020. From the table above, it can be deduced that employment has increased in the municipality which has resulted in a decrease in crime.

2.6 National Health Insurance

Table 2.7.1

Categories	Cumulative Total as at 2017	Active Membership 2017	Cumulative Total as at December 2018	Active Membership as at December 2018	Active Membership as at December 2019	Active Membership as at December 2020
Informal	50,949	17,504	71,317	20,317	27,018	25,566
SSNIT Contributors	7,939	3,089	11,304	3,365	2,952	2,578
SSNIT Pensioners	117	35	143	26	329	348
Under 18 years	85,536	31,925	121,390	35,943	39,250	34,010
Pregnant Women	19,664	7,540	26,388	6,794	4,704	4,241
Aged	11,311	3,964	15,107	4,010	4,238	3,942
Indigent	11,131	99	11,131	1	1,010	1,133
Security Services	57	38	57	12	-	-
Total	186,704	64,194	256,837	70,615	79,501	72,819

Source: NHIS December, 2020.

The table above revealed that active members under Informal, SSNIT contributors, under 18 years and Aged were increased while those under SSNIT pensioners, Indigent and Security services

keeps fluctuating since 2017 to 2020. Notwithstanding, there has been a general decline in enrollment.

2.7 EDUCATION

Even though there are more females than males in the municipality, boys’ gross enrolment rates in basic school is higher than that of girls. Measures such as increased girls’ education drive, sanitation facilities in schools etc. are required to increase girl’s participation, especially at the primary and Junior High school levels. The emergence of the “Free SHS Policy” has contributed to increase enrolment at the SHS level.

2.7.1 Free Senior High School Policy

2.7.2 Number of Teachers by Gender

Name of Institution	Number of Teachers by Gender		
	Male	Female	Total
St. Jerome Senior High School	80	15	95
Namong SHTS	106	26	132
Dwamena Akenten SHS	103	28	131
Total	289	69	358

Source: GES, 2020.

From the table, total teachers in the second cycle schools is three hundred and fifty-eight (358). Out of this 358, male teachers are 289 representing 81% while the females are 69 representing 19%. The school with the highest teachers is Namong Senior High School, followed by Dwamena Akenten SHS while St. Jerome SHS have the least number of teachers.

2.7.3 Free SHS Admission

Admission of students into SHS (1) was *free*. Parents whose wards were offered admission paid nothing. The table shows the number of students who were offered boarding and day status in their respective institutions and had reported as at the time of the visit.

Table 2.7.2 Free Senior High Policy Implementation

Name of Institution	Boarding		Day		Total
	Male	Female	Male	Female	
St. Jerome Senior High School	386	592	211	198	1,387
Namong SHTS	485	701	588	348	2,122
Dwamena Akenten SHS	579	717	320	210	1,826
Total	1,450	2,010	1,119	756	5,335

2.7.4 Education facility Type

TYPE OF EDUCATIONAL FACILITY	NUMBER
kindergarten/nursery schools	100
primary schools	100
Junior High Schools	69
Senior High School	4
Vocational School	1
College of Education	1
Midwifery Training School	1

2.8 HEALTH

Offinso Municipal Assembly over the years has directed part of its resources into quality health care delivery. In the year 2020, the Assembly completed a staff bungalow for the Health Directorate and Supplied hospital equipment to 9 Number CHPS and health centres funded under the Urban Development Grant (UDG). Currently financial support has been given towards the construction of additional ward at Offinso Health Centre and Municipal Health administration block. Also, through the Ministry of Health the Municipality has benefitted from the provision of two (2) CHPS Compound, located at Samproso and Koforidua.

However, access to health care in some of the rural communities is challenging due to inadequate logistics in these facilities. Adequate financial support is needed to address this challenge.

2.2.6 Distribution of health facilities within the Municipality

Type of Facility	Location	Management
St. Patrick's Hospital	Maase/Offinso	CHAG
Abofour Health Centre	Abofour	Government
Bonsua MCH/FP Centre	Bonsua	Government
Offinso MCH Centre	Dentin	Government
Quality Health Care Clinic	Adukro	Private
Anyinasuso SDA Clinic	Anyinasuso	CHAG
CHPS Centre	Kwagyekrom, Gambia Nkwanta Kwapanin, Kyebi Koforidua Samproso	Government
Amoawi Clinic	Amoawi	Private
+Namong SDA Hospital	Namong	CHAG

GHS, Offinso, 2020

Infrastructure For Poverty Eradication Program(IPEP)

Under this programme for 2020, the municipality has benefitted from construction of nine (9) 3 unit classroom block at Old Offinso JHS, Asamankama State 'B', Ampabame AME Zion Prim, OFCE, Prim, Abofour Adabia Prim, Dumesua Prim, Abofour African Faith JHS, Abofour Adams Basic and Abofour M/A prim and Offinso New town Market.

2.9 Update on Evaluations Conducted

Evaluation was conducted to make judgment about a project or program that is completed and on-going based on systematic and objective collection of data and analyse the data or information relative to issues as such effectiveness, efficiency, relevance, and sustainability for its stakeholders. Important outcome of the project or program evaluation is a set of recommendations to address issues related to the project or program design, objective, implementation and lessons learnt to guide future planning. Evaluation determines the causes of deviations from the plan, the initial effects, (planned/unplanned) as well as the impact the programme has had, e.g., the effect on the target group and many others. Evaluation conducted in 2020 is represented in the Table 2.8 below

Table 2.8

Name of the Evaluation	Policy/Programme/ Project Involved	Consultant or resource persons involved	Methodology used	Findings	Recommendation
Ex-ante Evaluation	Revenue Generation programme (Outsourcing of Revenue Generation)	Tree project	Survey	Revenue generation has improved within the period. There has been improve performance on majority of the revenue items	The Assembly has plans to extend the contract.
On-going (mid-term) Evaluation	Construction of CHPS Compound	MPCU/ Regional Co-ordinating Council	Survey and observation	- The projects were at the 95% by the end of the plan period	* There should be adequate budget to connect electricity to the national gride * Use of standard materials during construction * Regular monitoring or site inspection

Terminal Evaluation	Construction of school blocks	MPCU/ Regional Co-ordinating Council	Survey and observation	- 87% of the project was completed within the time frame. - Budget was adequately	* Projects should be executed on time * Budgeted project cost should always be followed
	Construction of health directorate administration block	MPCU/ Regional Co-ordinating Council	Survey and observation	-20% of the project was completed on time - There was no budgetary overruns	The project should be fast tracked
	Completion of Police Administration block	MPCU/MUSEC	Observation	-31% of the project completed	<ul style="list-style-type: none"> • The project has delayed • Funds should be released
	Extension of electricity	MPCU/ECG	Observation	-95% completed -budget was adequate	<ul style="list-style-type: none"> • Standard materials should be used and regularly maintain
Ex-post Evaluation	* Construction of classroom blocks * Construction of health facilities * Construction of boreholes	MPCU/GHS	Survey and observation	- Increase in enrolment - Improvement in literacy - Reduction in child and maternal mortality rate - Reduction of water borne diseases - Enhancement of living conditions of the populace	* Projects should be regularly maintained to ensure its sustainability * Funds should be set aside or be provided for maintenance activities.
	Evacuation of refuse	MPCU/MEHU	Survey and observation	- Reduction of malaria cases - Increase in productivity	

	Supply of Hospital Equipment	MPCU/GHS	Survey and observation	-Improved health service delivery - Reduced cost in health delivery	- More financial support to continuously improve the health service.
	Planting for Food and Jobs	Mun. Agric. Dev. Unit, Extension , Traditional Authority, Extension Officers	Radio Show, Public hearing, Focus Group Discussion	Increased crop production	More sensitization programmes are needed.
	Stakeholder Analysis	Train and conduct demonstrations on improved methods of maize and rice production for 2000 farmers	Agric. Sub-Comm. MOFA, extension officers,	-Increased crop yields -improved quality of crops	Public Hearing should be organized regularly

2.10 Update on Participatory Monitoring and Evaluation (PM&E) Conducted

The participatory M&E exercise provides an opportunity for the citizens and other stakeholders in the Municipality to participate in the monitoring and evaluation of the MTDP 2018-2022. It provides a common platform for various stakeholders to monitor and evaluate the achievements and impacts of the interventions undertaken by the Municipal Assembly including decentralized departments, the Central Government, the Donors and other players in the Municipality. For 2018, two meetings were held namely the MPCU meeting and M&E review meeting. The effectiveness of participatory monitoring and evaluation lies in the understanding of the stakeholders to agree on the purpose of the evaluation. The objectives of the project, as well as the expected outputs provide a forum for changes and adjustments if the need arises in order to achieve desired results. The PM&E tools employed, projects undertaken, stakeholders involved, methodology used, findings and recommendations are as stated in the Table 2.9 below:

Table 2.9

Name of the PM & E Tool	Policy/Programme/ Project Involved	Consultant or resource persons involved	Methodology used	Findings	Recommendation
Community Score Card	<p>Construction of 1 No. 6 Unit bedroom Teachers quarters with mechanized borehole at Wawase</p> <p>Construction of 1 No. CHPS Compound at Samproso and Koridua</p> <p>Construction of 2No. 2 toilet and bath house and inspection chamber septic tank at Abofour</p> <p>Construction of 3 unit classroom block with master's office with library, ICT, staff room, bookshop and store at OCE primary</p> <p>Completion of Police Administration block at Asamankama</p> <p>Construction of 2 no Mechanized borehole</p>	Works Department MPCU,	Qualitative research	<p>The Assembly performed well in the execution of physical projects.</p> <p>About 72% of the projects implemented in the 2020 budget are physical projects</p>	<p>- Regular monitoring or site inspection</p> <p>- Assembly to tackle more non-physical project in the 2021 AAP& Budget.</p>

	with overhead polytank at Abofour and Anyinasuso				
Focus Group Discussion	Health care Improvement Programme Education Improvement Programme Rural and urban water supply programme Sanitation improvement programme Revenue improvement programme	DPCU, Works Department	Qualitative research	Programmes/Projects were executed according to specifications. However, the time schedules delayed due to the late release of funds and political activities	Programmes/Projects should be executed in time
Citizen Report Card	LEAP	Social Welfare Dept. Min. of Gender and Social Prot.	Focus group discussion, Radio programmes	Enhanced income	Government should increase coverage
Participatory Rural Appraisal	Batik training for youth in Abofuor	BAC, NBSSI, Training consultants, MA	Focus group discussion	Provision of alternative source	More training needed

3.0 CONCLUSION AND THE WAY FORWARD

This section outlines the 2020 Annual Progress Report by showing the outstanding development yet to be addressed as well as the recommendations for successful implementation of subsequent Annual Action Plans

3.1 Summary of Key Issues Addressed in 2020 and Those Yet to be Addressed

In the course of implementation of the 2020 Composite Annual Action Plan, the following key issues were identified and addressed successfully, which need to be sustained for subsequent years.

- Funds were released for the Decentralized Departments of the Assembly to carry-out their mandated programmes, projects and activities in the 2020 Composite Annual Action Plan. This addressed the challenge of lack of funds for Departments to carry-out their activities in the 2020 AAP.
- Funds for Monitoring and Evaluation activities were provided quarterly for the District Monitoring Team to conduct the exercise with ease. This provided funds for Quarterly M&E Reporting and the payment of Day Trip Allowances.
- Logistics in form of fuel, stationery and other Monitoring and Evaluation materials were provided timely for the conduct of the M&E exercise in the District. This provided solution to the logistical challenge raised by the District Monitoring Team.

However, the implementation of the 2020 Composite Annual Action Plan was challenged with the following key issues which are yet to be addressed, possibly in 2021.

- Lack of assigned permanent vehicle for Monitoring and Evaluation of programmes, projects and activities in the Municipality. This pending issue is yet to be rectified by management of the Municipal Assembly.
- Inadequate and untimely release of DACF has negatively affected the implementation of programmes, projects and activities in the Municipality. This issue is yet to be resolved by the District Assemblies Common Fund Administrator.

3.2 Recommendations

In conclusion, the way forward to address the challenges faced in the Monitoring and Evaluation activities, in addition to those yet to be addressed, include the following.

- Based on the challenges identified in the implementation of DACF programmes, the Assembly recommends timely and adequately release of DACF to finance the plan and budget implementation in the District.
- Provision of permanent vehicle for Monitoring and Evaluation exercise in the Municipality will help to improve the routine inspection and supervision of programmes, projects and activities.
- The various departments should submit their quarterly reports on time to enable the Planning unit collate and harmonize the data for the preparation of the quarterly report.
- Based on the infrastructural challenges identified in the District, the Assembly recommends timely release of DDF for 2019 to finance the implementation of infrastructural gaps identified.
- Organization of Monitoring and Evaluation training programmes by the National Development Planning Commission (NDPC) to equip District Monitoring Teams with the required knowledge and experience.

APPENDIX

Table 1.0 Implementation Status of 2020 Annual Action Plan

Project/Activities	Location	Output Indicators	Implementation Status	Date of Implementation	Number of participants	
					Male	Female
Support Community Initiated Projects	Municipal Wide	- No. of Communities supported	95% completed	17/08/2020	16	25.
Rehabilitate Zonal councils	Offinso	Offices Rehabilitated	Not implemented	-	-	-
<i>Conduct HIV/AIDS M&E Activities</i>	<i>Offinso</i>	<i>HIV/AIDS Activities supported</i>	<i>67% completed</i>	<i>13/04/2020</i>	<i>6</i>	<i>1</i>
Train Assembly Members and build capacity of staff	Offinso	Assembly members and staff trained	78% completed	18/09/2020	20	9
Conduct Planning and Budget activities	Municipal Wide	Activities conducted	87% completed	21/04/2020	8	7
Conduct M&E activities	Municipal Wide	Activities conducted	<i>54% completed</i>	<i>3/04/2020</i>	<i>10</i>	<i>0</i>
Organize Social Accountability	Municipal Wide	No. Accountability conducted	76% completed	17/08/2020	85	21
Rehabilitate Staff Quarters	OffinsAdukro, Amoawi	No. of Staff Quarters rehabilitated	100% completed	Jan-Dec. 2020	7	7

Maintain Official Building	Municipal Wide	No. of building Maintained	75% completed	Jan-Dec. 2020	15	10
Procure & update accounting software	Offinso	Software procured and installed	50% completed	15/05/2020	-	-
Acquire and legalize Assembly land	Central Adm	Land legalization conducted	78% completed	3/09/2020	5	1
Procure Office Equipment	Central Adm	No. of equipment procured	45% completed	4/03/2020	5	0
Monitor Social Protection Programme.	Municipal Wide	Monitoring conducted	100% completed	8/12/2020	4	0
Undertake recurrent activities	Mun. Assembly	No. of Activities conducted	87% completed	6/07/2020	3	1

Project/Activities	Location	Output Indicators	Implementation Status	Date of Implementation	Number of participants	
					Male	Female

Provide counterpart fund to construct ward at Offinso Health Centre	Offinso	Support provided	100% completed	11/09/2020	6	1
Conduct Roll Back Malaria	Municipal Wide	Activity conducted	100%	4/10/2020	12	23
Organise Child Health Week and	Offinso	Child week organised	79%	4/11/2020	8	16

Immunization Programme						
Provide equipment to health centres/ CHPS	Municipal Wide	No. equipment provided	60%	19/08/2020	9	12
Organise Child Health Promotion week	Selected communities.	Health promotion conducted	100%	12/08/2020	6	0
Organise Clinicians sensitization on priority diseases	Municipal Wide	Sensitization conducted	78%	4/11/2020		

Completion of 1No. 3 Unit classroom block	Apotosu OTC Primary	Classroom constructed	Not implemented	-	-	-
Support School Feeding Programme	Municipal Wide	No. of schools supported	100% completed	5/03/2020	9	2
Support sports, culture & Scholarship	Municipal Wide	No. of schools supported	50% completed	17/06/2020	5	5
Support Mock exams & School debate	Municipal Wide	No. of schools supported	56% completed	17/01/2020	8	4
Monitor and supervise activities in schools	Municipal Wide	No. of schools monitored	100% completed	16/06/2020	17	28
Build capacity of 15 SMCs	Selected Schools	No. Capacity building conducted	100% completed	Jan-Dec. 2020	10	116
Provide support to students participate in science, maths, Innovation education. (STMIE)	Municipal Wide	Number of supports provided	35% completed	16/10/2020	86	67
Organise orientation workshop for newly trained teachers	Municipal Wide	No. of classroom rehabilitated	56%	14/12/2020	98	112

Organise My first day at school for all basic schools in the Municipality	Selected schools	My first day at school organised	65%	20/03/2020	6	1
<i>Construct 4 Room Bungalow</i>	<i>Wawase</i>	<i>Bungalow constructed</i>	100%	16/06/2020	4	0
Project/Activities	Location	Output Indicators	Implementation Status	Date of Implementation	Number of Participants	
					Male	Female
ENVIRONMENT/SANITATION						
Purchase 3No.refuse containers	Offinso	No. equipment provided	60%	16/06/2020	65	87
Maintain final disposal site and evacuate refuse dump	Sikaman, Kokote	Site maintained	96%	9/06/2020	4	2
Support waste management and fumigation	Municipal Wide	No. of fumigation	86%	15/07/2020	4	2
Conduct Environmental Health education	Municipal Wide	Number of education conducted	45%	19/11/2020	5	1
<i>Construct 1No. 20-Seater Aqua Privy Toilet</i>	Municipal Wide	Number of goods seized	15%	10/09/2020	7	0
Conduct medical screening for food vendors	Municipal wide	Number of vendors screened	64%	15/09/2020	6	2

Undertake activities	WASH	Municipal Wide	Additional facilities provided	No. of activities undertaken		-	-
Supervise labourers to keep open and public places clean		Offinso, Samproso, Bonsua & Abofour	Public places cleaned	50%	19/10/2020	5	2
Facilitate communal and house to house collection and disposal of refuse		Urban and Peri-urban area	No. of house to house	64%	10/08/2020	30	23

SOCIAL ISSUES							
Monitor Programmes	LEAP	Municipal Wide	No. of support provided	60%	02/03/2020	4	5
Support 30 PWDs in Educational		Offinso	No. of capacities training conducted	100%	3/04/2020		
Provide support to PWDs		Municipal Wide	No. of support provided	81%	12/08/2020	4	5
Monitor and strengthen family-based care programmes		Municipal Wide	No. of monitoring conducted	55%	5/08/2020	2	6

Sensitize two women groups on vocational skills)	Selected communities	No. of sensitization done	61%	24/02/2020	17	34
Organise two community durbars on gender roles on child protection	Offinso	No. of group meeting organised	100%	15/05/2020	6	10

Physical Planning						
Conduct weekly site inspection	Municipal Wide	No. of inspections conducted	100%	Jan-Dec.2020	6	4
Conduct street naming exercise	Municipal Wide	No. of street named	42%	29/09/2020	4	1
Revalue properties	Municipal Wide	No. properties valued	Not implemented	-	-	-
Organize public education on physical dev't	Municipal Wide	No. of education conducted	100% completed.	6/01/2020	4	1

Roads						
Rehabilitate town roads	Municipal Wide	No. of roads rehabilitated	65%	5/05/2020	8	0

Grade and patch roads	Municipal wide	No. of road patched	100%	16/11/2020	2	0
Rehabilitate town road	Municipal wide	No. of roads rehabilitated	78%	12/03/2020		
Implement pothole patching	Municipal wide	Number of grading and patching done	78%	15/06/2020	10	3
Desilt drainage and conduct minor drainage repair	New Town	Drainage desilts and repair conducted	59%	12/03/2020	6	8
Reshape feeder roads.	Municipal Wide	Drain constructed	No. of roads reshaped	6/01/2020	9	2

Works						
Construct Police post	Abofour	Facility constructed	Not implemented	21/10/2020	5	1
Maintain street light	Municipal wide	No. light maintain	67%	30/03/2020	9	1
<i>Rehabilitation of Official Accommodation</i>	<i>Offinso</i>	<i>No. of rehabilitation conducted</i>	91%	16/09/2020	6	0
Implement Rural Electrification	Municipal wide		60%	14/12/2020	8	0

Supply Low Tension Poles	Municipal wide	No. of poles supplied	49%	1/05/2020	10	2
--------------------------	----------------	-----------------------	-----	-----------	----	---

Construct market sheds	Kokote	No. of market constructed	85%	2/10/2020	8	0
Construct additional shed at Abofour Market	Abofour	Sheds constructed	100%	14/12/2020	11	0
Complete 1No storey building for Ghana Police Service block	Asamankama	Storey Block constructed	Not implemented	6/10/2020	12	2
Acquire Land	Offinso	Land acquired	67%	3/09/2020	3	1

Project/Activities	Location	Output Indicators	Implementation status	Date of Implementation	Number of participants	
					Male	Female
Environmental management						
Train NADMO Staff	Offinso	No. training conducted	100% completed	10/08/2020	12	5
Undertake Natural Resources Conservation	Municipal Wide	No. of conservation undertaken	79% completed	3/7/2020	25	23
Provide relief materials to disaster victims	Municipal Wide	No. of items supplied	100% completed	4/09/2020	6	0

Organise public awareness campaign on disaster prevention	Municipal Wide	No. of awareness created		8/05/2020	4	3
Organise Anti-bush fire campaign	Municipal wide	No. of campaign organised	87% completed	5/06/2020	45	56
Undertake Tree planting exercise	Municipal wide	No. of trees planted	85% completed	30/4/2020	18	42

Project/Activities	Location	Output Indicators	Implementation status	Date of Implementation	Number of participants	
					Male	Female
Agric. Development						

Sensitize farmers on modalities of Planting for Food and Jobs	Offinso	Sensitization conducted	56% completed	3/08/2020	34	23
Supply planting materials, seeds and fertilizer	Municipal Wide	No. of supplies done	67% completed	2/06/2020	12	3
Carry out disease surveillance and control	Amoawi	Bungalow constructed	45% completed	7/05/2020	40	20
Implement Modernize Agric productivity (CIDA)	Selected communities	Project implemented	65% Completed	8/09/2020	-	-
Establish 52 demonstration plots across four zones on plantain, pawpaw, okro and pepper on how to control their disease infestation.	Selected farms	Demonstration established	Not implemented	-	-	-

Train Agric. Extension Agents (AEAs) on report writing.	Offinso	Training conducted	49% completed	4/09/2020	5	8
Train 200 livestock farmers on improved animal husbandry practices	Municipal wide	Training conducted	65% completed	7/10/2020	7	3
Implement Boosting green Employment and Enterprise Opportunities in Ghana	Selected Communitais	Project implemented	87%	Jan-Dec 2020	6	3

Project/Activities	Location	Output Indicators	Implementation status	Date of Implementation	Number of participants	
					Male	Female
ECONOMIC DEVELOPMENT						
Implement Basic Kaizen activities	New Town, Dome, Koforidua	Training conducted	89% completed	10/08/2020	12	5
Organise business counselling and coaching service	Offinso	No. of seminars conducted	100%	10/9/2020	10	35
Organize workshops on regulatory requirement for MSEs	Abofour	Workshop organised	78%	12/03/2020	20	0
Conduct skills improvement training in modern technology	Abofour	Training conducted	50%	26/06/2020	24	12
Organize NVTI exams	Offinso	Exams conducted	76%	12/08/2020	23	32

Finance						
Prepare and submit monthly financial statement	Offinso	Report submitted	100%	Jan-Dec. 2020	Finance Dept.	Central Adm. Audit Unit
Procure Value Books	Offinso	Books procured	100%	24/02/2020	Finance Dept.	Procurement Unit
Procure accounting software.	Offinso	Equipment procured	98%	17/07/2020	Procurement Unit	Finance Dept.
Pay Commission to revenue collectors	Offinso	Commission	100%	15/05/2020	Finance Dept.	IRA, Revenue section
Support internal Audit Operation	Offinso		76%	13/09/2020	OMA	GTA