

ATWIMA NWABIAGYA MUNICIPAL ASSEMBLY



ANNUAL PROGRESS REPORT

2020

JANUARY, 2021

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LIST OF ABBREVIATIONS

1. AIDS - Acquire Immune Deficiency Syndrome
2. CAPEX- Capital Expenditure
3. CHPS - Community Health Planning Service
4. CSC - Community Score Card
5. CSOs - Civil Society Organizations
6. DA - District Assembly
7. DACF - District Assembly Common Fund
8. DDF - District Development Fund
9. DMTDP - District Medium Term Development Plan
10. DPCU - District Planning & Co-coordinating Unit
11. DRMT - District Response Management Team
12. GETFund - Ghana Educational Trust Fund
13. GOG - Government of Ghana
14. GSFP - Ghana School Feeding Programme
15. HIV - Human Immune-Deficiency Virus
16. IGF - Internally Generated Fund
17. ICT - Information Communication Technology
18. IPEP - Infrastructure for Poverty Eradication Programme
19. JHS - Junior High School
20. LANet - Local Accountability Network
21. LEAP - Livelihood Empowerment Against Poverty
22. LED - Local Economic Development
23. MA - Municipal Assembly
24. MAG - Modernization of Agriculture in Ghana
25. M&E - Monitoring And Evaluation
26. MP - Member of Parliament
27. MPCU - Municipal Planning Coordinating Unit
28. MSHAP - Multi Sectorial HIV and AIDS Programme
29. MTDP - Medium Term Development Plan
30. NDPC - National Development Planning Commission
31. NEIP - National Entrepreneurship and Innovation Plan

- 32. NHIA - National Health Insurance Authority
- 33. NHIS - National Health Insurance Scheme
- 34. NYEA - National Youth Employment Authority
- 35. NGOs - Non Governmental Organizations
- 36. PM&E - Participatory Monitoring and Evaluation
- 37. PWD - Persons With Disability
- 38. R/C - Roman Catholic
- 39. SHS - Senior High School
- 40. SMEs - Small and Medium Scale Enterprises
- 41. SRWSP - Sustainable Rural Water and Sanitation Project
- 42. UDG - Urban Development Grant
- 43. UNFPA - United Nations Population Fund

CHAPTER ONE

GENERAL INTRODUCTION

1.0 Introduction

The Atwima Nwabiagya Municipal Assembly prepared a Medium Term Development Plan (MTDP-2018-2021) in line with the Medium-Term National Development Policy Framework: Agenda for Jobs: Creating Prosperity and Equal Opportunity for all which provides direction for the development of the Municipality. Indicators were developed by National Development Planning Commission (NDPC) to monitor and assess the implementation and performance of the MTDP of the Municipality. This is the third annual assessment of the implementation of 2020 Annual Action Plan.

1.2 Purpose of 2020 M&E Report

The purpose of this annual progress report is to fulfill the mandatory requirements of the Assembly. It also helps to review and give information on achievements and impacts of programmes and projects carried out during the year under review. It brings about accountability of the resources used.

M&E also provides information on progress the Municipality has made towards the achievement of the goals and objectives of the Annual Action Plan for the year under review. It assesses the implementation status of the action plan towards the overall implementation of the MTDP (2018-2021). It also spells out the shortfalls which hindered the realization of some targets.

The results are to be used to enhance decision making and improve planning and implementation of programmes and projects for the subsequent years. Again, it ensures quality and appropriate use of monitoring indicators and lessons learnt.

1.3 Summary of Achievements and Challenges with the Implementation of the MTDP

1.3.1 Summary of Achievement

A total of **104** programmes and projects were earmarked for implementation in the Composite Annual Action Plan for 2020. The programmes and projects were implemented based on the 2020 Annual Action Plan.

The proportion of MTDP implemented has been illustrated on the table below:

Table 1.1: The proportion of the MTDP implemented:

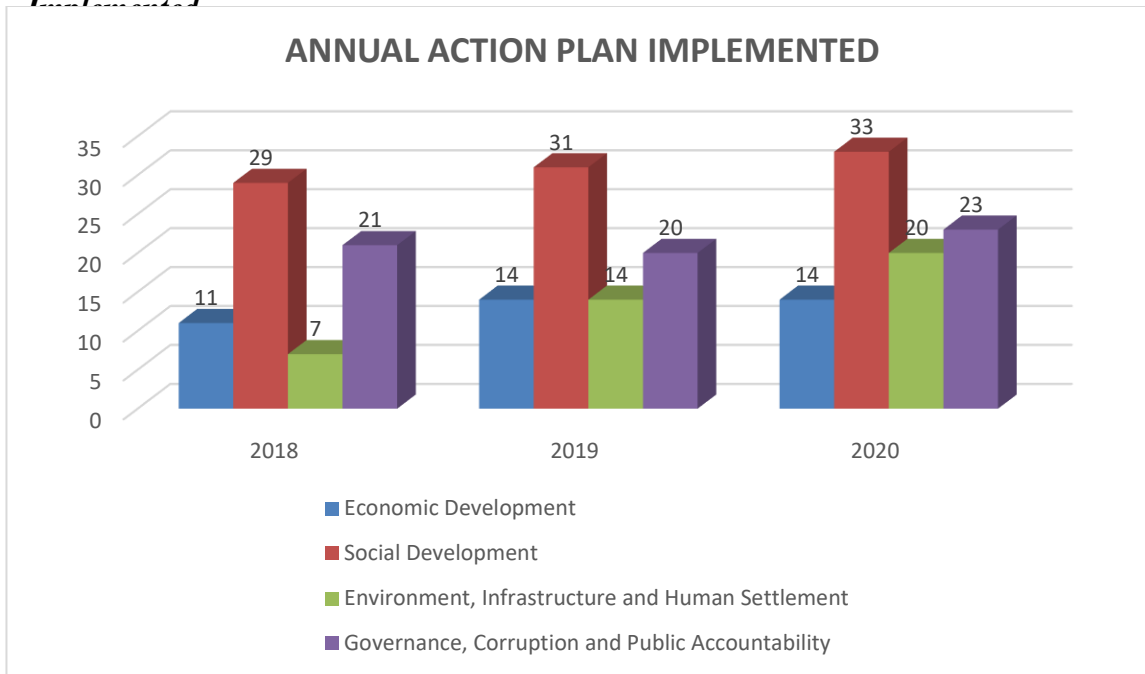
Indicators	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
Proportion of the Annual Plan Implemented							
a. Percentage completed	60%	80%	80%	70.8%	48%	70.8%	60%
b. Percentage of ongoing interventions	28.%	15%	15%	15.6%	36%	15.7%	31%
c. Percentage of intervention yet to start	11.%	5%	5%	13.5%	16%	13.5%	9%
d. Percentage of interventions abandoned	0	0	0	0	0%	0%	0%
Proportion of overall medium-term development plan implemented	60%		25%	50%	50%	75%	80%

The table below illustrates the detailed Annual Action Plan implemented under Agenda for jobs policy framework.

Table 1.2 Details of the Annual Action Plan Implemented Under the Agenda for Jobs Policy Framework.

S/N	DEVELOPMENT DIMENSION	2018		2019		2020	
		Planned	Executed	Planned	Executed	Planned	Executed
1	Economic Development	19	11	17	14	17	14
2	Social Development	39	29	36	31	36	33
3	Environment, Infrastructure and Human Settlement	12	7	16	14	24	20
4	Governance, Corruption and Public Accountability	26	21	23	20	27	23
	TOTAL	96	68	92	79	104	90

Fig 1.1 Proportion of Annual Action Plan



Source: MPCU, 2020

From the bar chart, it is clearly indicated that the activities under Social Development were higher than the other three Development Dimensions. Thus, 29, 31 and 33 for 2018, 2019 and 2020 respectively. This was followed by the Governance, Corruption and Public Accountability.

On the table above, out of the one hundred and four (104) planned projects and programmes, ninety (90) of them had been implemented whilst the remaining fourteen (14) were yet to be implemented. Thus, eighty-six percent (86.5%) of the projects and programmes were implemented in the quarter under review. It was an impressive achievement when compared with 2019. This implies that the objectives of improving education, health care, roads, sanitation, job creation, water and good governance had been achieved. This will go a long way to improve the standard of living of the people in the Municipality. However, those projects and programmes that could not be implemented would be done before the year ends. It was also quite clear that the 2020 annual achievement was better than 2019.

1.3.2 Challenges Identified in the Implementation of the Medium Term Development Plan

The following were the challenges encountered in the implementation of the MTDP;

1. Delay in the release of funds: The main sources of funds for the Assembly are the DACF and DDF. However, these funds are not released on time. This leads to delay in the implementation of some development programmes and projects.

2. Inadequate funds. The releases from DACF and DDF for developmental Projects and Programmes are inadequate considering the Assemblies developmental challenges.
3. Low stakeholder participation: Decision-making in the Assembly involves participation of the various stakeholders which includes traditional rulers, Assembly Members, and heads of departments amongst others.
4. Slow response by some departments and agencies to data request.
5. Inadequate logistics to undertake monitoring and evaluation of programmes and projects:
6. Poor nature of some roads in the Municipality
7. Different reporting formats by the various departments and agencies make it difficult for departmental heads report promptly.

1.4 Processes Involved and Difficulties Encountered

The processes for conducting M&E includes the preparation of quarterly and annual progress reports. The preparation of Monitoring and Evaluation report was participatory. This means that all Departmental Heads, Unit Heads, Traditional Authorities, Civil Society Organizations (CSOs) and Non-Governmental Organizations (NGOs) were involved. It is very important to involve all the relevant stakeholders for them to own the report and at the same time ensure that the report reflects on the policy framework for Agenda for Jobs in the Municipality.

Data were collected and before that, templates were developed and distributed to Departmental and Unit Heads, NGOs, CSOs. Traditional Authorities and Assembly Members were asked to fill them. Meetings were held with the MPCU members to review the data collected. The stakeholders were engaged for the validation of the data collected. The data collected for quarterly and annual progress reports were analyzed. The data collected also helped us to review the Medium Term Development Plan (MTDP).

CHAPTER TWO

MONITORING AND EVALUATION OF ACTIVITIES

2.0 Programmes and Projects Status for the Year

2.1 Status Report on Projects for 2020

The table below illustrates the list of on-going and completed projects for 2020. The details of the project table include: the project name, development dimension, location, contractor, contract sum, funding source, award date, commencement date, expected completion date, expenditure to date, outstanding balance, implementation status and remarks.

Table 2.1 Project Register

Project Description	Development Dimension of Policy Framework	Location	Contractor	Contract sum	Source of Funding	Date of Award	Date Started	Expected Completion Date	Expenditure to date	OUT. BAL.	Implementation Status	Remarks
1.Completion of Market Stores and Banking Halls	Economic Development	NKAWIE	WORKS DEPARTMENT	299,539.16	DACF/IGF	07-Dec-09	07-Dec-09	06-Jul-10	216,271.00	83,268.16	(85% Complete)	Work has halted
2.Construction of 3-Unit Classroom Block with Office and Store at Fankamawe	Economic Development	FANKWAM AWE	DAAGYEPO COMPANY LTD.	49,468.21	DDF	15-Nov-10	02-Dec-10	01-Apr-11	49,468.21	0	On-going (75% Complete)	The contractor was not on site,
3.Reconstruction of Abuakwa Market (phase 1&2)	Economic Development	ABUAKWA	B. D CONST. LTD	1,492,167.20	PPP	16-Apr-10	10-May-10	11-May-12	1,531,358.11	39,190.91	On-going (90% Complete)	The Project on-going
4.Construction of Police Station at Abuakwa	Governance, Corruption and Public Accountability	ABUAKWA	WORKS Dept. of the Assembly	339,718.00	Compensation from Urban Roads/ DACF	27-May-10	3-JUNE-10	27-Mar-18	339,718.00	-	100% complete	The project has been handed over
5. Construction of 1 No. CHPS compound block with Ancillary Facilities	Social Development	ASAKRAKA	CROSS 'N' CROWN ENG. WORKS/TRADING VENTURES	493,229.30	DACF	15-Oct-18	13-Nov-18	15-Aug-19	493,200.00	29.30	On-going (100% Complete)	The project completion
6. Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities	Social Development	KYEREYAA SE	K.ZORRO COMPANY LIMITED	237,724.15	DDF	15-Oct-18	08-Nov-18	08-May-19	231,926.00	5,798.15	(100% Complete)	The project is completed

7. Construction of 1 No. 6 unit classroom with Ancillary Facilities	Social Development	ABUAKWA	JABORAH CONSTRUCTION LTD	765,870.06	DDF	20-May-20	10-Jun-20	21-Dec-20	588,877.65	176,992.41	88%	On-going
8. Construction of 1 No.6-unit classroom Block with Ancillary facilities	Social Development	HIAWU-BESEASE	O`SIX COMPANY LIMITED	449,731.50	GETFUND	21-May-19	28-May-19	29-Nov-19	404,758.00	44,973.1	100 % Complete	The project has been handed over
9. Construction of 1 No.6-unit classroom Block with Ancillary facilities	Social Development	KOBENG	O`SIX COMPANY LIMITED	449,946.75	GETFUND	21-May-2019	30-May-19	30-Nov-19	404,951.40	44,994.6	(100%) Complete	The project has been handed over
10. Construction of 1 No. 3-Unit Classroom Block with Ancillary Facilities	Social Development	NKAAKOM	ANAAMY COMPANY	256,121.88	DACF	15-Oct-18	08-Nov-18	08-May-19	237,625.14	18,496.74	(100% Complete)	The project has been handed over
11. Construction of 1 No. 3-Unit Classroom Block	Social Development	WIOWSO	O`SIX COMPANY LTD	200,000.00	MSI	03-Feb-20	02-Mar-18	31-Jul-20	-	-	65%	On-going
12. Construction of 1 No. 6-Unit Classroom Block	Social Development	MAAKRO	O`SIX COMPANY LTD	200,000.00	MSI	03-Feb-20	03-Feb-20	31-Jul-20	-	-	60%	On-going
13. Supply of 1,000 No. pupils mono and dual desk	Social Development	Basic Schools	HAF A WELL WORKS/ TRADING ENT.	224,420.00	DACF	20-May-20	03-Jun-20	20-Aug-20	66,595.70	1157,824.43	30%	On-going
14. Construction of 1No. Lorry Park with Ancillary Facilities	Social Development	Nkawie	KAK – PEB LTD	489,795.00	DACF	20-May-20	03-Jun-20	20-Nov-20	206,523.00	283,272.00	50%	On-going
15. Construction of 1 No. Police Station with Ancillary Facilities	Governance, Corruption and Public Accountability	Sepaase	K. ZORRO Company LTD	445,211.03	DACF	20-May-20	03-Jun-20	20-Nov-20	201,594.45	243,616.53	5%	On-going

16. Construction of 1 No. Ambulance Bay with Ancillary Facilities	Social Development	Nkawie	Ernogyan Company Ltd	480,795.86	DACF	20-May-20	03-Jun-20	20-Nov-20	153,821.15	398,716.28	70%	On-going
17. Construction of 1 No. 6 unit classroom with Ancillary Facilities at Abuakwa R/C (First Floor)	Social Development	Abuakwa	JABORAH CONSTRUCTION LTD	549,928.17	DPAT	20-May-20	03-Jun-20	20-Nov-20	369,347.73	1,80,580.	70%	On-going
18. Reshaping of selected Feeder Roads in the Municipality	Road	Nkorong	EAK COMPANY LTD	198,834.50	DACF	14-Jul-2020	20-Jul-2020	21-Aug-2020	197,964.50	870.00	100%	Completed
19. Reshaping of Nkaakom Junction to Nkaakom	Road	Nkaakom	JAABOK AND SO3NS WAY ENT.	13,760.00	MP's DACF	19-Jul-2020	26-JUL-2020	03-Sept-2020	13,760.00	-	100%	Completed
20. Construction of 219 Diameter Dip Culvert at Manhyia	Road	Manhyia	Feeder Roads Engineer	30,000.00	IGF	14-Jul-2020	18-Jul-2020	23-Jul-2020	30,000.00	-	100%	Completed
21. Reshaping of Nkawie-Kyerease-Nyamebekyerease Feeder Road	Road	Kyerease-Nyasebekyerease	Feeder Roads Engineer	23,760.00	IGF	2-Mar-2020			23,		100%	Completed
22. Construction & Completion of Staff Bungalow at Toase	Governance	Toase	Works Department	198,950.00	IGF	2-Jul-2020	7-Jul-2020	28-AUG-2020	111,500.00	87,450.00	65%	On-going

SOURCE: MPCU, 2020

In all, 22 projects were being implemented. Out of this figure, 10 of the projects had been completed whilst the remaining 12 were at various stages of completion. The objective of providing good roads, quality education and health infrastructure was achieved. The on-going projects would be completed by the end of the second quarter of 2021.

Table 2.2 Programme Register

Programme Description	Development Dimension	Amount Involved	Source of Funding	Date Started	Expected Date of Completion	Expenditure to Date Annual	Implementation Status	Total Beneficiaries	Remarks
1. One District One Factory (Waste to Energy Project at Gyankobaa)	Economic Development	40,000.00	DAC F	Jan. 2019	Dec. 2019	66,725.00	Ongoing	250	Ongoing
2. Provide support for Planting for Export and Rural Development for e,g supply of seedlings to farmers	Economic Development	50,000.00	GoG/Donor	March 2020	Dec. 2020	52,000.00	Ongoing	250 M = 150 F = 100	The processes are ongoing
3. Provide support for Planting for Food and Jobs	Economic Development	30,000.00	GoG/Donor	March 2018	Dec. 2019	10,000.00	Ongoing	470 M = 306 F = 164	Ongoing
4. Provide support for Local Economic Development (LED)	Economic Development	30,000.00	GoG IGF	Jan. 2020	Dec. 2020	22,000.00	10% complete	761	Ongoing
5. NYEA	Economic Development	246,240.00	GoG	April. 2020	Dec.. 2020	-	-	-	No recruitment was done
6. Provide support for the preparation of layout and extension plan for 2 communities	Environment, Infrastructure and Human Settlement	100,000.00	DAC F	June, 2020	December, 2020	10,000.00	60% complete	600	Wioso, Ahodwo, and Toase West plans yet to be approved

7. Street naming and property addressing exercise	Environment, Infrastructure and Human Settlement	100,000.00	DAC F	Jan. 2020	Dec. 2020	10,000.00	15%	10,200	Ongoing
8. Processing of development permit	Environment, Infrastructure and Human Settlement	10,000.00	GoG/ / IGF	Jan. 2020	Dec. 2020	6,000.00	100%	151	All the permits are yet to be approved
9. MAG activities	Social Development	99,068.05	GoG	Jan. 2020	Dec. 2020	140,415.94	98%	543	MAG money was yet to be released
10. Sponsorship to needy but brilliant student	Social Development	95,000.00	DAC F	Jan. 2020	Dec. 2020	25,540.00	90%	110	Impressive
11. Provide support for education fund	Social Development	10,000.00	GoG Donor DAC F	Jan. 2020	Dec. 2020	31,540.00		5,000	Very Impressive
12. Support HIV& AIDS programme and Roll Back Malaria	Social Development	39,938.00	GoG Donor	Jan. 2020	Dec. 2020	11,753.00	100% Completed	54	Fully implemented
13. Support PWDs with credit and income generating equipment	Social Development	110,000.00	GoG Donor	Jan. 2020	Dec. 2020	150,822.06	100% Completed	127	Impressive Performance
14. Organize tree planting exercise in schools, towns, villages and along water bodies	Natural Resource Conservation and Management	20,000.00	GoG IGF	Jan. 2020	Dec. 2020	16,400.00	100%	432	Completed
15. Support waste management (eg. Evacuation of refuse, pushing and levelling, desilting of choked drains	Natural Resource Conservation and Management	155,000.00	GoG	Jan. 2020	Dec. 2020	127,389.00	78% complete	501	On-going

and preparation of DESSAP									
16. Legally acquire 2 sites for refuse disposal	Natural Resource Conservation	200,000.00	GoG IGF	June 2020	July 2020	20,000.00	Ongoing	3,000	Acquisition of 2 sites ongoing
17.Sanitation improvement package	Natural Resource Conservation	170,200.00	GoG	Feb. 2020	Dec. 2020	22,558.00	60% complete	31,000	Programme is ongoing
18.National Fumigation	Natural Resource Conservation and Management	161,000.00	GoG	Feb. 2020	Dec. 2020	161,000.00	100% complete	100,309	Completed
19. Support to Sub-structures	Governance, Corruption and Accountability	79,876.24	GoG IGF	Jan. 2020	Dec. 2020	84,067.00	100% completed	36	Completed
20. Provide support for national day celebration eg; farmers' day, senior citizens' day and other official events	Governance, Corruption and Accountability	200,000.00	GoG IGF	Jan. 2020	Dec. 2020	169,610.00	100%	486	Completed
21. Service Assembly meetings	Governance, Corruption and Accountability	50,000.00	GoG IGF	Jan. 2020	Dec. 2020	112,610.00	All the meetings were organized	115	Very Successful
22. Organize capacity building/workshops/seminars/ conferences for the Assembly staff and the Assembly members	Governance, Corruption and Accountability	90,000.00	GoG	Jan. 2020	Dec. 2020	81,891.00	Completed	175	Fully implemented

23. Strengthen Revenue committee or Taskforce (Revenue mobilization drive)	Economic Development	2,000.00	IGF	Jan. 2020	Dec. 2020	4,600.00	Completed	52	Very successfully
25. Provide counselling services and organize study tour for the clients	Economic Development	2,000.00		Jan. 2020	Dec. 2020	1,000.00	Completed	45	Successful
26. Organize Basic Technology Improvement Packaging in baking and confectionery and bead making, etc	Economic Development	6,000.00	DAC F	Jan. 2020	Dec. 2020	3,500.00	Implemented	59	Successful
27. Train FBOs on advance management and traditional apprentice in costing, pricing	Economic Development	3,000.00	DAC G	Jan. 2020	Dec. 2020	1,560.00	Trained	65	Successful
28. Educate farmers on Post-harvest management and safe use of agro-chemicals	Economic Development	2,500.00	MAG	Sept., 2020	Oct. 2020	450.00	Implemented	310	Successful
29. Carry out Disease Surveillance, Treat and Vaccinate Livestock, Dogs, Cats and Poultry Against Diseases	Economic Development	10,000.00	MAG	Jan. 2020	Dec. 2020	1,440.00	Implemented	463	Successfully implemented
30. Monitor and educate farmers on Crops Diseases e.g fall army worm	Economic Development	10,000.00	MAG	Jan. 2020	Dec. 2020	846.00	implemented	520	Successfully implemented
31. Provide support to STMIE, Girl-Child, Early Childhood, SHEP, TVET, Guidance and Counselling Programmes	Economic Development	23,000.00		Jan. 2020	Dec. 2020	-	-	-	Not implemented due to COVID

32. Organize In-Service Training Workshop for Teachers	Economic Development	19,000.00		Jan. 2020	Dec. 2020	-	-	-	Not implemented due to COVID
33. Daily Premises Inspection and Interaction with Landlords	Social Development	2,000.00		Jan. 2020	Dec. 2020	1,000.00	Ongoing	1,000,00	On-going
34.COVID Relief (PPEs)	Social Development	50,000.00	DAC F	March, 2020	Dec., 2020	30,000.00	On-going	1,000	On-going
35. Educate communities on Climate change issues	Environment, Infrastructure and Human Settlement	45,000.00		Jan. 2020	Dec. 2020	4,000.00	On-going	678	On-going
36.Embark on disaster management, education and sensitization	Environment, Infrastructure and Human Settlement	5,000.00		Jan. 2020	Dec. 2020	2,000.00	On-going	1,230	Very satisfactory
37.Organize training for Disaster Volunteer Groups on anti-bush fires campaign and undertake monitoring and evaluation exercises	Environment, Infrastructure and Human Settlement	5,000.00		Jan. 2020	Dec. 2020	1,000.00	Completed	52	Satisfactory
38.Provide relief items for disaster victims	Environment, Infrastructure and Human Settlement	100,000.00	DAC F	01/12/2020	10/12/2020	27,000.00	Completed	150	More resources are needed
39. Organize public education on land use and building regulation	Environment, Infrastructure and Human Settlement	10,000.00		Jan. 2020	Dec. 2020	2,500.00	Completed	154	Successfully organised

40.Community Initiated Projects	Governance Accountability and Transparency	199,000.00	DAC F	Jan. 2020	Dec. 2020	70,000.00	Completed	150	Implemented
41.Procure Office Equipment	Governance Accountability and Transparency	30,000.00	DAC F		16/03/20	30,000.00	Completed	4	Implemented
42.Support to Security	Governance Accountability and Transparency	130,000.00	DAC F & IGF	Jan. 2020	Dec. 2020	40,000.00	On-going	90,000	The logistic support needs to be improved
43.Donations and Contributions to Social events	Governance Accountability and Transparency	135,000.00		Jan. 2020	Dec. 2020	76,305.00	Done	52	
44.Annual Composite Budget	Governance Accountability and Transparency	50,000.00		Jan. 2020	Dec. 2020	6,700.00	completed	110,000	Successful
45.Monitoring and Evaluation	Governance Accountability and Transparency	30,000.00		Jan. 2020	Dec. 2020	17,440.00	On-going	12	Successful
46.Review of MTDP	Governance Accountability and Transparency	10,000.00		Jan. 2020	Dec. 2020	-	Reviewed	230	Successfully done

47.Payment of utilities	Governance Accountability and Transparency	62,000.00		Jan. 2020	Dec. 2020	7,968.50	On-going	125	Some of the bills had not been paid
48.Running cost (Fuel and Lubricants) of Assembly vehicles	Governance Accountability and Transparency	170,000.00		Jan. 2020	Dec. 2020	166,699.00	Implemented	67	It enhanced the work of the Municipality
49.Support to traditional authority	Governance Accountability and Transparency	40,000.00		Jan. 2020	Dec. 2020	28,400.00	Implemented	25	Traditional Authorities were supported
50.Allowances for traditional council and Presiding member	Governance Accountability and Transparency	138,400.00		Jan. 2020	Dec. 2020	4,500.00	Paid	10	
51.Support to works and Physical Planning, Social welfare Department	Governance Accountability and Transparency	20,000.00		Jan. 2020	Dec. 2020	173,475.70	Departments were supported	32	Departments were supported
52.Maintenance of Office vehicles and Equipment	Governance Accountability and Transparency	110,000.00		Jan. 2020	Dec. 2020	35,828.27	Implemented	125	The vehicles were in good condition.

SOURCE: MPCU, 2020

2.3 Update on Funding Sources and Disbursements

2.3.1 Update on Funding Sources

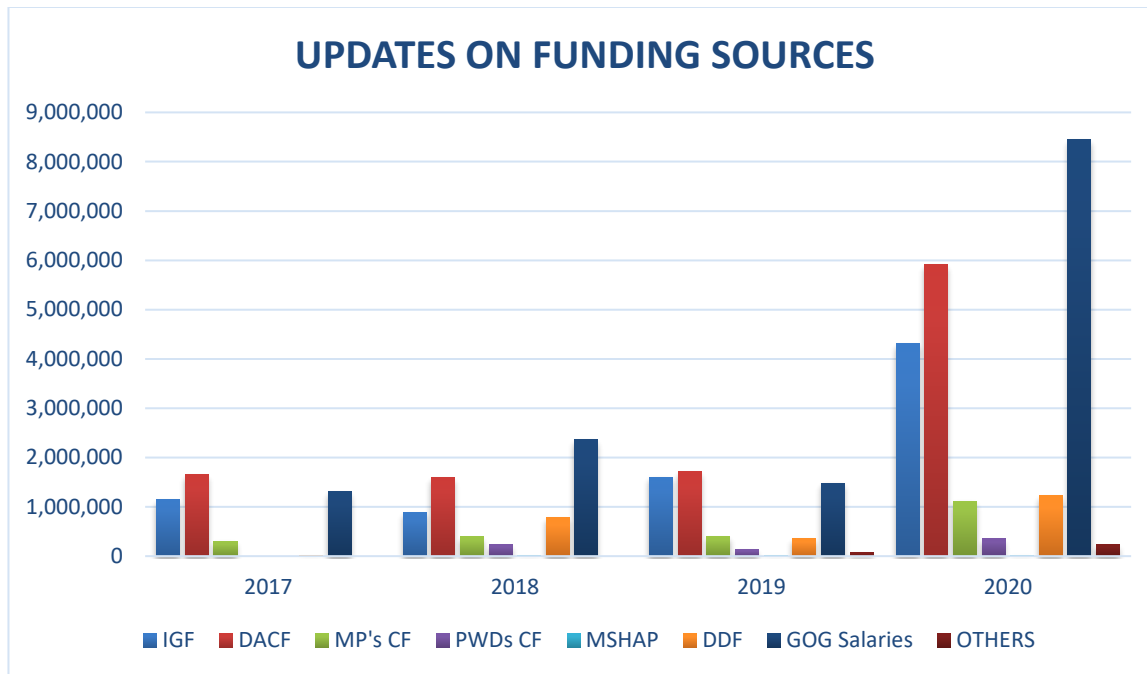
The table below shows the various revenue items and they are as follows; IGF, DACF, MP's Common Fund, PWD's Common Fund, MSHAP, GSFP, SRWSP, DDF, GSOP, UNFPA and UDG

Table 2.3: Funding Sources

EXPENDITURE ITEM	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	Actual 2020
IGF	1,146,438.24	1,003,300.00	894,697.90	1,200,000.00	1,604,597.88	2,000,000.00	4,313,436.58
DACF	1,656,936.15	5,210,069.24	1,599,319.41	3,335,421.42	1,707,236.22	5,840,847.77	5,919,176.58
MP's CF	305,702.78	500,000.00	393,724.94	500,000.00	406,602.13	700,00.00	1,117,428.25
PWDs CF	0.00	161,971.06	239,117.06	103,691.86	138,315.65	100,000.00	355,532.46
MSHAP	0.00	26,995.18	14,713.92	17,281.98	16,607.74	19,969.06	17,695.00
GSFP	0.00	0.00	0.00	0.00	0.00	-	-
SRWSP	-	-	-	-	-	-	-
DDF	10,000.00	930,327.00	787,172.00	1,085,845.32	365,082.12	1,323,504.95	1,222,204.0
GSOP	NA	NA	NA	NA	NA	-	-
UNFPA	NA	NA	NA	NA	NA	-	-
UDG	NA	NA	NA	NA	NA	-	-
GOG SALARIES	1,312,723.03	2,897,437.10	2,356,291.01	2,017,532.45	1,483,408.30	3,323,305.03	8,444,342.84
OTHERS (DONOR & GOG)	0.00	118,295.90	0.00	178,651.70	69,347.64	237,689.42	238,677.94
TOTAL	4,456,800.20	7,951,318.38	3,928,745.23	8,438,424.73	5,791,197.68	13,918,316.23	21,272,961.19

SOURCE: FINANCE DEPT, 2020.

Fig. 2.1 Updates on Funding Sources



Source: MPCU, 2020.

From the bar chart, the revenue received from the MSHAP, DDF, MPs Common Fund, IGF and GOG for 2020 was unprecedented as compared to the previous years.

The Municipal Assembly achieved 115.67% of the Internally Generated Funds (IGF) target for 2020. The Finance Department enforced measures such as massive educational campaign, issuance of demand notices, the use of revenue task force, motivation of revenue task force, the use of NABCO personnel in revenue mobilisation and many others. These helped to increase the IGF generation from GH¢1,707,236.22 in 2019 to GH¢4,313,436.58 in 2020. This helped the Municipal Assembly to execute some development projects and programmes.

On DACF, the target was GH¢5,840,847.77, however, the Municipal Assembly received GH¢5,919,176.58 which is higher than the targeted figure.

On DDF, 92.3% of targeted revenue was received and 88%.6 of the MSHAP revenue was also received for 2020.

On the whole, the Municipal Assembly was able to realize more than the total budgeted revenue for the year. The actual figure of GH¢21,272,961.19 was about 52.8% more than the targeted revenue figure of GH¢13,918,316.23. This could be attributed to the unprecedented increase in the IGF mobilisation and DACF release to the Municipal Assembly.

2.3.2 Update on Disbursements

From the table below, a total of **GHC5,096,373.86** was spent on four expenditure items for the year. The expenditure items are; Compensation, Goods and Services, Investment/Assets and Others.

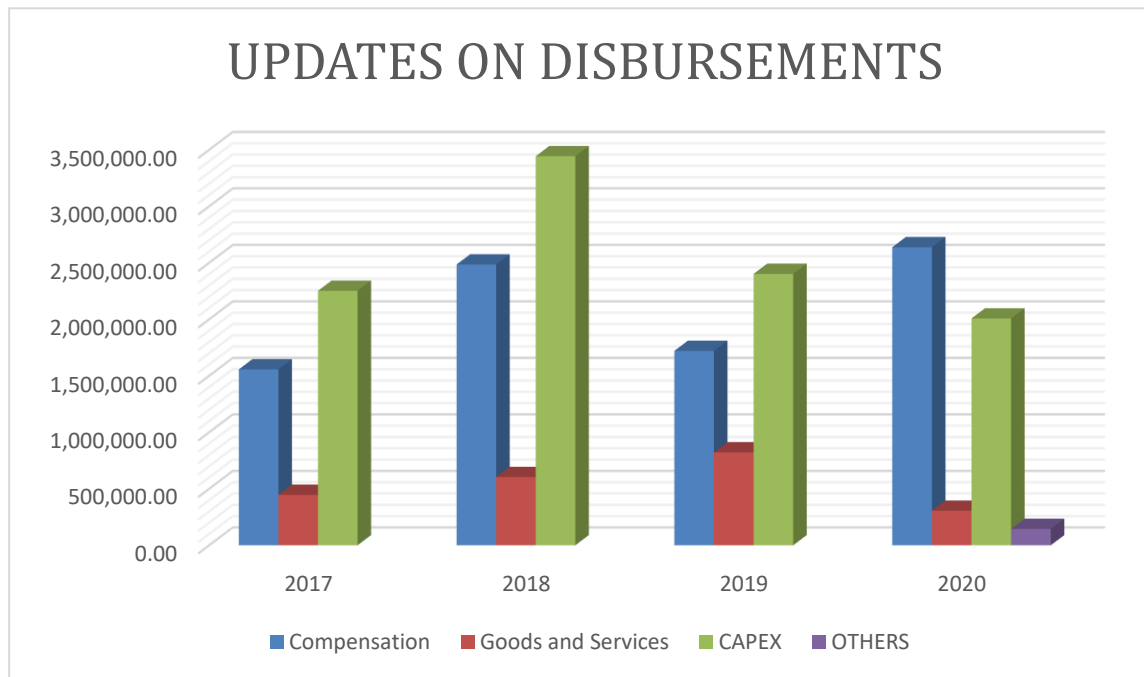
This represents 36.6% of the total target expenditure of **GHC13,918,316.23** for 2020.

Table 2.4: Update on Disbursement

EX PENDITURE ITEM	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	ANNUAL 2020
Compensation	1,557,176.53	3,039,256.14	2,484,975.18	2,213,517.59	1,720,735.76	3,523,483.95	2,637,882.12
Goods And Services	446,491.08	644,200.00	603,872.68	890,500.10	822,461.27	5,843,062.17	305,827.26
CAPEX	2,252,022.57	7,165,299.34	3,443,400.22	5,334,407.14	2,402,329.47	4,551,770.11	2,007,720.85
Others	-	-	-	-	-	-	144,943.63
TOTAL	4,255,690.18	10,848,755.48	6,532,248.08	8,438,424.83	4,945,526.50	13,918,316.23	5,096,373.86

SOURCE: FINANCE DEPARTMENT, 2020.

Fig. 2.2 Updates on Expenditure Items



Source: Municipal Finance Office, 2020.

At the end of the year 2020, the Assembly disbursed about 36. % of the targeted expenditure for the year. This was below the target for the period under review. This brought about the delay in completing some of the Projects.

2.4 Update on District Core Indicators and Targets

The National Development Planning Commission (NDPC) in consultation with all the relevant stakeholders developed twenty (20) core indicators from the four (4) Development Dimensions to track the performance on the implementation of the 2020 Composite Annual Action Plan and the Composite Budget.

The implementation of the programmes and projects were mostly affected by inadequate funding and the delay in the release of the DACF and DDF. The table below provides data for the performance of the indicators, baseline, achievements and targets for twenty (20) core indicators.

Table 2.5: Update on Core Indicators and Targets

S/N	Indicators (Categorized by Development Dimension of Agenda for Jobs)	Baseline 2017	Target 2018	Actual 2018	Target 2019	Actual 2019	Target 2020	ACTUAL 2020
ECONOMIC DEVELOPMENT								
1	Total output of agricultural production							
	i. Maize	9,434.20	9,925.4	9,810.40	10,791.40	7,062.2	8,336.0	9,114.0
	ii. Rice (milled)	NA	NA	NA	NA	NA	6,095.6	8,371.0
	iii. Millet	6,679.60	6,102.3	5,677.60	6,358.90	5,442.5	NA	NA
	iv. Sorghum	NA	NA	NA	NA	NA	NA	NA
	v. Cassava	NA	NA	NA	NA	NA	38,853.1	37,089.0.0
	vi. Yam	42,328.00	39,978.56	38,818.40	40,759.30	35,321	NA	NA
	vii. Cocoyam	NA	NA	NA	NA	NA	4,931.2	3,988.0
	viii. Plantain	6,375.05	6,2813	6,307.42	6,465.10	4,288	21,493.75	17,195.0
	ix. Groundnut	28,473.3	23,731.90	22,115.50	23,884.70	17,195	NA	NA
	x. Cowpea	NA	NA	NA	NA	NA	NA	NA
	xi. Soybean	NA	NA	NA	NA	NA	NA	NA
	xii. Cocoa	11,157.06	11,134.31	9,611.9375	11,500.00	NA	NA	NA
	xiii. Shea butter	NA	NA	NA	NA	NA	NA	NA
	xiv. Oil Palm	NA	NA	NA	NA	NA	NA	NA
	xv. Cashew nut	NA	NA	NA	NA	NA	NA	NA
	xvi. Cotton	NA	NA	NA	NA	NA	NA	NA
	xvii. Cattle	1,950	1,918	1,649	1,860	1,806	1,987	2,500.0
	xviii. Sheep	2,000	2,190	1,649	1,830	2,605	2,735	3,005.0
	xix. Goat	1,500	1,558	1,466	1,641	1,956	2,054	2,152.0
	xx. Pig	NA	NA	NA	NA	NA	2,164	2,956.0
	xxi. Poultry	68,000	65,710	63,000	66,780	75,698	79,483	68,630.0.00
2	Percentage of arable land under cultivation	60%	70%	63%	70%	65%	68%	65%
SOCIAL DEVELOPMENT								
1.	Net enrolment ratio							
	i. Kindergarten	126.00%	127.81%	119.70%	120.52%	115.9%	112.0%	108.0%
	ii. Primary	155.50%	156.28%	148.40%	151.90%	157.1%	155.0%	150.0%
	iii. JHS	112.70%	113.90%	107.60%	110.40%	108.6%	106.0%	103.0%
2.	Gender parity							
	i. Kindergarten	0.98	0.97	0.95	0.93	0.99	1.00	1.00
	ii. Primary	0.99	0.99	1.00	1.00	1.01	1.00	1.00
	iii. JHS	0.96	0.97	0.95	0.97	1.00	1.00	1.00
	iv. SHS	0.53	0.61	0.55	0.57	0.59	0.7	0.8
3.	Completion rate							
	i. Kindergarten	166.09%	166.90%	167.00%	165.00%	158.3%	153.0%	145.0%
	ii. Primary	178.20%	180.50%	185.40%	185.50%	190.90%	185.0%	180.0%
	iii. JHS	190.40%	195.50%	198.00%	196.50%	185.50%	180,0%	175.0%
	iv. SHS	35.10%	36.30%	34.20%	112.40%	116.80%	113.5%	110.0%
4.	Number of operational health facilities							
	i. CHPS	3	3	3	4	3	6	4
	ii. Health Centre	2	2	2	2	3	2	3
	iii. Clinics	1	1	1	1	1	1	1
	iv. Hospitals	6	6	6	6	6	6	6

5.	Maternal Mortality Ratio (Institutional)	58.3 per 100,000 live birth	30.1per 100,000 live birth	28.4 per 100,000 live birth	-	0/100,000 live birth	-	136.3/100,000 live birth
6..	Malaria Case Fatality (Institutional) Age Under 5 Above 5	0.003% 0.005%	0.001% 0.003%	0.000% 0.001%	0.000% 0.001%	0 0	0.000% 0.001%	0 0
7..	Proportion of population with valid NHIS card Total (T) (by sex) Male (M) Female (F) Indigenes Informal Aged Under 18years Pregnant –women	T=86.8% M=41.9% F=58.1% 0.16% 28.6% 3.68% 45.2% 9.1%	T=85.4% M=47.2% F=52.8% 0.01% 29.45% 3.77% 44.02% 8.16%	T=82.6% M=51.9% F=49.1% 0.01% 28.26% 3.68% 43.83% 6.84%	T=89.2% M=48.4% F=51.6% 0.01% 29.7% 6.33% 46.9% 6.11%	T=86.74% M=52.2% F=47.8% 0.67% 35.48% 3.67% 44.4% 2.4%	T=86.8% M=41.9% F=58.1% 0.16% 28.6% 3.68% 45.2% 9.1%	T=95.6% M=38.5% F=61.5% 0.5% 40.7% 5.1% 46.1% 3.2%
8..	Number of births and deaths registered Birth (sex) i. Male ii. Female iii. Total Death (Total) Male Female	4,800 2,344 2,456 160 77 83	5,642 2,778 2,490 171 82 89	5,532 2,868 2,664 182 95 87	5,100 2,626 2,474 120 62 58	2,027 1,098 929 101 50 51	5,642 2,778 2,490 171 82 89	523 290 233 31 18 13
9.	Proportion of population with access to basic drinking water sources District Urban Rural	77.43% 58% 42%	79% 61% 39%	77.43% 58% 42%	80% 60% 40%	80% 60% 40%	83.75% 65% 47.5%	81% 62% 49%
10..	Proportion of population with access to improved sanitation services District Urban Rural	43.17% 51% 49%	46% 54% 49%	45% 53% 47%	50% 58% 42%	50% 58% 42%	55% 59.2% 48%	51% 61% 49%
11	Reported cases of crime i. Men ii. Women iii. Children	4 6 6	4 10 10	8 17 26	5 10 10	12 11 33	20 10 10	201 54 11
12	Percentage of road network in good condition i. Total ii. Urban iii. Feeder	12.8% 19.3% 80.7%	13.5% 19.5% 82%	12.8% 19.3% 80.7%	30% 35% 65%	12.82% 3.25% 9.56%	30% 35% 65%	12.82% 3.25% 9.56%
13	Number of communities affected by disaster i. Bushfire ii. Floods	5 0	2 0	0 3	3 3	0 5	3 3	0 5
14	Percentage of communities covered by electricity i. District ii. Rural iii. Urban	70.30% 76.60% 23.40%	72% 77.50% 24.90%	70.30% 76.60% 23.40%	80% 78.60% 21.40	80% 78.60% 21.40	85% 76.60% 23.40	80% 78.60% 21.40
15	Percentage of Annual Action Plan implemented	70%	90%	85%	95%	85.9%	100%	50%

Economic development

The staples which include rice, cassava, and cocoyam experienced various levels of increments from the previous year. On maize production, the target for the year was 8,336.0 and the yield for the year was 9,114.0 which represent a 9.3% increase of the set target. There was about an 86.2% increase in the targeted volumes of rice production in the Municipality. The cassava, cocoyam and plantain production levels for the year were 37,089, 3,988 and 17,195 respectively.

Again, there were relative increases in the livestock production for this year. The production levels for cattle, goat, pig, sheep and poultry appreciated significantly when compared with the targets for the year. This means that the key policy objective of increasing production of staples and livestock was achieved. However, there was a decline in poultry production for the year as compared to the levels achieved in 2019. This suggests that additional investments and resources would be required to increase production of poultry to meet the set objectives for the year.

Social development

On education, the targets set for the net enrolment, gender parity and completion rate for K.G, Primary, JHS were achieved as indicated on the table above. This means that all the objectives set were achieved.

The Municipality has six hospitals which is enough and even the completion of the Military hospital at Afari would boost the general health services delivery in the Municipality. However, the number of the CHPS compounds in the Municipality has increased from three (3) to four (4) during the year under review. There is still the need to increase this number to enable majority of the people in the villages get easy access to primary health care.

The National Health Insurance Authority was able to record 95.6% of the total population of the Municipality which exceeded the target for the year. This indicates an increase in coverage and registration of new beneficiaries.+

With respect to maternal mortality ratio the municipality recorded 146.3/100,000 live births in 2020. On the issue of malaria fatality cases, data from the various health facilities in the Municipality showed that no malaria related deaths were recorded in the year under review (for both below 5 and above 5 years). The objective of zero malaria related deaths and maternal deaths were achieved. This was mainly due to the effective implementation of activities such as sensitization of the general public especially pregnant women and nursing mothers, distribution of insecticide treated mosquito net, early report of malaria cases to the

hospitals and the general increase in the use of national health insurance in the Municipality. These helped to achieve key policy objectives of reducing child morbidity and maternal mortality.

Governance, Corruption and Public Accountability

Reported cases of crime under the goal of maintaining a stable, united and safe society, the security sector ensured strict adherence to the law and also ensured that law breakers were brought to book. There was a decrease in the reported cases of crime in the Municipality. The crime cases that involved men were 201, women recorded 54 cases of crime and 11 children. The figures recorded were however higher than the targeted figures.

From the data above; there has been a consistent percentage increase in the number of communities with access to electricity. In all, (85%) of the communities in the Municipality are connected to the National Grid, thus, the objective of connecting 85% of the communities in the Municipality to the National Grid was achieved.

The Municipality recorded any cases on bushfire. On flooding, there were five (5) reported cases during the year under review.

On percentage of road network that are in good, only 12% of the roads in the Municipality are in good condition. However, Amanchia-Wioso feeder roads and Sepaase - Hiawu-Besease feeder roads are currently under construction.

District Specific Variables

Economic Development

- Prosecution of tax defaulters: Three tax defaulters were put before court. The defaulters were made to pay fines. This helped to improve IGF mobilization.
- Strengthening of Revenue Taskforce; two pick up vehicles had been released to the revenue taskforce to boost revenue mobilization of the Assembly. Their commissions were paid promptly. Additional three revenue collectors were bonded.
- Organization of on-sight demonstration and field days on good agricultural practices. In all, 24 demonstrations and field days were organized. Each of the 12 Agriculture Extension Agents held at least two demonstration farms.
- Communities were sensitized on climate change issues eg, Galamsey, Sand Winning etc.

Training Programme

- In all, 32 artisans were trained in various skills training programmes. Out of the figure, 17 were females and 15 were males.
- Advisory and extension services were organized for 53 artisans during the year.

Social Development

- On HIV and AIDS activities; District Response Team (DRMT) four (4) meetings were organized during the year under review.
- Payment to Livelihood Empowerment Against Poverty (LEAP) beneficiaries were made in the year and the beneficiaries were 480 people.

The table below illustrates critical development and poverty issues in the Municipality.

Table 2.6 Update on Critical Development and Poverty Issues for the year, 2020

Critical Development and Poverty Issues	Allocation GH¢	Actual Receipt (GH¢)	No. of beneficiaries		Remarks
			Targets	Actuals	
Ghana School Feeding Programme	N/A	N/A	N/A	N/A	Allocation and receipts could not be obtained from the desk officer.
Capitation grants	N/A	52,030.14	53,485	N/A	Allocation has not been released
National Health Insurance Scheme	1,693,161.00	1,693,161.00	124,043	129,714	Impressive performance
Livelihood Empowerment Against Poverty (Leap) Programme	209,580.00	203,940.00	490	480	Impressive performance
National Youth Employment Programme	NA	NA	70	110	No recruitment in the quarter
One District-One Factory Programme	200,000.00	-	Three Factories	-	Kasapreko factory, Bamboo Factory at Boaso and Waste to Energy Plant are under construction

One Village-One Dam Programme	NA	NA	NA	NA	Not applicable
Planting For Food And Jobs Programme	2,448,073	1,986,736	10,000	8,517	Ongoing
Free SHS Programme	2,798,258.21	2,798,258.21	7,087	7,087	Target Achieved
National Entrepreneurship and Innovation Plan (NEIP)	NA	NA	NA	NA	Yet to be implemented
Implementation of Infrastructural For Poverty Eradication Programme (IPEP)	NA	NA	6	NA	No new project has been started

On, One District-One Factory Programme, three (4) factories are under construction. Thus, Construction works on the bamboo factory at Boaso is progressing steadily and it is about 68% complete. The reconstruction of alcoholic and non -alcoholic beverages factory by Kasapreko Company at Abuakwa is nearing completion. The construction of Ginger and Waste to Energy Factories at Gyankoba are also progressing steadily.

On the Livelihood Empowerment Against Poverty (LEAP) programme, it was recorded that 84.4% of the target for the period was achieved. This marks an improvement on the previous year which recorded 82% coverage. This was considered impressive.

2.5 Evaluations Conducted, Findings and Recommendations

Evaluation is the systematic and objective assessment of on-going or completed projects, programmes, development plan or policy.

The evaluation of the achievements of the 2020 Composite Annual Action Plan was conducted in three phases as: Ex-ante Evaluation (before), Mid-term Evaluation and Terminal evaluation (after) on the implementation of programmes and projects. The evaluation was conducted by the MPCU in collaboration with Units, Department and other relevant stakeholders.

Field surveys including data collection, analysis, observations, presentation as well as reports were used to conduct the evaluation on the physical projects implemented in the year.

The table below illustrates the update of Evaluation conducted in 2020

Table 2.7 Update on Evaluations Conducted, 2020

Name of the Evaluation	Policy/Programme/Project Involved	Consultant or Resource Persons Involved	Methodology Used	Findings	Recommendations
1. Ex-Ante Evaluation of Physical Projects	<p>1. Construction of 5No. 3-Unit Classroom Blocks at Wioso, Maakro, Nkawkom, Kyerase and Afari</p> <p>2. Construction of 5No. 6-Unit Classroom Blocks at Abuakwa, Kobeng, Hiawu Besease, Agogo and Maakro</p> <p>3. Construction of 1No. CHPS, and Nurses Quarters at Asakraka</p> <p>4. Construction 1No. Police Station at Sepase</p>	<ul style="list-style-type: none"> Local Accountability Networks (LANets) District Works Engineer Director, Ghana Health Service Selected DPCU Members Assembly Members 	<ul style="list-style-type: none"> Field Surveys Data Collection and Analysis Observations Presentations Report Writing 	<ul style="list-style-type: none"> Classes were organized under tree. Overcrowding in Classrooms Low access to quality healthcare 	<ul style="list-style-type: none"> Resources should be made available for early completion of the projects Community project monitoring committee should be formed Twenty percent (20%) Local people should be employed by the contractor. Provision of Health Facilities (CHPS with Nurses Quarters) to increase access to quality healthcare
2. Mid – Term Evaluation	<p>1. Construction of 5No. 3-Unit Classroom Blocks at Wioso, Maakro, Nkawkom Kyerase and Afari</p> <p>2. Construction of 5No. 6-Unit Classroom Blocks at Abuakwa, Kobeng, Hiawu Besease, Agogo and Maakro</p> <p>3. Construction of CHPS, and Nurses Quarters at Asakraka</p> <p>4. Construction 1No. Police Station at Sepase</p>	<ul style="list-style-type: none"> Local Accountability Networks (LANets) District Works Engineer Director, Ghana Health Service Director, Ghana Education Service Selected DPCU Members Assembly Members 	<ul style="list-style-type: none"> Field Surveys including Data Collection and Analysis Observations Presentations Dissemination Report Writing 	<ul style="list-style-type: none"> Classes were organized under tree. Overcrowding in Classrooms Low access to quality healthcare 	<ul style="list-style-type: none"> Formation of community project monitoring committee for effective monitoring Community members should be informed on the contract sum of the project. About 20% of the local people should be employed
3. Terminal Evaluation of Physical Projects	<p>1. Construction of 5No. 3-Unit Classroom Blocks at Wioso, Maakro, Nkawkom Kyerase and Afari</p> <p>2. Construction of 5No. 6-Unit Classroom Blocks at Abuakwa, Kobeng, Hiawu Besease, Agogo and Maakro</p> <p>3. Construction of CHPS Compound, and Nurses Quarters at Asakraka</p> <p>4. Construction 1No. Police Station at Sepase</p>	<ul style="list-style-type: none"> Local Accountability Networks (LANets) Director, Ghana Health Service Director, Ghana Education Service Selected DPCU Members Assembly Members 	<ul style="list-style-type: none"> Field Surveys including Data Collection and Analysis Observations Presentations Dissemination Report Writing 	<ul style="list-style-type: none"> Classes were organized under tree. Overcrowding in Classrooms Low access to quality healthcare 	<ul style="list-style-type: none"> Funds should be released timely toward the implementation of the 2020 Composite Annual Action Plans In addition, adequate funds should be made readily available to conduct evaluations. Impact assessment should be conducted

2.6 Participatory Monitoring and Evaluation Undertaken and Their Results

Participatory Monitoring and Evaluation (PM&E) is a tool for monitoring and evaluation of performance of Annual Action Plan and MTDP. It is about the involvement of all the relevant stakeholders in the M&E design and implementation process. For the period under review, the Assembly conducted PM&E using Participatory Rural Appraisal Approach and Community Score Card. The key stakeholders who participated in the PM&E included Traditional Authorities, Assembly Members, Unit Committee Members, Opinion Leaders, Contractors, CSOs, User Departments or Agencies. Table 2.8 gives the details of PM&E conducted in 2020. The table below illustrates the update of Participatory Monitoring and Evaluation conducted in the third quarter of 2020.

Table 2.8: Update on PM&E Conducted, 2020

Name of the PM&E Tool	Policy/Programme/Project Involved	Consultant or Resource Persons Involved	Methodology Used	Findings	Recommendations
1. Participatory Rural Appraisal Approach	<p>1. Construction of 5No. 3-Unit Classroom Blocks at Wioso, Maakro, Nkawkom, Kyerase and Afari</p> <p>2. Construction of 5No. 6-Unit Classroom Blocks at Abuakwa, Kobeng, Hiawu Besease, Agogo and Maakro</p> <p>3. Construction of 1No. CHPS, and Nurses Quarters at Asakraka</p> <p>4. Construction 1No. Police Station at Sepase</p>	<ul style="list-style-type: none"> Local Accountability Networks LANets Selected DPCU Members Contractors 	<ul style="list-style-type: none"> Use of maps to gather information Transect Walk Observations Report Writing 	<ul style="list-style-type: none"> The implementation of the projects were progressing steadily Delay in the release of DACF Low communal spirit in some communities 	<ul style="list-style-type: none"> Funds should be released timeously for the completion of the projects Ensuring effective implementation of revenue Improvement Action Plans Organise sensitization programmes for communities on self-help projects
2. Community Score Card (CSC) on Physical Projects	<p>1. Construction of 5No. 3-Unit Classroom Blocks at Wioso, Maakro, Nkawkom, Kyerase and Afari</p> <p>2. Construction of 5No. 6-Unit Classroom Blocks at Abuakwa, Kobeng, Hiawu Besease, Agogo and Maakro</p> <p>3. Construction of 1No. CHPS, and Nurses Quarters at Asakraka</p> <p>4. Construction 1No. Police Station at Sepase</p>	<ul style="list-style-type: none"> Local Accountability Networks LANets Selected DPCU Members Assembly Members Traditional Authorities Unit Committee Members Opinion Leaders Contractors Other Key Stakeholders Community Members 	<ul style="list-style-type: none"> Interface meeting Questions and Answers Site Meetings Observations Projects Reporting 	<ul style="list-style-type: none"> Delay in the completion of projects Need improvement of the provision of Social Amenities 	<ul style="list-style-type: none"> Provision of adequate funds for the completion of projects Identification of technical skills needed by Contractors in the communities Sensitise Community Members on the ownership of Community Projects

SOURCE: MPCU, 2020

CHAPTER THREE

CONCLUSION AND THE WAY FORWARD

3.0 Introduction

This chapter summarizes the 2020 Annual Progress Report by showing the key development issues addressed in the 2020 Composite Annual Action Plan and those to be rolled over. The recommendations for successful implementation of projects and programmes in the quarter have also been captured.

3.1 Summary of Key Issues Addressed and Those Yet to be addressed

The implementation of the 2020 Composite Annual Action Plan was faced with the following key challenges which need to be addressed.

- ❖ No official vehicle assign for Monitoring and Evaluation activities.
- ❖ Inadequate and untimely release of DACF. This negatively affects the implementation of programmes and projects in the Municipality.
- ❖ Delays in providing data by some Departments and Units during the preparation of progress report.

During the implementation of the 2020 Composite Annual Action Plan, key issues identified were addressed.

- ❖ Funds for Monitoring and Evaluation activities were provided quarterly for the Monitoring Team to conduct the exercise.
- ❖ Vehicle and fuel were made available for monitoring and evaluation.
- ❖ Stationery and other Monitoring and Evaluation materials were provided for the M&E exercise in the Municipality.
- ❖ Some Programmes for departments were supported by the Municipal Assembly and they were based on the 2020 Composite Annual Action Plan. This addressed the challenge of no funds to Departments to undertake their activities.

3.2 Recommendations

The way forward to address the challenges encountered in the Monitoring and Evaluation of development projects and programmes include the following;

- ❖ Provision of official vehicle for Monitoring and Evaluation exercise in the Municipality will help improve the routine monitoring and supervision of programmes and projects.
- ❖ The Municipal Assembly should develop better revenue improvement action plan to increase its IGF.
- ❖ Based on the challenges identified in the implementation of DACF projects, it is recommended that timely release of DACF to finance the plan and budget of the Municipality will be helpful.
- ❖ Adequate support should be given to MPCU to implement all its activities.
- ❖ Departmental and Unit heads should provide data and reports on time to avoid unnecessary delays in the preparation of Quarterly and Annual Progress Reports.

